

TOWN OF MENDON
2026 MENDON TOWN BOARD ORGANIZATIONAL MEETING

Monday, January 5, 2026 at 7:00 PM

Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY

Supervisor: Joseph W. Alati

Councilpersons: Tanner Cheek, Rebecca Kreuzer, Kimberly Roberts, Thomas Voorhees

Town Clerk: Michelle Booth

Highway Superintendent: Peter Doyle

Attorney for the Town: Megan Dorittie of Harter, Secrest & Emery LLP

CALL TO ORDER

PLEDGE OF ALLEGIANCE

AGENDA

(Resolution 26-001)

A motion was made by_____, seconded by _____ BE IT RESOLVED to adopt the agenda as presented or with the following amendments:

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees Aye/Nay; Supervisor Alati Aye/Nay.

POSITION APPOINTMENT - ATTORNEY FOR THE TOWN

(Resolution 26-002)

A motion was made by_____ and seconded by_____ BE IT RESOLVED that the Town Board approves the agreement with Megan Dorittie of Harter of Secrest & Emery LLP to appoint the position of Attorney for the Town with term to expire 12/31/2026, with contract terms provided under separate cover.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees Aye/Nay; Supervisor Alati Aye/Nay.

PUBLIC COMMENT: Comment limited to organizational items. Speakers state name and address for the record.

DELEGATION OF ADMINISTRATIVE DUTIES TO THE SUPERVISOR

(Resolution 26-003)

A motion was made by _____ and seconded by_____

WHEREAS, Town Law section 29 permits delegation of day-to-day administrative duties; now therefore

BE IT RESOLVED, that the Town Board authorizes and delegates to the Town Supervisor the powers and duties of day-to-day administration and supervision of all Town and special

district

facilities and employees, consistent with State and Federal law and with all local laws, resolutions, and policies adopted by this Board.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees Aye/Nay; Supervisor Alati Aye/Nay.

POSITION APPOINTMENTS – PART TIME

(Resolution 26-004)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the following positions are established and the following appointments are made to serve at the pleasure of the Town Board, term to expire December 31, 2026, unless otherwise stated: • Building Inspector / Code Enforcement Officer: Corey Gates

- Fire Marshal: Corey Gates
- Planning Officer: Corey Gates
- Deputy Building Inspector: Tim Fess
- Building Department Clerk: Craig Osterling
- Assessment Department Clerk: Bruce Fullerton
- Court Clerk: Michelle Booth
- Deputy Court Clerk: Alyssa Stevenson
- Deputy Town Clerk: Alyssa Stevenson
- Deputy Town Clerk (Non-Compensated): James P. Merzke
- Secretary to the Planning and Zoning Board: Brooke Buckland
- Dog Control Officer: Kevin Junge
- Buildings and Grounds: Kevin Junge

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees Aye/Nay; Supervisor Alati Aye/Nay.

POSITION RETENTIONS AND APPOINTMENTS

(Resolution 26-005)

A motion was made by _____ and seconded by _____

BE IT RESOLVED, that the Town Board retains the position of Deputy Supervisor, established under Town Law section 42, term to expire December 31, 2026; and

BE IT FURTHER RESOLVED, that the Town Board retains the positions; Secretary to the Supervisor, Part Time; Town Historian, Part Time; and Deputy Town Historian, Part Time, each term to expire December 31, 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Supervisor's Notice: The Supervisor appoints Moe Bickweat as Deputy Town Supervisor, Amy Harris as Secretary to the Supervisor-part time, Diane Ham as Town Historian part time, and Chris Carosa as Deputy Town Historian part time, all terms to expire December 31, 2026.

POSITION RETENTIONS AND APPOINTMENTS - DEPUTY TOWN CLERK

(Resolution 26-006)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the position of Deputy Town Clerk, Part Time, is retained with the full powers and duties of the Town Clerk as authorized by law; compensation to be set in the salary schedule.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Town Clerk’s Notice: The Town Clerk appoints Alyssa Stevenson and James P. Merzke Deputy Town Clerks, Part Time, term to expire December 31, 2026.

POSITION RETENTIONS AND APPOINTMENTS - HIGHWAY DEPARTMENT

(Resolution 26-007)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the position of Secretary to the Highway Superintendent, Full Time, is retained.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

(Resolution 26-008)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that Denise Dexter is appointed Secretary to the Highway Superintendent, Full Time, term to expire December 31, 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

(Resolution 26-009)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the position of Deputy Highway Superintendent is retained, term to expire December 31, 2026, without compensation unless otherwise provided. The Deputy functions during the absence or inability of the Highway Superintendent.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Highway Superintendent’s Notice: The Highway Superintendent appoints Denise Dexter as Deputy Highway Superintendent, term to expire December 31, 2026.

POSITION RETENTIONS AND APPOINTMENTS - ZONING BOARD OF APPEALS ATTORNEY

(Resolution 26-010)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the position of Zoning Board of Appeals Attorney is retained and David Hou of Bond Schoeneck and King PLLC, appointed, term to expire December 31, 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

POSITION RETENTIONS AND APPOINTMENTS - PLANNING BOARD COUNCIL/LEGAL SERVICES

(Resolution 26-011)

A motion was made by _____ and seconded by_____ To approve the following:

AUTHORIZING ENGAGEMENT AGREEMENT WITH DONALD YOUNG FOR THE PROVISION OF LEGAL SERVICES INCLUDING TO THE PLANNING BOARD FOR TOWN OF MENDON FOR 2026

BE IT RESOLVED, that the Engagement Agreement for Planning Board Legal Counsel/ Legal Services for the Town of Mendon with Donald Young is hereby approved, all for the provision of legal services by Donald Young to the Town of Mendon as specified therein,including as Planning Board counsel at the monthly fee of \$1,312.50 (\$15,750.00 annually) to render legal services to said Board, in lieu of those as might be customarily rendered and performed by the office of the Planning Board Attorney, which office, if any, is abolished, as well as for other legal services as may be requested at the hourly rate(s) set forth therein, and further that the Town Supervisor is hereby authorized to execute such Agreement, and that Donald Young be so engaged in accordance with such Agreement, term to expire December 31, 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

JUSTICE COURT – TEMPORARY ASSIGNMENT OF JUSTICES

(Resolution 26-012)

A motion was made by _____ and seconded by_____ BE IT RESOLVED, that pursuant to Uniform Justice Court Act section 106 (2), the Town Board consents to the temporary assignment of Town of Mendon Justices to preside in other Town or Village courts within the Seventh Judicial District as required, and to the temporary assignment of other Town or Village Justices to preside in Mendon Town Court as needed during calendar year 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

OUTSIDE FINANCE CONSULTING

(Resolution 26-013)

A motion was made by _____ and seconded by_____ BE IT RESOLVED, that the Town retains Laura Landers LLC. for finance consulting services for fiscal year 2026 under terms set forth in a professional services agreement authorized by the Supervisor.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

ESTABLISHING A COMMUNITY ENGAGEMENT ADVISORY COMMITTEE

(Resolution 26-014)

A motion was made by _____ and seconded by_____

WHEREAS, the Town Board of the Town of Mendon seeks to promote transparent, effective, and inclusive communication between the Town and its residents; and

WHEREAS, the Town Board finds it beneficial to receive advisory input and practical support on promoting civic participation and public outreach practices;
NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby establishes the *Community Engagement Advisory Committee* as an advisory committee of the Town Board; and

BE IT FURTHER RESOLVED, that the Committee shall have no authority to set policy, direct staff, or take action on behalf of the Town, shall operate under the oversight of a Town Board liaison, in accordance with a charter approved by the Town Board.

BE IT FURTHER RESOLVED, That the Town Board directs the Town Clerk to advertise in all official media for interest in this committee and ask that all interested persons provide a letter expressing interest addressed to Rebecca Kreuzer, Town Board Liaison, 16 West Main St. Honeoye Falls, NY 14472

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees Aye/Nay; Supervisor Alati Aye/Nay.

LIAISONS

(Resolution 26-015)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Supervisor announces and the Town Board acknowledges the following liaison assignments for 2026:

- American Legion: Tanner Cheek
- Community Engagement Advisory Committee: Rebecca Kreuzer
- Environmental Conservation Board: Rebecca Kreuzer
- Highway Department: Tom Voorhees
- Historic Preservation Commission: Kim Roberts
- Honeoye Falls Lima Central School District Recreation and Assets: Joe Alati •
- Library: Rebecca Kreuzer
- Mendon Community Business Association: Joe Alati
- Planning Board: Tanner Cheek
- Zoning Board of Appeals: Tom Voorhees

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

TOWN BOARD MEETING SCHEDULE

(Resolution 26-016)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the 2026 regular meeting schedule is established as follows:

January 5, 2025
January 20, 2026
February 9, 2026
March 9, 2026
April 13, 2026

May 11, 2026
June 8, 2026
July 13, 2026
August 10, 2026
September 14, 2026
September 28, 2026
October 12, 2026
October 26, 2026
November 9, 2026
December 14, 2026
December 28, 2026

At 7:00PM at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY. Work sessions will be scheduled as needed.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS
(Resolution 26-017)**

A motion was made by _____ and seconded by _____

WHEREAS, 2 NYCRR 315.4 requires municipalities to establish a standard workday for elected and appointed officials for reporting to NYSLRS; now therefore

BE IT RESOLVED, that the standard workdays are:

- Highway Department Employees: 8 hours per day
- Town Hall Employees: 7 hours per day
- Library Employees: 7 hours per day

BE IT FURTHER RESOLVED that individual reporting days per month for NYSLRS shall be based on records maintained pursuant to regulation and on RS-2417-A forms on file with the Town Supervisor.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**2026 HOLIDAY SCHEDULES
(Resolution 26-019)**

A motion was made by _____ and seconded by _____ BE IT RESOLVED that the following holiday schedules are hereby adopted for 2026:

TOWN HALL

Thursday, January 1 (New Year's Day)
Monday, January 19 (MLK Day)
Monday, February 16 (Presidents Day)
Monday, May 25 (Memorial Day)
Friday, June 19 (Juneteenth)
Friday, July 3 (Floater)

Saturday, July 4 (Independence Day)
Monday, September 7(Labor Day)
Monday, October 12 (Columbus Day)
Wednesday, November 11 (Veterans Day)
Thursday, November 26 (Thanksgiving)
Friday, November 27 (Floater)
Thursday, December 24 (Floater)
Friday, December 25 (Christmas)

HIGHWAY DEPARTMENT

Friday, April 3 (Good Friday)
Monday, May 25 (Memorial Day)
Friday, June 19 (Juneteenth) (floater)
Monday, June 29 (In lieu of MLK Day)
Tuesday, June 30 (In lieu of President’s Day)
Wednesday, July 1 (In lieu of New Years Day)
Thursday, July 2 (floater)
Friday, July 3 (4th of July)
Monday, September 7 (Labor Day)
Monday, October 12 (Columbus Day)
Wednesday, November 11 (Veterans Day)
Thursday, November 26 (Thanksgiving)
Friday, November 27 (Floater)
Friday, December 25 (Christmas)

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

TOWN HALL OPERATING HOURS

(Resolution 26-019)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Town Hall operating hours for 2026 are Monday through Thursday 8:00 AM to 4:00 PM and Friday 8:00 AM to 1:00 PM.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees] Aye/Nay; Supervisor Alati Aye/Nay.

POLICY AND PROCEDURES MANUAL

(Resolution 26-020)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Town of Mendon Policy and Procedures Manual is hereby adopted for 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

FUND BALANCE POLICY

(Resolution 26-021)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Town

acknowledges continued adherence to the 2014 Fund Balance Policy, as prescribed by the NYS Comptroller for the A, B, DA, DB, and L funds.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

EMERGENCY PREPAREDNESS PLAN

(Resolution 26-022)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Town Board adopts the current Emergency Preparedness Plan for 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

OFFICIAL TOWN MAP

(Resolution 26-023)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Official Town Map shall be updated as required by Town Law to reflect any changes occurring during 2026 as needed.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

OFFICIAL NEWSPAPER

(Resolution 26-024)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that pursuant to Town Law section 64 subdivision 11, The Mendon Honeoye Falls Lima Sentinel is hereby designated as the official Town newspaper for 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

EMERGENCY RESPONSE – HIGHWAY DEPARTMENT

(Resolution 26-025)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Highway Superintendent is authorized to respond to requests from emergency providers for assistance during 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

MENDON FIRE HALL – ICE CONTROL

(Resolution 26-026)

A motion was made by _____ and seconded by _____ WHEREAS, the Mendon Fire Hall serves as an alternate Town Emergency Operations Center; now therefore

BE IT RESOLVED, that the Highway Department is authorized to perform ice removal operations at the Mendon Fire Hall during 2026 as time and equipment permit.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**BOARDS, COMMITTEES, COMMISSIONS – ADVERTISE FOR MEETINGS
(Resolution 26-027)**

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Town Clerk is authorized to advertise the following meetings for 2026:

- Board of Assessment Review: Fourth Tuesday in May
- Climate Smart Communities Task Force: First Tuesday at 7:00 PM, as needed
- Environmental Conservation Board: Second Tuesday at 7:00 PM, as needed •
- Historic Preservation Commission: Second Wednesday at 7:00 PM, as needed •
- Planning Board: First and Third Wednesday at 7:00 PM, as needed
- Zoning Board of Appeals: Second and Fourth Thursday at 7:00 PM, as needed

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**OFFICIAL UNDERTAKINGS
(Resolution 26-028)**

A motion was made by _____ and seconded by _____, to approve the official undertakings required by Section 25 of NYS Town Law. BE IT RESOLVED THAT the official undertakings required by Section 25 of NYS Town Law area approved. The undertakings are provided by a blanket undertaking (as allowed by Section 11 of Public Officers Law) with Eastern Shore, NYMIR, providing coverage in the amount of \$250,000 for employee dishonesty; \$100,000.00 for forgery or alteration, theft, disappearance and destruction for all officers and employees; with excess coverage for the Supervisor, Town Clerk, Tax Receiver of \$500,000. Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**SALARIES – ELECTED/APPOINTED/HOURLY WAGES
(Resolution 26-029)**

A motion was made by _____, seconded by _____, BE IT RESOLVED to adopt the salaries of all elected and appointed officers and the rates of wages of hourly employees including premium pay and overtime (included in the Personnel Policy) and regular pay rates to be paid hourly as indicated below:

Job Title Salary

- Assessor: \$42,278.25
- Building and Grounds: \$32.55 per hour
- Building Inspector/Code Enforcement Officer: \$89,409
- Court Clerk: \$14,020.65
- Custodian: \$17.00 - \$22.00 per hour
- Deputy Building Inspector: \$110 per inspection
- Deputy Court Clerk: \$23.10 per hour
- Deputy Town Clerk: \$23.10 per hour
- Deputy Town Supervisor: \$5,000
- Dog Control Officer: \$9,120.30
- Fire Marshal \$3,868.20
- Historian \$2,835

- Planning Board Attorney & Legal Services \$15,243.00
- Planning Officer \$2,054.85
- Planning Board/Zoning Board Clerk: \$23.79-\$24.15 per hour
- Recreation Leader: \$18.00
- Secretary to the Highway Supervisor \$26.75 per hour
- Secretary to the Supervisor \$23.79 per hour
- Zoning Board Attorney: \$15,249.15

Appointed Board Members

- Assessment Board of Review: \$150/per year
- Conservation Board Chair: \$60/per mtg
- Conservation Board Member: \$40/per mtg
- Planning Board Chair: \$75/per mtg
- Planning Board Member: \$50/per mtg
- Zoning Board Chair: \$75/per mtg
- Zoning Board Member: \$50/per mtg

Elected Officials

- Councilperson (4): \$10,740.50
- Highway Superintendent: \$88,348.00
- Town Clerk: \$80,496.15
- Town Justice (2): \$23,102
- Town Supervisor: \$83,017

Highway Department Hourly

- Dispatcher (Winter): \$27.00 - \$35.00 per hour
- Maintenance Mechanic: \$30.00 - 38.00 per hour
- Motor Equipment Operator (MEO): \$27.00 - \$37.00 per hour

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**PERSONNEL POLICY – VARIABLE AMOUNTS ASSOCIATED WITH POLICIES
(Resolution 26-030)**

A motion was made by _____, seconded by _____, BE IT RESOLVED THAT the Town of Mendon will fund employee medical and dental benefits at the contribution levels listed below, in accordance with the Town of Mendon Personnel Policy.

Medical Benefits:

Full-time employees hired prior to 1/1/10, will contribute fourteen percent (14%) of their monthly medical insurance, through payroll deduction.

Full-time employees hired after 1/1/10 will contribute eighteen percent (18%) monthly medical insurance premium, through payroll deduction.

Full-time employees hired after 1/1/15 will contribute twenty-percent (20%) of their monthly medical insurance premium, through payroll deduction.

Full-time employees hired after 1/1/18 will be eligible for a single + spouse (50%) policy through the Town's medical insurance. The Employee will contribute 20% of the

premium. If the employee wishes to include eligible family members, the employee will pay 50% of the single premium plus the difference between the single premium and the coverage the employee chooses (family, etc.).

Retirees

All full-time personnel who retire in accordance with the rules and regulations of the New York State Employees' Retirement System, and are credited with at least 20 years' service with the Town, who are covered with health insurance by the Town immediately prior to retirement, or are

eligible to be so covered, shall be entitled to a single policy of their choice offered by the Town, at 90% Town expense. Such policy may be provided either at the time of retirement or at a later date, at the Retiree's option. Health insurance coverage for immediate family members of the retiree will be at the retiree's expense.

When a retiree who meets the above criteria reaches age 65, the Town will pay the full cost of a single policy in the Medicare Supplement Program in which the Town participates, until the retiree's death or until coverage is provided from another source. The Town will pay 75% of the cost for retirees who began employment with the Town on or after January 1, 2000. At the retiree's option, the Town will pay the equivalent amount directly to a program of the retiree's choosing.

Retirees with 10 or more years' service, who meet the other requirements detailed above, are eligible for prorated coverage as follows: The percentage of the expense to be covered by the Town equals the number of years of service (rounded to the nearest full year) divided by 20.

Dental Benefits:

Eligible employees hired before 1/1/10 will contribute five percent (5%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/10 will contribute fifteen percent (15%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/15 will contribute twenty-five percent (25%) of the monthly premium, through payroll deduction.

Eligible employees hired after 1/1/18 will be eligible for a single + spouse policy and contribute 25% of the premium. If the employee wishes to include eligible other family members, the employee will pay 25% of the single premium plus the difference between the single + spouse premium and the coverage the employee chooses (family, etc.).

The Town will pay 25% of the dental premium for retirees.

Medical Opt Out – All eligible employees of the Town of Mendon, on an annual basis effective the first of each year, who take their health insurance coverage through a spouse's or significant other's plan from another employer will be paid an opt out of \$4,200 annually. Said benefit will be paid monthly in arrears, will be included in the employee's earnings statement, and will be subject to taxes. Employees must show proof of insurance annually.

Health Reimbursement Account (HRA) - The Town will make a deposit of \$1,200.00 into a Health Reimbursement Account (HRA) for each full-time employee.

Clothing Allowance – Full-time employees with the following job titles are eligible for a clothing allowance, in the amount of \$200 for 2026, to purchase proper clothing for work pursuant to the department’s clothing standards: Highway Superintendent, Building and Grounds, Code Enforcement Officer, MEOs, and Mechanics. A receipt must be submitted showing the amount paid and a detailed description of the purchase. This is a taxable fringe benefit.

Work Shoes (steel toed boots) – Full-time employees with the following job titles, shall be reimbursed, up to \$300 per year in 2026, for the purchase of steel toed boots:

- Highway Superintendent,
- Building and Grounds,
- Code Enforcement Officer
- MEOs
- Mechanics.

A receipt must be submitted showing the amount paid and a detailed description of the purchase.

Vacation Time – Personnel Handbook

4.02 ELIGIBILITY

Vacation periods are calculated based upon the calendar year. Full time employees are eligible for paid vacation in accordance with the following schedule:

- Hire Date: 1/1-3/31 - Nine (9) days after 60 days.
- Hire Date: 4/1-6/30 - Six (6) days after 60 days
- Hire Date: 7/1-9/30 - Three (3) days after 60 days
- Hire Date: 10/1-12/31 - No vacation days.
 - o On the January 1st following the date of hire – 10 working days then
 - o One additional day per year to a maximum of 25 working calendar days.

Vacation time shall be tracked by eligible hours. To convert one day into hours, use the average number of hours worked in a day in a work week. When determining vacation time used, the hours used must be based on the hours the employee would have worked on that particular work day.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

PAYROLL SCHEDULE

(Resolution 26-031)

A motion was made by _____, seconded by _____, BE IT RESOLVED to adopt the 2026 salary payment schedule as follows:

PAYROLL SCHEDULE

1. January 2
2. January 16
3. January 30
3. February 13
4. February 27

5. March 13
6. March 27
8. April 10
9. April 24
10. May 8
11. May 22
12. June 5
13. June 19
14. July 3
15. July 17
16. July 31
17. August 14
18. August 28
19. September 11
20. September 25
21. October 19
22. October 23
23. November 6
24. November 20
25. December 4
26. December 18

The Town Clerk and the Town Supervisor are authorized to make ministerial adjustments when payroll dates conflict with holidays or emergencies.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees Aye/Nay; Supervisor Alati Aye/Nay.

MILEAGE ALLOWANCE

(Resolution 26-032)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that reimbursement for personal vehicle use on Town business shall be at the IRS standard mileage rate in effect during 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

ANNUAL REPORT OF SUPERVISOR

(Resolution 26-033)

A motion was made by _____ seconded by _____, BE IT RESOLVED to adopt the annual report of the supervisor, and in lieu of preparing the financial report required by Section 29 (10) of the Town Law, the Supervisor shall, pursuant to Section 29 (10-a) of the Town Law, submit to the Town Clerk, within 90 days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law the report will be on file in the Town Clerk's Office and will be available for public inspection and copying.

BE IT FURTHER RESOLVED, that this report be prepared by Laura Landers, LLC in an amount not to exceed \$3,000.00 from Acct. A1310.400.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

ANNUAL ACCOUNTING - TOWN FINANCES

(Resolution 26-034)

A motion was made by _____, seconded by _____, BE IT RESOLVED THAT Kim Roberts and Tanner Cheek are appointed to a Town Board Committee to meet for the purpose of an annual accounting, on or before April 1, 2026, or as soon thereafter as possible.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

ANNUAL ACCOUNTING – TOWN COURT JUSTICES

(Resolution 26-035)

A motion was made by _____, seconded by _____ BE IT RESOLVED THAT Kim Roberts and Tanner Cheek are appointed to a Town Board Committee to meet for the purpose of an annual accounting of the Justice Courts, on or before April 1, 2025, or as soon thereafter as possible.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

OFFICIAL BANKS

(Resolution 26-036)

A motion was made by _____, seconded by _____, BE IT RESOLVED that the following are adopted as official banks of the Town of Mendon: Canandaigua National, Chase, Manufacturers and Traders Trust Company (M&T Bank), NYCLASS.

BE IT FURTHER RESOLVED that the Town Supervisor is hereby authorized to submit letters to the above-mentioned banks, stating that the Town of Mendon will not make any electronic transfers out of New York State.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

PAYMENTS BEFORE AUDIT

(Resolution 26-037)

A motion was made by _____, seconded by _____, BE IT RESOLVED, pursuant to Section 118 (2) of the Town Law, that this Board authorizes the payment in advance of audit of claims for public utility services (e.g., electric, gas, water, sewer and telephone services), postage, freight and express charges, and

BE IT FURTHER RESOLVED, that all such claims shall be presented at the next regular meeting for audit, and

BE IT FURTHER RESOLVED, that the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by this Board. Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

REVIEW OF MONTHLY VOUCHERS

(Resolution 26-038)

A motion was made by _____, seconded by _____, BE IT RESOLVED, that the Town Board shall review and approve monthly abstracts of audited claims. The following is the schedule for Town Board Member review of the monthly vouchers:

- January – Ms. Roberts & Ms. Kreuzer
- February – Ms. Kreuzer & Mr. Cheek
- March – Ms. Roberts & Mr. Voorhees
- April – Mr. Voorhees & Mr. Cheek
- May – Ms. Roberts & Ms. Kreuzer
- June – Ms. Kreuzer & Mr. Cheek
- July – Ms. Roberts & Mr. Voorhees
- August – Mr. Voorhees & Mr. Cheek
- September – Ms. Roberts & Ms. Kreuzer
- October – Ms. Kreuzer & Mr. Cheek
- November – Ms. Roberts & Mr. Voorhees
- December – Mr. Voorhees & Mr. Cheek

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

PETTY CASH FUNDS

(Resolution 26-039)

A motion was made by _____, seconded by _____, BE IT RESOLVED to approve the following petty cash funds, subject to audit and replenishment procedures: • Supervisor - \$50.00

- Court Clerk - \$50.00;
- Town Clerk - \$100.00;
- Highway Superintendent - \$200.00;
- Library - \$50.00

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

FEE SCHEDULE

(Resolution 26-040)

A motion was made by _____, seconded by _____, BE IT RESOLVED to adopt the 2026 Town of Mendon Fee Schedule below:

ALL DEPARTMENTS

- Copies (8.5" x 11"): \$.25 per page
- Notary Service: No Charge
- Returned Check Fee: \$20.00

ATHLETIC FIELDS

- One (1) use per week: \$100.00

- Average use of two (2) times per week: \$250.00
- Average use of greater than 2 times per week: \$400.00

* See Use Policy for policies and insurance requirements.

BUILDING DEPARTMENT

- Avoidable Fire Alarm Fine
- Second (within 2 years): \$100.00
- Third (within 2 years): \$200.00
- Thereafter (within 2 years): \$300.00

OPERATING PERMITS

- Buildings containing one or more areas of public assembly with an occupant load of 100 persons: \$50/annually
- Energy Storage Systems: \$250/annually
- Fireworks/Pyrotechnics: \$100/per event
- Flammable Finishes: \$25/annually
- Fumigation & Insecticide Applications: \$50/per event
- Hazardous Activities (includes all H occupancies): \$500/annually
- High Piled Combustible Storage: \$150/annually
- Mobile Food Preparation Vehicles: \$25/per event OR \$200/annually
- Sugarhouse Alternative Activities: \$100/annually
- Temporary Structures, Tents, Membrane Structures: \$100/per event
- Welding & Hot Work: \$25/annually

Residential Occupancy

- New Construction (includes building equipment, building systems and garage): \$0.20 per square foot. \$300.00 minimum fee.
- Addition, Remodel, Alteration, Renovation, Repair: \$100.00 up to 600 square foot. \$75.00 for each 500 square foot thereafter.
- Accessory Structure (includes new or addition to a garage, barn, pool cabana, shed, greenhouse, deck, etc.): \$50.00 up to 1000 square foot. \$25.00 for each 500 square foot thereafter.
- Other
 - o Burn Permit: \$25.00
 - o Construction Trailer: \$25.00
 - o Copy of Issued Permit: \$5.00 per permit
 - o Demolition: \$75.00
 - o Engineering Fees: at the discretion of the Building Department, any fees incurred in the review of plans and construction will be charged to the applicant at cost, plus 2% for administrative expenses.
 - o Electric Vehicle (EV) Charger: \$40.00
 - o Fence and Earth Berms: \$50.00
 - o Fireplace, Chimney, Solid Fuel Burning Device (repair or installation): \$50.00
 - o Free Standing Antennas (radio, wind turbines, etc.): \$75.00
 - o Geothermal (loop field and equipment): \$75.00
 - o Generator: \$100.00

- o Outdoor Sporting Court with Fence: \$25.00
- o Pond: \$50.00
- o Re-inspection Fees: levied to the permit holder at the discretion of the Building Department when multiple inspections of the same item are required, \$25.00 per inspection.
- o Removal of Fuel Storage Tanks: \$30.00
- o Renewal/Extension of Permit: Original Fee + \$100 after (1) renewal
- o Signs (including subdivision, home occupation, physician, vet, roadside stand):\$20.00
- o Solar Panels: \$75.00
- o Solar Farms: \$200/acre of leased/owned area
- o Swimming Pool, above ground (includes fence and 200 square foot deck): \$50.00 o
- Swimming Pool, inground (includes fence): \$125.00
- o Zoning Compliance Letter: \$40.00

Commercial/Industrial Occupancy

- New Construction, excluding Communications Towers (includes structure building systems, building equipment and all common, public and tenant space): \$0.22 per square foot, \$250.00 minimum fee.
- Communications Tower (leased/owned area): \$3,500 (New), \$1,500 (New equipment, repair, replace).
- Addition, Remodel, Alteration, Renovation, Repair (all or part of the structure): \$100.00 up to 1000 square feet. \$50.00 for each 500 square feet thereafter.
- New or Added Shell Only: one half (1/2) the total amount of the permit fee as calculated above upon permit approval. A proportional share of the remaining permit fee will be payable upon permit approval for each common, public, and/or tenant area thereafter. Shell permits shall be issued only at the discretion of the Building Inspector.
- Accessory Structure (includes new or addition to a shed, barn, garage, pool cabana, solar collector, etc.): \$50.00 up to 1000 square foot. \$25.00 for each 500 square foot thereafter.
- Other
 - o Burn Permit: \$25.00
 - o Construction Trailer: \$25.00
 - o Copy of Issued Permit: \$5.00 per permit
 - o Demolition: \$150.00
 - o Engineering Fees: at the discretion of the Building Department, any fees incurred in the review of plans and construction will be charged to the applicant at cost, plus 2% for administrative expenses.
 - o Electric Vehicle (EV) Charger: \$50.00/unit
 - o Fence and Earth Berms: \$60.00
 - o Fireplace, Chimney, Solid Fuel Burning Device (repair or installation): \$30.00 o
 - Free Standing Antennas (dish, radio, television, etc.): \$50.00
 - o Generator: \$150
 - o Outdoor Sporting Court with Fence: \$30.00
 - o Pond: \$50.00
 - o Re-inspection Fees: levied to the permit holder at the discretion of the Building Department when multiple inspection of the same item is required, \$25.00 per

Inspection

- o Renewal/Extension of Permit: Original Fee + \$150 after (1) renewal
- o Sign, 0 to 30 square feet: \$30.00
- o Sign, 31 to 50 square feet: \$50.00
- o Sign, over 50 square feet: \$2.00 per square foot
- o Solar Panels: \$100
- o Solar Farms: \$250/acre of leased/owned area
- o Swimming Pool (includes fence): \$150.00
- o Zoning Compliance Letter: \$50.00

COMMUNITY CENTER

- Town of Mendon Residents: \$30.00/hour with three hour minimum and \$100 deposit ●
Not for Profits and Service Organizations located in Mendon or for a resident within that organization: \$50.00 deposit
- For-Profits and Service Organizations located in Mendon or for a resident within that organization - \$200 minimum for use up to 4 hours, \$50 due for each hour over 4 hours.
Requires Town Supervisor approval.

EXCAVATION FEES

- Permit: \$125.00 per acre to be excavated
- Excavation (up to 10,000 cubic yards): \$500.00 per year
- Excavation (over 10,000 cubic yards): \$3,000.00 per year

HIGHWAY DEPARTMENT

- Driveway Permit: \$175.00
- Road Cut/Right-of-Way: \$300.00. In addition, each applicant for a permit to perform work within the Town Right of Way shall deposit security with the Town in the form of cash or a letter of credit in an amount to be determined by the Highway Superintendent, such deposit to be returned upon satisfactory completion of the work covered by such permit, and upon the failure of the applicant to satisfactorily complete such work, to be used by the Town for completion thereof.

PLANNING/ZONING DEPARTMENT

Planning Board

Residential

- Administrative Re-sub: \$150.00
- Site Plan, one lot: \$350.00
- Site Plan, each additional lot: \$50.00 each
- Site Plan, accessory structure less than 1000 square foot footprint: \$125.00

Subdivision of Land

- Application Fee, 1 to 4 lots: \$150.00
- Application Fee, each additional lot (2-4): \$50.00 per lot
- Application Fee, 5 or more lots: \$250.00
- Application Fee, each additional lot (6+): \$50.00 per lot
- Public Hearing: \$100.00
- Review of Conservation Easements/Attorney Fees, 1-3 lots: \$75.00

- Review of Conservation Easements/Attorney Fees, each additional lot (4+): \$25.00 - Total cost not to exceed \$500.00.

Commercial or Industrial

- Site Plan: \$300.00, plus \$25.00 per 1000 square foot
- Site Plan, Cell Tower: \$1,000
- Site Plan, Cell Tower Co-Locator: \$500.00 per co-locator
- Subdivision of Land (including P.U.D.'s) Application Fee: \$150.00, plus \$25.00 per acre • Public Hearing \$200.00

All Planning

- Engineering Fee Deposit Site Plan: \$1,000.00 (includes administration fee) •
- Engineering Fee Deposit Special Use Permit: \$250.00 (includes administration fee) •
- Engineering Fee Deposit Subdivision: \$200.00 per lot (includes administration fee) •
- EPOD Development Permit Application: \$50.00
- Map Resigning Fee: \$150.00
- Recreation Fee (All Applications): \$1,500.00 per lot
- Special Use Permit: \$250.00
- Special Use Permit Amendment: \$100.00

Zoning Board of Appeals

- Area Variance: \$250.00
- Use Variance: \$500.00
- Review of Code Enforcement Officer's determination/interpretation: \$100.00 •
- Temporary Use Permit \$100.00
- Additional Engineering Fees: in addition, any engineering costs incurred by the Town of Mendon during the Planning Board review, Zoning Board review and/or construction process, will be back charged to the applicant. Any amount in the Engineering Fee Deposit not expended for engineering costs incurred by the Town will be refunded to the applicant.

All of the above fees are payable, in full, at the time of application, with the exception of the Recreation Fee and Easement Review Fee, which are payable at Final Approval.

PUBLICATIONS/OTHER ITEMS

- 1872 Map (historic) \$2.00
- Around Mendon and Honeoye Falls \$20.00
- From Forests to Farming \$10.00
- Hamlet Sign Print \$5.00
- Bells and Whistlestops \$3.00
- Mendon's Cobblestone Landmarks \$10.00
- Mendon Pond's Park - Fairchild's Dream \$25.00
- Migration to Mendon \$10.00
- Mugs \$4.00 each (Set of 4 \$12.00)
- Murder and Mayhem \$20.00
- Rails to Trails \$20.00
- They Went They Fought They Won \$15.00

TOWN CLERK'S OFFICE

- Dog License Spayed/Neutered: \$6.00
- Dog License Unspayed/Unneutered: \$15.00
- Dog License Service Dog (with paperwork from recognized organization): No Charge •
- Dog Impoundment: \$28.00/day
- Dog Rabies Vaccination as part of impoundment: \$20.00
- Dog Impoundment at an emergency care facility: \$50.00/day
- Dog Emergency Exam during impoundment (other fees will be charged based on services provided by impound facility): \$80.00
- Games of Chance License: \$25.00 per occasion
- Marriage License: \$40.00
- One-Day Marriage Officiant permit (must be purchased at the same location as a license): \$25.00
- Marriage Transcript: \$10.00
- Peddler's Permit Applicant: \$500.00 per six (6) months,
- Peddler's Permit Employee of applicant: \$100.00 per employee for six (6) months

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

ENVIRONMENTAL CONSERVATION BOARD

Member Appointment

(Resolution 26-041)

A motion was made by _____, seconded by _____, BE IT RESOLVED, that the following reappointment is made to the Environmental Conservation Board for a two (2) year term ending December 31, 2027: Member: Jeff Clark

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Chair Appointment

(Resolution 26-042)

A motion was made by _____, seconded by _____, to appoint Peter Carosa as Chair of the Environmental Conservation Board, term to expire 12/31/26

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

CLIMATE SMART COMMUNITIES TASK FORCE

Resolution (26-043)

A motion was made by _____, seconded by _____ BE IT RESOLVED that the following appointments are made to the Climate Smart Communities Task Force: Rebecca Kreuzer (Town Board Member); Kim Roberts (Town Board Member).

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees Aye/Nay; Supervisor Alati Aye/Nay.

HISTORIC PRESERVATION COMMISSION

(Resolution 26-044)

Appointments

A motion was made by _____, seconded by _____, BE IT RESOLVED, that Nadia Morales is appointed to the Historic Preservation Committee for a two-year term ending December 31, 2027; Chair designation: Geoff Tesch, term to expire December 31, 2026. Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

LIBRARY BOARD OF TRUSTEES

(Resolution 26-045)

A motion was made by _____, seconded by _____, BE IT RESOLVED, that the following appointments and reappointments are made to the Library Board of Trustees for five-year terms ending:

Alicia Zysman-Cromwell (President) 01/01/23 - 12/31/27

Katie Corey 01/01/25 - 12/31/29

Thomas Dooley 01/01/22 - 12/31/26

Katie Ghidiu 10/21/25 - 12/31/26

Alison Zero Jones 01/01/24 - 12/31/28

Mary McCabe 01/01/25 - 12/31/29

Tom Oshenshirt 01/01/24 - 12/31/28

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

PLANNING BOARD

(Resolution 26-046)

A motion was made by _____, seconded by _____, BE IT RESOLVED that James Snoddy is appointed to the Planning Board for a five-year term ending December 31, 2031; Chair designation: James Snoddy, Term to expire December 31, 2026

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

ZONING BOARD OF APPEALS

(Resolution 26-047)

A motion was made by _____, seconded by _____, BE IT RESOLVED, that Vince Dick and Benny Vitullo are appointed to the Zoning Board of Appeals for a five-year term ending December 31, 2031; Chair designation: Chris Mahood term to expire December 31, 2026; Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

RECORDS MANAGEMENT ADVISORY BOARD

(Resolution 26-048)

A motion was made by _____, seconded by _____, BE IT RESOLVED, that the Records Management Advisory Board members are appointed for one-year terms ending December 31, 2026 as follows: Mary Lousie (Muffy) Meisenzahl and Diane C. Ham

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer, Aye/Nay; Kimberly Roberts

Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

BOARD OF ETHICS

(Resolution 26-049)

A motion was made by _____, seconded by _____, BE IT RESOLVED, that the Board of Ethics members are appointed Mary Louise (Muffy) Meisenzahl, Steve Maxon, & Ron Mendrick terms to be expired December 31, 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

ENGINEERING AND PLANNING SERVICES AGREEMENT

(Resolution 26-050)

A motion was made by _____, seconded by _____, BE IT RESOLVED, that the Supervisor is authorized to execute professional services agreements for 2026 with MRB for Town Engineer and planning support services, pursuant to attached rate schedule and scope.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

HIGHWAY DEPARTMENT AGREEMENTS

(Resolution 26-051)

A motion was made by _____, seconded by _____, BE IT RESOLVED, to approve the Summer Work on Town Roads (284 Agreement) to approve the Highway Superintendent's Annual Contract for Summer Work on Town Roads as submitted to and reviewed by this Town Board and made a part of the minutes of this meeting.

AGREEMENT between the Town Highway Superintendent of the Town of Mendon, Monroe County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$290,463.35 for materials shall be set aside to be expended for primary work and general repairs upon 4.97 miles of Town Highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

2. PERMANENT IMPROVEMENTS, The following sums shall be set aside to be expended for the permanent improvement of Town Highways:

a) On Portiofino Circle commencing at St.Rt 65 and leading to cul-de-sac, a distance of 0.54 miles. There shall be expended not over the sum of \$36,250.44 for materials.

Type: Crack fill/Stone & Oil/Micro pave, **Width of traveled surface:** 20'

b) On Sycamore Ridge commencing at St.Rt. 65 and leading to cul-de-sac, a distance of 0.48 miles. There shall be expended not over the sum of \$29,094.84 for materials.

Type: Crack fill/Stone & Oil/Micro pave, **Width of traveled surface:** 20'

c) On Hedgegrow Circle commencing on Sycamore Ridge and leading to cul-de-sac, a

distance of 0.13 miles. There shall be expended not over the sum of \$7,720.47 for materials.

Type: Crack fill/Stone & Oil/Micro pave, **Width of traveled surface:** 20'

d) On Windham Hill commencing on Mile Square Rd. and leading to cul-de-sac, a distance of 0.43 miles. There shall be expended not over the sum of \$14,916.35 for materials.

Type: Crack fill/Stone & Oil/Fog seal, **Width of traveled surface:** 20'

e) On Windham Circle commencing on Windham Hill to cul-de-sac, a distance of 0.17 miles. There shall be expended not over the sum of \$6163.10 for materials. **Type:**

Crack fill/Stone & Oil/Fog seal, **Width of traveled surface:** 20'

f) On Bridlewood Trail commencing on Pittsford Mendon Center Rd. to cul-de-sac, a distance of 0.32 miles. There shall be expended not over the sum of \$23,402.91 for materials.

Type: Wedge/Crack fill/Stone & Oil/Micro seal, **Width of traveled surface:** 20'

g) On Parview Manor Circle commencing on Pond Rd. to cul-de-sac, a distance of 0.53 miles. There shall be expended not over the sum of \$33,963.40 for materials.

Type: Crack fill/Stone & Oil/Micro pave, **Width of traveled surface:** 20'

h) On Mill Rd commencing on Rt.64 to turn-a-round, a distance of 0.22 miles. There shall be expended not over the sum of \$6,325.00for materials.

Type: Stone & Oil/Fog seal, **Width of traveled surface:** 21'

i) On Drumlin View Drive commencing on Mile Square Rd. to Hopper Hills Way, a distance of 0.75 miles. There shall be expended not over the sum of \$30,411.00 for materials.

Type: Crack fill /Micro Pave, **Width of traveled surface:** 21'

j) On Hopper Hills Way commencing on St.Rt. 251 to cul-de-sac, a distance of 0.45 miles. There shall be expended not over the sum of \$18,455.00 for materials.

Type: Crack fill/Micro pave, **Width of traveled surface:** 20'

k) On Churchside Run commencing on Drumlinview Drive to cul-de-sac, a distance of 0.14 miles. There shall be expended not over the sum of \$4,950.00for materials. **Type:** Crack fill/Micro pave, **Width of traveled surface:** 20'

l) On Barben Circle commencing on Hopper Hills Way to cul-de-sac, a distance of 0.2 miles. There shall be expended not over the sum of \$7,550.00 for materials. **Type:** Crack fill/Micro pave, **Width of traveled surface:** 20'

m) On Plains Rd. commencing on Honeoye Creek Bridge to St. Rd. 251, a distance of 0.5miles. There shall be expended not over the sum of \$66,660.00for materials.

Type: Mill & pave, **Width of traveled surface:** 23'

n) On Dalton Rd. commencing on Honeoye Falls 6 Rd. to County line, a distance of 0.11miles. There shall be expended not over the sum of \$4,600.00 for materials.

Type: Stone & Oil/fog seal, **Width of traveled surface:** 20'

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**COMMERCIAL DRIVER'S LICENSE DRUG TESTING POLICY
(Resolution 26-052)**

A motion was made by _____, seconded by _____, to continue with Healthworks through 2026, which provides the Town with a commercial driver's license drug testing program. Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

**TOWN HALL AGREEMENTS
(Resolution 26-053)**

Heating and Cooling

A motion was made by _____, seconded by _____, BE IT RESOLVED, to enter into a new agreement with Schueler Heating and Air Conditioning for a Preventative Maintenance Agreement for the HVAC equipment at the Town Hall, including coverage for the four systems in the building through 2026 at a cost not to exceed \$1,050.00

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

***Security System*
(Resolution 26-054)**

A motion was made by _____, seconded by _____ BE IT RESOLVED to continue the current agreement with Tyco Integrated Security (ADT) to provide security system monitoring services for the Town Hall during the year 2026 in the amount not to exceed \$876.24.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

***Sprinkler System Service*
(Resolution 26-055)**

A motion was made by _____, seconded by _____, BE IT RESOLVED to continue the current agreement with Rochester Fire Protection for sprinkler inspection service through 2026 at a cost not to exceed \$500.00 (\$125.00 per quarter).

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

***Fire Extinguisher Service*
(Resolution 26-056)**

A motion was made by _____, seconded by _____, to continue the current agreement with Global Fire Protection for extinguisher service for the Town Hall and all other town owned buildings through 2026 at a cost not to exceed \$1,300,00.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts

Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

COMMUNITY CENTER AGREEMENTS

Heating and Cooling

(Resolution 26-057)

A motion was made by _____, seconded by _____, to continue the current agreement with Schueler Heating and Air Conditioning for a Preventative Maintenance Agreement for the heating equipment at the Town of Mendon Falls Post 664 Community Center, including coverage for the two systems in the building through 2026 at a cost not to exceed \$800.00.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Security System

(Resolution 26-058)

A motion was made by _____ and seconded by _____, to continue the current agreement with Casco Security Systems to provide security system monitoring services for the Town of Mendon Falls Post 664 Community Center at 167 North Main Street during the year 2026 in the amount not to exceed \$288.00.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

22 NORTH MAIN STREET (LIBRARY) AGREEMENTS

Heating and Cooling

(Resolution 26-059)

A motion was made by _____, seconded by _____, to enter into an agreement with Schueler Heating and Air Conditioning for a Preventative Maintenance Agreement for the HVAC equipment at 22 North Main Street, including 2 York packaged heating and cooling units and 1 split cooling only system in the building through 2025 at a cost not to exceed \$800.00

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Security System

(Resolution 26-060)

A motion was made by _____ and seconded by _____, to continue the current agreement with Casco Security Systems to provide security system monitoring services for the Town of Mendon Library at 22 North Main Street, during the year 2026 in the amount not to exceed \$599.88.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

15 MONROE STREET (YOUTH CENTER) AGREEMENT

Heating and Cooling

(Resolution 26-061)

A motion was made by _____, seconded by _____, to enter into an agreement with Schueler Heating and Air Conditioning for a Preventative Maintenance Agreement for the HVAC equipment at 15 Monroe Street through 2026 at a cost not to exceed \$800.00.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

101 SEMMEL RD (HIGHWAY DEPARTMENT) AGREEMENT

Security System

(Resolution 26-062)

A motion was made by _____, seconded by _____, to enter into an agreement with Casco Systems to provide security system monitoring services for the Town of Mendon Highway Department at 101 Semmel Rd during the year 2026 in the amount not to exceed \$396.00.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

VILLAGE OF HONEOYE FALLS AGREEMENTS

Reciprocal Snow Removal

(Resolution 26-063)

A motion was made by _____, seconded by _____, to continue the current arrangement for snowplowing services to be performed by the Town within the limits of the Village of Honeoye Falls through the year 2026, with the addition of the arrangements made for the Village to plow the sidewalks at 15 Monroe Street and 22 North Main Street.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

HONEOYE FALLS-LIMA CENTRAL SCHOOL DISTRICT AGREEMENTS

Use of Semmel Road Park

(Resolution 26-064)

A motion was made by _____, seconded by _____, to continue the current arrangement with the Honeoye Falls-Lima Central School District to allow the use of the Semmel Road Park for School District sponsored cross country running and skiing meets in exchange for the maintenance of the tracks used for these meets and for residents of the community through 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

MONROE COUNTY AGREEMENTS

Work Agreements

(Resolution 26-65)

A motion was made by _____, seconded by _____, BE IT RESOLVED THAT Supervisor Alati is authorized to execute various Monroe County Work Agreements for machinery rental, necessary operators and additional manpower for 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Signage and Striping

(Resolution 26-066)

A motion was made by _____, seconded by _____, BE IT RESOLVED THAT the Supervisor or Highway Superintendent are authorized to execute the agreement with Monroe County regarding Signage and Striping for 2026.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

COMMUNITY ORGANIZATION AGREEMENTS

Honeoye Falls-Mendon Community Concert Band

(Resolution 26-067)

A motion was made by _____ and seconded by _____, to enter into an agreement with the Honeoye Falls-Mendon Community Concert Band to perform two (2) concerts for the residents of Mendon during 2026, at a cost of \$1,000.00 per concert held.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

Honeoye Falls-Mendon Historical Society

(Resolution 26-068)

A motion was made by _____, seconded by _____, to continue the current contract with the Honeoye Falls-Mendon Historical Society for the year 2026, to maintain a display of historic photographs and objects pertaining to the Town and the Town Hall in the lobby of the Town Hall, at a cost of \$700. The contract shall also provide that the Town will pay one-half of the actual cost of gas, electricity and telephone service for the Society’s Museum at Harry Allen Park.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

USE OF TOWN MEETING ROOMS

(Resolution 26-069)

A motion was made by _____, seconded by _____, to adopt the following town meeting usage: BE IT RESOLVED THAT the following uses of town meeting rooms is adopted: • A Town meeting room by the Mendon Republican Committee as available in the year 2026;

- A Town meeting room by the Mendon Democratic Committee as available in the year 2026;
- The Town of Mendon Falls Post 664 Community Center by the American Legion Honeoye Falls Post 664 on the second Thursday of each month in 2026 at 7:30 PM, and for their purposes on Memorial Day and Veterans Day. Further, use of the entire building on the second Thursdays in August and December.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

DOG IMPOUNDMENT FACILITY

(Resolution 26-070)

A motion was made by _____ and seconded by _____ BE IT RESOLVED, that the Supervisor is authorized to execute a 2026 contract with Add-En-On for dog impoundment services as required under NYS Agriculture and Markets Law Article 7.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.

AMBULANCE CONTRACT

(Resolution 26-071)

A motion was made by _____ and seconded by _____ BE IT RESOLVED THAT the Town of Mendon will continue the Contractual Ambulance Service with the Village of Honeoye Falls for 2026 and pay the Village \$203,302 from account B4540.4.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay

BUDGET ADJUSTMENT

(Resolution 26-072)

A motion was made by _____ and seconded by _____ BE IT RESOLVED THAT the following budget is authorized;

From: Contingency Account B1990.4 \$3,302.00

To: Ambulance Contracted Acct. B4540.4 \$3,302.00

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay

UNIVERSAL DECLARATION OF HUMAN RIGHTS

(Resolution 26-073)

A motion was made by _____ and seconded by _____ to approve a resolution, entitled “A Resolution Affirming the Town of Mendon’s Commitment to the Universal Declaration of Human Rights,” affirming Mendon’s commitment to the principles of dignity, equality, and fundamental human rights as articulated in the United Nations Universal Declaration of Human Rights, and directing that the resolution be entered into the official minutes of the Town Board.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay

PUBLIC COMMENT

ADJOURNMENT

Resolution 26-074)

A motion was made by _____ and seconded by _____ to adjourn the 2026 Organizational Meeting at _____ PM.

Adopted/Defeated: Tanner Cheek Aye/Nay; Rebecca Kreuzer Aye/Nay; Kimberly Roberts Aye/Nay; Thomas Voorhees; Aye/Nay; Supervisor Alati Aye/Nay.