

The Regular Meeting of the Mendon Town Board was held at 7:00 PM, Monday, November 10, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll
James Merzke *Town Board*
Kimberly Roberts *Members*
Brent Rosiek

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Tom Voorhees, *Highway Superintendent*, Tom Fromberger, *Town Engineer*, Danny Bassette, Gary Loope, Pete Doyle, and several others.

Supervisor Moffitt called the meeting to order and the Pledge of Allegiance was recited.

AGENDA

(Resolution 25-321)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to adopt the agenda as amended to add the following items to the agenda:

- MRB Grant Writing approval
- Holidays in the Hamlet - approval of wagon ride.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC COMMENT

Vince Dick, 53 Hawks View, inquired about a business at 3898 Rush Mendon Road, questioning whether there is a legal entity permitted to conduct retail business selling tangible property at that location. He provided documentation showing an entity called American Patriot Sportswear was registered in 2019 with a Victor address, yet signage at the Mendon location had changed over time, advertising retail sales. Mr. Dick expressed concerns about compliance with business district zoning requirements, signage regulations, and other town codes. He requested answers to these questions before the end of 2025.

Supervisor Moffitt suggested Mr. Dick contact the code enforcement officer, and agreed to provide a copy of his concerns to the appropriate staff.

COMMUNICATIONS

Highway Superintendent, Tom Voorhees, reported the Williams Rd project was completed and delineators placed in all subdivisions. Snow fence installation was approximately 50% complete. Mechanics had installed all salters and valves on the trucks and were currently conducting a salt run. The hedge row at the splash park was removed for the planned parking lot expansion. Two more highway employees received their stormwater certification from the county. Highway staff attended an OPP (One Person Plow) training with DOT last Thursday.

Town Engineer, Tom Fromberger, reported they were still working with DOT and New York State DEC to obtain permits, and had addressed additional comments from DOT. He noted two items on the agenda regarding Stoney Lonesome Road and mentioned they had submitted a draft proposal for a Records Retention Grant, continuing from a grant the town had previously secured.

Town Board

Brent Rosiek reported attending the MCBA meeting in October and the joint meeting with the highway, which was productive in rebuilding communication between the town board and highway department. He planned to attend the veterans luncheon the following day. The planning board had not met since the last town board meeting but would be reviewing a two-lot subdivision near West Bloomfield and Boughton Hill Road on the 19th. He met with a village trustee liaison regarding reorganization of a Honeoye Falls business group and discussed potential collaborative efforts with the MCBA. He also met with the mayor of Honeoye Falls and the chief of the Honeoye Falls ambulance to discuss reworking the contract, suggesting a joint meeting in early 2026 with the new town board, village, and West Bloomfield to review the 40-year-old contract.

Kimberly Roberts reported attending the ZBA meeting on October 23rd, where they approved variances on Cheese Factory Road and on West Bloomfield Road. She attended Senator Pam Helming's Veterans Recognition Ceremony on October 30th in Canandaigua, where 44 local veterans were recognized. She also attended the Mendon Youth Center Open House the previous week.

Cynthia Carroll reported the library partnered with Pinehurst and Bleak House to offer various events, noting outreach remains a high priority. The library would be closed until 1 PM on November 13th for staff training. An article about the library was published on October 24th in the Penny Saver, titled "Kelly Paganelli, creating a lifelong love of reading." The friends of the library were honored with a proclamation from the town for National Friends of Libraries Week. Katie Ghidiu was appointed as a new library board of trustees member. Lyla thanked the town and Michelle Booth specifically for scheduling the Wired for Opportunity classes at the Mendon Community Center, reporting the October classes were successful with 100% completion rate. The reported

data usage for the solar table in October was presented, showing Honeoye Falls used 1.45 GB with 162 connections.

James Merzke attended the environmental conservation board meeting where they reviewed a subdivision and site plan application involving scenic vistas and soils susceptible to ponding EPODs. This was the first time they dealt with a scenic vista EPOD on a subdivision, so they planned to meet with the planning board and code enforcement officer to ensure everyone was aligned. The American Legion participated as part of the honor guard at the Equicenter's "Hoof It For Heroes" event on November 2nd, a 2.2-mile walk/run that raises money for veteran suicide prevention and veterans programs. He also attended Senator Helming's veterans recognition ceremony where several local veterans were recognized.

Supervisor John Moffitt reported the Mendon Youth Center held an open house on November 6th and would be opening on Wednesday, November 12th, operating Monday through Thursday from 2-6 PM on school days. A health insurance meeting for employees was scheduled for November 12th, and he had a transition meeting with the supervisor-elect on November 13th. The menorah lighting would be held on December 17th, and the Veterans Day lunch and ceremony would take place the following day at 11:00 AM after the ceremony at the Four Corners.

TOWN CLERK'S MONTHLY REPORT

(Resolution 25-322)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to acknowledge receipt of the Town Clerk's Monthly Report for October 2025, showing receipts and disbursements in the amount of \$43,729.22.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

MINUTES

(Resolution 25-323)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve the minutes of the regular meeting held on October 20, 2025, as amended to remove Mrs. Carroll's attendance in the executive session.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

BUDGET ADJUSTMENTS

(Resolution 25-324)

A motion was made by Mr. Merzke, seconded by Mrs. Roberts, to approve the following budget adjustments:

From:	A1990.47	Contingent	\$12,000.00
To:	A3510.2	Dog Control Equipment	\$ 8,000.00
To:	A1420.1	Attorney	\$ 4,000.00

From: A2300	Snow and Ice	\$18,500.00
To: A5010.1	Superintendent of Highways	\$12,500.00
To: A1420.1	Attorney	\$ 2,000.00
To: A1620.2	B&G	\$ 4,000.00
From: B1990.4	Contingent	\$14,000.00
To: B8020.4	Planning	\$14,000.00
From: DB2301E	NYS Labor	\$10,000.00
To: DB5110.1	General Repairs-Pers Svs.	\$10,000.00
From: A3310.2	Traffic Control Equip.	\$ 700.00
To: A5010.4	Highway Sup Contractual	\$ 700.00

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

VOUCHERS

General Abstract A

(Resolution 25-325)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve all claims on vouchers numbered 25-547 to 25-552, on General Abstract 25-11A, in the amount of \$22,464.22.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

General Abstract B

(Resolution 25-326)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve all claims on vouchers numbered 25-553 to 25-588, on General Abstract 25-11B, in the amount of \$37,124.43.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Highway Abstract

(Resolution 25-327)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve all claims on vouchers numbered 25-329 to 25-355, on Highway Abstract 25-11, in the amount of \$22,976.62.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Library Abstract A

Library vouchers numbered 25-174 to 25-179, on Library Abstract 25-11A, in the amount of \$1,693.81, were presented to the Town Board for payment.

Library Abstract B

Library vouchers numbered 25-180 to 25-187, on Library Abstract 25-11B, in the amount of \$2,706.49, were presented to the Town Board for payment.

2026 SUMMER RECREATION PROGRAM AGREEMENT (Resolution 25-328)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to enter into an Intermunicipal Cooperative Agreement regarding Community Summer Recreation 2026 with the Honeoye Falls-Lima Central School District, as presented to the Board at this meeting. Mrs. Roberts recused herself from voting due to her employment with the school district and receiving part of her salary from the program.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mr. Moffitt - Aye

FIRE PROTECTION DISTRICT CONTRACT (Resolution 25-329)

A motion was made by Mr. Merzke, seconded by Mrs. Roberts, to adopt the 2026 Fire Protection Contract for the Mendon Fire Protection District #1 with the Village of Honeoye Falls as presented at this meeting, for the amount of \$265,007.29.

Supervisor Moffitt noted that the public hearing was held at the previous town board meeting. The insurance issues had been resolved, with language requested by the town's insurance company, NYMIR (which is also the village's insurance company), included in the contract to protect taxpayers, such as requirements for certificates of insurance.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

ESTABLISH PUBLIC HEARING – STONEY LONESOME ROAD CLOSURE (Resolution 25-330)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to hold a public hearing on the closure of Stoney Lonesome Road, 7:00PM, or as soon thereafter as said hearing can be convened, Monday, December 8, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

Supervisor Moffitt noted there had been complications regarding wetlands and neighbors' access to their driveways, but they had been working through these issues and felt comfortable moving forward with the public hearing.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

ESTABLISH LEAD AGENCY FOR STONEY LONESOME ROAD CLOSURE (Resolution 25-331)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, for the Town Board to announce its intent to be lead agency for the coordinated SEQR review with regards to the Stoney Lonesome Road closure.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

BUILDING DEPARTMENT TECH PURCHASES (Resolution 25-332)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to authorize the following purchases for the Building Department, plus any shipping fees, to be paid from account B8020.4:

Apple

2 iPad Air 13-inch (M3), Wi-Fi + Cellular, 128 GB - Space Gray
\$69.99/year per device (billed annually beginning year one)
\$1,899.98 (iPads) +\$139.98/year (AppleCare+)

IKEA

5 Electronic Standing Desks
\$3,245.00

BJ's

1 LG 65" Smart TV (for digital plan review & collaboration)
\$496.99

Board members discussed how these purchases would help modernize operations. The TV would be installed to allow applicants and the planning board to view plans together, with a laser pointer to facilitate discussions and help the audience follow along. One iPad would be used in the office to assist people with filling out forms online, while the other would be used for field inspections. The standing desks are for the five staff members.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

101 SEMMEL ROAD – BUILDING RENOVATIONS (Resolution 25-333)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to authorize the building renovations to the cold storage building as delineated on the request dated November

5, 2025, from the Highway Department, in an amount not to exceed \$20,000.00, and to be paid from account A1620.4.

The highway superintendent explained this project had been ongoing in discussions with the Supervisor, Brent, and himself about improving facilities at Semmel Road. The renovations would provide needed storage space where equipment could be kept out of the elements, especially for the trucks with the salter equipment that cannot stay outside. The six-bay building was originally constructed with only three bays insulated and finished, with plans to eventually complete the other three bays.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

USE OF TOWN PROPERTY – REQUIREMENTS

(Resolution 25-334)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to add a Hold Harmless and Indemnification clause in favor of the Town on all Facility Use Forms, and require a Certificate of Insurance from any organization wishing to use a facility.

Supervisor Moffitt noted this was a recommendation from the town's insurance provider as part of their annual review.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

GOTTERMIER ZONING – DISCUSSION

Mr. Gottermier addressed the board regarding his request to rezone his property from R-5 to R-2. He explained that in 2000, before the zoning change was made, he had submitted a request for subdivision but due to SEQR requirements related to Mendon Ponds Park, the approval process extended past when the zoning changed from R-2 to R-5. He believes his property should have remained R-2.

Mr. Gottermier explained his goal is to have the option to give land to his adult sons so they could build homes. He noted there is no immediate need as one son has a remote job and doesn't want to commit to being in Rochester until closer to retirement. If they pursued variances instead of rezoning, approximately eight variances would be required as they don't meet acreage or lot width requirements for R-5 zoning.

Board members asked about neighboring parcels' zoning, which Mr. Gottermier confirmed it is zoned R-2 across the street. The board discussed whether to consult with other town boards before proceeding. Supervisor Moffitt indicated he would prefer written recommendations from the planning board and possibly the Environmental Conservation Board due to steep slopes on the property.

The board noted that rezoning might not be spot zoning since there are other R-2 properties in proximity. They also discussed the percolation and deep hole testing from

25 years ago, which showed good drainage in the old gravel pit area, suggesting conventional septic systems could work. The property also has access to municipal water and natural gas.

(Resolution 25-335)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to send Mr. Gottermier's information to the Planning Board for recommendations.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PERMA – GRANT ACCEPTANCE

(Resolution 25-336)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to accept a PERMA safety grant consisting of the reimbursement for safety training up to \$3,500 based on application and quoted invoice for AED/CPR Training, applied for by the Highway Department and according to the pertinent PERMA Grant Disbursement Agreements.

Supervisor Moffitt noted that his daughter-in-law is related to a gentleman who works for PERMA and is part of the grant proposal, though this connection has no bearing on the grant.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

RED CROSS TRAINING

(Resolution 25-337)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to authorize 16 participants to be trained in Adult and Pediatric First Aid/CPR/AED at a cost of \$2531.00; each additional participant would cost \$141. This total cost includes a \$275 onsite delivery fee for one training class; any additional training classes would incur \$275 fee per class. The length of the class is 5 hours. To be paid from DA5130.4.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

2026 SWEARING-IN CEREMONY

(Resolution 25-338)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to hold the 2026 Swearing-In Ceremony, Thursday, January 1, 2026, at the Falls Post #664 Town of Mendon Community Center, at 2:00PM.

Supervisor Moffitt noted this has been the practice for as long as he has been on the board.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

NEW YEARS DAY

(Resolution 25-339)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve Thursday, January 1, 2026, as a paid Town Holiday.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

EMPLOYEE RECOGNITION LUNCH

(Resolution 25-340)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve the 2025 Employee Recognition Lunch for Thursday, November 20, 2025, at the Falls Post #664 Town of Mendon Community Center from 12:00PM-2:00PM. Cost not to exceed \$1,000.00, to be paid from A1010.4.

Supervisor Moffitt commented this was the first time to his knowledge that such an event had been organized, noting it was overdue and well deserved.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

DECLARATION OF SURPLUS

(Resolution 25-341)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to declare the following surplus, and authorize its disposition at RTI Auctions – Roy Teitsworth Inc.:

- CAT General Purpose Backhoe Bucket – 1.3 yard
- Grant Gravity Sand/Chip/Stone Tailgate Spreader

The highway superintendent explained the chip spreader was very old, having been there for 10-15 years, and the bucket came with the Cat backhoe but was not being used.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

GRANT WRITING SERVICES - CONTINUATION

(Resolution 25-342)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to authorize the supervisor to enter into the agreement for the 2026 professional services for grant writing services for the local government record management improvement funding application, a continuation of our 2025 grant.

Mr. Rosiek reported that Michelle and Corey were enthusiastic about continuing the grant program. It was noted that only two towns in Monroe County, out of 19, received

this grant this year, and another town has been participating in this program for five or six years, freeing up significant floor space for offices and meeting rooms.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

HOLIDAYS IN THE HAMLET

(Resolution 25-343)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to accept the quote from Kevin Quigley to provide wagon rides for the Holidays in the Hamlet, to be paid from B7550.4, contingent on adequate insurance, naming the town as additionally insured, being provided.

This has been ongoing for 3-4 years and is popular with children and local businesses. The wagon makes a loop through the hamlet, alongside a hayride that operates simultaneously.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC COMMENT

Tanner Cheek, 67 Hedgerow Circle, reminded the board of the Honeoye Falls-Mendon Volunteer Service, which provides first aid and CPR training with Red Cross certification for \$5 per person (if they want the card) or free without certification. Mr. Cheek suggested the town could have used the PERMA grant for enhanced training like bloodborne pathogens. He also expressed concern about budget transfers from snow and ice accounts, noting the significant overtime charges last winter.

Supervisor Moffitt clarified that budget lines without decimal points are revenue lines, not expense lines.

33. ADJOURNMENT

(Resolution 25-344)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adjourn the meeting at 7:47PM.

Adopted: Mrs. Carroll - Aye; Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye