

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, March 10, 2025 – 7:00PM
Mendon Town Hall
16 West Main Street, Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor’s Monthly Report
7. Town Clerk’s Monthly Report
8. Minutes
9. Budget Adjustments
10. Transfer Regarding Splash Park Capital Project
11. Abstract of Audited Vouchers
12. Town Assessor – Reappointment
13. Zoning Board of Appeals Attorney – Appointment
14. Zoning Board of Appeals Member – Appointment
15. Dog Control Training Seminar – Attendance Approval
16. Comptroller’s Finance Schools – Attendance Approval
17. Stoney Lonesome Road Survey – Proposal Acceptance
18. Records Management Grant – Application Approval
19. Vehicle Purchases – Highway Fleet
20. Vehicle Purchase – Buildings and Grounds
21. Millings and Mulch Policy
22. Use Of Athletic Fields – Approval
23. Athletic Fields – Committee Creation
24. Summer Recreation – ARPA Funding Usage
25. Historian – Article Submission to Association of Towns
26. Loader – Repair Approval
27. Historic Tax Credit Article – Approve for Sentinel
28. Public Comment
29. Executive Session
30. Adjournment

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

**TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:
March 10, 2025, Regular Meeting**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the agenda as presented/with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Town Clerk

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to acknowledge receipt of the Supervisor's Monthly Report for January 2025.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to acknowledge receipt of the Town Clerk's Monthly Report for February 2025, showing receipts and disbursements in the amount of \$13,290.52.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

8. MINUTES

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the minutes of the organizational meeting held on February 10, 2025, as presented/amended.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

9. BUDGET ADJUSTMENTS 2024

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following 2024 final budget adjustments:

From: B1910.400 Contingent	\$5,000.00
To: B8023.400 Planning Projects	\$5,000.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. TRANSFER REGARDING SPLASH PARK CAPITAL PROJECT

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to transfer \$975.00 from the General Appropriations account A9950.900 to Capital Projects revenue account H5031. The Board approves the closure of the Splash Park Capital Project after this transfer is completed.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

11. VOUCHERS

General Abstract A

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 25-083 to 25-094, on General Abstract 25-03, in the amount of \$32,069.85.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

General Abstract B

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 25-095 to 25-138, on General Abstract 25-03, in the amount of \$81,074.29.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

Highway Abstract

(Resolution 25-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 25-118 to 25-150, on General Abstract 25-03, in the amount of \$70,701.65.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract A

Library vouchers numbered 25-027 to 25-032, on Library Abstract 25-03, in the amount of \$1,107.57, were presented to the Town Board for payment.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

Library Abstract B

Library vouchers numbered 25-033 to 25-044, on Library Abstract 25-03, in the amount of \$5,897.90, were presented to the Town Board for payment.

12. TOWN ASSESSOR - REAPPOINTMENT**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to reappoint Town Assessor James A. Legrett, term to expire September 30, 2031.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. ZONING BOARD OF APPEALS ATTORNEY - APPOINTMENT**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the following:

WHEREAS, the Town of Mendon appointed Boylan Code, LLP, David K. Hou, Esq., as the attorney for the Town Zoning Board of Appeals through December 31, 2025; and

WHEREAS, Mr. Hou has advised that he and his colleagues at Boylan Code will be joining their practices with the law firm Bond Schoeneck & King, PLLC as of March 1, 2025, and that Bond Schoeneck & King will continue to honor the terms of the Town's engagement with Boylan Code through 2025; and

WHEREAS, the Town Board desires to continue with Mr. Hou as the Attorney for the Zoning Board of Appeals at Bond Schoeneck & King;

NOW, THEREFORE, it is hereby resolved that Bond Schoeneck & King, PLLC, David Hou, Esq., is hereby appointed to continue as the Attorney for the Zoning Board of Appeals under the same terms of engagement previously agreed to with Boylan Code, LLP, and that the Town Supervisor is hereby authorized to execute any documents and agreements necessary to effectuate this appointment.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

14. ZONING BOARD OF APPEALS MEMBER – APPOINTMENT**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to appoint Paul Marasco to the Zoning Board of Appeals, term to expire December 31, 2027.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

15. DOG CONTROL TRAINING SEMINAR – ATTENDANCE APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the attendance of Kevin Junge at the 2025 Dog Control Officer Educational Seminar, May 14-15, 2025, at the West Webster Fire Department, 1051 Gravel Road, Webster, NY. All legal and necessary expenses to be paid in an amount not to exceed \$160.00 plus mileage from account A3510.400. Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. COMPTROLLER’S FINANCE SCHOOLS – ATTENDANCE APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to approve the attendance of Brent Rosiek at Finance Schools put on by the NYS Comptroller’s Office, May 21-22, 2025 and June 11-12, 2025. All legal and necessary expenses to be paid in an amount not to exceed \$85.00 per class from account A1010.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. STONEY LONESOME ROAD SURVEY – PROPOSAL ACCEPTANCE

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the Supervisor to accept the proposal from MRB Group as detailed in their proposal dated February 18, 2025 for the surveying of Stoney Lonesome Road, east of NYS Rt 65 (Clover Street), in an amount not to exceed \$24,500, from account B8023.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. RECORDS MANAGEMENT GRANT – APPLICATION APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the following:
RESOLUTION SUPPORTING A TOWN GRANT APPLICATION TO THE NEW YORK STATE ARCHIVES 2025-2026 LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND PROGRAM FOR DOCUMENT CONVERSION AND ACCESS OF BUILDING AND CODES DEPARTMENT RECORDS.

WHEREAS, the Mendon Town Board fully supports the submission of a 2025-2026 Local Government Records Management Improvement Fund grant application to New York State Archives through the category of Document Conversion and Access for improved management of Town Building and Codes Department records; and

WHEREAS, this competitive grant program provides funds to help local governments enhance records management programs, a priority for the Town of Mendon, which will assume primary responsibility for the ongoing implementation of the improved records management program on a long-term continuing basis; and

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

WHEREAS, the Town of Mendon recognizes and maintains Michelle Booth as the Records Management Officer and Records Access Officer, as resolved at the [DATE] Organizational Town Board Meeting; and

WHEREAS, the Town of Mendon utilizes and formally adopted the Records Retention and Disposition Schedule LGS-1 on September 14, 2020; and

WHEREAS, the Town will contract with one or more consultants to purchase a large-format scanner, purchase a document management system, perform the scanning and indexing of paper records, and integrate those records into the new electronic content management system.

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized and directed to file an application with New York State Archives for a 2025-2026 Local Government Records Management Improvement Fund grant, is directed to fulfill agency requirements with the State, implement the records management improvement project, and maintain the results of the grant project over the long term by allocating Town resources for continued comprehensive management of such records; and

BE IT FURTHER RESOLVED, that the consultants will provide a large format scanner, document management software, and document preparation, scanning, and indexing of existing small format and large format map and plan documents; and

BE IT FURTHER RESOLVED, that the Town Board recognizes and fully supports the submission of a 2025-2026 Local Government Records Management Improvement Fund grant application.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

19. VEHICLE PURCHASES – HIGHWAY FLEET

(Resolution 25-__)

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the purchase of the following vehicles based on the documentation submitted by the Highway Superintendent:

2025 Ford F-350 XL Crew Cab 4x2 8.0" Box 176 WB, Quote# 36451, Onondaga Bid 0010808, cost not to exceed \$69,427.97 from account DB5110.200, from Van Bortel Ford, 71 Marsh Rd East Rochester, NY.

2025 Chevrolet Silverado 1500 1 WT Double Cab 4 WD Standard Box, Quote# 36709, cost not to exceed \$44,643.90 from account DB5110.200, from Van Bortel Chevrolet, 338 W. Main Street Macedon, NY.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

20. VEHICLE PURCHASE – BUIDINGS AND GROUNDS

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to purchase the following vehicle based on the documentation submitted by the Town Supervisor:

2025 Ford F-350 XLT SuperCab 4x4 8.0' Box 164 WB, Quote# 36664, Onondaga Bid 0010808, cost not to exceed \$70,280.94 from account A1620.200, from Van Bortel Ford, 71 Marsh Rd East Rochester, NY.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

21. MILLINGS AND MULCH POLICY

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to institute a policy whereby millings and mulch must stay within the confines of the Town of Mendon.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

22. USE OF ATHLETIC FIELDS – APPROVAL

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to allow the use of the Town athletic fields on Semmel Road by the St. Thomas Aquinas Homeshoolers of the Rochester Area, Inc., April 26-June 21, 2025 on Saturday mornings. Their Certificate of Liability Insurance has been submitted, naming the Town as the Certificate Holder.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

23. ATHLETIC FIELDS – COMMITTEE CREATION

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the formation of a citizens committee regarding athletic and recreation opportunities. Representatives from all youth and adult leagues in the Town will be invited to participate.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

24. SUMMER RECREATION – ARPA FUNDING USAGE

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the use of ARPA funds for the Town and Village subsidy of the School Summer Recreation Program, pending approval by the Village.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

25. HISTORIAN – ARTICLE SUBMISSION TO ASSOCIATION OF TOWNS**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize Town Historian Diane Ham to submit an article to the Association of Towns on the Town of Mendon.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

26. LOADER – REPAIR APPROVAL**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize the repair of the Volvo L90H loader by Alta Equipment Company according to their quote number SQT169397, dated March 6, 2025, for an amount not to exceed \$6,221.87 from account _____.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

27. HISTORIC TAX CREDIT ARTICLE – APPROVE FOR SENTINEL**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize Historic Preservation Commission Martha Bush to submit an article to the Sentinel on Historic Tax Credits.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

28. PUBLIC COMMENT**29. EXECUTIVE SESSION****(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to enter into an executive session for the purpose of discussing a personnel matter of a particular employee at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

(Resolution 25-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to exit the executive session at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

30. ADJOURNMENT**(Resolution 25-___)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

This is a tentative list only and provided as a courtesy for reference purposes during the meeting. Items may be added, deleted, and/or altered as the Town Board sees fit. No guarantee is made nor implied that these resolutions will be considered. This document is in no way representative of the minutes of the referenced meeting.

MONTHLY REPORT OF THE SUPERVISOR

Dated: **2/12/2025**

TO THE TOWN BOARD OF THE TOWN OF MENDON:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of January, 2025:

					Supervisor			
					Balance		Balance	
					12/31/2024	Increases	Decreases	1/31/2025
A GENERAL FUND - TOWNWIDE								
A200	GENERAL CHECKING		4,007.30	798,633.54	798,633.54		4,007.30	
A201	CHECKING - M&T - A		100,871.71	1,171,040.40	882,694.35		389,217.76	
A202	NYCLASS - A		627,424.59	2,270.03	0.00		629,694.62	
A204	CNB - A		800,911.50	4.25	0.00		800,915.75	
A210	PETTY CASH		350.00	0.00	0.00		350.00	
	TOTAL		1,533,565.10	1,971,948.22	1,681,327.89		1,824,185.43	
B TOWN OUTSIDE VILLAGE								
B200	GENERAL CHECKING		0.00	238,642.27	238,642.27		0.00	
B201	CHECKING - M&T - B		744,976.08	92,251.29	258,750.71		578,476.66	
B202	NYCLASS - B		1,319,949.10	4,775.63	0.00		1,324,724.73	
	TOTAL		2,064,925.18	335,669.19	497,392.98		1,903,201.39	
DA HIGHWAY TOWNWIDE								
DA200	GENERAL CHECKING		0.00	35,900.57	35,900.57		0.00	
DA201	CHECKING - M&T - DA		451,059.03	10,572.13	81,947.54		379,683.62	
DA202	NYCLASS - DA		81,736.21	295.73	0.00		82,031.94	
DA204	CNB - DA		233,407.60	6.58	0.00		233,414.18	
	TOTAL		766,202.84	46,775.01	117,848.11		695,129.74	
DB HIGHWAY OUTSIDE VILLAGE								
DB200	GENERAL CHECKING		0.00	203,121.97	203,121.97		0.00	
DB201	CHECKING - M&T - DB		190,833.85	125,865.93	278,224.59		38,475.19	
DB202	NYCLASS - DB		1,114,977.62	4,034.04	0.00		1,119,011.66	
DB204	CNB - DB		344,848.42	10.41	0.00		344,858.83	
	TOTAL		1,650,659.89	333,032.35	481,346.56		1,502,345.68	
H CAPITAL PROJECTS								
			0.00	0.00	0.00		0.00	
	TOTAL		0.00	0.00	0.00		0.00	
L LIBRARY								
L200	GENERAL CHECKING		0.00	24,458.87	24,458.87		0.00	
L201	CHECKING - M&T - L		(78,566.06)	406,025.41	54,253.64		273,205.71	
L202	NYCLASS - L		10,488.58	37.93	0.00		10,526.51	
L204	CNB - L		151,068.26	0.00	0.00		151,068.26	
L210	PETTY CASH		50.00	0.00	0.00		50.00	
	TOTAL		83,040.78	430,522.21	78,712.51		434,850.48	

		Balance			Balance
		12/31/2024	Increases	Decreases	1/31/2025
SF FIRE DISTRICTS					
SF201	CHECKING - M&T - SF	1.00	205,782.00	205,781.03	1.97
	TOTAL	1.00	205,782.00	205,781.03	1.97
SL LIGHTING DISTRICTS					
SL201	CHECKING - M&T - SL	27,098.79	31.53	1,726.66	25,403.66
	TOTAL	27,098.79	31.53	1,726.66	25,403.66
SW WATER DISTRICTS					
SW201	CHECKING - M&T - SW	7,871.82	9.16	0.00	7,880.98
	TOTAL	7,871.82	9.16	0.00	7,880.98
TA TRUST & AGENCY					
TA200	AGENCY CHECKING	3,256.75	256,221.82	249,406.95	10,071.62
TA204	CNB - AGENCY	7,605.36	10,500.74	0.00	18,106.10
	TOTAL	10,862.11	266,722.56	249,406.95	28,177.72
V DEBT SERVICE					
		0.00	0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS		6,144,227.51	3,590,492.23	3,313,542.69	6,421,177.05

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

FEBRUARY, 2025

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>2</u>	DECALS	<u>1.94</u>
<u>1</u>	MARRIAGE LICENSES NO. 25001 TO 25001	<u>17.50</u>
<u>2</u>	MARRIAGE TRANSCRIPT	<u>20.00</u>

TOTAL TOWN CLERK FEES 39.44

A1010

<u>1</u>	TOWN BOARD TRAVEL REIMBU	<u>21.74</u>
----------	--------------------------	--------------

TOTAL A1010 21.74

A14104

<u>1</u>	TOWN CLERK TRAVEL REIMBR	<u>292.63</u>
----------	--------------------------	---------------

TOTAL A14104 292.63

A2409

<u>1</u>	ATHLETIC FLD USE ONCE WK	<u>100.00</u>
----------	--------------------------	---------------

TOTAL A2409 100.00

A2544

<u>29</u>	DOG LICENSES	<u>173.00</u>
-----------	--------------	---------------

TOTAL A2544 173.00

A2705

<u>6</u>	EMPLOYEE CLOTHING	<u>318.86</u>
----------	-------------------	---------------

TOTAL A2705 318.86

A690

<u>1</u>	JUSTICE COURT FUND	<u>1,340.00</u>
----------	--------------------	-----------------

TOTAL A690 1,340.00

B2110

<u>4</u>	ZBA AREA VARIANCE	<u>1,000.00</u>
<u>4</u>	ZBA PUBLIC HEARING	<u>400.00</u>

TOTAL B2110 1,400.00

B2115

<u>1</u>	P B PUBLIC HEARING	<u>100.00</u>
<u>1</u>	P B APP SUB <5	<u>150.00</u>
<u>1</u>	P B APP COM SITE PLN	<u>300.00</u>
<u>3</u>	P B APP COM +1000SF	<u>75.00</u>
<u>1</u>	P B SPECIAL USE	<u>250.00</u>

TOTAL B2115 875.00

B2555

<u>9</u>	BUILDING PERMIT	<u>1,382.60</u>
----------	-----------------	-----------------

TOTAL B2555 1,382.60

TOWN CLERK'S MONTHLY REPORT

FEBRUARY, 2025

page 2

B2771				
	<u>1</u>	RAILS TO TRAILS	<u>20.00</u>	
		TOTAL B2771		20.00
B688				
	<u>1</u>	ENGINEERING FEE	<u>1,531.25</u>	
	<u>1</u>	ENG REV ADV SITE PLN	<u>1,000.00</u>	
		TOTAL B688		2,531.25
DA2306				
	<u>1</u>	MFD FUEL USAGE	<u>531.59</u>	
		TOTAL DA2306		531.59
DB2306				
	<u>1</u>	HFLCSD SALT	<u>3,789.81</u>	
		TOTAL DB2306		3,789.81
L2770				
	<u>1</u>	EV CHARGING STATION	<u>80.56</u>	
		TOTAL L2770		80.56
T20				
	<u>5</u>	MEDICAL/DENTAL	<u>301.48</u>	
		TOTAL T20		301.48

TOWN CLERK'S MONTHLY REPORT

FEBRUARY, 2025

page 3

DISBURSEMENTS

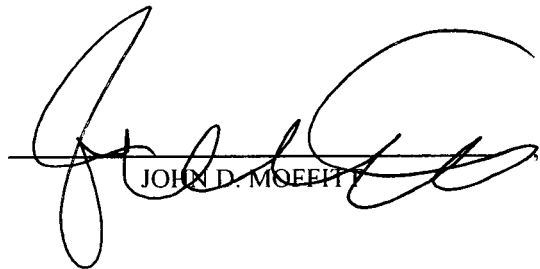
PAID TO SUPERVISOR FOR GENERAL FUND	<u>2,285.67</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>6,208.85</u>
PAID TO SUPERVISOR FOR HIGHWAY	<u>3,789.81</u>
PAID TO SUPERVISOR FOR FUEL	<u>531.59</u>
PAID TO SUPERVISOR FOR LIBRARY FUND	<u>80.56</u>
PAID TO SUPERVISOR FOR CONSTRUCTION FEES	<u>301.48</u>
PAID TO NYS DEC FOR DECALS	<u>33.06</u>
PAID TO NYS ANIMAL POPULATION CONTROL FUND	<u>37.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>22.50</u>

TOTAL DISBURSEMENTS

13,290.52

** Pd to Supervisor = \$13,197.96*

MARCH 3, 2025



 JOHN D. MOEFFIT, SUPERVISOR

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Town Clerk

_____ day of _____ 20____

Notary Public

03/03/25
09:36:02

TOWN OF MENDON Cash Book Transactions

For the period 02/01/25 through 02/28/25

Total: \$13,290.52

Deposited:

Date	Name	Description	DEC	DL	ML	GCL	Other
02/03/25	ZAMBITO, ELAINE M	0000229/FS RENEWAL 0008129		6.00			
02/03/25	MARCUS, MARSHA	0000244/EX RENEWAL 0008128					
02/03/25	FLOSS, VIRGINIA	0000266/MN Dead					
02/03/25	O'BRIEN, ED	0000892/MN Dead					
02/03/25	SMITH, SANDY	0000937/MN RENEWAL 0008131		6.00			
02/03/25	SMITH, SANDY	0000938/MN RENEWAL 0008132		6.00			
02/03/25	SMITH, SANDRA A	0000996/FS RENEWAL 0008130		6.00			
02/03/25	PERRIN, RUTH & JIM	0001191/MU ORIGINAL		15.00			
02/03/25	BOLDT AREA VARIANCE	ZBA AREA VARIANCE 67 HIDDEN RIDGE					250.00
02/03/25	BOLDT AREA VARIANCE	ZBA PUBLIC HEARING 67 HIDDEN RIDGE					100.00
02/04/25	GRUSCHOW, KATE & BILL	0000666/FS RENEWAL 0008135		6.00			
02/04/25	BICKWEAT, JOAN	0000887/MN RENEWAL 0008133		6.00			
02/04/25	ARMBRUSTER, MARK	0001094/MU RENEWAL 0008134		15.00			
02/04/25	BICKWEAT, JOAN	0001192/MN ORIGINAL		6.00			
02/04/25	BICKWEAT, JOAN	5210949/FS Dead					
02/04/25	HAWKS	BUILDING PERMIT 9162 - 40 OLD STBL - RF					75.00
02/04/25	DECALS	DECALS DAILY TOTAL	5.00				
02/04/25	FINN AREA VARIANCE	ZBA AREA VARIANCE 324 BOUGHTON HILL					250.00
02/04/25	FINN AREA VARIANCE	ZBA PUBLIC HEARING 324 BOUGHTON HILL					100.00
02/05/25	HASSETT, JENNIFER	0000487/MN RENEWAL 0008138		6.00			
02/05/25	WANZENRIED, RICK	0000668/FS RENEWAL 0008136		6.00			
02/05/25	GRIFFIN, BRYANT	0000999/FU RENEWAL 0008137		15.00			
02/05/25	MAKEPEACE, ANTHONY/EILEEN	0001193/MN ORIGINAL		6.00			
02/05/25	MENDON GATE STATION-UPDATE	ENG REV ADV SITE PLN 274 CANFIELD RD					1,000.00
02/05/25	ALTIER SUBDIVISION	ENGINEERING FEE 1117 CHEESE FACTORY RD					1,531.25
02/05/25	MENDON GATE STATION-UPDATE	P B APP COM +1000SF 274 CANFIELD RD					75.00
02/05/25	MENDON GATE STATION-UPDATE	P B APP COM SITE PLN 274 CANFIELD RD					300.00
02/06/25	FORD, DAENA & RANDY	0000483/FS RENEWAL 0008141		6.00			
02/06/25	FORD, DAENA & RANDY	0000484/FS RENEWAL 0008140		6.00			
02/06/25	ATKINSON BENJAMIN C	0000930/MN RENEWAL 0008139		6.00			
02/06/25	WHITAKER, LISA	0001194/FS ORIGINAL		6.00			
02/06/25		RAILS TO TRAILS					20.00
02/07/25	CLOEN, CAROL	0000670/FS RENEWAL 0008142		6.00			
02/07/25	ANTONELLI CONSTRUCTION	BUILDING PERMIT 9163 - LOT 16 BUILDING					947.60
02/07/25	CRAIG OSTERLING	EMPLOYEE CLOTHING					27.98
02/07/25	BROOKE BUCKLAND	EMPLOYEE CLOTHING					12.98
02/07/25	ORBAN-SMITH	MARRIAGE LICENSE 25001			40.00		
02/07/25	SHERMAN, BOB	MEDICAL/DENTAL FEBRUARY DENTAL					78.17
02/10/25	SMITH, SANDRA A	0000258/MN RENEWAL 0008146		6.00			
02/10/25	PRENTICE, LINDA I	0000490/MN RENEWAL 0008147		6.00			
02/10/25	SMITH SANDRA A	0000611/MN Dead					
02/10/25	PAGE, DOUGLAS	0000774/FS RENEWAL 0008145		6.00			
02/10/25	MORAN, SUE	0000995/FS RENEWAL 0008144		6.00			
02/10/25	FREY, ALLISON	0001088/MU RENEWAL 0008143		15.00			
02/10/25	FLYNN, KRISTA	0001195/FS ORIGINAL		6.00			
02/10/25	ALLEN, CODY	BUILDING PERMIT 9164 - 1751 W BLMFLD - S					75.00
02/10/25	VOORHEES, THOMAS	MEDICAL/DENTAL FEBRUARY 2025 DENTAL					78.17
02/10/25	SMITH, WILLIAM	MEDICAL/DENTAL FEBRUARY 2025 DENTAL					33.50

Date	Name	Description	DEC	DL	ML	GCL	Other
02/12/25	LEGRETT, JAMES	EMPLOYEE CLOTHING					5.48
02/13/25	BODMAN, VICKI	0000009/FS RENEWAL 0008148		6.00			
02/13/25	CORBIN	MARRIAGE TRANSCRIPT 20-021					10.00
02/14/25	TURNER	BUILDING PERMIT 9165 - 2811 RUSH MENDON					30.00
02/18/25	DETTMAN, JIM	0000390/MN Dead					
02/18/25	BOOTH, MICHELLE	EMPLOYEE CLOTHING 2025 CLOTHING OVERAGE					16.60
02/18/25	HFL CENTRAL SCHOOLS	HFLCSD SALT JANUARY 2025 ROAD SALT					3,789.81
02/18/25	MENDON FIRE DISTRICT	MFD FUEL USAGE DECEMBER & JANUARY FUEL					531.59
02/19/25	KEVIN JUNGE	EMPLOYEE CLOTHING 2024 CLOTHING					222.88
02/19/25	CARA BRIGGS	JUSTICE COURT FUND JAN 2025 JUSTICE					1,340.00
02/20/25	KELLY, ELAINE AND JOSEPH	0001196/FS ORIGINAL		6.00			
02/20/25	CAWLEY AREA VARIANCE	ZBA AREA VARIANCE PTSFRD MND CNTR RD 204					250.00
02/21/25	SHIEFEN, TIM	BUILDING PERMIT SIGN					30.00
02/21/25	BUTTERAZZI	BUILDING PERMIT WOODSTOVE/CHIMNEY					50.00
02/21/25	LOOPE, GARY	MEDICAL/DENTAL MARCH MEDICAL					78.14
02/24/25	NORTH, LEISA	0000257/MN RENEWAL 0008150		6.00			
02/24/25	NORTH, LEISA	0001000/MN RENEWAL 0008149		6.00			
02/24/25	GREEN LOTS	EV CHARGING STATION EV CHARGING JANUARY					80.56
02/24/25	ROBERTS, KIM	TOWN BOARD TRAVEL REIMBU NYC TRAVEL					21.74
02/24/25	MICHELLE BOOTH	TOWN CLERK TRAVEL REIMBR NYC TRAVEL					292.63
02/24/25	KOELSCH	ZBA AREA VARIANCE 1065 CHSE FCTRY RD					250.00
02/24/25	KOELSCH	ZBA PUBLIC HEARING 1065 CHSE FCTRY RD					100.00
02/24/25	CAWLEY	ZBA PUBLIC HEARING PTSFRD MND CNTR RD 20					100.00
02/25/25	NEWMAN -FOUR WINDS	BUILDING PERMIT 9168 / 43 BRIDLEWD - GS					50.00
02/25/25	WOODARD, MEGAN	MARRIAGE TRANSCRIPT 22025					10.00
02/26/25	ST. THOMAS HOMESCHOOL	ATHLETIC FLD USE ONCE WK BASEBALL- SAT M					100.00
02/27/25	WATSON, EMILY	0000036/FS Dead					
02/27/25	WATSON, EMILY	0001197/MN ORIGINAL		6.00			
02/27/25	DECALS	DECALS DAILY TOTAL	30.00				
02/27/25	BRENT ROSIEK	EMPLOYEE CLOTHING CLOTHING BALANCE					32.94
02/27/25	MARY FLETCHER	MEDICAL/DENTAL FEBRUARY DENTAL					33.50
02/27/25	PAUL RUBERY	P B APP SUB <5 149 TAYLOR RD - ADMIN RES					150.00
02/28/25	RICHTER, CHARLES	BUILDING PERMIT #9169 BARN 1266 HF 5PTS					75.00
02/28/25	FISCHL, ROBERT	BUILDING PERMIT #9170 - DECK, 132 LANGPA					50.00
02/28/25	MENDON GATE STATION-UPDATE	P B PUBLIC HEARING 274 CANFIELD RD					100.00
02/28/25	MENDON GATE STATION-UPDATE	P B SPECIAL USE 274 CANFIELD RD					250.00

Total:	\$13,290.52	35.00	210.00	40.00	0.00	13,005.52
Deposit Amount:	\$13,048.54					
<i>Cash:</i>	<i>\$731.23</i>					
<i>Checks:</i>	<i>\$12,317.31</i>					
Credit Card Amount:	\$241.98					

TOWN OF MENDON**A1010 - A690 Transaction Report**

For the period 02/01/2025 through 02/28/2025

Type	Date	Comment	Name	Quantity	Fee
A1010					
1.BDTR	02/24/2025	NYC TRAVEL REIMBURSEMENT	ROBERTS, KIM	1	21.74
				1	21.74
A1255					
2.MT	02/13/2025	20-021	CORBIN	1	10.00
3.MT	02/25/2025	22025	WOODARD, MEGAN	1	10.00
				2	20.00
A14104					
4.TRVL	02/24/2025	NYC TRAVEL REIMBURSEMENT	MICHELLE BOOTH	1	292.63
				1	292.63
A2409					
5.AFU1	02/26/2025	BASEBALL- SAT MORNINGS	ST. THOMAS HOMESCHOOL	1	100.00
				1	100.00
A2705					
6.CLTH	02/18/2025	2025 CLOTHING OVERAGE	BOOTH, MICHELLE	1	16.60
7.CLTH	02/27/2025	CLOTHING BALANCE	BRENT ROSIEK	1	32.94
8.CLTH	02/07/2025		BROOKE BUCKLAND	1	12.98
9.CLTH	02/07/2025		CRAIG OSTERLING	1	27.98
10.CLTH	02/19/2025	2024 CLOTHING	KEVIN JUNGE	1	222.88
11.CLTH	02/12/2025		LEGRETT, JAMES	1	5.48
				6	318.86
A690					
12.JSTC	02/19/2025	JAN 2025 JUSTICE	CARA BRIGGS	1	1,340.00
				1	1,340.00
Total for A Fund:				12	2,093.23
Total Sales				12	2,093.23

TOWN OF MENDON

Detail of Decals Transactions

For the period 02/01/2025 through 02/28/2025

03/03/2025

09:57:57

Date	Gross Sales	Commission	Net Sales
02/04/2025	5.00	0.28	4.72
02/27/2025	30.00	1.66	28.34
Grand Total:	35.00	1.94	33.06



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-232950

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **02/01/2025 to 02/28/2025**

Invoice Summary

Sales Summary					
	Items Sold	Sales Total	Print Fee	Vendor Commission	Sweep Amount
	3	\$35.00	\$0.00	\$1.94	\$33.06
Reversals / Voids Summary					
	Items Reversed / Voided	Reversal / Void Total	Print Fee	Vendor Commission	Sweep Amount
	0	\$0.00	\$0.00	\$0.00	\$0.00
Manual Adjustment Summary					
	Adjustment Note	Adjustment Type	Adjustment Amount		
Invoice Totals					Sweep \$33.06

\$33.06 Will be swept from your bank account on **3/14/2025**



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-232950

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **02/01/2025 to 02/28/2025**

Product Summary

Product Name	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
Resident Senior Fishing	2	\$0.56	\$9.44	0	\$0.00	\$0.00	\$10.00	\$0.56	\$9.44
Resident Fishing	1	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
Print Fee		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	3	\$1.94	\$33.06	0	\$0.00	\$0.00	\$35.00	\$1.94	\$33.06

* Vendor Amount includes Agent commission and print fees collected

\$33.06 Will be swept from your bank account on **3/14/2025**



STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 625 Broadway, Albany, NY 12233

**Department of
 Environmental
 Conservation**

Phone 1-800-962-5622

Invoice 2068-232950

TOWN OF MENDON
 16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **02/01/2025 to 02/28/2025**

Daily Summary

Date	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
02/04/2025	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
02/05/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/06/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/07/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/08/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/09/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/10/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/11/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/12/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/13/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/14/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/15/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/16/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/17/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/18/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/19/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/20/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/21/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/22/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/23/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/24/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/25/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/26/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/27/2025	2	\$1.66	\$28.34	0	\$0.00	\$0.00	\$30.00	\$1.66	\$28.34
02/28/2025	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	3	\$1.94	\$33.06	0	\$0.00	\$0.00	\$35.00	\$1.94	\$33.06

* Vendor Amount includes Agent commission and print fees collected

\$33.06 Will be swept from your bank account on **3/14/2025**

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u>FEBRUARY</u> <u>2025</u>	Do not write in this area	DEP. NO. _____
City or Town of <u>MENDON</u>		\$ _____
County of <u>MONROE</u>		CHECK # _____

Licenses numbered from 001 to 001 inclusive. # of Military Exemptions: _____

*If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: _____

*If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>22.50</u>	Name of City or Town Clerk (Please type or print)	
	<u>Michelle Booth</u>	
	Signature of City or Town Clerk	Date
	_____	<u>03/03/2025</u>
Mailing Address		
<u>16 WEST MAIN STREET</u>		
<u>HONEOYE FALLS NY</u>		Zip <u>14472</u>
E-mail Address		Phone
_____		<u>(585) 624-6060</u>

INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

03/03/2025

TOWN OF MENDON

10:54:29

Detail of Marriage License Transactions

For the period 02/01/2025 through 02/28/2025

Id	Date	Groom(Spouse A) & Bride(Spouse B)	Statutory Fee	Local Fee	Total	
1.	25001	02/07/2025	ORBAN, MATTHEW WHEELOCK to SMITH, DESIREE JOHNNIE	22.50	17.50	40.00
			TOTAL SALES:	22.50	17.50	40.00

Month Reported: FEBRUARY, 2025

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: MARCH 3, 2025

Dog License Monthly Report

Original ID Dog Licenses sold	7
Original Purebred License sold	0
Dog License Renewals sold	23
Purebred License Renewals sold	0
Total sold	30

LICENSE TYPES AND FEES COLLECTED	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	25	\$5.00 ea <u>125.00</u>	\$1.00 ea <u>25.00</u>
Unspayed and Unneutered Dogs	4	\$12.00 ea <u>48.00</u>	\$3.00 ea <u>12.00</u>
Exempt - Seeing Eye, War, Police	1	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	0	\$25.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	0	\$50.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	0	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Total licenses sold	30	173.00	37.00

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	0	0.00
Purebred Tags	0	0.00
Total tags sold	0	0.00

DISBURSEMENTS

Paid to Supervisor	\$173.00
Paid to NYS Animal Population Control Program	\$37.00

TOWN OF MENDON

Detail of Dog License Transactions

For the period 02/01/2025 through 02/28/2025

03/03/2025
10:46:55

Id	Date	License Type	Owner	Local Fee	APCP Surcharge
Original I.D. Dog Licenses Issued:					
1	0001191	02/03/2025	MU PERRIN, RUTH & JIM	12.00	3.00
2	0001192	02/04/2025	MN BICKWEAT, JOAN	5.00	1.00
3	0001193	02/05/2025	MN MAKEPEACE, ANTHONY/E	5.00	1.00
4	0001194	02/06/2025	FS WHITAKER, LISA	5.00	1.00
5	0001195	02/10/2025	FS FLYNN, KRISTA	5.00	1.00
6	0001196	02/20/2025	FS KELLY, ELAINE AND JO	5.00	1.00
7	0001197	02/27/2025	MN WATSON, EMILY	5.00	1.00
				42.00	9.00

Renewal Licenses and New Owners Issued:

1	0000244	0008128	02/03/2025	EX	MARCUS, MARSHA	F		
2	0000229	0008129	02/03/2025	FS	ZAMBITO, ELAINE M	5.00	1.00	
3	0000996	0008130	02/03/2025	FS	SMITH, SANDRA A	5.00	1.00	
4	0000937	0008131	02/03/2025	MN	SMITH, SANDY	5.00	1.00	
5	0000938	0008132	02/03/2025	MN	SMITH, SANDY	5.00	1.00	
6	0000887	0008133	02/04/2025	MN	BICKWEAT, JOAN	5.00	1.00	
7	0001094	0008134	02/04/2025	MU	ARMBRUSTER, MARK	12.00	3.00	
8	0000666	0008135	02/04/2025	FS	GRUSCHOW, KATE & BIL	5.00	1.00	
9	0000668	0008136	02/05/2025	FS	WANZENRIED, RICK	5.00	1.00	
10	0000999	0008137	02/05/2025	FU	GRIFFIN, BRYANT	12.00	3.00	
11	0000487	0008138	02/05/2025	MN	HASSETT, JENNIFER	5.00	1.00	
12	0000930	0008139	02/06/2025	MN	ATKINSON BENJAMIN C	5.00	1.00	
13	0000484	0008140	02/06/2025	FS	FORD, DAENA & RANDY	5.00	1.00	
14	0000483	0008141	02/06/2025	FS	FORD, DAENA & RANDY	5.00	1.00	
15	0000670	0008142	02/07/2025	FS	CLOEN, CAROL	5.00	1.00	
16	0001088	0008143	02/10/2025	MU	FREY, ALLISON	12.00	3.00	
17	0000995	0008144	02/10/2025	FS	MORAN, SUE	5.00	1.00	
18	0000774	0008145	02/10/2025	FS	PAGE, DOUGLAS	5.00	1.00	
19	0000258	0008146	02/10/2025	MN	SMITH, SANDRA A	5.00	1.00	
20	0000490	0008147	02/10/2025	MN	PRENTICE, LINDA I	5.00	1.00	
21	0000009	0008148	02/13/2025	FS	BODMAN, VICKI	5.00	1.00	
22	0001000	0008149	02/24/2025	MN	NORTH, LEISA	5.00	1.00	
23	0000257	0008150	02/24/2025	MN	NORTH, LEISA	5.00	1.00	
						131.00	28.00	

Status Changes:

1	0000266	02/03/2025	MN	FLOSS, VIRGINIA	Dead
2	0000892	02/03/2025	MN	O'BRIEN, ED	Dead
3	5210949	02/04/2025	FS	BICKWEAT, JOAN	Dead
4	0000611	02/10/2025	MN	SMITH SANDRA A	Dead
5	0000390	02/18/2025	MN	DETTMAN, JIM	Dead
6	0000036	02/27/2025	FS	WATSON, EMILY	Dead

TOTAL SALES

173.00

37.00

03/03/2025
09:41:04

TOWN OF MENDON

B1900 - B688 Transaction Report For the period 02/01/2025 through 02/28/2025

Type	Date	Comment	Name	Quantity	Fee
B2110					
1.ZBAV	02/03/2025	67 HIDDEN RIDGE	BOLDT AREA VARIANCE	1	250.00
2.ZBAV	02/20/2025	PTSFRD MND CNTR RD 204.02-1-38	CAWLEY AREA VARIANCE	1	250.00
3.ZBAV	02/04/2025	324 BOUGHTON HILL	FINN AREA VARIANCE	1	250.00
4.ZBAV	02/24/2025	1065 CHSE FCTRY RD	KOELSCH	1	250.00
				4	1,000.00
5.ZBPH	02/03/2025	67 HIDDEN RIDGE	BOLDT AREA VARIANCE	1	100.00
6.ZBPH	02/24/2025	PTSFRD MND CNTR RD 204.02-1-38	CAWLEY	1	100.00
7.ZBPH	02/04/2025	324 BOUGHTON HILL	FINN AREA VARIANCE	1	100.00
8.ZBPH	02/24/2025	1065 CHSE FCTRY RD	KOELSCH	1	100.00
				4	400.00
B2115					
9.PAC1	02/05/2025	274 CANFIELD RD	MENDON GATE STATION-UPDATE PRO	3	75.00
				3	75.00
10.PACS	02/05/2025	274 CANFIELD RD	MENDON GATE STATION-UPDATE PRO	1	300.00
				1	300.00
11.PASL	02/27/2025	149 TAYLOR RD - ADMIN RESUB	PAUL RUBERY	1	150.00
				1	150.00
12.PBPH	02/28/2025	274 CANFIELD RD	MENDON GATE STATION-UPDATE PRO	1	100.00
				1	100.00
13.PBSU	02/28/2025	274 CANFIELD RD	MENDON GATE STATION-UPDATE PRO	1	250.00
				1	250.00
B2555					
14.BLDG	02/10/2025	9164 - 1751 W BLMFLD - SLR RF	ALLEN, CODY	1	75.00
15.BLDG	02/07/2025	9163 - LOT 16 BUILDING	ANTONELLI CONSTRUCTION	1	947.60
16.BLDG	02/21/2025	WOODSTOVE/CHIMNEY	BUTTERAZZI	1	50.00
17.BLDG	02/28/2025	#9170 - DECK, 132 LANGPAP	FISCHL, ROBERT	1	50.00
18.BLDG	02/04/2025	9162 - 40 OLD STBL - RF SOLAR	HAWKS	1	75.00
19.BLDG	02/25/2025	9168 / 43 BRIDLEWD - GS FP	NEWMAN -FOUR WINDS MASONARY	1	50.00
20.BLDG	02/28/2025	#9169 BARN 1266 HF 5PTS	RICHTER, CHARLES	1	75.00
21.BLDG	02/21/2025	SIGN	SHIEFEN, TIM	1	30.00
22.BLDG	02/14/2025	9165 - 2811 RUSH MENDON RD - N	TURNER	1	30.00
				9	1,382.60
B2771					
23.RALS	02/06/2025			1	20.00
				1	20.00
B688					
24.EASP	02/05/2025	274 CANFIELD RD	MENDON GATE STATION-UPDATE PRO	1	1,000.00
				1	1,000.00

Type	Date	Comment	Name	Quantity	Fee
25. ENGF	02/05/2025	1117 CHEESE FACTORY RD	ALTIER SUBDIVISION	1	1,531.25
				1	1,531.25
			Total for B Fund:	27	6,208.85
			Total Sales	27	6,208.85

TOWN OF MENDON

DA2302 - T670.1 Transaction Report
For the period 02/01/2025 through 02/28/2025

Type	Date	Comment	Name	Quantity	Fee
DA2306					
1.FUEL	02/18/2025	DECEMBER & JANUARY FUEL	MENDON FIRE DISTRICT	1	531.59
				1	531.59
			Total for DA Fund:	1	531.59
DB2306					
2.HFLS	02/18/2025	JANUARY 2025 ROAD SALT	HFL CENTRAL SCHOOLS	1	3,789.81
				1	3,789.81
			Total for DB Fund:	1	3,789.81
L2770					
3.L277	02/24/2025	EV CHARGING JANUARY 2025	GREEN LOTS	1	80.56
				1	80.56
			Total for L Fund:	1	80.56
T20					
4.MEDI	02/21/2025	MARCH MEDICAL	LOOPE, GARY	1	78.14
5.MEDI	02/27/2025	FEBRUARY DENTAL	MARY FLETCHER	1	33.50
6.MEDI	02/07/2025	FEBRUARY DENTAL	SHERMAN, BOB	1	78.17
7.MEDI	02/10/2025	FEBRUARY 2025 DENTAL	SMITH, WILLIAM	1	33.50
8.MEDI	02/10/2025	FEBRUARY 2025 DENTAL	VOORHEES, THOMAS	1	78.17
				5	301.48
			Total for T Fund:	5	301.48
Total Sales				8	4,703.44

The Regular Meeting of the Mendon Town Board was held at 7:00 PM, Monday, February 10, 2025, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll
Thomas Dubois *Town Board*
Kimberly Roberts *Members*
Brent Rosiek

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Danny Bassett, Tom Fromberger, *Town Engineer*, Gary Loope, *Deputy Highway Superintendent*, Andrew Caschetta, *Highway Superintendent*, Danielle Liberatore, David Smith, Peter Doyle, and several others.

Call to Order

The meeting was called to order.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

(Resolution 25-086)

Supervisor John Moffitt requested the board's indulgence to add two items that came in late to the agenda:

- Discussion on Stoney Lonesome Road regarding a proposal from MRB, to be added as item #25.
- A request for quotes for document scanning vendors from MRB, to be added as item #26.

He proposed moving public comment to #27 and adjournment to #28.

Mr. Rosiek moved to approve the agenda changes. Mrs. Carroll seconded the motion.

The motion was approved unanimously.

Public Comment

Morris Bickweat of 7 Sibleyville Lane addressed the board regarding political signs. He referenced a document he had previously provided citing six court proceedings that determined the town's position on political signs differed from their codes and was upheld by various courts. Mr. Bickweat expressed concern about offensive language on some signs and requested the board consider limitations on how long signs can be displayed, especially after an election or event.

Town Attorney Brian Marianetti responded, acknowledging receipt of the document. He explained that First Amendment protections require caution when regulating signage. He noted that time, manner, and place restrictions on temporary signs that are not content-based are generally permissible, but content-based restrictions face stricter scrutiny. Mr. Marianetti stated he is still reviewing the code and considering potential proposals to address the issue while ensuring legal compliance.

Joe Alati of 3516 Rush Mendon Road inquired about budget adjustments for 2024 on the agenda, asking if there were resolutions passed in 2024 that encumber those funds. Supervisor Moffitt offered to discuss it further via phone or email.

Communications

Town Clerk Michelle Booth reported:

- All tax payments for the town have been paid to the supervisor, with one more check expected once all interest, fines, or fees are collected.
- Two new part-time employees, Alyssa Stevenson and Rob Anderson, have started training in her office.

Brent Rosiek reported on the Planning Board meeting from January 15:

- A site plan on Rush Mendon Road was reviewed, with more information requested from the applicant.
- A special use permit update for Canfield Road was approved, transferring the existing permit to a new owner.
- A subdivision on Clover Street was approved with conditions.
- General discussion occurred regarding the RG&E station on NYS Route 64 north of the Thruway. Mr. Rosiek noted potential concerns from residents about RG&E's plans to not rebuild the barn structure around the heaters and stacks.

Mr. Rosiek also mentioned ongoing meetings with the supervisor and code enforcement officer to review town code, progress on projects with MRB, and attendance at various trainings and meetings.

Kimberly Roberts:

- Thanked Danielle for preparing employee compensation letters.
- Highlighted articles in recent Association of Towns publications about General Trends and Challenges for Local Government and Celebrating Our Nation's History, where she would like to have Diane Ham submit the information to possibly earn Mendon a recognition.
- Attended a Zoning Board of Appeals meeting on January 23, where a variance was granted for a property.
- Attended webinar trainings on fiscal oversight and policy management.
- Inquired about the status of the employee handbook revisions and would like to revise the Policy and Procedures manual.

Cynthia Carroll:

- Lyla Grills attended library meetings on advocacy and legal aid training.
- The library was awarded a \$3,300 internship grant for summer programming.

- Provided updates on library programs, volunteers, and art displays.
- Completed online trainings and changed voucher signing dates with Kim.
- Noted receipt of an email regarding snow plowing that she hadn't seen a response to.

Thomas Dubois reported on the Historic Preservation Committee and Environmental Conservation Board meetings, including:

- Approval of porch updates for a historic property at 983 West Bloomfield Road.
- Discussion of an article on tax credits for historic properties.
- Review of the Cawley site on Mendon Center Road.
- Discussions about the local climate action plan.
- He asked why a complaint about the road conditions was forwarded to the Town Board and not the Highway Superintendent.

Supervisor Moffitt reported:

- Contact from the Town of Lima regarding potential sidewalk connections.
- Ongoing work with ADP on the employee handbook.
- Upcoming participation in a New York Association of Towns Zoom roundtable.
- Receipt of weather-related complaints.
- Received a request for support from the Mendon Fire Department for the Parade.
- Noted full receipt of Town Taxes for 2025 from the Town Clerk.

Supervisor's Monthly Report

(Resolution 25-087)

Mrs. Roberts made a motion to acknowledge receipt of the supervisor's monthly report for December 2024. Cynthia Carroll seconded the motion.

The motion was approved unanimously.

Town Clerk's Monthly Report

(Resolution 25-088)

Mr. Rosiek made a motion to acknowledge receipt of the Town Clerk's monthly report for January 2025, showing receipts and disbursements in the amount of \$17,827.50. Mrs. Roberts seconded the motion.

The motion was approved unanimously.

Minutes

(Resolution 25-089)

Mr. Rosiek made a motion to approve the minutes of the organizational meeting held on 01/06/2025 as presented. Mr. Dubois seconded the motion.

The motion was approved unanimously.

Budget Adjustments 2024

(Resolution 25-090)

Mr. Rosiek made a motion to approve the 2024 budget adjustments as listed.

Mrs. Roberts seconded the motion.

From:	Town Board Contractual	A1010.400	\$400.00
To:	Town Board Personnel	A1010.100	\$400.00
From:	Justice Contractual	A1110.400	\$560.00
To:	Justice Staff	A1110.110	\$560.00
From:	Finance Personnel	A1310.100	\$12,130.00
To:	Supervisor Personnel	A1220.100	\$2,450.00
	Supervisor Staff	A1220.110	\$2,960.00
	Finance Contractual	A1310.400	\$4,200.00
	Town Clerk Staff	A1410.110	\$2,520.00
From:	Garage Personnel	A5132.100	\$4,055.00
To:	Superintendent HW Staff	A5010.110	\$3,300.00
	Superintendent HW Equip.	A5010.440	\$135.00
	Safety Personnel	A5020.100	\$620.00
From:	Mendon Sports Contractual	A7140.400	\$90.00
To:	Mendon Sports Equip.	A7140.420	\$90.00
From:	Employee Benefits	A9060.800	\$710.00
To:	Social Security	A9030.800	\$710.00
From:	Building Reserves	A9950.2R	\$100,000.00
	Town Hall Reserves	A9950.300	\$100,000.00
	Debt Service Reserves	A9950.400	\$10,000.00
	Employee Benefits	A9060.800	\$23,414.00

To: Transfer to Capital Project	A9950.900	\$233,414.00
From: Contingent	B1990.400	\$3,195.00
To: Safety Personnel	B3410.100	\$180.00
Bldg./Code Personnel	B3620.100	\$2,280.00
Bldg./Code Staff	B3620.110	\$735.00
From: Sidewalks Contractual	B8021.400	\$62,005.00
To: Planning Contractual	B8020.400	\$62,005.00
From: General Repairs Personnel	DB5110.100	\$30,000.00
Improvements Contractual	DB5112.400	\$12,500.00
To: Repairs Equipment	DB5110.200	\$42,500.00
From: Town Snow Contractual	DB5142.400	\$2,400.00
To: Drainage Personnel	DB5115.100	\$2,400.00
From: Brush Pick up Contractual	DB5140.400	\$310.00
To: Brush Pickup Personnel	DB5140.100	\$310.00
From: Personnel	DB5141.102	\$7,145.00
To: Personnel	DB5141.103	\$7,145.00
From: Personnel	DB5142.114	\$1,120.00
To: Town Snow Personnel	DB5142.117	\$1,120.00
From: Personnel	DB5142.114	\$6,400.00
To: Service to other Govts	DB5148.400	\$6,400.00
From: NYS Retirement	DB9010.800	\$2,550.00
To: Social Security	DB9030.800	\$2,550.00

From: Personnel	DB5142.114	\$12,250.00
To: Medical/Dental	DB9060.800	\$12,250.00

Supervisor Moffitt explained that while they are in the 2025 budget year, the 2024 budget has not been closed out. Finance staff are in the process of closing out the 2024 budget and preparing the annual update document required by the State of New York.

The motion was approved unanimously.

Budget Adjustments 2025

(Resolution 25-091)

Cynthia Carroll made a motion to approve the 2025 budget adjustments listed. Mr. Dubois seconded the motion.

From: Contingent Account	A1990.47	\$6,550.00
To: Town Board	A1010.1	\$2,080.00
Justice Personnel	A1110.1	\$4,470.00

The motion was approved unanimously.

Abstract of Audited Vouchers

(Resolution 25-092)

Mr. Dubois made a motion to approve all claims on vouchers number 25-025 to 25-038, General Abstract 25-02A, in the amount of \$914,212.00. Mrs. Roberts seconded the motion.

Mrs. Roberts noted that the large amount included \$624,933 for the Mendon Fire District, \$259,547 for New York State, and employee health care costs. Supervisor Moffitt clarified that the Mendon Fire District is its own entity that sets its own tax rate, which the town collects and passes on.

The motion was approved unanimously.

(Resolution 25-093)

Mr. Dubois made a motion to approve vouchers number 25-039 to 25-082, General Abstract 25-2B, in the amount of \$56,614.10. Mrs. Roberts seconded the motion.

The motion was approved unanimously.

(Resolution 25-094)

Mr. Dubois made a motion to approve claims on vouchers number 25-092 to 25-117 on Highway Abstract 25-2 in the amount of \$138,442.98. Mrs. Roberts seconded the motion.

Mr. Dubois noted that about \$90,000 of this amount was for rock salt, adding that the town should consider itself lucky given news stories about rock salt shortages this year.

The motion was approved unanimously.

Library vouchers number 25-012 to 25-016 on Library Abstract 25-02A in the amount of \$1,522.37, and library vouchers number 25-017 to 25-026 on Library Abstract 25-02B in the amount of \$3,271.61, were presented to the Town Board for payment.

Engagement Agreement for Legal Services

(Resolution 25-095)

Mr. Rosiek made a motion to approve the following engagement agreement with Donald Young for the provision of legal services, including planning work for the town. Mrs. Carroll seconded the motion.

AUTHORIZING ENGAGEMENT AGREEMENT WITH DONALD YOUNG FOR THE PROVISION OF LEGAL SERVICES INCLUDING TO THE PLANNING BOARD FOR TOWN OF MENDON FOR 2025

BE IT RESOLVED, that the Engagement Agreement for Planning Board Legal Counsel/ Legal Services for the Town of Mendon with Donald Young is hereby approved, all for the provision of legal services by Donald Young to the Town of Mendon as specified therein, including as Planning Board counsel at the monthly fee of \$1,250.00 (\$15,000.00 annually) to render legal services to said Board, in lieu of those as might be customarily rendered and performed by the office of the Planning Board Attorney, which office, if any, is abolished, as well as for other legal services as may be requested at the hourly rate(s) set forth therein, and further that the Town Supervisor is hereby authorized to execute such Agreement, and that Donald Young be so engaged in accordance with such Agreement; and, be it further

RESOLVED, that this Resolution shall supersede Resolution 25-010, which Resolution is hereby repealed.

The motion was approved unanimously.

Finger Lakes Building Officials Annual Educational Conference – Attendance Approval

(Resolution 25-096)

Mrs. Roberts made a motion to approve the attendance of Corey Gates and Tim Fess at the Finger Lakes Building Official's Annual Educational Conference, March 10-12, at the RIT Inn and Conference Center for mandatory training. All

legal and necessary expenses to be paid in an amount not to exceed \$800 from account B3620.4.

Supervisor Moffitt noted this was an annual, required educational conference.

The motion was approved unanimously.

New York Planning Federation Annual Conference – Attendance Approval

(Resolution 25-097)

Mrs. Roberts made a motion to approve the attendance of Brooke Buckland at the New York State Planning Federation Annual Conference, April 6-8 at the Otesaga Hotel in Cooperstown. All legal and necessary expenses to be paid in an amount not to exceed \$700 from account B3620.4.

Mr. Rosiek commented that this is an important training for the planning board and zoning board secretary to attend to help with understanding of the job.

The motion was approved unanimously.

Advocacy Day – Attendance Approval

(Resolution 25-098)

Mr. Dubois made a motion to approve the attendance of Andrew Caschetta at Advocacy Day, March 4-5, 2025 in Albany, New York. All legal and necessary expenses to be paid in an amount not to exceed \$233.70 from account A5010.4.

The motion was approved unanimously.

Annual School for Highway Superintendents – Attendance Approval

(Resolution 25-099)

Mrs. Carroll made a motion to approve the attendance of Andrew Caschetta at the Annual School for Highway Superintendents, June 2-4, 2025 at Ithaca College, Ithaca, New York. All legal and necessary expenses to be paid in an amount not to exceed \$510.00 from account 5010.4. Mr. Dubois seconded the motion.

The motion was approved unanimously.

Stoney Lonesome Road – Survey

(Resolution 25-100)

Mr. Rosiek made a motion to authorize the supervisor to accept proposals for the surveying of Stoney Lonesome Road east of New York State Route 64, otherwise known as Clover Street. Mrs. Roberts seconded the motion.

Mr. Rosiek explained that this survey is necessary to move forward with addressing safety concerns on Stoney Lonesome Road. The board discussed the potential for creating a turn-around on the east side of Route 64, with the west side being under county jurisdiction.

The motion was approved unanimously.

Amann Road Stormwater Work – Bid Acceptance

(Resolution 25-101)

Mr. Rosiek made a motion to accept a proposal for stormwater work on Amann Road from Carini Excavating in the amount of \$19,195.00 to be paid from account DB5115.4. Mrs. Roberts seconded the motion.

Cynthia Carroll inquired if this was work the highway department could do. Supervisor Moffitt explained that the highway department had not been amenable to doing this type of work, and that an easement expansion was needed to complete the necessary work. He added that the town engineer did not find the highway superintendent's suggestion to move the drainage down the road to be an acceptable solution.

The motion was approved unanimously.

Environmental Conservation Board – Appointment

(Resolution 25-102)

Mr. Dubois made a motion to appoint Michael Burke to the Environmental Conservation Board, term to expire 12/31/2025. Mrs. Roberts seconded the motion.

Supervisor Moffitt and Mr. Rosiek both commented on meeting Mr. Burke and his qualifications, noting his background as an electrical engineer and interest in outdoor activities.

The motion was approved unanimously.

Board of Assessment Review – Appointment

(Resolution 25-103)

Mrs. Carroll made a motion to re-appoint John McDonald to the Board of Assessment Review, term to expire September 30, 2029. Mr. Dubois seconded the motion.

The motion was approved unanimously.

Deputy Supervisor – Temporary Appointment

(Resolution 25-104)

Mrs. Roberts made a motion to acknowledge the supervisor's appointment of James P Merzke as deputy supervisor for the period of February 15 through February 19. Mr. Rosiek seconded the motion.

The motion was approved unanimously.

COVID-19 Paid Leave

(Resolution 25-105)

Mrs. Carroll made a motion to amend the personnel policy to approve the provision that COVID-19 related absences must use sick time. Mr. Rosiek seconded the motion.

Supervisor Moffitt explained that this change aligns with current state practice and updates the previous town board resolution that had allowed employees to not use sick time for COVID-19 absences.

The motion was approved unanimously.

Use of Athletic Fields – Approval

(Resolution 25-106)

Mr. Dubois made a motion to allow the use of the town athletic field on Semmel Road by Honeoye Falls Blaze Travel Soccer according to their regular schedule, which will be submitted to the board when completed. The certificate of liability insurance has been submitted, naming the town as a certificate holder. Mrs. Carroll seconded the motion.

The motion was approved unanimously.

Grant of Easement – Sidewalks and Utilities

(Resolution 25-107)

Mr. Rosiek made a motion to adopt the following:

GRANT OF EASEMENT FOR SIDEWALKS AND UTILITIES

THIS INDENTURE made this 10th day of February, 2025, between Joseph L. Condidorio and Roberta E. Condidorio, residing at 25 Killdeer Lane, Fairport, NY 14450 (the "Grantor"), and The Town of Mendon, New York, a municipal corporation with its principal place of business at 16 West Main Street, Honeoye Falls, County of Monroe, State of New York (the "Grantee"),

WHEREAS, Grantor is the fee owner of certain real property located in the Town of Mendon, County of Monroe, State of New York, at the address of 0 Taylor Rd., Mendon, NY 14472 (Tax Lot No. 217.03-1-1.123 (formerly part of 217.03-1-1.12)) and as more particularly shown on the map included herewith as Schedule A attached hereto and made a part hereof (said property being hereinafter referred to as the "Grantor Parcel"); and

WHEREAS, Grantee has requested that Grantor grant and convey to Grantee an easement on, under and within a portion of the Grantor Parcel so as to allow Grantee to install, construct, repair, maintain, add to, replace, and alter present or future sidewalks and appurtenant facilities, and further, for the installation, maintenance, operation, repair, and service of utilities; and

WHEREAS, Grantor is willing to grant such easement to Grantee subject to and in accordance with the terms and conditions set forth in this Grant of Easement; and

NOW THEREFORE, in consideration of the mutual covenants contained herein, one dollar (\$1.00), and other good and valuable considerations, the parties hereby covenant and agree as follows:

- 1. Grantor does hereby grant and convey Grantee an easement for the installation, construction, repair, maintenance, replacement, and alteration of present or future sidewalks and appurtenant facilities, and further, for the installation, maintenance, operation, repair, and service of utilities on, under and within the premises depicted on Schedule A and more particularly described on Schedule B, and hereinafter referred to as the "Easement Area":*
- 2. The Easement Area is to be left in its natural state and not to contain structures that would interfere with the uses identified herein.*
- 3. Grantee, its agents, employees, or other representatives may enter and inspect the Easement Area in a reasonable manner and at reasonable times to assure compliance with this Grant of Easement.*
- 4. Grantor reserves for itself, its assigns, representatives, and successors in interest with respect to the Grantor Parcel, all rights as fee owner of the Grantor Parcel, including use of the Easement Area for all purposes not inconsistent with this Grant of Easement, and the right to give sell, assign, or otherwise transfer the underlying fee interest to the Grantor Parcel by operation of law, by deed, or by indenture, subject and subordinate to this Grant of Easement.*
- 5. The failure of Grantee to enforce any of the terms contained herein shall not be deemed a waiver of any such term nor bar its enforcement rights in the event of a subsequent breach of or noncompliance with any of the terms of this Grant of Easement.*

SCHEDULE B

ALL THAT TRACT OR PARCEL OF LAND, situate in Town Lot 43, Township 11, Range 5 of the 11,000 Acre Tract, in the Town of Mendon, County of Monroe, State of New York and being more particularly described as follows:

Beginning at a point in the north right-of-way of Taylor Road, said point being 159.49 feet east of the east right-of-way of Mile Square Road;

Thence northerly on a bearing of N 32° 57' 46" E a distance of 20.00 feet to a point;

Thence easterly on a bearing of S 57° 02' 14" E a distance of 180.00 feet to a point;

Thence southerly on a bearing of S 32° 57' 46" W with a distance of 20.00 feet to a point in the north right-of-way of Taylor Road;

Thence westerly on a bearing of N 57° 02' 14" W a distance of 180.00 feet to the point and place of beginning.

Being and hereby intending to describe the 20' wide public sidewalk and utility easement to the Town of Mendon, as depicted on the Schedule A survey herein.

Mrs. Roberts seconded the motion.

Mr. Rosiek explained that this easement is at the intersection of Rush Mendon and Taylor Road, where subdivisions are planned. The planning board requested this easement to accommodate future sidewalks and utilities. He noted that it would be a shared easement, with 15 feet for the Monroe County Water Authority and 5 feet for town utilities.

Supervisor Moffitt added that the easement language had been updated from past versions and would be similar to what will be used for the Amann Road project.

The motion was approved unanimously.

Stoney Lonesome Rd Proposal - Acceptance

(Resolution 25-108)

Tom Fromberger from MRB Group presented a proposal for work on Stoney Lonesome Road. The project involves removing about 400 linear feet of road from Route 65 to the nearest driveway and creating a turn-around area. This would make Stoney Lonesome Road a dead end with access only to Quaker Meeting House Road. Mr. Fromberger outlined the necessary permits, coordination with various agencies, and potential challenges due to wetlands in the area.

The board discussed the timeline, with the goal of completing the project in 2025. Mr. Rosiek suggested authorizing the supervisor to enter into an agreement with MRB immediately to save time and ensure the project's completion within 2025.

Mr. Rosiek made a motion to authorize the supervisor to enter into an agreement with MRB once the proposal is finalized. Mr. Dubois seconded the motion.

The motion was approved unanimously.

Document Scanner - obtain vendor quotes

(Resolution 25-109)

Mr. Rosiekl explained that obtaining quotes for document scanning services would demonstrate the town's commitment to moving towards electronic records, which could support their grant application. Tom Fromberger from MRB Group confirmed that showing this progress would benefit the grant application process.

The board discussed the scope of the project, noting that it would likely take 5-10 years to digitize all town documents, including those from the highway department. They also mentioned that the average grant application is around 400 pages.

Mr. Rosiek made a motion to proceed with putting out an RFP for document scanners. Mrs. Carroll seconded the motion.

The motion was approved unanimously.

Public Comment

Rebecca Kreuzer, 8 Creekside Drive inquired about guidance or training mentioned earlier regarding ICE in the community, expressing concern for migrants who may be fearful. Supervisor Moffitt clarified that the town does not have its own police department and is covered by Monroe County. Cynthia Carroll explained that the training mentioned was specifically for library staff and not a broader town initiative.

Supervisor Moffitt acknowledged the Boy Scouts in the audience, and encouraged them to stay and ask questions if they have any.

Adjournment

(Resolution 25-110)

Mr. Dubois made a motion to adjourn the meeting at 7:59 PM. Mrs. Roberts seconded the motion.

The motion was approved unanimously, and the meeting was adjourned.

Abstract of General Vouchers 25-03A

083	Aetna	L9060.8		\$	139.00
084	Charter Communications	A1620.4		\$	823.42
085	Excelsus Health Plan-Group	A9060.8	\$	322.90	
		B9060.8	\$	44.67	
		DA9060.8	\$	33.50	
		DB9060.8	\$	547.17	
		L9060.8	\$	33.50	\$ 981.74
086	Excelsus Health Plan-Group	TA20		\$	577.84
087	Excelsus Health Plan-Group	A9060.8	\$	3,581.97	
		DA9060.8	\$	809.04	
		DB9060.8	\$	10,849.22	
		L9060.8	\$	646.50	\$ 15,886.73
088	Excelsus Health Plan-Group	TA20		\$	3,431.25
089	Excelsus Health Plan-Group	A9060.8	\$	971.60	
		B9060.8	\$	485.80	
		DB9060.8	\$	1,457.40	\$ 2,914.80
090	Frontier	A1620.4		\$	381.26
091	Monroe County Water Authority	A1620.4		\$	631.47
092	National Fuel	A1620.4			\$1,147.46
093	National Grid	A1620.4	\$2,947.47		
		B5182.4	\$456.30	\$	3,403.77
094	R.G. & E.	SL5182.4			\$1,751.11
		TOTAL		\$	32,069.85

ABSTRACT OF LIBRARY VOUCHERS 2025-03a

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
27	Casella Waste Services	7410.4		\$ 131.06
28	Clearly	7410.4		\$ 48.07
29	Frontier	7410.4		\$ 240.84
30	Monroe County Water Authority	7410.4		\$ 152.74
31	National Fuel	7410.4		\$ 471.86
32	Simple Tech Innovations, Inc.	7410.2		\$ 63.00
			Total	\$ 1,107.57

ABSTRACT OF LIBRARY VOUCHERS 2025-03b

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
33	Amazon Capital Services	7410.4	\$	77.94
34	Baker & Taylor	7410.4	\$	1,104.88
35	Brodart Co.	7410.4	\$	1,768.98
36	BXI Consultants	7410.4	\$	86.99
37	Demco	7410.4	\$	119.00
38	Lakeview Books	7410.4	\$	136.94
39	Master Peace Painting	7410.4	\$	125.00
40	Midwest Tape	7410.4	\$	289.38
41	National Grid	7410.4	\$	818.00
42	Overdrive, Inc.	7410.4	\$	899.41
43	Smart Apple Media	7410.4	\$	178.65
44	Staples	7410.4	\$	292.73
			Total	\$ 5,897.90

Abstract of General Vouchers 25-3B

095	Alliance Door & Hardware Inc	A1620.4			
096	Applied Business Systems, Inc	A1670.4		\$	1,246.29
097	Attn: Billing Department	A5020.4		\$	218.08
098	Bassette, Danny	A1610.4		\$	142.00
099	Benefit Resource, LLC	A9060.8	\$	41.40	
		B9060.8	\$	13.80	
		DA9060.8	\$	6.90	
		DB9060.8	\$	131.00	
		L9060.8	\$	6.90	\$
100	Brent Rosiek	A1220.4		\$	200.00
101	Boylan Code - Attorneys at Law	B8010.1		\$	195.95
102	Caschetta, Andrew	A5010.4	\$	290.80	\$
		A5020.4	\$	221.43	512.23
103	Casco Security Systems, Inc	A1620.4		\$	288.00
104	Petty Cash	A5010.4		\$	14.60
105	Charter Communications	A1620.4		\$	99.99
106	Crystal Rock	A1620.4		\$	131.91
107	Donald A. Young, Esq.	B8020.1	\$	1,250.00	
		B1910.1	\$	738.00	\$
108	Fallside Heating	A1620.4		\$	1,988.00
109	Ferrellgas	A1620.4		\$	162.00
110	FLBOA	B3620.4		\$	6,021.25
111	FNBO	A1010.4	\$	2,591.26	\$
		A1220.4	\$	1,506.09	
		A1310.4	\$	253.80	
		A1610.2	\$	1,338.94	
		A1610.4	\$	1,314.77	
		A1620.2	\$	546.95	
		A1620.4	\$	310.67	
		A1621.4	\$	299.99	
		A1670.4	\$	114.06	
		B3620.4	\$	1,628.09	\$
112	FNBO	A5010.4		\$	9,904.62
113	Grainger	A1620.2		\$	48.43
114	Grainger	A5020.4		\$	65.63
115	Graybar Electric Company Inc.	B5182.4		\$	210.58
116	HF-L CSD	B7610.4		\$	1,672.40
117	Home Depot Credit Services	A1620.2		\$	387.75
118	Honeoye Falls Markeplace	A1670.4		\$	6.58
119	Honeoye Falls Marketplace	A5010.4		\$	19.39
120	JGF Funding	A1670.4	\$	108.46	\$
		A5010.4	\$	108.46	
		B1900.4	\$	160.54	\$
121	John D. Moffitt	A1220.4		\$	377.46
122	Laura L. Landers, LLC	A1310.4		\$	33.32
123	MRB Group	B8020.4	\$	6,211.32	\$
		B8021.4	\$	26,928.00	
		A1620.4	\$	991.00	\$
124	Morgan Rubbish Removal, Inc.	A1620.4		\$	34,130.32
125	NOCO Energy Corp - Fuels	A1620.4	\$	119.70	\$
		B3620.4	\$	48.66	168.36
126	NGM Insurance Company	A1620.4		\$	6,261.00
127	NYS Magistrates Association	A1110.4		\$	140.00
128	RG&E	SL5182.4		\$	27.96
129	Radio Max	A1620.4		\$	510.00
130	Red Wing Business Advantage Account	A5020.4		\$	511.49
131	Rizzo & Rizzo Law Office, PLLC	A1420.1		\$	4,583.33
132	Robert A. Criddle, IOA	A1355.4		\$	500.00

Already Paid

Abstract of Highway Vouchers 25-3

#	Company	Code	Sub Total	Total
118	Alro Steel Corporation	DA5130.4		\$208.00
119	Alta Construction Equipment	DA5130.4		\$2,914.49
120	American Rock Salt	DB5148.4		\$35,158.31
121	Beam Mack Sales & Service	DA5130.4		\$239.08
122	Capital One Trade Credit	DB5140.4	\$42.50	
122		DB5142.4	\$27.18	\$69.68
123	Chemung Supply	DA5130.4		\$3,846.00
124	Davis Trailer World	DA5130.4		\$104.00
125	Deckman Oil	DA5130.4		\$884.31
126	Factory Motor Parts	DA5130.4		\$167.54
127	Finger Lakes/Castle	DA5130.4		\$381.95
128	FNBO	DA5130.4		\$569.44
129	George & Swede Sales & Service	DA5130.4		\$1,526.26
130	Grainger	DA5130.4		\$1,136.61
131	Harding's Parts & Service	DA5130.4		\$20.00
132	Henderson Products	DA5130.4		\$208.47
133	Home Depot Credit Services	DB5142.4		\$534.28
134	Honeoye Falls Auto Supply	DA5130.4		\$23.94
135	Jackson Welding & Gas Products	DA5130.4		\$606.38
136	Kimball Midwest	DA5130.4		\$751.28
137	Lakeside Tool	DA5130.4		\$96.00
138	LandPro Equipment	DA5130.4		\$277.47
139	Lawson Products	DA5130.4		\$557.99
140	Lewis General Tires	DA5130.4		\$1,975.00
141	NOCO	DB5110.4		\$12,628.93
142	Northern Supply	DA5130.4		\$3,300.00
143	Oil Filter Service	DA5130.4		\$304.11
144	Power Drives, Inc.	DA5130.4		\$76.02
145	Ray Sands	DA5130.4		\$300.00
146	Saxby Implement	DA5130.4		\$456.59
147	Snap-On	DA5130.4		\$314.00

148	Thru-Way Spring	DA5130.4		\$636.17
149	Tracey Road	DA5130.4		\$248.93
150	UniFirst Corporation	DA9056.8		\$180.42
			Total	\$70,701.65

2025-3

GENERAL ABSTRACT A No. 25-083 to No. 25-094	SUBTOTAL	<u>\$32,069.85</u>
--	-----------------	---------------------------

GENERAL ABSTRACT B No. 25-095- to No. 25-138	SUBTOTAL	<u>\$81,074.29</u>
---	-----------------	---------------------------

HIGHWAY ABSTRACT No. 25-118 to No. 25-150	SUBTOTAL	<u>\$70,701.65</u>
--	-----------------	---------------------------

	TOTAL	<u>\$183,845.79</u>
--	--------------	----------------------------

LIBRARY ABSTRACT A No. 25-027 to No. 25-032	SUBTOTAL	<u>\$1,107.57</u>
--	-----------------	--------------------------

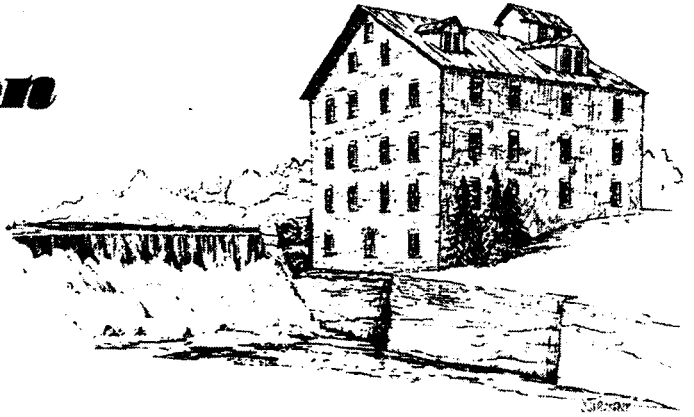
LIBRARY ABSTRACT B No. 25-033 to No. 25-044	SUBTOTAL	<u>\$5,897.90</u>
--	-----------------	--------------------------

	TOTAL	<u>\$7,005.47</u>
--	--------------	--------------------------

Prepared by : Alyssa Stevenson

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



FACILITIES USE PERMIT APPLICATION ATHLETIC FIELDS

NAME OF ORGANIZATION:
ORGANIZATION ADDRESS:

St. Thomas Aquinas Homeschoolers
C/o Alicia Carroll
8 Wood Spring Hill
Horseye Falls, N.Y. 14478

TYPE OF SPORT:

Baseball

NUMBER OF PARTICIPANTS:

15-20

AGE RANGE OF PARTICIPANTS:

REPRESENTATIVE COMPLETING THIS APPLICATION:

Alicia Carroll or Dan Donohue

CONTACT PHONE NUMBER (CELL):

585-290-5029

CONTACT EMAIL ADDRESS:

dhclorohue@gmail.com

DATES AND TIMES REQUESTED (ATTACH ADDITIONAL SHEETS AS NECESSARY):

THERE IS NO ORGANIZATIONAL USE ON SUNDAYS OR MONDAYS.

Saturdays 4/26 - 6/21/25 in the mornings

The undersigned states that they are a duly authorized representative of the organization named above and they take full responsibility for the adherence of their organization to the policies for the use of these fields as adopted by the Mendon Town Board.

For Official Use Only:

Fee Received

Insurance Forms Received

\$100 CK#245 2/26/25
2/26/25

Michelle Booth





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER James H Hamill Associates Inc 120 Linden Oaks Suite 150 Rochester NY 14625	CONTACT NAME: Andrea Bell PHONE (A/C, No, Ext): (585) 544-2520 FAX (A/C, No): (585) 467-6353 E-MAIL ADDRESS: abell@hsminsurance.us													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Michigan Millers Mutual Insurance Co</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Michigan Millers Mutual Insurance Co		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: Michigan Millers Mutual Insurance Co														
INSURER B:														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED St. Thomas Aquinas Homeschoolers of the Rochester Area, Inc. 8 Wood Spring Hill Honeoye Falls NY 14472														

COVERAGES

CERTIFICATE NUMBER: CL2412415207

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		C 0524937 07	12/29/2024	12/29/2025	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 100,000	
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ Included
							Sexual Abuse Occurrence	\$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Town of Mendon
 16 W. Main Street
 Honeoye Falls, NY 14472

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

C Pasquale/ABELL

© 1988-2014 ACORD CORPORATION. All rights reserved.

February 18, 2025

Supervisor John Moffitt and
Town Board Members
Town of Mendon
16 West Main St
Honeoye Falls, NY 14472

**Re: Proposal for Professional Services
Stoney Lonesome Road – Design Plans**

Dear Supervisor Moffitt and Town Board Members:

Thank you for the opportunity to provide the following proposal to prepare construction and permitting documents for the partial road abandonment of Stoney Lonesome Road and intersection closure to NYS Route 65.

I. Background/Understanding

The proposed project would include the removal of approximately 400 linear feet of Stoney Lonesome Road from NYS Route 65 to approximately 20 feet west of the driveway to 98 Stoney Lonesome Road. This portion of Stoney Lonesome Road from NYS Route 65 to Quaker Meeting House Road would become a dead-end road with a proposed cul-de-sac (located west of 98 Stoney Lonesome Road) and access only from Quaker Meeting House Road. This project would be undertaken by the Mendon High Department and in coordination with the NYS Department of Transportation (NYSDOT). A site visit with the Deputy Supervisor and Highway Superintendent occurred on January 31, 2025, to review a conceptual location. DPW staff installed stakes at the proposed location. The following is a brief list of the anticipated project efforts outlining the anticipated process and sequence.

- Survey project area.
- Prepare concept layout.
- Review with Town Officials, Highway Superintendent, and Code Enforcement.
- Submit plans to NYSDOT, MCDOT, ACOE, & NYSDEC for review.
- Informal meeting with Town and adjacent owners impacted by the proposed project.
- Apply for permits.
- Attend and present at formal Public Hearing.
- Issue construction drawings for Town forces to construct.

II. Scope of Services and Compensation

A. Land Surveying Services

1. Boundary Review & Research – Review available Monroe County deeds and abstracts of title in the area of the proposed cul-de-sac. Review with Code Enforcement Officer available mapping and property data. Survey area to be limited to proposed cul-de-sac location identified in the field near 98 Stoney Lonesome Road.
2. Field Work – In general, the following existing physical features will be located by instrument survey and identify material type, size, top of grate, rim, and invert elevations where applicable:
 - a. Edge of pavement, driveways, mailboxes, and walks.
 - b. Guiderail, fences, walls, and hedges of significance.
 - c. Underground utilities within the project area which are readily visible to include culverts, manholes, catch basins, valves, and hydrants.
 - d. Underground utilities within the project area which are not readily visible include water mains, gas main, electric, steam, cable television, telephone, or fiber optics. These utilities will be shown from record maps if provided as part of a UFPO Design Ticket request.
 - e. Existing trees of significance and brush line. If additional detail is needed to locate individual trees with species and size, this would be considered an additional service.
3. Vertical Datum – The fieldwork will be tied into the USGS elevation datum, where applicable. Elevations will be obtained for the physical features described above. An overall contour plan of one-foot intervals will be prepared and elevations shown.
4. Mapping – Base mapping to be provided for the project utilizing AutoCad format. Services to be performed by Kocher Surveying for a quoted amount of \$5,000.

B. Engineering Services

1. Design Concept – Prepare a design concept for the proposed project using the survey data and submit to the Town for review and approval.
2. Preliminary Agency Review - Submit design concept plan to the New York State Department of Transportation (NYSDOT) for review of partial intersection closure and adjustments to the guiderail and street signage. Submit joint application to the New York State Department of Environmental Conservation (NYSDEC) for review of the proposed cul-de-sac being adjacent to a state wetland and within a regulated 100' buffer and to the Army Corp of Engineers (ACOE) as an involved agency. Submit concept plan to the Monroe County Department of Transportation (MCDOT) for review of partial intersection closure.

3. Workshop – Attend and present at a workshop meeting with Town Officials and impacted neighbors to review the proposed concept plan.
4. Design Plans – Update the design concept plan based on neighbor input. Prepare the following plans required by NYSDOT for non-utility work along NYS Route 65 and for NYSDEC for work within the 100-foot wetland buffer.
 - a. Cover Sheet – Plan to depict location map and keep identify street.
 - b. General Notes & Specifications – Plan to include typical notes and specifications.
 - c. Demolition Plan – Plan to depict existing conditions and items to be removed and/or relocated as part of the proposed project.
 - d. Site Plan – Plan to define the project limits, road geometry proposed, rights-of-way, and proposed easement.
 - e. Grading Plans – Plan to depict overall earthwork requirements and proposed grades to maintain drainage. Contour lines and spot elevations to be provided.
 - f. Erosion Control Plan – Plan to depict erosion control measures and a sequence of anticipated construction event to reduce erosion. This plan may be combined with the Grading Plan.
 - g. Details – Plan to depict details in accordance with the approving agencies.
5. Final Agency Review - Submit final design plans to NYSDOT, NYSDEC, ACOE, and MCDOT. One round of review comments are anticipated. Prepare short SEQR form and complete agency permit forms with assistance from the Town. Prepare a permanent easement map and description for filing by Town Attorney.
6. Public Hearing – Attend and present at a formal Public Hearing with Town Officials and community neighbors.
7. Construction Drawings – Issue construction drawings based on construction by Town forces.

Total Compensation (Design Plans) \$24,500.00

The cost figure shown above represents our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group will submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group hourly rates are subject to annual adjustment.

III. Additional Services

The following items (not included in the above scope of services) can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization:

- A. Agency review fees.
- B. Additional instrument boundary survey or land acquisition/easement mapping.
- C. Wetland delineation report. Estimated efforts \$4,500 to \$6,500.
- D. Other Special Reports or Application Forms.
- E. Specification book or bidding phase services
- F. Construction administration or construction observation services.

IV. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the project.

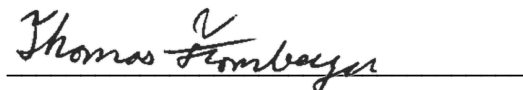
V. Standard Terms and Conditions

Attached hereto and made part of this Agreement is MRB Group's *Standard Terms and Conditions*.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office.

Thank you for your continued consideration of our firm. We look forward to working with you on this project.

Sincerely,



Thomas Fromberger, P.E.
Director of Site Development



James J. Oberst, P.E., LEED AP
Executive Vice President/C.O.O.

Proposal Accepted by the Town of Mendon:

Signature

Title

Date

**MRB GROUP, ENGINEERING, ARCHITECTURE,
SURVEYING, D.P.C.**

**AGREEMENT FOR PROFESSIONAL SERVICES
STANDARD TERMS AND CONDITIONS**

A. TERMINATION

This Agreement may be terminated by either party with seven days' written notice in the event of substantial failure to perform in accordance with the terms hereof by one party through no fault of the other party. If this Agreement is so terminated, the Professional Services Organization (hereinafter referred to as P.S.O.) shall be paid for services performed on the basis of his reasonable estimate for the portion of work completed prior to termination. In the event of any termination, the P.S.O. shall be paid all terminal expenses resulting therefrom, plus payment for additional services then due. Any primary payment made shall be credited toward any terminal payment due the P.S.O. If, prior to termination of this Agreement, any work designed or specified by the P.S.O. during any phase of the work is abandoned, after written notice from the client, the P.S.O. shall be paid for services performed on account of it prior to receipt of such notice from the client.

B. OWNERSHIP OF DOCUMENTS

All reports, drawings, specifications, computer files, field data and other documents prepared by the P.S.O. are instruments of service and shall remain the property of the P.S.O. The client shall not reuse or make any modification to the instruments of service without the written permission of the P.S.O. The client agrees to defend, indemnify and hold harmless the P.S.O. from all claims, damages, liabilities and costs, including attorneys' fees, arising from reuse or modification of the instruments of service by the client or any person or entity that acquires or obtains the instruments of service from or through the client.

C. ESTIMATES

Since the P.S.O. has no control over the cost of labor and materials, or over competitive bidding and market conditions, the estimates of construction cost provided for herein are to be made on the basis of his experience and qualifications, but the P.S.O. does not guarantee the accuracy of such estimates as compared to the Contractor's bid or the project construction cost.

D. INSURANCE

The P.S.O. agrees to procure and maintain insurance at the P.S.O.'s expense, such insurance as will protect him and the client from claims under the Workmen's Compensation Act and from claims for bodily injury, death or property damage which may arise from the negligent performance by the P.S.O. or his representative.

E. INDEPENDENT CONTRACTOR

The P.S.O. agrees that in accordance with its status as an independent contractor, it will conduct itself with such status, that it will neither hold itself out as nor claim to be an officer or employee of the client, by reason hereof, and that it will not by reason hereof make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the client, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits or Social Security coverage.

F. SUCCESSORS AND ASSIGNS

The client and the P.S.O. each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the client nor the P.S.O. shall assign, submit or transfer his interest in this Agreement without the written consent of the other.

G. P.S.O. NOT RESPONSIBLE FOR SAFETY PROVISIONS

The P.S.O. is not responsible for construction means, methods, techniques, sequences or procedures, time of performance, programs, or for any safety precautions in connection with the construction work. The P.S.O. is not responsible for the Contractor's failure to execute the work in accordance with the Contract Drawings and/or Specifications.

H. INVOICES AND PAYMENT

Client will pay MRB Group, Engineering, Architecture, Surveying, D.P.C. for services in respect of the period during which Services are performed in accordance with the fee structure and work estimate set forth in the proposal. Invoices will be submitted on a periodic basis, or upon completion of Services, as indicated in the proposal or contract. All invoices are due upon receipt. Any invoice remaining unpaid after 30 days will bear interest from such date at 1.5 percent per month or at the maximum lawful interest rate, if such lawful rate is less than 1.5 percent per month. If client fails to pay any invoice when due, MRB may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of Services upon ten (10) days prior written notice by MRB to client. Notwithstanding any termination of Services by MRB for non-payment of Invoices, Client shall pay MRB in full for all Services rendered by MRB to the date of termination of Services plus all interest and termination costs and expenses incurred by MRB that are related to such termination. Client shall be liable to reimburse MRB for all costs and expenses of collection, including reasonable attorney's fees.

I. FEES REQUIRED FROM JURISDICTIONAL AGENCIES

MRB Group, D.P.C. is not responsible for nor does the Compensation Schedule established in the Agreement include fees or payments required of jurisdictional agencies. The client herein agrees to pay all application, entrance, recording and/or service fees required by said agencies.

J. P.S.O. NOT AN EMPLOYEE

The P.S.O. agrees not to hold himself out as an officer, employee or agent of the Owner, nor shall he make any claim against the Owner as an officer, employee or agent thereof for such benefits accruing to said officers, employees or agents.

K. INDEMNITY

The Owner will require any Contractor and Subcontractors performing the work to hold it harmless and indemnify and defend the Owner and P.S.O., their officers, employees and agents from all claims resulting from the Contractor's negligence in the performance of the work.

Town of Mendon
Highway Dept
101 Semmel Road
Honeoye Falls, NY 14472-1199



February 28, 2025

MEMO TO: Van Bortel Chevrolet

FROM: Andrew Caschetta

RE: Intent to Purchase

Please be advised, the Town of Mendon Highway Dept intends to purchase the following:

- 2025 Chevrolet Silverado 1500 1WT Double Cab 4WD Standard Box

Quote# 36709

Price not to exceed \$44,643.90

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Caschetta', written over a large, stylized, scribbled-out signature.

Andrew Caschetta
Mendon Highway Superintendent

Van Bortel  1338 W. Main Street Macedon, NY 14502 585-586-7705 Fax 585-586-7706

Vehicle Purchase Proposal

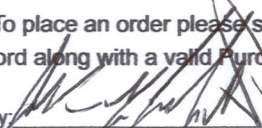
Attention: Carter Whitmore

Town of Mendon
 101 Semmel Road
 Honeoye Falls NY 14472
 Phone: 585-624-6068 Fax: 585-624-8091
 Mobile: 585-465-0719 Email: mechanics@townofmendon.org

Final Order Date Yet To Be Determined
 Quote# 36709
 2025 Silverado 1500 LD Pickup 4WD WT & LT

Item Description	Code	Qty	Your Price	MSRP
2025 Chevrolet Silverado 1500 1WT Double Cab 4WD Standard Box	CK10753	1	\$ 38,167.50	\$ 50,890.00
Red Hot	G7C	1	\$ 0.00	\$ 0.00
5.3L EcoTec3 V8 Engine	L84	1	\$ 1,467.40	\$ 1,595.00
Transmission, 10-speed automatic, electronically controlled	MHT	1	\$ 0.00	\$ 0.00
Driver 10-way Power Seat Adjuster Including Lumbar	A2X	1	\$ 266.80	\$ 290.00
Deep-Tinted Glass	AKO	1	\$ 184.00	\$ 200.00
Rear-window Electric Defogger	C49	1	\$ 207.00	\$ 225.00
Chevytec Spray-On Bed Liner	CGN	1	\$ 501.40	\$ 545.00
Auto-Locking Rear Differential	G80	1	\$ 363.40	\$ 395.00
Rear axle, 3.23 ratio	GU5	1	\$ 0.00	\$ 0.00
Jet Black, Cloth seat trim	H0U	1	\$ 0.00	\$ 0.00
Trailer Brake Controller	JL1	1	\$ 253.00	\$ 275.00
Cooling, external engine oil cooler	KC4	1	\$ 0.00	\$ 0.00
120-volt Power outlet - Instrument Panel and Cargo Bed	KI4	1	\$ 207.00	\$ 225.00
Cooling, auxiliary external transmission oil cooler	KNP	1	\$ 0.00	\$ 0.00
Alternator, 170 amps	KW7	1	\$ 0.00	\$ 0.00
EZ Lift Power Lock And Release Tailgate &1WT	QT5	1	\$ 138.00	\$ 150.00
Commercial All-Terrain Tires	RC5	1	\$ 363.40	\$ 395.00
License plate kit, front	VK3	1	\$ 0.00	\$ 0.00
Black Work Step	VQO	1	\$ 529.00	\$ 575.00
Trailering Package	Z82	1	\$ 391.00	\$ 425.00
SOUNDOFF 4 CORNER HIDAWAYS W/ LED TAILLIGHTS INSTALLED		1	\$ 993.60	\$ 1,080.00
SOUNDOFF LED MINIBAR INSTALLED		1	\$ 501.40	\$ 545.00
Delivery to Region 1	Reg 1	1	\$ 110.00	\$ 110.00
Term is Net 15 Days A.R.V. Delivery from factory to dealer is estimated at 16-20 weeks. This Quote Expires In 60 Days or final Order date, whichever comes first. Any attempt in canceling an order is subject to the manufacturers ability to cancel the order.	Total Price:		\$ 44,643.90	
Quantity on this Order: 1	Grand Total:		\$ 44,643.90	

To place an order please sign and date this proposal and return it to Van Bortel Ford along with a valid Purchase Order, Voucher, or Letter of Intent. Thank You!

Accepted By:  Title: Henry Super Date: 3-3-25
 Van Bortel Chevrolet Inc (WBE) Federal ID 46-129-8708 Salesperson: Josh Relyea Quote: 36709

Town of Mendon
Highway Dept
101 Semmel Road
Honeoye Falls, NY 14472-1199



February 28, 2025

MEMO TO: Van Bortel Ford

FROM: Andrew Caschetta

RE: Intent to Purchase

Please be advised, the Town of Mendon Highway Dept intends to purchase the following:

- 2025 Ford F-350 XL Crew Cab 4x2 8.0" Box 176 WB

Quote# 36451
Onondaga Bid 0010808

Price not to exceed \$70,013.57

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Caschetta". The signature is written over a large, faint, circular scribble.

Andrew Caschetta
Mendon Highway Superintendent

Van Bontel Ford 71 Marsh Rd East Rochester, NY 14445 585-586-7705 Fax 585-586-7706
Vehicle Purchase Proposal

Attention: Carter Whitmore

Town of Mendon

101 Semmel Road

Honeoye Falls NY 14472

Phone: 585-624-6068 Fax: 585-624-8091

Mobile: 585-465-0719 Email: mechanics@townofmendon.org

Final Order Date Yet To Be Determined

Quote# 36451

Onondaga Bid 0010808

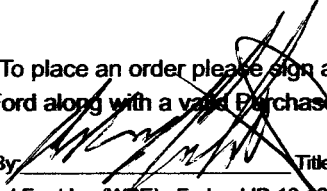
Item U3-B

Item Description	Code	Qty	Your Price	MSRP
2025 Ford F-350 XL Crew Cab 4x2 8.0' Box 176 WB	W3A	1	\$ 50,644.17	\$ 52,590.00
Race Red	PQ	1	\$ 0.00	\$ 0.00
6.8L 2V DEVCT NA PFI V8	99A	1	\$ 0.00	\$ 0.00
TorqShift-G Ten-Speed Automatic Transmission	44F	1	\$ 0.00	\$ 0.00
Platform Running Boards (w/ Super/Crew Cab)	18B	1	\$ 409.40	\$ 445.00
TowCommand™ Integrated Trailer Brake Controller	52B	1	\$ 276.00	\$ 300.00
Standard Options for '25 – Power Equipment Group, Cruise, Sync4	610A	1	\$ 0.00	\$ 0.00
Upfitter Switches (6)	66S	1	\$ 151.80	\$ 165.00
Dual Extra Heavy-Duty Alternator w/ 43C & 66S & 47B	67B	1	\$ 105.80	\$ 115.00
Dual Batteries (68 Amp.)	86M	1	\$ 193.20	\$ 210.00
Vinyl 40/20/40 Split Bench - Crew Cab (XL Only)	AS	1	\$ 0.00	\$ 0.00
Axle, Electronic Locking (Ratio 3.73)	X3E	1	\$ 395.60	\$ 430.00
Special Value Credit		1	\$ -3,000.00	\$ 0.00
Reading Headache Rack for Classic II in Red		1	\$ 1,085.60	\$ 1,180.00
Delivery to Region 1	Reg 1	1	\$ 110.00	\$ 110.00
Reading 8' SRW Classic II Series Service Body Fits 56" CA, Single Rear Wheel, Pick Up Box Delete 98" Overall Length x 77.5" Overall Width A60 Steel Construction Throughout Standard Package, "A" Configuration 40" Tall Compartments x 14.5" Deep Compartments 48.5" Inside Floor Width Stainless Steel Rotary Paddle Latches Patented Hidden Hinges Nitrogen Gas Strut Door Retainers 12ga Treadplate Floor Standard Shelf and Tray Package		1	\$ 17,710.00	\$ 19,250.00
Exterior LED Light Kit Standard Powder Coated Inside and Outside Reading White Light Adapter Included Vehicle Specific Installation Kit Included, If Needed Standard Installation Includes: Rear Poly Mudflaps Installed Fuel Fills as Needed Conspicuity Tape Across Rear Only Installation of OEM Supplied Back Up Camera Removal and Trade In of Factory Pickup Box Retain Factory Hitch and Install 7 Way Plug		1	\$ 0.00	\$ 0.00
Factory OEM Powder Coat Finish Applied to Service Body Entire Interior and Exterior of Service Body Powder Coated Non Metallic OEM Red This is a nonstock option. Prevailing factory lead times will apply.		1	\$ 0.00	\$ 0.00
Tommy Gate Model G2-54-1342-EA38 Service Body Liftgate Fits Any 48" Wide Service Body Opening Dual Hydraulic Cylinder Operation Recessed Controls Standard Fully Enclosed Hydraulic System 1300# Lifting Capacity 49" x 38" Extruded Aluminum Load Surface (Two Piece Platform) Integrated 6" Taper at End of Platform		1	\$ 0.00	\$ 0.00
Safety and Warning Package Installed (2) Amber or Amber/Clear LED Strobes Facing Rear Installed (2) Amber or Amber/Clear LED Strobes Facing Front Installed LED Amber Mini Bar Installed on Cab Roof All Lighting Wired to Factory Upfitter Switch or Dash Toggle		1	\$ 1,932.00	\$ 2,100.00
Term is Net 15 Days A.R.V. Delivery from factory to dealer is estimated at 16-20 weeks. This Quote Expires In 60 Days or final Order date, whichever comes first. Any attempt in canceling an order is subject to the manufacturers ability to cancel the order.	Total Price:		\$ 70,013.57	
Quantity on this Order: 1	Grand Total:		\$ 70,013.57	
Suggested Items Below	Code	Qty	Your Price	MSRP
LED Strip Lighting Installed Mounted in Compartments on Both Sides		1	\$ 1,380.00	\$ 1,500.00
Apply Spray Liner to Service Body Cargo Area Entire Cargo Area Rhino Lined Inside Front Wall, Inside Walls, Rear of Tailgate, Entire Floor Area, Compartment Tops		1	\$ 1,633.00	\$ 1,775.00
Dry Deck Serice Body Compartment Floor Covering Installed 9/16" Thick Rubber Floor Covering Includes Floors of All Vertical and Horizontal Compartment Spaces		1	\$ 542.80	\$ 590.00

2/28/25, 2:14 PM

Orders

To place an order please sign and date this proposal and return it to
Van Bortel Ford along with a valid Purchase Order, Voucher, or Letter of Intent. Thank You!

Accepted By:  Title Henry Super Date 3-3-25

Van Bortel Ford Inc (WBE) Federal ID 16-1609363 Salesperson: George Lunney Quote: 36451

March 5, 2025

John D. Moffitt, Town Supervisor
Town of Mendon
16 West Main St.
Honeoye Falls, NY 14472

Re: ZBA/Paul Marasco

Dear Supervisor Moffit:

I hope this email finds you well. I am writing to express my interest in serving on the Town of Mendon Zoning Board of Appeals.

I am an attorney in private practice with over 30 years of experience, including a major portion of my practice devoted to real estate law. My relevant background and experience include the following:

- **Town Board Member** – Town of Irondequoit: In addition to regular Town Board responsibilities, I negotiated Union Contracts and PILOT (Payment in Lieu of Taxes) Agreements on behalf of the Town.
- **Senior Administrative Hearing Officer** – City of Rochester (2000–Present).
- **Zoning Board of Appeals** – Town of Irondequoit: Served as a member of the board on zoning decisions.
- **President, Board of Trustees** – Town of Pittsford Library System: Oversaw strategic initiatives and operations of the library.
- **Vice President, Board of Directors** – Big Brothers Big Sisters

I look forward to the opportunity to contribute to the Town of Mendon. If you should have any questions or concerns, please do not hesitate to call me.

Very truly yours,



Paul A. Marasco

PAM/pip



QUOTATION NO SQT169397	DATE 03-06-2025
PAYMENT TERMS NET 30 DAYS	

ALTA CONSTRUCTION EQUIPMENT NY LLC
 4554 W.SAILE DR
 BATAVIA NY 14020
 585-344-1931

CUSTOMER NO BP0117984
CUSTOMER RFQ# L90H

SERVICE QUOTATION

INVOICE TO:
 TOWN OF MENDON
 16 W MAIN ST
 HONEOYE FALLS NY 14472

WORK SITE:
 TOWN OF MENDON
 101 SEMMEL RD
 HONEOYE FALLS NY 14472

SALESPERSON:
CONTACT:

GOOD THRU: 04-05-2025
REF:

VOLVO MODEL: L90H S/N: VCE0L90HE0S624964 CUST UNIT: UNIT: EQ0282805

SEGMENT: 10 SCR SYSTEM FAULT MISC. TROUBLESHOOTING CUSTOMER - FIELD
 VOLVO MODEL: L90H S/N: VCE0L90HE0S624964 CUST UNIT: UNIT: EQ0282805
WORK SITE: TOWN OF MENDON 101 SEMMEL RD HONEOYE FALLS NY 14472

WORK DESCRIPTION: SCR SYSTEM FAILURE ACTIVE
 FOUND DEF PUMP FAULTY AND IN NEED OF REPLACEMENT

THIS QUOTE IS TO DRIVE BACK OUT TO UNIT
 REMOVE AND INSTALL NEW DEF PUMP
 CLEAR CODES
 TEST UNIT TO CONFIRM REPAIRS

DIAGNOSTIC TRAVEL TIME AND LABOR INCLUDED

ITEM	DESCRIPTION	QTY	PRICE	CORE	AMOUNT
	PUMP UNIT	1.00	4,232.32		4,232.32
	FUEL SURCHARGE	1.00	7.95		7.95
	MISC - SHIPPING AN	1.00	50.00		50.00
	MISC - SERVICE SUP	1.00	171.60		171.60
LABOR					1,760.00

SEGMENT 10 TOTAL:
 4,232.32 PARTS 1,760.00 LABOR 229.55 MISC. 0.00 TAX 6,221.87 TOTAL



QUOTATION NO SQT169397	DATE 03-06-2025
PAYMENT TERMS NET 30 DAYS	

ALTA CONSTRUCTION EQUIPMENT NY LLC
 4554 W.SAILE DR
 BATAVIA NY 14020
 585-344-1931

CUSTOMER NO BP0117984
CUSTOMER RFQ# L90H

SERVICE QUOTATION

PARTS	4,232.32
LABOR	1,760.00
MISC.	229.55
SALES TAX	0.00
TOTAL	6,221.87

ALTA CONSTRUCTION EQUIPMENT
NY LLC

CUSTOMER ACCEPTANCE

CUSTOMER PO

Note:Quotation will be invoiced as shown plus tax if applicable. Prices on estimates will not vary more than 10%. Repairs will be performed in our shop exactly as listed above (unless specifically quoted for Field repair). Pricing is based on customer receiving 100% credit on cores. Pricing does not include applicable freight, taxes, environmental charges (18% of Labor, to a Max of \$350), and cleaning of the machine. Cleaning will be charged at current shop rate. We will provide you with estimates or quotations for additional repairs which may be required. Additional repairs will not be started without your consent.

Town of Mendon
Highway Dept
101 Semmel Road
Honeoye Falls, NY 14472-1199



February 27, 2025

MEMO TO: Van Bortel Ford

FROM: Andrew Caschetta

RE: Intent to Purchase

Please be advised, the Town of Mendon Highway Dept intends to purchase the following:

- 2025 Ford F-350 XL Crew Cab 4x2 8.0" Box 176 WB

Quote# 36451
Onondaga Bid 0010808

Price not to exceed \$69,427.97

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Caschetta', written over a large, stylized scribble.

Andrew Caschetta
Mendon Highway Superintendent



71 Marsh Rd East Rochester, NY 14445 585-586-7705 Fax 585-586-7706

Vehicle Purchase Proposal

Attention: Carter Whitmore

Final Order Date Yet To Be Determined

Town of Mendon

Quote# 36451

101 Semmel Road

Onondaga Bid 0010808

Honeoye Falls NY 14472

Item U3-B

Phone: 585-624-6068 Fax: 585-624-8091

Mobile: 585-465-0719 Email: mechanics@townofmendon.org

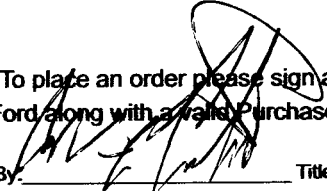
Item Description	Code	Qty	Your Price	MSRP
2025 Ford F-350 XL Crew Cab 4x2 8.0' Box 176 WB	W3A	1	\$ 50,644.17	\$ 52,590.00
Race Red	PQ	1	\$ 0.00	\$ 0.00
6.8L 2V DEVCT NA PFI V8	99A	1	\$ 0.00	\$ 0.00
TorqShift-G Ten-Speed Automatic Transmission	44F	1	\$ 0.00	\$ 0.00
Platform Running Boards (w/ Super/Crew Cab)	18B	1	\$ 409.40	\$ 445.00
TowCommand™ Integrated Trailer Brake Controller	52B	1	\$ 276.00	\$ 300.00
Standard Options for '25 – Power Equipment Group, Cruise, Sync4	610A	1	\$ 0.00	\$ 0.00
Upfitter Switches (6)	66S	1	\$ 151.80	\$ 165.00
Dual Extra Heavy-Duty Alternator w/ 43C & 66S & 47B	67B	1	\$ 105.80	\$ 115.00
Dual Batteries (68 Amp.)	86M	1	\$ 193.20	\$ 210.00
Vinyl 40/20/40 Split Bench - Crew Cab (XL Only)	AS	1	\$ 0.00	\$ 0.00
Axle, Electronic Locking (Ratio 3.73)	X3E	1	\$ 395.60	\$ 430.00
Special Value Credit		1	\$ -2,500.00	\$ 0.00
Delivery to Region 1	Reg 1	1	\$ 110.00	\$ 110.00
Reading 8' SRW Classic II Series Service Body Fits 56" CA, Single Rear Wheel, Pick Up Box Delete 98" Overall Length x 77.5" Overall Width A60 Steel Construction Throughout Standard Package, "A" Configuration 40" Tall Compartments x 14.5" Deep Compartments 48.5" Inside Floor Width Stainless Steel Rotary Paddle Latches Patented Hidden Hinges Nitrogen Gas Strut Door Retainers 12ga Treadplate Floor Standard Shelf and Tray Package		1	\$ 17,710.00	\$ 19,250.00
Exterior LED Light Kit Standard Powder Coated Inside and Outside Reading White Light Adapter Included Vehicle Specific Installation Kit Included, If Needed Standard Installation Includes: Rear Poly Mudflaps Installed Fuel Fills as Needed Conspicuity Tape Across Rear Only Installation of OEM Supplied Back Up Camera Removal and Trade In of Factory Pickup Box Retain Factory Hitch and Install 7 Way Plug		1	\$ 0.00	\$ 0.00
Factory OEM Powder Coat Finish Applied to Service Body Entire Interior and Exterior of Service Body Powder Coated Non Metallic OEM Red This is a nonstock option. Prevailing factory lead times will apply.		1	\$ 0.00	\$ 0.00
Tommy Gate Model G2-54-1342-EA38 Service Body Liftgate Fits Any 48" Wide Service Body Opening Dual Hydraulic Cylinder Operation Recessed Controls Standard Fully Enclosed Hydraulic System 1300# Lifting Capacity 49" x 38" Extruded Aluminum Load Surface (Two Piece Platform) Integrated 6" Taper at End of Platform		1	\$ 0.00	\$ 0.00
Safety and Warning Package Installed (2) Amber or Amber/Clear LED Strobes Facing Rear Installed (2) Amber or Amber/Clear LED Strobes Facing Front Installed LED Amber Mini Bar Installed on Cab Roof All Lighting Wired to Factory Upfitter Switch or Dash Toggle		1	\$ 1,932.00	\$ 2,100.00
Term is Net 15 Days A.R.V. Delivery from factory to dealer is estimated at 16-20 weeks. This Quote Expires In 60 Days or final Order date, whichever comes first. Any attempt in canceling an order is subject to the manufacturers ability to cancel the order.	Total Price:		\$ 69,427.97	
Quantity on this Order: 1	Grand Total:		\$ 69,427.97	

Suggested Items Below	Code	Qty	Your Price	MSRP
LED Strip Lighting Installed Mounted in Compartments on Both Sides		1	\$ 1,380.00	\$ 1,500.00
Apply Spray Liner to Service Body Cargo Area Entire Cargo Area Rhino Lined Inside Front Wall, Inside Walls, Rear of Tailgate, Entire Floor Area, Compartment Tops		1	\$ 1,633.00	\$ 1,775.00
Dry Deck Service Body Compartment Floor Covering Installed 9/16" Thick Rubber Floor Covering Includes Floors of All Vertical and Horizontal Compartment Spaces		1	\$ 542.80	\$ 590.00

2/26/25, 1:18 PM

Orders

To place an order please sign and date this proposal and return it to
Van Bortel Ford along with a valid Purchase Order, Voucher, or Letter of Intent. Thank You!

Accepted By:  Title Hwy Superintendent Date 2-27-25

Van Bortel Ford Inc (WBE) Federal ID 16-1609363 Salesperson: George Lunney Quote: 36451



The Academy for New York State's Local Officials

Register for upcoming, free webinars.

Upcoming webinars include:

- 3/11/25 - Fiscal Stress Monitoring System Briefing for Non-Calendar Year Filers
 - 3/19/25 - NYSLRS Record of Activities for Elected and Appointed Officials
 - 4/16/25 - Avoiding the Fiscal Cliff: A Lesson in Budgeting and Financial Condition Analysis (for all)
-

Register for upcoming accounting schools.

Register now for our upcoming 2025 classes (Spring and Fall):

- ~~Introduction to Governmental Accounting - March 5-6 - Class Full~~
 - ~~Accounting Principles and Procedures - April 9-10 - Class Full~~
 - • Introduction to Governmental Accounting - May 21-22
 - • Accounting Principles and Procedures - June 11-12
 - Introduction to Governmental Accounting - September 3-4
 - Accounting Principles and Procedures - October 8-9
 - Introduction to Governmental Accounting - November 19-20
 - Accounting Principles and Procedures - December 10-11
-

Ask us a Technical Question!

Please share with pertinent officials and employees.

Received this email in error?

Reach out to your municipality or district to update your contact information here.



This e-mail was sent to broziek@townofmendon.org

Office of the State Comptroller - 110 State Street - Albany, NY 12236
www.osc.ny.gov/local-government | localgov@osc.ny.gov | [Privacy Policy](#)

This email was sent to broziek@townofmendon.org using govDelivery Communications Cloud on behalf of: NYS OSC Local Government & School Accountability Division · 110 State Street, 12th Floor · Albany, NY 12236





The Academy for New York State's Local Officials

OSC's Online Government Accounting Schools

Register Now

Registrations close 3 weeks prior to class start date.

Preferred attendees are New York State local officials, board members and employees of Counties, Cities, Towns, Villages, Fire Districts, School Districts/BOCES, Public Libraries, Soil and Water Conservation Districts and other local special districts.

Cost: \$85 per local government or district official, board member and employee.

Please email localtraining@osc.ny.gov with any questions.

Introduction to Governmental Accounting

Objective:

This multi-day school is designed to familiarize participants with the basic concepts of governmental accounting and give them a working knowledge of basic bookkeeping procedures such as understanding debits and credits, a discussion of the modified accrual system of accounting, the practice of maintaining the books and records,

developing and accounting for the annual budget, as well as the year-end closing process. Please view the registration form for available dates.

Class Times:

- Online: Day 1 and Day 2, 9:00 AM - 3:00 PM
- Lobby opens at 8:45 AM for class admin/logistics

Chapters:

- Overview
- Debits and Credits
- Basic Accounting Concepts and Principles
- Fund Accounting Process
- Accounts and Ledgers
- Accounting Journals
- Accounting for the Budget
- Fund Financial Statements
- Refunds, Corrections and Distribution of Expenditures
- Trial Balance and Year End Closing Process
- Practice Set

CPE:

Earn up to 12 Continuing Professional Education (CPE) credits.

Recommended For:

This school is for those individuals who are newcomers to governmental accounting in New York, or those looking to refresh their understanding of current generally accepted governmental accounting practices. It will benefit Chief Executive Officers, Chief Fiscal Officers, Comptrollers, Treasurers, Clerks, and Accounting Personnel.

Accounting Principles and Procedures

Objective:

This multi-day school is designed to familiarize participants with accounting and financial reporting requirements for local governments in New York. The course provides guidance on certain operational issues, such as cash management, purchasing, processing claims for payment, accounting for capital projects and utilizing reserve funds. Please view the registration form for available dates.

Class Times:

- Online: Day 1 and Day 2, 9:00 AM - 3:00 PM
- Lobby opens at 8:45 AM for class admin/logistics

Chapters:

- Generally Accepted Accounting Principles
- Revenues and Receivables
- Expenditures, Expenses, Encumbrances and Liabilities
- Interfund Transactions
- Managing Your Cash Assets Effectively
- Purchasing and Claims Processing
- Reserve Funds
- Fiduciary Funds
- Capital Assets
- Accounting for Capital Projects
- Financial Condition Analysis

CPE:

Earn up to 12 Continuing Professional Education (CPE) credits.

Recommended For:

This school is a good follow-up to our Introduction course, although attending the Introduction is not a prerequisite. It will benefit Chief Executive Officers, Chief Fiscal Officers, Comptrollers, Treasurers, Clerks, Accounting Personnel, Board Members and Department Heads.

OUR OFFICE



TOOLS



INITIATIVES



HELP



How would you rate our website? ★★★★★

BOND, SCHOENECK & KING, PLLC
TERMS OF REPRESENTATION

These Terms of Representation, together with the accompanying engagement letter, constitute the agreement between Bond, Schoeneck & King, PLLC ("Bond" or "we") and the client or clients identified in that engagement letter (the "Client" or "you"), under which Bond will represent Client in the matter or matters described in the engagement letter.

1. **Our Client.** Our representation extends solely to Client, as identified in the accompanying engagement letter, and not to its constituents (including its officers, managers, members, directors, shareholders or employees) or to any affiliated or related entities, or their constituents. There are no third party beneficiaries of this agreement. Client understands that, unless appropriate written consents are obtained, it should not provide us with confidential information regarding any constituent or affiliated/related entity during the course of this representation (and doing so will not make the constituent or affiliate/related entity a client of Bond).

2. **Our Services.** The scope of our services is described in and strictly limited by the accompanying engagement letter. Any changes in scope must be confirmed in writing. Unless otherwise provided in the engagement letter, Bond is not serving as Client's general counsel nor is it responsible for determining whether Client has insurance coverage in connection with our representation, the amounts and limits of any such coverage, or notifying any insurance carrier of the existence of coverage, or our involvement in a matter.

When we provide you with our opinion regarding a matter, it will be based on our best professional judgment. However, that judgment is limited by the facts provided by you and known to us at that time, as well as the law as it then exists. It is expressly acknowledged by you that any such opinions shall not be considered by you as representations, promises or guarantees of results which might be obtainable, nor shall you consider any such opinions to be warranties or representations of a particular outcome or resolution of your matter.

3. **Client Responsibilities.** In order to ensure our ability to provide services to you, you agree to keep us informed of any relevant information or developments relating to your matter and to provide Bond with all pertinent information regarding the subject of our representation, or as otherwise reasonably requested by us. You also agree to cooperate fully, truthfully and timely with us, including making you, your employees or others available to us when necessary. You will keep us advised of how to contact you.

If, during the course of our representation of you, you affiliate with, acquire, are acquired by, or merge with another entity, you agree to provide us with sufficient notice to permit us to determine if that action gives rise to a conflict of interest with any of our other clients and, if so, agree that Bond may take any action that it believes is appropriate or necessary under the applicable Rules of Professional Conduct.

If our engagement involves our filing of a beneficial ownership information report on your behalf in compliance with the "Corporate Transparency Act" (31 U.S.C. 5336), you and your beneficial owners agree to sign and deliver to us a certificate (in such form as prepared/required by our firm) no later than 10 days prior to the filing deadline, in which you will certify to us that all information you provide to us in connection with the filing of the report is true, accurate, and complete. It is your responsibility to file an updated report no later than 30 days after the date of any change to the information in your beneficial ownership information report. Accordingly, our engagement will be limited to the filing of the initial report unless you timely engage us, and we agree, to assist you with the filing of an updated report, which will require you and your beneficial owners to sign and deliver to us an updated certificate (in such form as prepared/required by our firm) no later than 10 days prior to the filing deadline.

4. **Fees and Expenses.** Unless otherwise provided in the accompanying engagement letter, our billings with respect to this matter will be based on the time (in quarter hour increments) that our attorneys, paralegals, and other service professionals devote to it. The hourly rates for those attorneys, paralegals and other service professionals who will work on Client matters vary, with specific rates reflecting the knowledge, experience and expertise of each individual assigned, time constraints imposed by the circumstances, the complexities of the matter and other relevant factors. The currently applicable rates may be specified in the accompanying engagement letter. It is our practice to increase our hourly rates from time to time, generally effective each October 1.

Our bills to Client, which will be on a monthly basis (unless otherwise agreed to in the accompanying engagement letter) and payable within 30 days, will also include any expenses (copying charges, fax charges, postage, messenger services, mileage, long distance telephone charges, computerized-research, e-discovery and other electronic data charges, etc.) incurred or advanced by us on Client's account or which are due to be paid on Client's account. These expenses may be incurred in the normal course without advance approval from Client. In-house charges (such as copying charges, fax charges, charges for processing, producing and/or storing e-discovery materials, etc.) will be billed at our standard charge rate. You agree that expenses incurred to third parties will either be forwarded to Client for direct payment or, if paid by our firm, billed to you at the rate charged by those third parties. If Client fails to make payment of our fees and disbursements as provided in this letter, consistent with our obligations to Client under the Rules of Professional Conduct, we may discontinue our representation of Client and/or take other appropriate action. Discontinuation of representation does not eliminate Client's responsibility for fees and expenses already incurred. In addition, we reserve the right to assess a monthly service charge of 2% per month on any accounts more than 30 days in arrears. In no event will the service charge be greater than that permitted by any applicable law. We also reserve the right to charge a service fee of no more than 2% for payment of fees and/or disbursements by credit card.

A Client may have insurance coverage that will apply to some or all of our fees and expenses. Regardless of the limits of that coverage (or its discontinuation), Client remains responsible to us for all billed fees and expenses.

We will bill Client for our time and expense in responding to subpoenas (or other judicial orders), auditor's letters or other proceedings, requests and requirements arising out of or related to our representation of Client in any matter.

If requested, we will, if possible, provide you with an estimate and/or budget for a matter. Such estimates/budgets, however, cannot be predicted with certainty and therefore are not binding unless we have expressly agreed to limit our fees accordingly.

If you disagree with any invoice, you must notify us of the nature of your dispute within 30 days of your receipt of that invoice. You agree that your failure to do so will result in that invoice becoming your final binding obligation. While we make every effort to bill fairly and clearly, occasionally fee disagreements arise between attorneys and their clients. If there is any dispute regarding our fees, Client may have the right to arbitrate that dispute pursuant to 22 NYCRR part 137.

5. **Disputes and Claims.** Except to the extent required by 22 NYCRR part 137, any dispute or claim arising out of or in any way relating to the Firm's representation of you, including, but not limited to, any claim of tort, breach of fiduciary duty, legal malpractice, negligence or breach of contract shall be finally settled by confidential arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award may be entered in any court having jurisdiction thereof. The place of arbitration shall be in the city and state of the Bond office where the legal work was substantially performed. This agreement to confidential arbitration shall constitute an irrevocable waiver of each party's right to a trial by jury, but the arbitrators shall have the power to grant any remedy for money damages or equitable relief that would be available to such party in a dispute before a court of law in the jurisdiction where the arbitration is being held. The Statute of Limitations for any such disputes or claims shall be two years from when the dispute or claim first arose. You acknowledge that, before agreeing to these terms, you have had a full and fair opportunity to consult with independent counsel concerning these specific provisions.

6. **Communications.** We agree that during the course of this engagement each of us will communicate and/or otherwise make documents available electronically, including through e-mail and/or the use of cloud computing. Although the use of technology involves some risk that third parties may access confidential communications, we both understand and agree that the benefits of using this technology outweigh the risks of unintended disclosure. If there are specific communications that you wish sent only through encrypted and/or password protected (or other) means, you agree to advise us. You will make sure that any computer or device you use in communicating with us is private and secure, password protected and not accessible by a third party, as that could impact the attorney-client privilege.

7. **In-Firm Privilege.** Our firm has a General Counsel who provides legal advice to our lawyers and staff. If any of Bond's lawyers representing you communicate with Bond's General Counsel (or his or her designee, including outside counsel) regarding our firm's rights and obligations with respect to its representation of you, you agree that those are privileged and confidential communications of Bond and protected by the attorney-client privilege. You will not be billed for those communications.

8. **Files.** Either during or at the conclusion of our representation of Client in connection with this matter, at its request and provided outstanding fees and costs have been paid, we will return to Client its papers and property in our possession, reserving the right at any time to convert and return file materials in electronic format, at our discretion. Client may be charged reasonable costs associated with researching, retrieving, compiling, copying and/or delivering file contents in response to Client's request. Our internal records and documents related to this representation will be retained solely by us. These internal materials include firm administrative records, time and expense reports, accounting records and internal work product (including notes, drafts, internal memoranda, research, etc., prepared for the internal use of our lawyers). We retain the right to destroy or dispose of these internal materials after a reasonable period of time following the end of our representation of Client, without further notice to you. Unless we notify you differently, we generally will maintain Client materials of significance for a period of seven years following the end of the matter. Thereafter, you agree that we may destroy them without further notice to you.

9. **Termination of Representation.** You have the right to terminate our representation at any time for any reason. However, termination does not affect your responsibility for our fees and expenses. We may terminate our representation of Client in accordance with the applicable Rules of Professional Conduct. Reasons for which we may terminate our representation of you include (but are not limited to): (1) nonpayment of our fees or expenses; (2) your failure or refusal to cooperate as needed; (3) your misrepresentation of or failure to disclose material facts; (4) your refusal to accept our advice; (5) discovery of a conflict with another client of Bond; (6) your material breach of our engagement letter and/or these Terms; or (7) any other reason permitted or required under the applicable Rules of Professional Conduct. In the event that we terminate this engagement before completion, we will take such steps as are reasonably practicable to protect your interests in the matter, and you agree to cooperate in any action necessary for our withdrawal. We will be entitled to be paid for all services rendered and other costs or expenses incurred on your behalf through the date of withdrawal. If withdrawal is subject to approval by a court or arbitration panel, we will promptly request such permission, and your consent to withdrawal shall not be unreasonably withheld. Unless terminated earlier, our representation of Client will terminate upon completion of the services which we were retained to provide. Files will be returned pursuant to Section "8" above and consistent with the Rules of Professional Conduct.

10. **Governing Law and Venue.** The rights and obligations of you and Bond arising under or in connection with our representation of you on this matter will be governed by the laws of the state of the Bond office where the legal work was substantially performed without regard to conflicts of laws principles. In the event that any part or parts of these Terms and Conditions of Representation are deemed to be unlawful, all other provisions remain in full force and effect.

11. **Waiver of Conflicts.** During the term of this engagement, we agree that we will not accept representation of another client to pursue interests that are directly adverse to your interests unless and until we have made full disclosure to you of all the relevant facts, circumstances and implications of our undertaking the two representations, and you have consented to our representation of the other client and agreed to waive any existing conflict. You agree, however, that you will not unreasonably withhold your consent and waiver of any conflict if we can confirm to you in good faith that the following criteria are met: (i) there is no substantial relationship between any matter in which we are representing or have represented you and the matter for the other client; (ii) our representation of the other client will not implicate any confidential information we have received from you; (iii) our effective representation of you and the discharge of our professional responsibilities to you will not be prejudiced by our representation of the other client; and (iv) the other client has also consented in writing based on our full disclosure of the relevant facts, circumstances and implications of our undertaking the two representations.

12. **Acceptance of Terms of Representation.** Your agreement to this engagement constitutes your knowing acceptance of the foregoing Terms of Representation, and an acknowledgement that you have had the right to consult with independent counsel regarding all of them. If any of them are unacceptable to you, please advise us now so that we can resolve any differences and proceed with a clear, complete and consistent understanding of our relationship.



71 Marsh Rd East Rochester, NY 14445 585-586-7705 Fax 585-586-7706

Vehicle Purchase Proposal

Attention: Carter Whitmore

Town of Mendon

101 Semmel Road

Honeoye Falls NY 14472

Phone: 585-624-6068 Fax: 585-624-8091

Mobile: 585-465-0719 Email: mechanics@townofmendon.org

Final Order Date Yet To Be Determined

Quote# 36664

Onondaga Bid 0010808

Item U2-B

Item Description	Code	Qty	Your Price	MSRP
2025 Ford F-350 XLT SuperCab 4x4 8.0' Box 164 WB	X3B	1	\$ 55,319.54	\$ 57,445.00
Race Red	PQ	1	\$ 0.00	\$ 0.00
7.3L Engine Option on F350 Pick-up	99N	1	\$ 920.00	\$ 1,000.00
TorqShift® Ten-Speed Automatic with Selectable Drive Modes	44G	1	\$ 0.00	\$ 0.00
Carpet Delete (XLT/Lar)	166	1	\$ -44.00	\$ -44.00
Vehicle Integration System 2.0	18A	1	\$ 368.00	\$ 400.00
Platform Running Boards (w/ Super/Crew Cab)	18B	1	\$ 409.40	\$ 445.00
Cloth 40/20/40 Split Bench - Super Cab (XLT) Medium Dark Slate	3S	1	\$ 0.00	\$ 0.00
TowCommand™ Integrated Trailer Brake Controller Included w/ XLT	52B	1	\$ 0.00	\$ 0.00
Clearance Lights, Roof	592	1	\$ 87.40	\$ 95.00
XLT Preferred Equipment Group	613A	1	\$ 0.00	\$ 0.00
Upfitter Switches (6)	66S	1	\$ 211.60	\$ 230.00
Dual Extra Heavy-Duty Alternator	67B	1	\$ 105.80	\$ 115.00
Exterior Back-up Chime	76C	1	\$ 202.40	\$ 220.00
Remote Start System	76S	1	\$ 230.00	\$ 250.00
Dual Batteries (68 Amp.)	86M	1	\$ 193.20	\$ 210.00
Axle, Electronic Locking (Ratio 4.30)	X4M	1	\$ 395.60	\$ 430.00
Special Value Credit		1	\$ -3,500.00	\$ 0.00
Delivery to Region 1	Reg 1	1	\$ 110.00	\$ 110.00
Reading 8' SRW Classic II Series Service Body Fits 56" CA, Single Rear Wheel, Pick Up Box Delete 98" Overall Length x 77.5" Overall Width A60 Steel Construction Throughout Standard Package, "A" Configuration 40" Tall Compartments x 14.5" Deep Compartments 48.5" Inside Floor Width Stainless Steel Rotary Paddle Latches Patented Hidden Hinges Nitrogen Gas Strut Door Retainers 12ga Treadplate Floor Standard Reading Tailgate Standard Shelf and Tray Package Exterior LED Light Kit Standard Powder Coated Inside and Outside Reading White Powder Coated Steel Bumper with LED Lights as Needed Per FMVSS Light Adapter Included Vehicle Specific Installation Kit Included		1	\$ 13,340.00	\$ 14,500.00
Standard Installation Includes: Rear Poly Mudflaps Installed Fuel Fills as Needed Conspicuity Tape Across Rear Only Installation of OEM Supplied Back Up Camera Removal and Trade In of Existing Pickup Box Retain Factory Hitch and Install 7 Way Plug Additional Features Included: "AB" Configuration One Long Horizontal Compartment on Curbside Factory OEM Powder Coat Finish Applied to Service Body Entire Interior and Exterior of Service Body Powder Coated Non Metallic OEM Red		1	\$ 0.00	\$ 0.00
Safety and Warning Package Installed (2) Amber or Amber/Clear LED Strobes Facing Rear Installed (2) Amber or Amber/Clear LED Strobes Facing Front Installed LED Amber Mini Bar Installed on Cab Roof All Lighting Wired to Factory Upfitter Switch or Dash Toggle		1	\$ 1,932.00	\$ 2,100.00
Term is Net 15 Days A.R.V. Delivery from factory to dealer is estimated at 16-20 weeks. This Quote Expires In 60 Days or final Order date, whichever comes first. Any attempt in canceling an order is subject to the manufacturers ability to cancel the order.	Total Price:		\$ 70,280.94	
Quantity on this Order: 1	Grand Total:		\$ 70,280.94	
Suggested Items Below	Code	Qty	Your Price	MSRP
Snow Plow Package	473	1	\$ 230.00	\$ 250.00
LT275/70Rx18E BSW AT	TDX	1	\$ 243.80	\$ 265.00

To place an order please sign and date this proposal and return it to
Van Bortel Ford along with a valid Purchase Order, Voucher, or Letter of Intent. Thank You!

Accepted By: _____ Title _____ Date _____
Van Bortel Ford Inc (WBE) Federal ID 16-1609363 Salesperson: George Lunney Quote: 36664