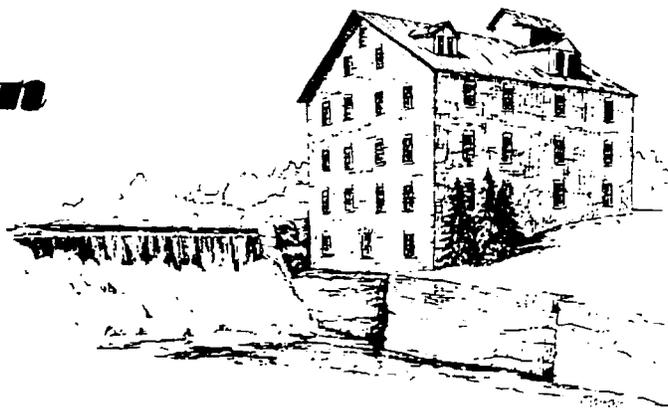


Town of Mendon

Preserving the Past...

Protecting the Present...

Promoting the Future



March 2nd, 2026

Dear Town Board Members,

I am respectfully requesting approval for Brooke Buckland and Corey Gates to attend the New York Planning Federation Conference in Cooperstown, NY, April 19th–21st.

I am seeking authorization to cover conference-related expenses, including lodging, meals, and transportation, for both attendees. The total cost for these expenses will not exceed \$1,500.00.

We greatly appreciate your consideration and approval of this request.

Sincerely,

Brooke Buckland

Secretary to Planning & Zoning

to Section 208-12.D of the Mendon Town Code, for the purpose of considering the renewal of the Short Term Rental at 3880 Rush Mendon Road.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PAST APPROVAL to go

**NEW YORK PLANNING FEDERATION ANNUAL CONFERENCE REGISTRATION
(Resolution 25-361)**

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to authorize the attendance of the following individuals at the New York Planning Federation Annual Conference, April 19-21, 2026 in Cooperstown, New York:

- Brooke Buckland, Secretary to Planning & Zoning
- Corey Gates, Code Enforcement Officer

The registration fee is \$300.00 per person, and will be paid from account B8020.4. Food, transportation and lodging costs are separate and will be requested to be approved at a later date.

The original motion included four attendees, but after discussion, it was amended to include only two. Brent Rosiek expressed concern about the cost-benefit ratio of sending appointed board members to this training when they only need four hours of training annually, which could be obtained locally for significantly less cost. He supported sending the two full-time employees. Supervisor Moffitt, while voting against the motion, noted that the multi-day training offers valuable experiences beyond just classroom time, including networking opportunities with peers from other communities.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Nay

**DECLARATION OF SURPLUS
(Resolution 25-362)**

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to declare the following surplus, and authorize its disposition at RTI Auctions – Roy Teitsworth Inc.:

- Old Highway Mitel HX 50006791 Controller Assembly Phone system and Mitel phones
- 2016 Ford F-250 (Truck #7)

Further, these items from the basement of 15 Monroe Street:

- Old and non-functional water heaters (2)
- Old and non-functional ceiling light fixtures (3)
- Miscellaneous expired paint cans