

A regular meeting of the Mendon Town Board was held at 4:00 PM, Monday, December 30, 2024, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll
Thomas Dubois - ABSENT *Town Board*
Kimberly Roberts *Members*
Brent Rosiek

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Danny Bassett, Tom Fromberger, *Town Engineer*, Gary Loope, *Deputy Highway Superintendent*, Andrew Caschetta, *Highway Superintendent*, and several employees.

Supervisor Moffitt called the meeting to order at 4:00 PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 24-343)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the amended agenda, adding a resolution to pay a bill.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PUBLIC COMMENT

1. **Andrew Caschetta, Highway Superintendent**, discussed what he believes to be inconsistencies with comments from the last meeting in regards to the Holiday Schedule

COMMUNICATIONS

TOWN CLERK, Michelle Booth, informed the Board that Deputy Town Clerk Bonnie Toomey has submitted her letter of intent to retire, with her retirement effective on March 28, 2025.

TOWN BOARD

Brent Rosiek, provided several updates to the Board. He reviewed the outcomes of the most recent Planning Board meeting and shared insights about the agenda for the

upcoming meeting. Additionally, he requested that the Town Clerk file a FOIL request for the safety traffic study conducted previously.

Mr. Rosiek also distributed MRB's proposals to the Board, covering both the sidewalk project and the records grant. Lastly, he emphasized the importance of fostering better communication with highway personnel to ensure smoother coordination and operations.

Kim Roberts provided an update on the Zoning Board meeting she recently attended, highlighting key takeaways and discussions. She also participated in the Christmas Parade, where she distributed hot cocoa and cookies to attendees.

In addition, Kim completed four training courses mandated by the Town. She concluded by commenting on the Holiday Schedule, emphasizing the importance of ensuring everyone is working toward the same goals.

Cynthia Carroll also attended the Christmas Parade.

Town Supervisor, John Moffitt, shared several updates with the Board. He announced that the proposed draft of the Employee Handbook has been distributed for review and will be discussed and possibly voted on at the next meeting.

He shared the news that the two rescued dogs have been successfully adopted into a loving family. Additionally, he noted the passing of Joel Taylor, a former Dog Control Officer, and expressed his gratitude to Corey Gates and Kevin Junge for stepping up to assist during this time. He also acknowledged the support of Ag and Markets, as well as the Town of Hamlin's Dog Control Officer, in addressing the situation.

John informed the Board that he would be attending the Menorah lighting ceremony on January 1st. He reported that the final 2025 budget has been delivered to the County, and he participated in the recent DOT meeting. Lastly, he confirmed that all bond payments have been made.

MINUTES

(Resolution 24-344)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to approve the meeting minutes held on December 9, 2024, as presented.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

HIGHWAY DEPARTMENT - TIRE BALANCER PURCHASE

(Resolution 24-345)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to authorize the purchase of a Coates 1300 Tire Balancer from Honeoye Falls Auto Supply Inc./NAPA Auto Parts, at a cost not to exceed \$5,355.00, to be paid from account DA5130.4. Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

BUDGET ADJUSTMENTS

(Resolution 24-346)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve the following budget adjustments:

From: A1310.100	Finance Per. Svs.	\$1,500.00
To: A1310.401	Finance	\$1,500.00
From: A1930.4	Judgement and Claims	\$1,000.00
To: A5010.11	HW Staff	\$1,000.00
From: A1990.470	Contingent	\$1,000.00
To: A5020.1	Safety	\$1,000.00
From: B1990.4	Contingent	\$11,000.00
To: B1910.1	Legal Svs.	\$11,000.00
From: DA5148.113	Dispatch	\$3,000.00
To: DA5148.114	County Svs.	\$3,000.00
From: DB5142.117	Snow Fence	\$5,000.00
To: DB 5115.1	Drainage	\$5,000.00
From: DB 5142.117	Snow Fence	\$2,500.00
To: DB 5140.1	Weeds	\$2,500.00

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

VOUCHERS

General Abstract C

(Resolution 24-347)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 24-707 to 24-755, on General Abstract 24-12C, for \$260,749.14. Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Highway Abstract B
(Resolution 24-348)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 24-255 to 24-276, on General Abstract 24-12b, in the amount of \$86,475.10.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

Library Abstract C

Library vouchers numbered 24-219 to 24-229, on Library Abstract 24-12C, in the amount of \$8,155.12, were presented to the Town Board for payment.

PUBLIC HEARING – CAPITAL IMPROVEMENT PLAN

Supervisor Moffitt opened the public hearing at 4:18 PM.

The public hearing was held to consider the Capital Improvement Plan.

PUBLIC COMMENT

There were no public comments.

(Resolution 24-349)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to close the public hearing at 4:19 PM.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 24-350)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to amend the agenda, adding a resolution to approve the Capital Improvement Plan.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

(Resolution 24-351)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve the Capital Improvement Plan.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

INTERMUNICIPAL DOG CONTROL AGREEMENT – TOWN OF RUSH

(Resolution 24-352)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to authorize the Supervisor to enter into an agreement for Dog Control Services with the Town of Rush, as spelled out in the agreement presented at this meeting.

There was a discussion regarding filling this vacant position.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

2025 HOLIDAY SCHEDULE

(Resolution 24-353)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to adopt the following holiday schedules:

TOWN HALL

Wednesday, January 1 (New Year's Day)
Monday, January 20 (MLK Day)
Monday, February 17 (Presidents Day)
Monday, May 26 (Memorial Day)
Thursday, June 19 (Juneteenth)
Thursday, July 3 (Float Day)
Friday, July 4 (Independence Day)
Monday, September 1 (Labor Day)
Monday, October 13 (Columbus Day)
Tuesday, November 11 (Veterans Day)
Thursday, November 27 (Thanksgiving)
Friday, November 28 (Float Day)
Thursday, December 25 (Christmas)
Friday, December 26 (Floater)

HIGHWAY DEPARTMENT

Friday, April 18 (Good Friday)
Monday, May 26 (Memorial Day)
Thursday, June 19 (Juneteenth - if workload permits day off, if not, use as floater)
Monday, June 30 (in lieu of MLK Day)
Tuesday, July 1 (in lieu of Presidents Day)
Wednesday, July 2 (in lieu of New Year's Day)
Thursday, July 3 (floater)
Friday, July 4 (Independence Day)
Monday, September 1 (Labor Day)
Monday, October 13 (Columbus Day)
Tuesday, November 11 (Veterans Day)
Thursday, November 27 (Thanksgiving)
Friday, November 28 (floater)
Thursday, December 25 (Christmas)

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Nay

HOLIDAYS IN THE HAMLET - APPROVAL TO PAY

(Resolution 24-354)

A motion was made by Mrs. Carroll, seconded by Mrs. Rosiek, to authorize the payment of the already approved (Resolution 24-283) Horse Drawn Carriage service provided for the Holidays in the Hamlet event.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

PUBLIC COMMENT

Gary Loope, 21 Semmel Rd, discussed the Holiday Schedule and would like to see more resident input on things like new soccer fields and sidewalks.

ADJOURNMENT

(Resolution 24-355)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to adjourn the meeting at 4:41 PM.

Adopted: Mrs. Carroll, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; and Mr. Moffitt, Aye

**Please note: Technical difficulties prevented the full meeting from being recorded and posted on YouTube.*

UNAPPROVED