

Town of Mendon Climate Smart Communities Task Force
Meeting Minutes
Tuesday, May 5th, 2026

PRESENT: Peter Carosa - Task Force Coordinator
Margaret Bailey
Steve Barber
Mike Burke
Jeff Clark
Dan Croft
Tim Engström
Corey Gates
Rebecca Kreuzer
Dave McInnis
Kim Roberts

ABSENT: None

OTHERS: Ann Sandman

NEXT MEETING: Tuesday, June 2nd, 2026, 7:00 PM

1. Call to Order: 7:02 PM

2. Introductions

3. Approval of Past Minutes – April 21st, 2026

4. Action Plan Discussion & Adoption

- Review of last meeting. Rebecca and Peter iterated a bit on some updates.
- We are on the agenda for the next TB meeting
- Peter shared updates he made to the Action Plan
 - Changed the mission statement to vision statement, and created a mission statement using SMART Goals framework.
 - Learned that we can't officially submit anything for official points until we have all 120 points.
 - Concerns that we can't have the points to count toward funding. Which may change things slightly.
 - Quarterly Update Presentation to the Board
 - Not looking for a resolution that approves the action plan - just looking for general buy-in to the approach.
 - Intend to give quarterly updates to the TB going forward.
 - Revisiting Greenhouse Gas Emissions Study

- There may be a need to revisit doing this study as it is a big point getter and a foundation for several other activities.
 - Discussion of Bronze Certification Pathway
 - Can we get to 120 by next July? It might be difficult to do that without funding for longer-range.
 - New members asked about whether we should be focused more on doing things that matter as opposed to getting the Bronze certification. Original members shared that they had several meetings to discuss that question and decided that there are enough benefits to having the certification to warrant pursuit of certification.
- **Quarterly Update Presentation to Town Board**
 - Discussion about the presentation, its purpose, and improvements that would likely resonate with the TB
 - ACTION: Steve to create a word cloud with the word scaled to the number of points available.
 - ACTION: Peter to make some updates to the Quarterly Update Presentation based on the feedback received from the rest of the task force.
- Tim Engström motioned to adopt the May 2026 Action Plan, seconded by Mike Burke. All in favor: 11; Opposed: 0.
 - Reminder that the Action Plan is a living document, and should be updated as needed.

5. Certification Action Checklist Discussion

- The group decided to table the discussion and have a second meeting during the month of May to pick up this discussion. The group selected a meeting date of May 19th at 7 pm.

6. Meeting Adjournment: 8:40 PM

NEXT MEETING: Tuesday, May 19th, 2026, 7:00 PM