

The Regular Meeting of the Mendon Town Board was held at 7:00 PM, Monday, December 8, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll
James Merzke *Town Board*
Kimberly Roberts *Members*
Brent Rosiek

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Tom Voorhees, *Highway Superintendent*, Tom Fromberger, *Town Engineer*, Danny Bassette, Gary Loope, Pete Doyle, and several others.

Supervisor Moffitt called the meeting to order and the Pledge of Allegiance was recited.

AGENDA
(Resolution 25-345)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to adopt the agenda as approved.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC COMMENT

- Karen Jenkins, 717 Mendon Ionia Road, addressed the board to recognize Cynthia Carroll, who was attending her last meeting after serving for 12 years. Jenkins detailed Carroll's numerous contributions. Jenkins thanked her on behalf of the Town of Mendon.
- Tom Dubois also thanked Carroll for her 12 years of service. He addressed the incoming council members and supervisor-elect, emphasizing the importance of transparency and inclusivity, and sharing advice he had received from Supervisor Moffitt about voting one's conscience and representing all constituents.
- Joe Alati, 3516 Rush Mendon Rd, briefly thanked Supervisor John Moffitt for his many years of service to the town.

COMMUNICATIONS

Highway Superintendent, Tom Voorhees, reported that prior to the recent snowfall, his department had been sweeping leaves from older subdivisions with mature trees, cleaning out catch basins, installing 4.2 miles of snow fence, and trimming trees along

town roads. He noted that the state of New York had increased their reimbursement rates for snow fences from \$1.36 per foot (2017 rate) to \$5.00 per foot, resulting in approximately \$40,000 in revenue for the town from snow fence installation for state roads and parks.

Town Engineer, Tom Fromberger, stated that he had distributed information packets regarding Victor Mendon Road, with no real updates to report. He mentioned that he was present to discuss the Stoney Lonesome Road closure on tonight's agenda.

Town Board

Brent Rosiek reported attending the veterans luncheon, which was well received, and the planning board meeting on November 19th where a two-lot subdivision with site plans was reviewed. The planning board had requested additional information and an environmental conservation board report, with applicants expected to return on December 17th. He also attended the MCBA meeting where new officers were elected for 2026, and the Holidays in the Hamlet event, noting that the horse-drawn carriage was popular. He thanked those involved in installing holiday lights in the Hamlet before the event and expressed appreciation for the highway department's prompt snow removal during recent snowfall.

Kimberly Roberts reported that there had not been a ZBA meeting since her last report, with the next one scheduled for this Thursday. She assisted with the Veterans Day luncheon, which had excellent attendance with many attendees expressing appreciation. She participated in the employee recognition luncheon where years of service were acknowledged, and had met with the incoming supervisor-elect to begin building rapport and discussing the transition process.

Cynthia Carroll reported on the library's activities, noting that the Monroe County Library System would provide new Wi-Fi hotspots to individual libraries in the new year. The Mendon Public Library would participate in the holiday parade on December 13th, and had an advocacy meeting with Senator Helming on December 5th. The Friends of the Library presented a 2026 wish list and participated in a Rock the Day fundraiser. The library's children's events were well-attended, with upcoming activities including a multi-generational cookie decorating event at Pinehurst, drawing programs, a puzzle contest, flute story time, and an end-of-year magic show, with recycling story time and Martin Luther King Day collaborative programs planned for the new year.

Carroll then delivered personal remarks regarding her time on the board, expressing gratitude to the Mendon community for their support over her 12 years of service. She thanked former board members who had upheld high standards and urged the incoming administration to set and enforce high standards.

James Merzke reported on the December 2nd Environmental Conservation Board meeting, which continued reviewing the two-lot subdivision and site plan on West

Bloomfield Rd. Applicants attended the meeting, maps were reviewed, and a site visit was scheduled. He noted that the Historic Preservation meeting had been canceled, and informed the board about upcoming Legion events, including the Christmas party on December 11th and participation in the fire department Christmas parade on December 13th.

Supervisor John Moffitt reported that he would be making bond payments the following day for the library and water districts, which were semi-annual payments of principal and interest. He mentioned a request from a new resident on Mendon Green for a streetlight. He had been meeting with representatives of the town's insurance company, and attended several events including the Honeoye Falls Fire Department turkey raffle, Veterans Day luncheon, and the Employee recognition lunch. He noted that the Mendon Youth Center was open with new games, and announced a menorah lighting scheduled for December 17th at 6 PM. He also shared a personal anecdote about discovering through genealogical research provided to him, that the first supervisor of the Town of Mendon was his step grandfather five times.

SUPERVISOR'S MONTHLY REPORT

(Resolution 25-346)

A motion was made by Mrs. Carroll, seconded by Mr. Merzke, to acknowledge receipt of the Town Clerk's Monthly Report for October 2025.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

TOWN CLERK'S MONTHLY REPORT

(Resolution 25-347)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to acknowledge receipt of the Town Clerk's Monthly Report for November 2025, showing receipts and disbursements in the amount of \$13,985.30.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

MINUTES

(Resolution 25-348)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to approve the minutes of the regular meeting held on November 10, 2025 as presented.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

BUDGET ADJUSTMENTS

(Resolution 25-349)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to approve the following budget adjustments:

From:	A1220.1	Supervisors-Personal Svs	\$200.00
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To: A1220.4 Supervisors Travel, Dues \$200.00

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

VOUCHERS

General Abstract A

(Resolution 25-350)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 25-589 to 25-601, on General Abstract 25-12A, in the amount of \$29,740.72.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

General Abstract B

(Resolution 25-351)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 25-602 to 25-649, on General Abstract 25-12B, in the amount of \$55,648.11.

During discussion, Mr. Rosiek noted that at the previous meeting, the board had approved \$1,500 for horse-drawn carriages with the condition that the town be named as additionally insured. The invoice submitted was for \$1,600, with the extra \$100 apparently for providing additional insurance. After reviewing the certificate, which showed the town as "certificate holder" but not "additional insured," the board determined that no additional fee should be charged, as certificate holder status typically incurs no fee.

(Resolution 25-352)

Motion to amend by Cynthia Carroll, seconded by Brent Rosiek, to reduce the payment to Kevin Quigley for horse-drawn carriages at Holidays in the Hamlet from \$1,600 to \$1,500 (as originally approved), reducing the total to \$55,548.11.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Highway Abstract

(Resolution 25-353)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 25-356 to 25-380, on Highway Abstract 25-12, in the amount of \$409,624.36.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Library Abstract A

Library vouchers numbered 25-188 to 25-195, on Library Abstract 25-12A, in the amount of \$1,543.08, were presented to the Town Board for payment.

Library Abstract B

Library vouchers numbered 25-196 to 25-207, on Library Abstract 25-12B, in the amount of \$19646.46, were presented to the Town Board for payment.

PUBLIC HEARING – STONEY LONESOME ROAD CLOSURE

Supervisor Moffitt opened the public hearing at 7:30 PM.

Ross Cooley of 4566 Clover Street, Honeoye Falls, spoke as a nearby resident to the intersection of Stoney Lonesome Road and Clover Street. He stated that he had personally responded as a first responder to several accidents at that intersection. He expressed concern that closing Stoney Lonesome Road might increase speeding on Clover Street, which he described as "a raceway" where many drivers pass other vehicles. He urged the board to consider measures to control speed if they proceed with the closure.

Supervisor Moffitt read an email from Thomas Gift, who supported closing the entrance to Clover Street from Stony Lonesome Road on both the east and west sides to reduce accidents at the dangerous intersection. Moffitt clarified that Route 65 (Clover St) is a state road and the west side of Stony Lonesome Road is a county road, so the town only has authority over the east side. He reported that state DOT officials had indicated it would take 3-5 years to close the other side, and emphasized that the town has no control over speed limits on Route 65 (Clover St) as it is a state highway.

Rebecca Kreuzer of 8 Creekside Drive inquired about the existence of an alternative analysis or accident statistics report that might be available to the community to better understand the proposed closure.

The board decided to keep the public hearing open until the next meeting to allow interested agencies time to submit comments and to post PDF plans on the town website for public review.

(Resolution 25-354)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to leave the public hearing open.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mr. Moffitt - Aye

TAX RECEIVER'S 2026 BOND – APPROVAL

(Resolution 25-355)

A motion was made by Mr. Merzke, seconded by Mrs. Carroll, to adopt the following:

BE IT RESOLVED, by the Board of the Town of Mendon as follows:

Section 1. The Town Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments, as follows:

Type of undertaking: Public Employee Dishonesty Insurance

Company: NYMIR

Policy Number: MPKTMEND000000126

01/01/26 – 01/01/27

Amount: \$500,000.00 excess limits on Town Clerk & Tax Receiver

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

2025 NYS ANNUAL FINANCIAL REPORT – LAURA L. LANDERS, LLC

AGREEMENT

(Resolution 25-356)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to enter into an agreement with Laura L. Landers, LLC to consult with and prepare the New York State Annual Financial Report Document (AFR) for the year ending December 31, 2025, at a cost not to exceed \$3,000.00, to be paid from account A1310.4.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

NYS SNOW & ICE AGREEMENT – AMENDMENT

(Resolution 25-357)

A motion was made by Mrs. Carroll, seconded by Mr. Merzke, to amend the municipal snow & ice agreement with the NYS Department of Transportation for the 2025-2026 season, according to the Supplemental Agreement submitted to the Board on this date.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

2026 284 AGREEMENT – APPROVAL

(Resolution 25-358)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to enter into an agreement with the Highway Superintendent as follows:

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$290,463.35 for materials shall be set aside to be expended for primary work and general repairs upon 4.97 miles of Town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town Highways:
 - (a) On Portofino Circle commencing at St Rt 65 and leading to cul-de-sac, a distance of 0.54 miles. There shall be expended not over the sum of \$36,250.44 for materials. Type: Crack fill/Stone & Oil/Micro pave, Width of traveled surface: 20'
 - (b) On Sycamore Ridge commencing at St Rt 65 and leading to cul-de-sac, a distance of 0.48 miles. There shall be expended not over the sum of \$29,094.84 for materials. Type: Crack fill/Stone & Oil/Micro pave, Width of traveled surface: 20'
 - (c) On Hedgerow Circle commencing at Sycamore Ridge and leading to cul-de-sac, a distance of .13 miles. There shall be expended not over the sum of \$7,720.47 for materials. Type: Crack fill/Stone & Oil/Micro pave, Width of traveled surface: 20'
 - (d) On Windham Hill commencing at Mile Square Road and leading to cul-de-sac, a distance of 0.43 miles. There shall be expended not over the sum of \$14,916.35 for materials. Type: Crack fill/Stone & Oil/Fog seal, Width of traveled surface: 20'
 - (e) On Windham Circle commencing at Windham Hill to cul-de-sac, a distance of 0.17 miles. There shall be expended not over the sum of \$6,163.10 for materials. Type: Crack fill/Stone & Oil/Fog seal, Width of traveled surface: 20'
 - (f) On Bridlewood Trail commencing at Pittsford Mendon Center Road to cul-de-sac, a distance of 0.32 miles. There shall be expended not over the sum of \$23,402.91 for materials.
Type: Wedge/Crack fill/Stone & Oil/Micro pave, Width of traveled surface: 18'
 - (g) On Parkview Manor Circle commencing at Pond Road to cul-de-sac, a distance of 0.53 miles. There shall be expended not over the sum of \$33,963.40 for materials. Type: Crack fill/Stone & Oil/Micro pave, Width of traveled surface: 20'
 - (h) On Mill Road commencing at St Rt 64 to tum-a-round, a distance of 0.22 miles. There shall be expended not over the sum of \$6,325.00 for materials.
Type: Stone & Oil/Fog seal, Width of traveled surface: 21'

- (i) On Drumlin View Drive commencing at Mile Square Road to Hopper Hills Way, a distance of 0.75 miles. There shall be expended not over the sum of \$30,411.00 for materials. Type: Crack fill/Micro pave, Width of traveled surface: 20'
- (j) On Hopper Hills Way commencing at St Rt 251 to cul-de-sac, a distance of 0.45 miles. There shall be expended not over the sum of \$18,455.00 for materials. Type: Crack fill/Micro pave, Width of traveled surface: 20'
- (k) On Churchside Run commencing at Drumlin View Drive to cul-de-sac, a distance of 0.14 miles. There shall be expended not over the sum of \$4,950.00 for materials. Type: Crack fill/Micro pave, Width of traveled surface: 20'
- (l) On Barben Circle commencing at Hopper Hills Way to cul-de-sac, a distance of 0.2 miles. There shall be expended not over the sum of \$7,550.00 for materials. Type: Crack fill/Micro pave, Width of traveled surface: 20'
- (m) On Plains Road commencing at Honeoye Creek Bridge to St Rt 251, a distance of 0.5 miles. There shall be expended not over the sum of \$66,660.84 for materials. Type: Mill & Pave, Width of traveled surface: 23'
- (n) On Dalton Road commencing at Honeoye Falls 6 Rd to County line, a distance of 0.11 miles. There shall be expended not over the sum of \$4,600.00 for materials. Type: Stone & Oil/Fog seal, Width of traveled surface: 20'

During discussion, it was noted that there would be more micropaving and less oil and stone application on town roads. Highway Superintendent Voorhees explained that with micropaving, they first crack-seal and oil the roads, then sweep them and apply micropaving on top, resulting in a smoother, less dusty surface with the appearance of asphalt. Board members expressed support for this approach, despite the temporary inconvenience to residents during application (approximately three hours of waiting time, weather depending), as it would be preferable to traditional oil and stone treatments. Significant micropaving projects would include Mendon Farms, which will require substantial traffic control and coordination.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

2026 ORGANIZATIONAL MEETING (Resolution 25-359)

A motion was made by Mrs. Roberts, seconded by Mr. Merzke, to hold the 2026 Organizational Meeting of the Town of Mendon 7:00PM, Monday, January 5, 2026, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

SHORT TERM RENTAL – RENEWAL – ESTABLISH PUBLIC HEARING (Resolution 25-360)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Monday, December 29, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, pursuant

to Section 208-12.D of the Mendon Town Code, for the purpose of considering the renewal of the Short Term Rental at 3880 Rush Mendon Road.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

NEW YORK PLANNING FEDERATION ANNUAL CONFERENCE REGISTRATION (Resolution 25-361)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to authorize the attendance of the following individuals at the New York Planning Federation Annual Conference, April 19-21, 2026 in Cooperstown, New York:

- Brooke Buckland, Secretary to Planning & Zoning
- Corey Gates, Code Enforcement Officer

The registration fee is \$300.00 per person, and will be paid from account B8020.4. Food, transportation and lodging costs are separate and will be requested to be approved at a later date.

The original motion included four attendees, but after discussion, it was amended to include only two. Brent Rosiek expressed concern about the cost-benefit ratio of sending appointed board members to this training when they only need four hours of training annually, which could be obtained locally for significantly less cost. He supported sending the two full-time employees. Supervisor Moffitt, while voting against the motion, noted that the multi-day training offers valuable experiences beyond just classroom time, including networking opportunities with peers from other communities.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Nay

DECLARATION OF SURPLUS (Resolution 25-362)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to declare the following surplus, and authorize its disposition at RTI Auctions – Roy Teitsworth Inc.:

- Old Highway Mitel HX 50006791 Controller Assembly Phone system and Mitel phones
- 2016 Ford F-250 (Truck #7)

Further, these items from the basement of 15 Monroe Street:

- Old and non-functional water heaters (2)
- Old and non-functional ceiling light fixtures (3)
- Miscellaneous expired paint cans

Finally, these items from the Town Hall:

- Old and non-functional Metal Desks (2)
- Old and non-functional Wooden Desks (2)
- Damaged file cabinet (1)

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC COMMENT

Ross Cooley, 4566 Clover Street, Honeoye Falls, returned to express disappointment that he had not learned much about the Stoney Lonesome Road closure, noting there was very little information available on the website or elsewhere about why or when the town wanted to implement the closure.

Vince Dick of 53 Hawks View followed up on his concerns from the previous month's meeting regarding a property at 3898 Rush Mendon Road. He reported meeting with the Code Enforcement Officer and submitting a Freedom of Information request regarding complaints about the address. Dick provided evidence that a business called American Patriot Sportswear was operating from the residence, including online advertisements indicating sales from the location. He noted that past complaints about commercial activity at the property had been filed in 2020 and 2024, and requested that town officials provide clearer guidance to the code enforcement officer about how to interpret and enforce town code regarding businesses operating in residential areas. He emphasized that items displayed on the property were advertised for sale online, making the house itself an advertisement for the business.

Bill Gottermier addressed the board regarding his property, which is currently zoned R-5 but which he believes should be R-2 zoning. He explained that in 2000, he had submitted site plans and survey maps to have the property zoned R-2, but in December of that year it was zoned R-5 instead, which he felt was unfair treatment. He presented a map showing how the property could comply with R-2 requirements for three lots, explaining that his goal was to leave options for his children to have pieces of the property, though it remained uncertain whether they would all return to the area. Supervisor Moffitt clarified that any zoning change would require a public hearing with proper notice.

Kim Roberts presented a token of appreciation to Cynthia Carroll for her dedicated service on the Mendon Town Board.

ADJOURNMENT

(Resolution 25-363)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adjourn the meeting at 7:57PM.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye