

# **Town of Mendon Environmental Conservation Board**

## **Meeting Minutes**

Tuesday, September 2<sup>nd</sup>, 2025

Present: Chair Peter Carosa, Mike Burke, Tim Engström, Jim Merzke

Next meeting: Tuesday, October 7<sup>th</sup>, 2025, 7:00 PM

**1. Call to Order: 7:06 PM**

**2. Approval of Past Minutes – August 5<sup>th</sup>, 2025**

- The Board unanimously approved the minutes from the August 5<sup>th</sup>, 2025 meeting

**3. Old Business**

- Monroe County Climate Action Plan
  - Chair Carosa gave an update from the Town Board's August meeting. The Board reviewed the three CSC resolutions developed by Jim Merzke. The Board discussed some revisions to the resolutions for Chair Carosa to present to the Town Board at their September meeting.

**4. New Business**

- Urban Subdivision & Site Plan Application
  - The ECB review a subdivision and site plan application to subdivide an approximately 112-acre lot into three parcels and then construct a single-family home on each new lot. The existing parcel is located on Cheese Factory Road, immediately south of the intersection with Chamberlain Road, and is zoned RA-5. Environmental Protection Overlay Districts (EPODs) #3 (Watercourse), #5 (Historic Site), #7 (Woodlot), #8 (Flood Damage), and #9 (Soils & Ponding) are present on the parcel. The Board determined a site visit is warranted to confirm the existing conditions. Pending a site visit, the Board developed an initial recommendation of requiring the applicant to obtain an EPOD permit for the proposed wastewater treatment system work occurring in EPOD #9

**5. Monroe County Environmental Management Council Updates – Margaret Bailey**

- The Board held a brief brainstorm discussion on topics for Margaret to bring up during MCEMC's upcoming Q&A roundtable

**6. Town Board Updates – Jim Merzke**

- The Public Hearing for the Temporary Signage Codes was closed with no action taken by the Board.
- A Public Hearing was held for code revisions to EPOD #5 and the changes were adopted.
- The Town Board approved the purchase of a dog control vehicle.

**7. Meeting Adjournment: 8:32 PM**