

Town of Mendon Environmental Conservation Board

Meeting Minutes

Tuesday, August 5th, 2025

Present: Chair Peter Carosa, Margaret Bailey, Mike Burke, Jeff Clark, Jim Merzke

Next meeting: Tuesday, September 2nd, 2025, 7:00 PM

1. Call to Order: 7:02 PM

2. Approval of Past Minutes – July 1st, 2025

- The Board unanimously approved the minutes from the May 20th, 2025 meeting

3. Old Business

- Monroe County Climate Action Plan
 - Chair Carosa gave an update on his presentation of the draft resolution to the Town Board. He will be attending the Town Board's August meeting to see if they have any further questions as they continue their discussion on the ECB's proposal.

4. New Business

- Lear Special Use Permit
 - The ECB review a special use permit for 280 Cheese Factory Road. The applicant has an existing SUP on the adjacent property and is looking to expand her horse-riding operation. Environmental Protection Overlay Districts (EPODs) #3 (Watercourse), #8 (Flood Damage), and #9 (Soils & Ponding) are present on the subject parcel. Citing that the proposed activity is a customary agricultural operation, the ECB determined no EPOD development period is required to be obtained. The ECB decided to request the Planning Board ask the applicant to relocate the existing temporary horse shelter outside of EPODs #3 and #8.

5. Monroe County Environmental Management Council Updates – Margaret Bailey

- Maragaret requested a discussion during the September ECB meeting to discuss the MCEMC's upcoming Q&A roundtable

6. Town Board Updates – Jim Merzke

- Public Hearings for both Temporary Signage Codes (still open) and Deputy Highway Superintendent Residency Requirement (closed) were held
- A public hearing for code revisions to EPOD 5 will be held during the August Town Board meeting
- The Town Board appointed a new member to the Zoning Board of Appeals and hired a part-time HR specialist
- The Town Board approved software purchase for the Building Department and Town Clerk to streamline the form and application process.

7. Meeting Adjournment: 8:10 PM