

The Regular Meeting of the Mendon Town Board was held at 7:00 PM, Monday, December 29, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll - Absent
James Merzke *Town Board*
Kimberly Roberts *Members*
Brent Rosiek

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Tom Voorhees, *Highway Superintendent*, Tom Fromberger, *Town Engineer*, Danny Bassette, Pete Doyle, and several others.

Supervisor Moffitt called the meeting to order and the Pledge of Allegiance was recited.

**AGENDA
(Resolution 25-364)**

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to adopt the agenda as presented.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC COMMENT

- Mary Louise (Muffy) Meisenzahl thanked the Town Board members for their service to the Town of Mendon. She acknowledged that some members had served multiple terms, some for 4-year terms, some for 2-year terms, with some returning and some not. Muffy expressed appreciation for their public service, the time invested, and accomplishments for the town.

COMMUNICATIONS

Town Clerk, Michelle Booth, reported receiving the Monroe County Tax Warrant to start collecting taxes on Friday, January 2nd, which was received in the office that day. She would post this information and prepare the legal notice for the Sentinel.

Highway Superintendent, Tom Voorhees, reported that town employees attended a CPR training course on December 15th, which was funded through a PERMA grant. He noted that an additional 800 feet of snow fence had been installed on Route 64, south of Smith Road, which had been a problematic area with numerous accidents. After several years of working with the property owner, they were finally able to install the snow

fence, which will help tremendously. Mr. Voorhees also reported that the department had completed 25 salt and plow runs so far, and they had ordered an additional 500 tons of salt that day.

Attorney to the Town, Brian Marianetti, briefly thanked the board, administration, and department heads for the opportunity to provide legal counsel to the town over the past year.

Town Engineer, Tom Fromberger, reported working on several projects during the year, noting delays in obtaining DOT approvals and permits. Projects included the retaining wall on Victor Mendon Road, Assembly Drive crosswalk, Mendon Mile Square Road sidewalks, and grant applications for a splash park and soccer fields. He mentioned they would be discussing the Stoney Lonesome Road closure that evening regarding SEQRA determination and next steps.

Town Board

Brent Rosiek reported that there was a Planning Board meeting on December 17th, but he had been unwell and Councilman Kim had covered for him.

Kimberly Roberts reported riding along with a town employee during an early morning snow plow run on December 11th, gaining a new appreciation for what highway employees do to keep roads safe. She thanked the highway superintendent for authorizing the ride-along. She also noted that the ZBA meeting on December 11th was canceled. On December 13th, she and Councilman Rosiek distributed hot chocolate and cookies at the Honeoye Falls Fireman's Parade, which was well attended.

Kim also reported on the December 17th Planning Board meeting, which included a two-lot subdivision and site plan for 1495 West Bloomfield Road (10.37 acres). The planning board had extensive discussions about EPOD IV and potential landscaping restrictions, determining they needed more specific information about EPOD IV boundaries, a formal landscaping plan, and clarification on the 500-foot radius and 60-degree viewing angle requirements. The public hearing remained open until January 7th.

James Merzke reported that there were no ECB or HPC meetings since the last town board meeting. The American Legion held their Christmas party and participated in the Honeoye Falls Fire Department Christmas parade. He expressed gratitude for the opportunity to serve on the board during the year, noting that the current board members were dedicated and took their jobs seriously. He mentioned his long service to the town, having started full-time with the town on June 29, 1992.

Supervisor John Moffitt reported on the recent storm, noting that as of 6 PM, 68 RG&E customers in Mendon were without power, primarily in the Mendon Center area, with no restoration time available. He mentioned that in past outages, the town has opened the community center as a warming center. He also reported attending a menorah lighting ceremony at the Village Vest pocket park and thanked the Monroe

County Sheriff's Department and New York State Police for providing security at the event.

The Supervisor also noted that the town budget was tracking very closely to projections, suggesting that the amount of fund balance they had anticipated using for the 2025 budget would be minimal, if any. He complimented the employees, department heads, and town board for their fiscal responsibility.

SUPERVISOR'S MONTHLY REPORT

(Resolution 25-365)

A motion was made by Mrs. Roberts, seconded by Mr. Merzke, to acknowledge receipt of the Town Clerk's Monthly Report for November 2025.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

MINUTES

(Resolution 25-366)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to approve the minutes of the regular meeting held on December 8, 2025 as presented.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

BUDGET ADJUSTMENTS

(Resolution 25-367)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to approve the following budget adjustments:

From: A1220.1	Supervisors-Personal Svs	\$2,000.00
To: A1310.4	Finance-Contractual	\$2,000.00
From: A3310.4	Traffic Control	\$5,000.00
To: A1420.1	Attorney	\$5,000.00
From: A9040.8	Workers Comp. Ins.	\$2,500.00
From: A1620.1	Youth Center- Personnel	\$1,000.00
To: A9060.8	Medical Ins.	\$3,500.00
From: B1990.4	Contingent	\$4,600.00
To: B7550.4	Community Band	\$ 600.00
To: B8010.4	Zoning- Personal Svs.	\$1,000.00
To: B8020.1	Planning Personal Svs.	\$1,000.00
To: B8020.4	Planning- Contractual	\$2,000.00
From: L7410.1	Library Personal Svs.	\$500.00
To: L9030.8	Employee Benefits- SS	\$500.00

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

VOUCHERS

General Abstract C

(Resolution 25-368)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to approve all claims on vouchers numbered 25-650 to 25-682, on General Abstract 25-12C, in the amount of \$50,064.01.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Highway Abstract B

(Resolution 25-369)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to approve all claims on vouchers numbered 25-381 to 25-404, on Highway Abstract 25-12B, in the amount of \$47,682.16.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Library Abstract

Library vouchers numbered 25-208 to 25-228, on Library abstract 25-12C, in the amount of \$10,630.03, were presented to the Town Board for payment.

PUBLIC HEARING – STONEY LONESOME ROAD CLOSURE

Supervisor Moffitt continued the open public hearing at 7:13 PM.

There were no comments from the public.

(Resolution 25-370)

A motion was made by Mr. Merzke, seconded by Mrs. Roberts, to close the public hearing at 7:14 PM.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC HEARING - SHORT TERM RENTAL – RENEWAL

Supervisor Moffitt opened the public hearing at 7:14 PM.

There were no comments from the public.

(Resolution 25-371)

A motion was made by Mr. Merzke, seconded by Mrs. Roberts, to close the public hearing at 7:15 PM.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

STONEY LONESOME ROAD CLOSURE – SEQRA AND CLOSURE ***(Resolution 25-372)***

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to provide a negative declaration, regarding SEQRA, for the Stoney Lonesome Road closure, considering the Town of Mendon has held a public hearing and will consider New York State DEC, DOT, and Army Corps of Engineers standards, and will coordinate with Honeoye Falls-Lima Central School District and emergency services to mitigate any environmental impacts. Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Mr. Rosiek explained that this process began in February when they met with the DOT, who conducted an analysis determining that 90% of accidents at the location were caused by vehicles going straight through the intersection. The SEQRA determination was just one step in the process to begin discussing the closure and completing the permit process.

Town Engineer, Tom Fromberger, clarified that after the SEQRA determination, the NYS DOT could complete their final review. He outlined four possible options for proceeding: not proceeding, proceeding with public bids, using Monroe County procurement funds, or having the Highway Department do some work with contractors handling specialized portions. He noted that while preliminary estimates put the project cost at around \$97,000 for bidding, the cost could be significantly less if the highway department did most of the work. The Town Engineer noted that DOT approval was still needed, and it would be another month before receiving the actual permit drawings and documents.

Mr. Rosiek also emphasized that the DOT was hesitant to commit to addressing the safety concern within five years, which is why the town decided to act on the DOT's recommendation to close this section of road. Even with the town taking action, the project would likely take a year to 18 months to complete, which is still significantly faster than the DOT's timeline.

The Supervisor mentioned that GPS navigation was believed to be contributing to accidents by directing drivers through the intersection as a shortcut, and that the intersection had seen an unusual number of accidents in recent years despite not historically being problematic. The Town Engineer noted that the guardrail in the area had been repaired approx. 52 times.

SHORT TERM RENTAL – APPROVAL ***(Resolution 25-373)***

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve the following:

Pursuant to Section 208-12.D of the Mendon Town Code, the renewal of the Short Term Rental at 3880 Rush Mendon Road is hereby approved.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Supervisor Moffitt complimented the property owner for being excellent to work with and for developing an extremely successful business while working cooperatively with the Town.

PUBLIC COMMENT

Danny Bassette, 19 W Main St, Honeoye Falls, clarified that the board had approved a negative SEQRA declaration for the Stoney Lonesome Road closure but had not yet approved the actual road closure, which would be a future action.

Kim Roberts, took a moment to acknowledge that this was the last town board meeting for Brent, Jim, and John, thanking them for their service and commitment to the community. She highlighted Brent's planning board experience and engineering background, Jim's continued support after retiring as town clerk, and John's work on the town budget that put the town on solid financial footing. The members were presented with certificates of appreciation and cutting boards made by an HFL student as tokens of appreciation.

Supervisor Moffitt expressed gratitude for the support he received when he first joined the town from Jim Merzke, Tom Voorhees, Mary Fletcher, and others who were helpful throughout various challenges. He thanked all town employees, particularly those in the highway department and town hall, noting that the town was headed in a good direction with everyone working together. He expressed satisfaction that the "ship has been righted" and the town is moving in a positive direction.

ADJOURNMENT

(Resolution 25-374)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adjourn the meeting at 7:26PM.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye