

**The Regular Meeting of the Mendon Town Board was held at 7:00 PM, Monday, September 8, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.**

**PRESENT:** John D. Moffitt, *Supervisor*  
Cynthia M. Carroll  
James Merzke *Town Board*  
Kimberly Roberts *Members*  
Brent Rosiek

**TOWN CLERK:** Michelle Booth

**OTHERS PRESENT:** Tom Voorhees, *Highway Superintendent*, Tom Fromberger, *Town Engineer*, Peter Carosa, *ECB Chair*, Alyssa Stevenson, *Deputy Town Clerk*, Mike Burke, *ECB Member*, Danielle Liberatore, Bob Booth, Danny Bassette, and Martha Guenther.

Supervisor Moffitt called the meeting to order and the Pledge of Allegiance was recited.

### **AGENDA**

#### **(Resolution 25-254)**

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to adopt the agenda with the following amendments:

Change #20 to Municipay - Agreement Approval

Change #21 to Establish Public Hearing - Stoney Lonesome Rd Closure

And renumber the remainder of the agenda items in the same order.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **PUBLIC COMMENT**

There were no public comments.

### **COMMUNICATIONS**

**Town Clerk, Michelle Booth**, reported that school taxes are in full swing, and her office has been very busy handling those. She also highlighted that the mobile mammogram unit is scheduled to come on September 22nd, noting that there are still openings available for those interested. Michelle mentioned that the service is free to everyone but emphasized a requirement for participants to have a primary care physician, as the records need to be sent to a designated location.

**Highway Superintendent, Tom Voorhees**, reported that the Highway Department:

- Sealed and oiled Boughton Hill Road and Williams Road
- Swept Boughton Hill Road and plans to sweep Williams Road by the end of the week
- Replaced a culvert pipe on Amann Road before school opened
- Continued roadside mowing
- Installed flashing speed zone signs, on Quaker Meeting House Rd, by the Middle School
- Milled and filled potholes on Mill Road
- Provided a dump truck and backhoe for the Mendon Festival for children to climb on
- Will begin brush pickup the last week in September
- Walked Mendon Green subdivision with the town engineer and code enforcement officer, noting the developer plans to install the top course of asphalt toward the end of September

Supervisor Moffitt confirmed that the only task remaining for Boughton Hill and Williams Roads after sweeping would be striping.

**Town Engineer, Tom Fromberger** presented the engineering report and provided information on:

1. Driesbach Park Fields expansion - Explained plans to expand two soccer/multi-use fields to provide more flexibility and rotation of fields. Fill has been placed in the area and they will continue adding fill and establishing grass for limited use by spring. Discussions are underway about possibly expanding the parking area. The project will involve just over an acre and will require drainage improvements.
2. Stoney Lonesome Road - Reported on plans to close approximately 525 feet east from Clover Street and install a new turnaround point. Homes in that section of Stoney Lonesome Rd would have access from Quaker Meeting House Road only. Plans were developed in June with ongoing discussions with NYSDOT and NYSDEC. He reported DEC has delineated the wetland in the location and expects a final permit by October. DOT has requested plan changes. Due to safety concerns, they are considering providing barricades and closing the road before the winter season, then completing the work in Spring 2026, at the least.

Supervisor Moffitt asked Highway Superintendent Voorhees about potential plowing issues or school bus issues if the road is closed without a turnaround. Board Member Rosiek suggested installing a stone hammerhead turnaround this year, which Mr. Voorhees confirmed it could be possible given the width of the right-of-way.

Engineer Fromberger recommended starting with a public hearing about the road closure and noted they would need to contact Monroe County 911 and the school district about the plans.

## Town Board

**Brent Rosiek** reported that the Planning Board convened on September 3rd, where they approved, with conditions, a site plan for a gas station awning and a subdivision on Rush-Mendon Road, west of Clover. They addressed a proposed administrative resubdivision for Mendon Green, intended to transfer open space to the Mendon Foundation, but the open space easement could not be readily located, necessitating further review by the applicant's engineer. The upcoming September 17th meeting has scheduled an examination of site plans for a 3-lot subdivision along Cheese Factory Road.

In addition, Rosiek noted that he partook in the Mendon Station Festival on September 7th, which was well attended and featured performances by HFL cheerleaders, Dunleavy Irish dancers, and live musical entertainment. He also highlighted the Black Diamond Express races on August 24th, which saw participation from over 200 runners. Mr. Rosiek plans on attending the Mendon Community Business Association meeting that is slated for September 16th. They will also host the annual "Holidays in the Hamlet" scheduled for the Wednesday following Thanksgiving.

Rosiek commented on ongoing collaborative meetings with MRB Group, the Highway Department, and town officials, emphasizing the enhancements in communication. He discussed the issue of inactive electrical service in Mendon Station Park, owned by the town but situated on Monroe County property, and recommended establishing a landlord agreement so either Monroe County or the Mendon Foundation could assume operational responsibility, thereby alleviating taxpayers from this obligation.

Furthermore, he reported that the town successfully secured a \$74,900 grant for records retention, facilitating the transition to electronic records and file storage, which in turn, will free up physical space within the Town Hall.

**Kimberly Roberts** presented her report on the ZBA meeting held on August 28th. During this meeting, the board addressed two variance applications. The first application was for 97 Boughton Hill Road, where the applicant sought relief to retain an unpermitted shed. The board approved a variance for this property, granting relief from the 60-foot setback requirement. In contrast, the board denied a variance for 363 Lanning Road. This application sought relief regarding the total area permitted for all accessory buildings on the property, specifically to add a new structure with an additional 1,000 square feet, which would exceed the allowable 2% of the total lot area for accessory buildings.

Additionally, Ms. Roberts shared her participation in the Mendon Festival and noted that the event continues to grow each year. She appreciated and was particularly impressed by the young entrepreneurs present at the festival. Board Member Roberts extended her gratitude to the Highway Department for providing trucks for children to enjoy at the festival.

Ms. Roberts applauded the successful acquisition of the NYS records retention grant.

Finally, Board Member Roberts requested assistance from colleagues for coverage of the ZBA meeting scheduled for September 25th, as she would be unable to attend.

**Cynthia Carroll** reported the library was meeting that same night and had nothing to report.

**James Merzke** noted that he and Mr. Rosiek attended the Environmental Conservation Board meeting on September 2nd, during which they deliberated on the Climate Smart Communities program and examined a subdivision and site plan application for a 112-acre property on Cheese Factory Road that included several Environmental Protection Overlay Districts (EPODs). He mentioned that the board conducted a site survey and is currently preparing recommendations for the planning board.

Mr. Merzke stated that the Historic Preservation Commission did not convene in September. He reported that the American Legion held its annual picnic on August 14th at the Post Home Community Center, which was marked by strong attendance. He also mentioned that the next regular meeting is scheduled for the upcoming Thursday.

**Supervisor John Moffitt** reported the Mendon Youth Center anticipates a potential opening on September 29th, contingent upon adequate staffing. He emphasized the necessity of having four staff members to ensure proper operation and rotation, stating that ideally, the center should not open with less than three employees, but four would be preferable.

Supervisor Moffitt has scheduled an insurance review meeting for the fiscal year 2026 in the upcoming week. During a previous meeting with the health insurance broker, it was noted that insurance rates will most likely increase by approximately 15%.

Mr. Moffitt attended community picnics held by the seniors and the American Legion. He praised both events for being well-received by the community, with strong attendance.

The Supervisor stated that collaborative efforts are ongoing with the Human Resources department to refine and update job descriptions.

Supervisor Moffitt reported the Honeoye Falls-Mendon Museum at Harry Allen Park has scheduled a grand reopening for November 2nd at 2:00 PM. He invited community members to attend the reopening to appreciate the significant work and new displays that have been put in place.

He also reports on a recent resignation from the Zoning Board of Appeals and encourages residents interested in serving their community to apply for the vacant position.

## **SUPERVISOR'S MONTHLY REPORT** ***(Resolution 25-255)***

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for July 2025.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **TOWN CLERK'S MONTHLY REPORT**

#### ***(Resolution 25-256)***

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to acknowledge receipt of the Town Clerk's Monthly Report for August 2025, showing receipts and disbursements in the amount of \$51,655.83.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **MINUTES**

#### ***(Resolution 25-257)***

A motion was made by Mrs. Carroll, seconded by Mr. Merzke, to approve the minutes of the regular meeting held on August 11, 2025, as presented.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **BUDGET ADJUSTMENTS**

#### ***(Resolution 25-258)***

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to approve the following budget adjustments:

From: B1990.4	Contingent	\$1,567.00
To: B7320.4	Joint Rec	\$1,567.00
From: A1990.470	Contingent	\$15,000.00
To: A1620.4	B&G Contractual	\$15,000.00
From: A1990.470	Contingent	\$5,000.00
To: A1420.1	Attorney- Personal Svs.	\$5,000.00

Mrs. Roberts noted for the record that one of the transfers would likely result in a future voucher that she would recuse herself from, but she was approving the transfer for budgetary purposes only.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **TRANSFER OF RESERVE FUNDS**

#### ***(Resolution 25-259)***

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to approve the transfer of reserve funds in the amount of \$336,021.00 from NY-01-1255-0010 to DB5110.2 Equipment. This resolution is subject to permissive referendum.

Supervisor Moffitt explained this transfer was for a truck on order for the Highway Department that is now expected to arrive before the end of the year. He confirmed it would be delivered fully equipped and turnkey.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

## **VOUCHERS**

### **General Abstract A**

#### ***(Resolution 25-260)***

A motion was made by Mr. Merzke, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 25-422 to 25-435, on General Abstract 25-09A, in the amount of \$100,791.88.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **General Abstract B**

#### ***(Resolution 25-261)***

A motion was made by Mr. Merzke, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 25-436 to 25-470, on General Abstract 25-09B, in the amount of \$18,545.42.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **Highway Abstract**

#### ***(Resolution 25-262)***

A motion was made by Mr. Merzke, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 25-278 to 25-297, on Highway Abstract 25-09, in the amount of \$16,054.70.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **Library Abstract A**

Library vouchers numbered 25-131 to 25-137, on Library Abstract 25-09A, in the amount of \$803.58, were presented to the Town Board for payment.

### **Library Abstract B**

Library vouchers numbered 25-138 to 25-150, on Library Abstract 25-09B, in the amount of \$5,096.18, were presented to the Town Board for payment.

## **2026 TENTATIVE BUDGET – PRESENTATION**

Supervisor Moffitt presented the 2026 tentative town budget. He explained the budget process begins with letters to department heads who submit their requests, followed by compilation with the finance person, presentation to the town board, and subsequent review, public hearing, and final adoption.

Key highlights of the 2026 tentative budget include:

- Property tax rate within the tax cap for Mendon residents
- Increased funding for seniors program
- Funding for electronic records retention with grant funding
- Funding for increased interior storage at the Highway Department
- Increased funding for HFL joint summer recreation program
- Highway equipment purchases
- Expansion for Driesbach playing fields
- Office enhancements for town hall
- Continued sidewalk expansion project

Increased costs include:

- Summer recreation contract up 8% due to larger participation
- Seniors program up 5%
- Employee health insurance up approximately 15%
- \$680,500 for replacement vehicles at the Highway Department

The tentative tax rates are \$2.45 per \$1,000 for the town outside the village (no increase) and \$1.55 per \$1,000 inside the village (no increase). Supervisor Moffitt noted the town has maintained relatively flat tax rates over the years. He mentioned the current village tax rate is \$2.91 per \$1,000 and the current school tax rate is \$26.43 per \$1,000.

For a home assessed at \$200,000, the average resident in the town outside the village would pay \$489.54 in town taxes, while the average village resident would pay \$309.40 in town taxes.

He provided statistical information showing the town outside the village rate is 22 cents lower than it was since the last reassessment in 2017, and 10 cents less than it was in 2010. The town has limited levy growth of just 10% over the last 16 years.

Supervisor Moffitt reviewed revenue sources including sales tax and mortgage tax, noting mortgage tax had spiked a few years ago but has since leveled off. The 2026 budget provides continued funding for:

- Military memorial and splash park maintenance
- Sidewalk expansion
- Library funding increase of \$19,575
- Field improvements
- Community celebrations including Veterans Day lunch and community concert
- Two annual brush pickups

Supervisor Moffitt encouraged board members to review the materials provided and contact him with any suggested changes before the next meeting.

## **CAPITAL IMPROVEMENT PROGRAM – DISCUSSION**

Supervisor Moffitt introduced the capital improvement programs for both the Highway Department and Buildings and Grounds. He commended Highway Mechanic, Carter W. for his exemplary work in developing the Highway plan, highlighting the objective to maintain consistent annual expenditure levels to prevent significant budget variations. Kevin J. compiled the Buildings and Grounds plan and they were able to streamline the information into a consolidated, one-page format.

## **CONSTITUTION WEEK – PROCLAMATION**

Marty Guenther, Second Vice Regent of the Annandale Chapter of the Daughters of the American Revolution (DAR), presented information about Constitution Week, which is celebrated annually from September 17-23. She explained the celebration was started by the DAR in 1955, adopted by Congress, and signed into law by President Eisenhower in 1956. Ms. Guenther emphasized the importance of the United States Constitution, describing it as America's most important document that stands as a testament to the tenacity of Americans throughout history to maintain their liberties, freedoms, and inalienable rights. She noted that Constitution Week commemorates this historic document's significance and aims to increase public attention to its enduring legacy. The celebration encourages citizens to study the Constitution and to reflect on the privilege of being an American, with all the rights and responsibilities associated with that privilege. To honor this occasion, she asked the town to proclaim the upcoming week as Constitution Week.

### ***(Resolution 25-263)***

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to adopt the following:

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law, and

WHEREAS, September 17, 2025, marks the two hundred and thirty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention, and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves, and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Mendon, County of Monroe, State of New York, do hereby proclaim the week of September 17 through 23 as CONSTITUTION WEEK in the Town of Mendon, and

FURTHER, the Town Board asks our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

**DRIESBACH PARK – RECTANGULAR FIELDS – ARPA FUNDING APPROVAL  
(Resolution 25-264)**

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to approve the ARPA funding of general improvements to the rectangular fields at Driesbach Park, not to exceed \$58,000.00.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

Supervisor Moffitt explained the resolution was needed for reimbursement documentation for the ARPA funding.

**DOG CONTROL VEHICLE – AUTHORIZATION FOR ADDITIONAL EXPENSE  
(Resolution 25-265)**

A motion by Mr. Merzke, seconded by Mrs. Carroll, to authorize an increase in the amount to be put at auction on a used suburban type vehicle for the dog control officer due to new regulations to be paid from account A3510.2. After discussion, Mr. Merzke amended his motion to specify the increase to \$20,000 plus bid fees, which was seconded by Mrs. Carroll.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

Supervisor Moffitt explained that the Highway Department has been unable to find a suitable vehicle within the previously approved amount, and they expected these vehicles to sell at a premium as other towns are subject to the same upcoming regulations.

**CLIMATE SMART COMMUNITIES – DISCUSSION**

Mr. Merzke and Mr. Rosiek reported on their attendance at the Environmental Conservation Board meeting where they discussed the Climate Smart Communities program. They proposed adding language to item 9 of the pledge regarding informing and inspiring the public and facilitating ongoing education and engagement.

They proposed expanding the task force to 9 voting members and 1 ex-officio student representative as a non-voting member. The first 5 members would be town representatives, including 2 town board members, a town employee, and an at-large town resident.

Mrs. Carroll asked about startup costs. Mr. Rosiek explained the goal was to have minimal costs, primarily using volunteers, with some compensation for a town employee's time. He anticipated the task force would first identify "low-hanging fruit" of actions already taken that could count toward certification.

Mrs. Carroll asked about tracking processes. Mr. Rosiek explained the two town board members would be involved similar to the comprehensive plan update, and the Climate Smart Communities website provides guidance through the 9 pledge items and their sub-items.

The board proceeded to approve three resolutions:

***(Resolution 25-266)***

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to adopt the following:

WHEREAS, the Town of Mendon has a decades-long commitment to environmental stewardship and healthy living for all of our residents, and

WHEREAS, the Town has put this commitment into effect by taking concrete and tangible actions in pursuit of the goals of preserving open space, of clean air, of clean water, and a sustainable environment, and

WHEREAS, the Town desires to continue these efforts by participating in the State of New York's Climate Smart Communities program, recognizing that the Town already has completed elements of what is required to be certified by the State as a Climate Smart Community under the program, and

WHEREAS, we believe that the goals required to obtain Climate Smart certification stand on their own merits, irrespective of qualification for certification, and reflect the values and policy choices of the Town of Mendon over many years.

NOW THEREFORE, BE IT RESOLVED that the Town of Mendon, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

1. Build a climate-smart community.
2. Inventory emissions, set goals, and plan for climate action.
3. Decrease energy use.
4. Shift to clean, renewable energy.
5. Use climate-smart materials management.
6. Implement climate-smart land use.
7. Enhance community resilience to climate change.
8. Support a green innovation economy.
9. Inform and inspire the public, and facilitate ongoing education and engagement with the public.
10. Engage in an evolving process of climate action.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

***(Resolution 25-267)***

A motion was made by Mrs. Carroll, seconded by Mr. Merzke, to adopt the following:

WHEREAS, the one of the two mandatory actions following the adoption of the above resolution is to appoint a Climate Smart Communities (CSC) Coordinator, and

WHEREAS, the Coordinator can register the municipality on the CSC website from which the municipality can review and pursue actions, upload documentation of completion, and receive certification points.

NOW, THEREFORE, BE IT RESOLVED, that the Mendon Town Board appoints Peter Carosa as the Town of Mendon Task Force Coordinator, term to expire December 31, 2026. Subsequent terms will be for two years. This is a non-compensated position, and

BE IT FURTHER RESOLVED, that Mr. Carosa provides the Town Board with a requested list of meeting dates for the Task Force as soon as practicable, said list to be approved and advertised before their first meeting.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

***(Resolution 25-268)***

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to adopt the following:

WHEREAS, the one of the two mandatory actions following the adoption of the above resolution is to appoint a Climate Smart Communities (CSC) Task Force, and

WHEREAS, that Task Force will be a non-compensated, advisory-only Board that will report directly to the Town Supervisor through the CSC Coordinator, and

WHEREAS, the Task Force will start by determining which actions the Town has already completed and can apply credit for, and

WHEREAS, after already completed actions are submitted, the Task Force will identify the next action items to be pursued and will present these actions to the Town Board for approval and implementation. After this task is completed the Town Board will review the need for the Task Force to continue as composed.

WHEREAS, the first responsibility of the Task Force will be to propose a structure, a process, and a set of initial priorities, to be approved by the Town Board, for realizing the goals of the Climate Smart Communities Pledge.

NOW, THEREFORE, BE IT RESOLVED, that the Task Force be made up of nine (9) voting members and one ex. officio (non-voting) student representative, as follows:

1. Peter Carosa, Coordinator
2. Margaret Bailey
3. Mike Burke
4. Jeff Clark
5. Tim Engström
6. Town Board Member
7. Town Board Member
8. Town Employee
9. Town Resident

Ex. Officio: HF-L Student Representative

BE IT FURTHER RESOLVED, that members shall serve a two-year term beginning January 1, 2027. The first term of all members will expire December 31, 2026, regardless of appointment date, and

BE IT FURTHER RESOLVED, that the Town Board realizes that the Task Force may, from time to time, require outside professional assistance. Requests by the Task Force for such assistance shall be put to the Town Board, through the Coordinator, to determine necessity, funding and approval.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **FIRE PROTECTION DISTRICT AND AMBULANCE CONTRACTS – DISCUSSION**

Supervisor Moffitt reported the recent receipt of the fire protection and ambulance contracts from the Village of Honeoye Falls. He highlighted that the fire protection contract mandates a public hearing. Concerning the ambulance contract, Supervisor Moffitt referenced a meeting with Mayor Milne in March, addressing issues of contract obsolescence. He pointed to a report with the town's payments to the village for ambulance services, wherein residents outside the village cover 65% of the contract costs but utilize only 26.3% of the services. Despite the contract requiring monthly reports, only three have been received for 2025. Supervisor Moffitt proposed a revised contract structure with payments based on the net cost of services provided to residents outside the village, akin to the model used by Pittsford, but did not receive a response. Board Member Roberts brought attention to staffing deficiencies cited in the mayor's

letter, questioning the efficacy of additional ambulances in addressing these issues. Board Member Carroll concurred, citing personal experiences where Pittsford ambulances responded instead of Mendon's. Board Member Rosiek raised concerns about the absence of data on declined calls, mutual aid, and staffing, questioning the necessity for an additional ambulance. He also mentioned that the funding formula appears complex and may apply the equalization rate twice. Supervisor Moffitt intends to draft a response letter for board members' review and input. He recommended a unified town-wide fire district to manage ambulance operations as the ideal solution.

### **DECLARATION OF SURPLUS**

#### ***(Resolution 25-269)***

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to declare the following items at the Highway Department as surplus and authorize their disposition at RTI Auctions – Roy Teitworth Inc.:

2020 Chevy Silverado - Superintendent Truck #1  
2018 Ford F350- Highway Truck #5

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **MUNICIPAY - AGREEMENT APPROVAL**

#### ***(Resolution 25-270)***

A motion was made by Mrs. Roberts, seconded by Mr. Merzke, to enter into an agreement and set-up procedures with Municipay for online and credit card transactions. They partner with SDL, the new software program the town is switching over to. The service fee charged to constituents will be 3% with a \$3 minimum charge for credit/debit cards. This fee covers all costs associated with electronic payment acceptance. There are no monthly, annual, or chargeback fees charged to the town, and the town will receive deposits in 2 business days. This will allow customers to utilize Visa, Mastercard, Discover, and American Express.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **ESTABLISH A PUBLIC HEARING - STONEY LONESOME ROAD CLOSURE**

#### ***(Resolution 25-271)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to set a public hearing for October 20, 2025 at 7:00 PM or as soon thereafter as possible regarding the closing of a portion of Stony Lonesome Road where it meets Clover Street.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

### **PUBLIC COMMENT**

There were no public comments.

**EXECUTIVE SESSION – PENDING OR CURRENT LITIGATION*****(Resolution 25-272)***

A motion was made by Mr. Rosiek, seconded by Mr. Merzke, to enter into executive session to discuss a matter related to pending or current litigation at 8:18 PM.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mrs. Carroll - Aye; Mr. Moffitt - Aye

Mrs. Carroll recused herself from the executive session due to a potential conflict of interest.

***(Resolution 25-273)***

A motion was made by Mr. Merzke, seconded by Mr. Rosiek, to exit the executive session at 8:26 PM.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye

**ADJOURNMENT*****(Resolution 25-274)***

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to adjourn the meeting at 8:27 PM.

Adopted: Mr. Merzke - Aye; Mr. Rosiek - Aye; Mrs. Roberts - Aye; Mr. Moffitt - Aye