

The Regular Meeting of the Mendon Town Board was held at 7:00 PM, Monday, September 22, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll (Absent)
James Merzke *Town Board*
Kimberly Roberts *Members*
Brent Rosiek

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Tom Voorhees, *Highway Superintendent*, Tom Fromberger, *Town Engineer*, Alyssa Stevenson, *Deputy Town Clerk*, and several others.

Supervisor Moffitt called the meeting to order and the Pledge of Allegiance was recited.

AGENDA
(Resolution 25-275)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to adopt the agenda as presented.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC COMMENT

Gary Loope, 21 Semmel Rd, inquired about the vouchers being approved later in the meeting. He also asked when appointments would be made to the Climate Smart Communities Task Force.

COMMUNICATIONS

Highway Superintendent, Tom Voorhees, reported that Mill Road and part of Dalton Road had been paved. He noted that Boughton Hill Road is done. Williams Road was scheduled to be paved the following day, but the weather forecast was not favorable. Brush pickup is scheduled to begin the following Monday, September 29, 2026. All of the existing brush at the highway garage is in the process of being ground down and removed to make more room. Concrete gutters for Plain Road are scheduled for the first week of October.

Town Engineer, Tom Fromberger, provided updates from the Department of Transportation (DOT), noting they could close the road if desired, or use cones and barriers at the end of Stoney Lonesome Rd. He reported they were on their fourth revision to Assembly Drive, with discussions involving various improvements including road work, sidewalk repairs, piping, and catch basins. He presented a form for the supervisor's signature regarding the Victor Mendon Road retaining walls, which would assign ownership to the town. He mentioned that railing work previously discussed would likely be scheduled for spring construction rather than fall due to contractor availability and weather concerns.

Town Board

Brent Rosiek reported on the recent MCBA meeting, noting that the Mendon Festival was successful with performances by Peggy Dance Studio, Dunleavy Irish Dance, and Honeoye Falls cheerleaders. He mentioned the upcoming Holidays in the Hamlet event and reminded them about the schedule for any possible town sponsorships. He also reported that the Planning Board had conditionally approved the application by Crosby's gas station after reviewing the three canopy options. The Planning Board also considered a three-lot subdivision on Road near Chamberlain, but required additional information before approval. Mr. Rosiek also addressed concerns about the ambulance and emergency services discussion from the previous month, stating that while he supports strong emergency services, he has concerns about the current funding formula.

Kimberly Roberts congratulated the highway department for receiving a work zone safety grant for safety equipment. She noted she would be unable to attend the upcoming ZBA meeting and would be out of town from October 8-12.

James Merzke reported that the legionnaires had a meeting, but he was unable to attend.

Supervisor John Moffitt reported that Boughton Hill Road and Route 64 would become a four-way stop, with eventual plans to convert it to a traffic circle. Regarding the youth center, he mentioned three inquiries about the job with two people returning, but noted they needed four people to adequately staff it. He did not feel comfortable opening the center without proper staffing. The supervisor also reported that he had drafted a letter to the mayor regarding the ambulance contract, incorporating language about insurance, indemnification, and hold harmless provisions. He attended the Monroe County supervisors meeting, noting that several towns in the county were facing budget pressures and some expected to exceed the tax cap. He also reported that the town's fiscal score from New York State indicated they were not facing any fiscal issues.

SUPERVISOR'S MONTHLY REPORT

(Resolution 25-276)

A motion was made by Mr. Merzke, seconded by Mrs. Roberts, to acknowledge receipt of the Supervisor's Monthly Report for August 2025.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

MINUTES

(Resolution 25-277)

A motion was made by Mrs. Roberts, seconded by Mr. Merzke, to approve the minutes of the regular meeting held on September 8, 2025, as presented.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

2025 BUDGET MODIFICATION - ADDITION OF LINE

(Resolution 25-278)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to add the line A3510.2 for Dog Control Equipment to the 2025 town budget.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Supervisor Moffitt explained that this was necessary to provide a vehicle for the Dog Control Officer.

BUDGET ADJUSTMENTS

(Resolution 25-279)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to approve the following budget adjustments:

From: A9060.8	Medical Ins.	\$10,000
From: A1620.401	Soccer Fields	\$10,000
From: A2300	Snow and Ice	\$10,000
To: A1620.4	B&G	\$30,000
From: A1621.1	MYC Personnel	\$5,000
From: A1621.4	MYC Contractual	\$5,000
To: A3510.2	Dog Control Equipment	\$10,000
From: B9010.8	NYS Retirement	\$10,000
To: B8020.4	Planning- Contractual	\$10,000
From: DB 9060.8	Medical Ins.	\$30,000
To: DB 5010.1	Personal Svs.	\$30,000

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

VOUCHERS

General Abstract A

(Resolution 25-280)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to remove voucher number 25-482 payable to HFL Community Programs from the list of items for full approval, as she would be recusing herself from this item as she personally benefits from the payment as part of her salary.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

(Resolution 25-281)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to approve all claims on vouchers numbered 25-471 to 25-493, excepting voucher 25-482, on General Abstract 25-09C, in the amount of \$54,494.95.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

(Resolution 25-282)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to approve voucher numbered 25-482, on General Abstract 25-09C, in the amount of \$38,152.00.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Abstain; Mr. Moffitt - Aye

Highway Abstract

(Resolution 25-283)

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to approve all claims on vouchers numbered 25-298 to 25-310, on Highway Abstract 25-09C, in the amount of \$123,757.51.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

2026 TENTATIVE BUDGET – DISCUSSION

Supervisor Moffitt discussed changes to the tentative budget based on town board member input. Mr. Rosiek suggested keeping town board salaries flat with no increase, decreasing the supervisor salary by \$1,400 and the highway superintendent salary by \$900. He explained these reductions would help fund increases to employee longevity pay to recognize rising costs of living.

The supervisor expressed concern about setting a precedent of reducing elected official salaries, noting that a previous supervisor had significantly lowered the salary, which was difficult to restore. Mr. Merzke commented that for long-term elected officials, salary reductions might be appropriate when considering experience versus someone new to the position.

Mr. Rosiek also suggested changing how planning board and zoning board chairs are compensated, moving from a per-meeting basis to an annual stipend of \$1,800 to recognize their additional responsibilities outside of meetings.

Additional budget items discussed included increasing the opt-out payment for health insurance from \$350 to \$375 per month.

The supervisor noted amendments in the budget sheets due to changes to New York State Retirement amounts, and an increase in medical and dental costs projected at 20% rather than the initially estimated 15%.

2026 PRELIMINARY BUDGET - ACCEPTANCE AND ESTABLISH PUBLIC HEARING (Resolution 25-284)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to accept the 2026 Tentative Town Budget as the 2026 Preliminary Town Budget with the discussed changes.

Further, a public hearing is to be held, on the 2026 Preliminary Budget, at 7 PM or as soon thereafter as said hearing can be convened Monday, October 20, 2025 at the Mendon Town Hall, 16 W Main Street, Honeoye Falls, NY 14472.

The elected officials salaries are as follows:

Town Supervisor - \$83,017.00
Town Board Member (4) - \$10,740.50
Town Justice (2) - \$23,102.00
Town Clerk - \$80,496.15
Town Highway Superintendent - \$88,348.00

A copy of the 2026 Preliminary Town Budget will be available for public inspection during regular business hours in the Mendon Town Clerk's Office and online at www.townofmendonny.gov.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

CAPITAL IMPROVEMENT PROGRAM – ESTABLISH PUBLIC HEARING (Resolution 25-285)

A Motion was made by Mr. Merzke, seconded by Mrs. Roberts, to schedule a public hearing on the Capital Improvement Program, 7:00PM, Monday, October 20, 2025, or as soon thereafter as said hearing can be convened, at the Mendon Town Hall, 16 West Main Street Honeoye Falls, NY.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

FIRE PROTECTION DISTRICT - ESTABLISH PUBLIC HEARING
(Resolution 25-286)

A motion was made by Mrs. Roberts, seconded by Mr. Merzke, to schedule a public hearing on the 2026 Fire Protection Contract for the Mendon Fire Protection District #1, 7 PM, Monday, October 20, 2025, or as soon thereafter as said hearing can be convened at the Mendon Town Hall, and the amount of the proposed contract is \$265,007.00.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

Supervisor Moffitt explained that the contract amount is based on assessed valuation. He noted the significant increase from \$0.80 per thousand to approximately \$1.03 per thousand, which was partly due to the hiring of per diem firefighters Monday through Friday from 6 AM to 4 PM.

SNOW AND ICE CONTROL OPERATIONS FOR LOCAL HIGHWAY OFFICIALS - ATTENDANCE
(Resolution 25-287)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to approve the attendance of Highway Department employee Peter Doyle at the New York State LTAP Center, Cornell Local Roads Program, Snow and Ice Control Operations for Local Highway Officials workshop, October 14, 2025, 3526 Franklin Street, Auburn, NY 13021. Fees for this workshop are provided by the Cayuga County Association of Town Superintendents.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

RECYCLING EVENT
(Resolution 25-288)

A motion by Mr. Merzke, seconded by Mrs. Roberts, to hold the recycling event and rabies clinic at the Town of Mendon Falls Post 664 Community Center on Saturday, October 18, 2025 from 10 AM to 1 PM. This event will include shredding, electronics recycling, prescription drug disposal, and a rabies clinic.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

DECLARATION OF SURPLUS
(Resolution 25-289)

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to declare the following items at the Town Hall as surplus and authorize their disposition:

- Computers ready to dispose, service tags: G6RFFB2, HYSFYJ2
- Computer still need to wipe, but then to dispose, service tag: JK6T7V1

- Monitors, model numbers: 1704FPVt, E1912Hc

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

PUBLIC COMMENT

- Peter Doyle raised concerns about the ambulance contract, suggesting the board ask how many calls the ambulance service responds to outside of their contract area. He noted they were running many mutual aid calls outside of Mendon and Rush, including to the city and western suburbs, which was putting Honeoye Falls out of service for extended periods.
- Gary Loope commented on ambulance services, questioning why some Towns struggle financially while others seem to operate successfully. He suggested an audit of the local ambulance service by someone knowledgeable about ambulance operations. He also expressed concern about sidewalk installation, questioning why developers weren't required to install sidewalks and suggesting a sidewalk fund similar to a recreation fund.

ADJOURNMENT

(Resolution 25-290)

A motion was made by Mrs. Roberts, seconded by Mr. Merzke, to adjourn the meeting at 7:46 PM.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye