

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, March 9, 2026 – 7:00PM
Mendon Town Hall
16 West Main Street, Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Town Clerk's Monthly Report
7. Minutes
8. Abstract of Audited Vouchers
9. Pressure Washer - Purchase
10. Wood Chipper - Purchase
11. Tilt Deck Trailer - Purchase
12. Declaration of Surplus - Town Hall
13. NY Planning Federation Training - amendment to resolution 25-361
14. Payroll - Authorization to enter into a contract
15. Planning Board - Deputy Chair Appointment
16. Board Study Session: Hiring Policy and Procurement Policy
17. Public Comment
18. Adjournment

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

**TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE
March 9, 2026, Regular Meeting**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 26 -0XX)

A motion was made by _____, seconded by _____, to approve the agenda as presented/amended.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

4. PUBLIC COMMENT

5. COMMUNICATIONS

**Town Clerk
Town Attorney
Town Board
Town Engineer
Highway Superintendent
Town Supervisor**

6. TOWN CLERK'S MONTHLY REPORT

(Resolution 26-0XX)

A motion was made by _____, seconded by _____, to approve the February 2026 Town Clerks Report, in the amount of .

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

7. MINUTES

(Resolution 26-0XX)

A motion was made by _____, seconded by _____, to approve the minutes of the February 9, 2026 Board Meeting as submitted/amended.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

8. VOUCHERS

General Abstract A

(Resolution 26-0XX)

A motion was made by _____, seconded by _____, to approve all claims on

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

vouchers numbered 26-106 to 26-122, on General Abstract 26-3A, in the amount of \$679,552.64.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

**General Abstract B
(Resolution 26-0XX)**

A motion was made by _____, seconded by _____, to approve all claims on vouchers numbered 26-123 to 26-160, on General Abstract 26-3B, in the amount of \$26,037.64.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

**Highway Abstract
(Resolution 26-0XX)**

A motion was made by _____, seconded by _____, to approve all claims on vouchers numbered 26-042 to 26-073, on Highway Abstract 26-3, in the amount of \$105,755.62.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

Library Abstract A

Library vouchers numbered 26-018 to 26-025, on Library Abstract 26-03A, in the amount of \$3,187.78, were presented to the Town Board for payment.

Library Abstract B

Library vouchers numbered 26-026 to 26-033, on Library Abstract 26-03B, in the amount of \$4,790.18, were presented to the Town Board for payment.

**9. BUILDINGS AND GROUNDS – PRESSURE WASHER – APPROVE PURCHASE
(Resolution 26-____)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the purchase of a portable cold-water pressure washer for the Buildings and Grounds Department from Kepner Equipment, 2365 Firehall Rd, Canandaigua, NY, in the amount of \$3,900.00, to be paid from account A1620.2. As per the Procurement Policy, 3 written quotes have been provided in the supporting documentation.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

**10. HIGHWAY DEPARTMENT – TOW-BEHIND WOOD/BRUSH CHIPPER –
APPROVE PURCHASE
(Resolution 26-____)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the purchase of a tow-behind wood/brush chipper for the Highway Department from Tracey Road Equipment, 300 Middle Rd, Henrietta, NY, in the amount of \$62,005.13, to be paid from account DB5110.2. As per the Procurement Policy, 3 written quotes have been provided in the supporting documentation.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

11. HIGHWAY DEPARTMENT – TILT-DECK EQUIPMENT TRAILER – APPROVE PURCHASE

(Resolution 26-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the purchase of a Tilt-deck equipment trailer for the Highway Department from Davis Trailer World, 1640 Main Street, York, NY, in the amount of \$14,195.00, to be paid from account DB5110.2. As per the Procurement Policy, 3 written quotes have been provided in the supporting documentation.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

12. DECLARATION OF SURPLUS - TOWN HALL

(Resolution 26-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to declare the following surplus, and authorize its disposition:

- Approximately 50 worn out office chairs from the 3rd floor storage area at the Town Hall

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

13. NY PLANNING FEDERATION ANNUAL CONFERENCE REGISTRATION - AMENDMENT TO RESOLUTION 25-361

(Resolution 26-___)

A motion was made by _____, seconded by _____, to amend the original resolution approving Corey Gates and Brooke Buckland to attend the NY Planning Federation Conference in Cooperstown, NY, April 19th-21st. This will authorize the registration fee of \$300.00 per person and the reimbursements for conference related expenses including lodging, meals, transportation for both attendees not to exceed \$1500.00.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

14. COMPLETE PAYROLL - CONTRACT AUTHORIZATION

(Resolution 26-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize Supervisor Alati to enter into a contract with Complete Payroll to handle the town's payroll starting April 1, 2026. The new contract will increase services, save town employees time and reduce the town's annual expense by approximately \$39,000.00/year. The annual fee will be \$8,293.82, to be paid out of account A1310.4 - Finance.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

**15. PLANNING BOARD - DEPUTY CHAIR APPOINTMENT
(Resolution 26-0XX)**

A motion was made by _____, seconded by _____, to appoint Earl DeRue as Deputy Chair of the Planning Board, term to expire 12/31/2026.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

16. Board Study Session: Hiring Policy and Procurement Policy

17. PUBLIC COMMENT

**18. ADJOURNMENT
(Resolution 26-0XX)**

A motion was made by _____, seconded by _____, to adjourn the meeting at _____ PM.

Adopted/Denied Mr.Cheek AYE/NAY, Ms. Kreuzer AYE/NAY, Ms. Roberts AYE/NAY, Mr.Vorhees AYE/NAY, Mr. Alati AYE/NAY.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.