

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, September 9, 2024 – 7:00PM
Mendon Town Hall
16 West Main Street, Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Reports
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Adjustments
10. Abstract of Audited Vouchers
11. Town Board Meeting – Reschedule October Date
12. Town Code Chapter 230 Taxation Amendments – Proposed Local Law – Establish Public Hearing
13. Town Code Amendments – Proposed Local Law on Smoke Shops – Establish Public Hearing
14. Planning/Zoning Board Secretary – Appointment
15. 2024 NYS Magistrates Association Annual Meeting – Attendance Approval
16. Salt Barn Cleaning – Approval
17. Limit Authority Regarding Disciplinary Measures to Employees
18. Public Comment
19. Executive Session – Personnel Matter
20. Adjournment

**TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:
September 9, 2024, Regular Town Board Meeting**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the agenda as presented/with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORTS

(Resolution 24-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for July 2024.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 24-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for August 2024, showing receipts and disbursements in the amount of \$9,359.47.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

8. MINUTES

(Resolution 24-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular meeting held on August 12, 2024, as presented and/or amended.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

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9. BUDGET ADJUSTMENTS

(Resolution 24-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve following budget adjustment:

From: A1990.470	Contingent Account	\$500.00
To: A1220.410	Supervisor Dues/Conference	\$500.00

From: A1990.470	Contingent Account	\$500.00
To: A1620.400	Building- Town Hall Contractual	\$500.00

From: A5010.410	Office Supplies	\$250.00
To: A5110.440	Equipment Maintenance	\$250.00

From: B1990.400	Contingent Account	\$500.00
To: B8010.101	Zoning Board Personnel	\$500.00

From: A5132.410	Garage Maintenance	\$2,000.00
To: A5132.400	Garage Contractual	\$2,000.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. VOUCHERS

General Abstract A

(Resolution 24-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 24-502 to 24-517, on General Abstract 24-09A, in the amount of \$36,133.06.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

General Abstract B

(Resolution 24-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 24-518 to 24-550, on General Abstract 24-09B, in the amount of \$24,959.91.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

Highway Abstract

(Resolution 24-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 24-148 to 24-176, on General Abstract 24-09, in the amount of \$64,144.73.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

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Library Abstract

Library vouchers numbered 24-131 to 24-146, on Library Abstract 24-09, in the amount of \$5,037.54, were presented to the Town Board for payment.

11. TOWN BOARD MEETING – RESCHEDULE OCTOBER DATE**(Resolution 24-__)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to reschedule the Mendon Town Board Meeting originally scheduled for October 21, 2024, to 7:00PM, Tuesday, October 15, 2024, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY,
Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay;
Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

12. TOWN CODE CHAPTER 230 TAXATION AMENDMENTS – PROPOSED LOCAL LAW – ESTABLISH PUBLIC HEARING**(Resolution 24-__)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Tuesday, October 15, 2024, to consider amendments to Town Code Chapter 230, Taxation, in relation to Article XII, Exemption for Volunteer Firefighters and Ambulance Personnel, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY. A copy of the proposed local law will be available for public inspection during regular business hours in the Mendon Town Clerk’s Office and online at www.townofmendon.org.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay;
Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. TOWN CODE AMENDMENTS – PROPOSED LOCAL LAW ON SMOKE SHOPS – ESTABLISH PUBLIC HEARING**(Resolution 24-__)**

A motion was made by Mr./s _____, seconded by Mr./s _____, to adopt the following:
WHEREAS, the Mendon Town Board has determined that its current regulations, including specifically its zoning regulations, do not specifically or otherwise adequately address smoke shops, and as such the Town should conduct a review, assessment and evaluation for the purpose of considering possible amendments to its Town Code to address smoke shops, and
WHEREAS, the Town implemented a moratorium during the pendency of such review, and
WHEREAS, the Town has engaged in such review and developed proposed local legislation relating to smoke shops for consideration by the Town Board, and
WHEREAS, the Town Board now has before it a proposed Local Law to “to Amend the Town of Mendon Zoning Legislation to Address Zoning for Smoke Shops.”
NOW, THEREFORE, BE IT RESOLVED, by the Mendon Town Board, that a Public Hearing shall be held on Tuesday, October 15, 2024, 7:00PM, or as soon thereafter as said hearing can be convened, for the purpose of considering a local law to amend the Town of Mendon zoning legislation to address zoning for smoke shops, and

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BE IT FURTHER RESOLVED, that the Town Clerk advertise for said public hearing in a manner consistent with law, and
 BE IT FURTHER RESOLVED, that a copy of the proposed local law shall be available for public inspection during regular business hours in the Mendon Town Clerk's Office and online at www.townofmendon.org, and
 FINALLY, BE IT RESOLVED, that a copy of said proposed Local Law be referred to the Monroe County Planning Board.
 Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

14. PLANNING/ZONING BOARD SECRETARY - APPOINTMENT

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to appoint Brooke Buckland to the position of Planning/Zoning Board Secretary, term to expire December 31, 2024. The position will encompass 35 hours a week and be compensated at \$22.00 per hour.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

15. 2024 NYS MAGISTRATES ASSOCIATION ANNUAL MEETING – ATTENDANCE APPROVAL

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to authorize Town Justice Stephen Maxon to attend the New York State Magistrates Association's Annual Meeting on Monday, September 23, 2024, at the Niagara Falls Convention Center, Niagara Falls, NY. All necessary and legal expenses will be reimbursed at an amount not to exceed \$750.00, to be paid from account A1110.410.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. SALT BARN CLEANING – APPROVAL

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to accept the quote from Paul Davis Restoration of Greater Rochester dated September 4, 2024, for cleaning the salt barn in an amount not to exceed \$5,372.19 and to be paid from account A5132.400.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

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17. LIMIT AUTHORITY REGARDING DISCIPLINARY MEASURES TO EMPLOYEES

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to limit the authority of the Highway Superintendent to require any disciplinary measures to employees without a witness present of the employee's choice.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. PUBLIC COMMENT

19. EXECUTIVE SESSION – PERSONNEL MATTER

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to enter into executive session for the purpose of discussing personnel issues related to a specific employee at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

Any resolutions adopted during executive session must be placed here. No resolutions may be adopted in executive session that expend public funds.

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to exit executive session at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

20. ADJOURNMENT

(Resolution 24-___)

A motion was made by Mr./s _____, seconded by Mr./s _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Ms. Roberts, Aye/Nay; Mr. Rosiek, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

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MONTHLY REPORT OF THE SUPERVISOR

Dated: **8/14/2024**

TO THE TOWN BOARD OF THE TOWN OF MENDON:

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of June, 2024:

		Supervisor					
		Balance 6/30/2024	Increases	Decreases	Balance 6/30/2024		
A GENERAL FUND - TOWNWIDE							
A200	CASH - CHECKING	5,054.75	24,015.49	24,402.57	4,667.67		
A201	M.M. - M&T	161,086.73	380,263.69	112,027.65	429,322.77		
A202	M.M. - NYCLASS	612,339.75	2,695.95	0.00	615,035.70		
A204	M.M. - CNB	1,015,674.81	5,550.34	250,000.00	771,225.15		
A210	PETTY CASH	350.00	0.00	0.00	350.00		
	TOTAL	1,794,506.04	412,525.47	386,430.22	1,820,601.29		
B TOWN OUTSIDE VILLAGE							
B200	CASH - CHECKING	0.00	4,401.89	4,401.89	0.00		
B201	M.M. - M&T	675,358.00	88,873.57	110,137.47	654,094.10		
B202	M.M. - NYCLASS	1,288,214.57	5,671.47	0.00	1,293,886.04		
	TOTAL	1,963,572.57	98,946.93	114,539.36	1,947,980.14		
DA HIGHWAY TOWNWIDE							
DA200	CASH - CHECKING	0.00	12,782.17	12,782.17	0.00		
DA201	M.M. - M&T	394,046.22	25,549.94	42,004.64	377,591.52		
DA202	M.M. - NYCLASS	79,771.04	351.20	0.00	80,122.24		
DA204	M.M. - CNB	155,329.54	28,124.68	0.00	183,454.22		
	TOTAL	629,146.80	66,807.99	54,786.81	641,167.98		
DB HIGHWAY OUTSIDE VILLAGE							
DB200	CASH - CHECKING	0.00	177,632.31	177,632.31	0.00		
DB201	M.M. - M&T	686,995.56	1,705.20	242,125.16	446,575.60		
DB202	M.M. - NYCLASS	1,523,126.85	6,705.68	0.00	1,529,832.53		
DB204	M.M. - CNB	321,472.87	19,685.13	0.00	341,158.00		
	TOTAL	2,531,595.28	205,728.32	419,757.47	2,317,566.13		
H CAPITAL PROJECTS							
		0.00	0.00	0.00	0.00		
	TOTAL	0.00	0.00	0.00	0.00		
L LIBRARY							
L200	CASH - CHECKING	0.00	26,703.72	26,703.72	0.00		
L201	M.M. - M&T	90,133.48	1,444.99	57,548.17	34,030.30		
L202	M.M. - NYCLASS	10,236.47	45.06	0.00	10,281.53		
L204	M.M. - CNB	199,098.96	44.88	0.00	199,143.84		
L210	PETTY CASH	50.00	0.00	0.00	50.00		
	TOTAL	299,518.91	28,238.65	84,251.89	243,505.67		

		Balance			Balance
		6/30/2024	Increases	Decreases	6/30/2024
SF FIRE DISTRICTS					
SF201	CASH - SAVINGS	1.00	0.00	0.00	1.00
	TOTAL	1.00	0.00	0.00	1.00
SL LIGHTING DISTRICTS					
SL201	CASH - SAVINGS	32,828.36	83.47	785.27	32,126.56
	TOTAL	32,828.36	83.47	785.27	32,126.56
SW WATER DISTRICTS					
SW201	M.M. - M&T	58,715.74	149.28	0.00	58,865.02
	TOTAL	58,715.74	149.28	0.00	58,865.02
TA TRUST & AGENCY					
TA200	CASH - CHECKING	10,493.72	230,354.41	228,278.87	12,569.26
TA204	CNB ACCOUNT	4,603.47	3,000.31	0.00	7,603.78
	TOTAL	15,097.19	233,354.72	228,278.87	20,173.04
V DEBT SERVICE					
	TOTAL	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS		7,324,981.89	1,045,834.83	1,288,829.89	7,081,986.83

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

AUGUST, 2024

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>21</u>	DECALS	<u>201.71</u>
<u>4</u>	MARRIAGE LICENSES NO. 24020 TO 24023	<u>70.00</u>
<u>1</u>	MARRIAGE TRANSCRIPT	<u>10.00</u>

TOTAL TOWN CLERK FEES 281.71

A2544

<u>55</u>	DOG LICENSES	<u>320.00</u>
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TOTAL A2544 320.00

A690

<u>2</u>	JUSTICE COURT FUND	<u>1,543.50</u>
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TOTAL A690 1,543.50

B2115

<u>1</u>	P B APP SITE PLAN	<u>350.00</u>
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TOTAL B2115 350.00

B2555

<u>23</u>	BUILDING PERMIT	<u>1,600.00</u>
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TOTAL B2555 1,600.00

B2590

<u>1</u>	BURN PERMIT	<u>25.00</u>
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TOTAL B2590 25.00

B2771

<u>1</u>	AROUND MENDON & HF	<u>20.00</u>
<u>1</u>	RAILS TO TRAILS	<u>20.00</u>
<u>2</u>	MENDON PONDS PARK	<u>50.00</u>

TOTAL B2771 90.00

B688

<u>1</u>	ENG REV ADV SITE PLN	<u>700.00</u>
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TOTAL B688 700.00

DA2306

<u>1</u>	MFD FUEL USAGE	<u>362.40</u>
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TOTAL DA2306 362.40

T20

<u>5</u>	MEDICAL/DENTAL	<u>488.57</u>
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TOTAL T20 488.57

TOWN CLERK'S MONTHLY REPORT

AUGUST, 2024

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DISBURSEMENTS

* PAID TO SUPERVISOR FOR GENERAL FUND	<u>2,145.21</u>
* PAID TO SUPERVISOR FOR PART TOWN FUND	<u>2,765.00</u>
* PAID TO SUPERVISOR FOR FUEL	<u>362.40</u>
* PAID TO SUPERVISOR FOR CONSTRUCTION FEES	<u>488.57</u>
PAID TO NYS DEC FOR DECALS	<u>3,441.29 ✓</u>
PAID TO NYS ANIMAL POPULATION CONTROL FUND	<u>67.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>90.00</u>
TOTAL DISBURSEMENTS	9,359.47

* Total paid to Supervisor = \$5,761.18

SEPTEMBER 3, 2024

_____, SUPERVISOR
JOHN D. MOFFITT

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this

Town Clerk

_____ day of _____ 20____

Notary Public

TOWN OF MENDON
Cash Book Transactions

For the period 08/01/24 through 08/31/24

09/03/24
 10:25:46

Total: \$9,359.47

Deposited:

Date	Name	Description	DEC	DL	ML	GCL	Other
08/01/24	DONAHOE'S, THE	0000085/FS Dead					
08/01/24	KENDIG/MERCIER	0000415/MN RENEWAL 0007964		6.00			
08/01/24	HUIATT, KELLY	0000420/MN RENEWAL 0007963		6.00			
08/01/24	BASCIANI, JASON	0000655/FS RENEWAL 0007965		6.00			
08/01/24	BASCIANI, JASON	0001043/MU RENEWAL 0007966		15.00			
08/01/24	BAZINET	BUILDING PERMIT 9085 - 360 BOUGHTON HL -					100.00
08/01/24	DECALS	DECALS DAILY TOTAL	45.00				
08/02/24	PHILLIPS/SHERWOOD	BUILDING PERMIT 9086 - 45 VICTOR MNDN -F					40.00
08/02/24	DECALS	DECALS DAILY TOTAL	99.00				
08/02/24	CARLSON-SANBORN	MARRIAGE LICENSE 24020			40.00		
08/02/24		RAILS TO TRAILS					20.00
08/05/24	SHUTRICK, PATRICIA & JOSEPH	0000043/FS RENEWAL 0007976		6.00			
08/05/24	KENDALL, GWEN A	0000070/MN RENEWAL 0007974		6.00			
08/05/24	DAKINS, SALLIE S	0000439/MN RENEWAL 0007969		6.00			
08/05/24	DEELEY, STEVE & CHERYL	0000542/FS RENEWAL 0007977		6.00			
08/05/24	DEELEY, STEVE & CHERYL	0000543/MN RENEWAL 0007978		6.00			
08/05/24	GELB, NORA	0000554/MN RENEWAL 0007975		6.00			
08/05/24	TOMPSETT, KEVIN W	0000637/MN RENEWAL 0007970		6.00			
08/05/24	SILSBY, HEIDI	0000885/FS RENEWAL 0007967		6.00			
08/05/24	SILSBY, HEIDI	0000886/FS RENEWAL 0007968		6.00			
08/05/24	ALLEN, VICKI	0001035/FS RENEWAL 0007972		6.00			
08/05/24	ALLEN, VICKI	0001036/MN RENEWAL 0007973		6.00			
08/05/24	ALLEN, VICKI	0001037/MN RENEWAL 0007971		6.00			
08/05/24	JOSPEH JOHNSON	0001136/EX ORIGINAL					
08/05/24	JOSPEH JOHNSON	0001137/EX ORIGINAL					
08/05/24	INTEGRATED POWER	BUILDING PERMIT DOLCE 3 TROUT CREEK GENE					100.00
08/05/24	DECALS	DECALS DAILY TOTAL	60.00				
08/05/24	BROADWELL	MEDICAL/DENTAL 3RD Q DENTAL					228.00
08/05/24	VOORHEES	MEDICAL/DENTAL DENTAL PREMIUMS - AUGUST					76.00
08/06/24	ALLERTON, MARY ANNE	0000546/FS RENEWAL 0007979		6.00			
08/06/24	CREGO, DOUGLAS & ANN	0000616/MN RENEWAL 0007980		6.00			
08/06/24	CREGO, DOUGLAS & ANN	0001027/MN RENEWAL 0007981		6.00			
08/06/24	KEYSTONE CUSTOM DECKS LLC	BUILDING PERMIT 55 LANGPAP, DECK					50.00
08/06/24	KEYSTONE CUSTOM DECKS LLC	BUILDING PERMIT 55 LANGPAP, DECK					
08/06/24	DECALS	DECALS DAILY TOTAL	142.00				
08/06/24	SHERMAN	MEDICAL/DENTAL DENTAL					76.00
08/07/24	LANE, SANDY&PATRICK	0000002/MN RENEWAL 0007982		6.00			
08/07/24	COTTLE, NICKI	0000006/FS RENEWAL 0007984		6.00			
08/07/24	LANCTOT, LAWRENCE	0000049/FS Dead					
08/07/24	MAKEPEACE, ANTHONY/EILEEN	0000416/MN Dead					
08/07/24	CONLON, TIMOTHY T	0000550/FS RENEWAL 0007985		6.00			
08/07/24	YELENCISCS, TRACY	0000970/FS RENEWAL 0007983		6.00			
08/07/24	DECALS	DECALS DAILY TOTAL	45.00				
08/08/24	WINTERBERGER, AMY	0001050/FS RENEWAL 0007986		6.00			
08/08/24	DECALS	DECALS DAILY TOTAL	25.00				
08/08/24	GARRETT	MARRIAGE TRANSCRIPT 98037					10.00
08/08/24		MENDON PONDS PARK					25.00
08/09/24	DECALS	DECALS DAILY TOTAL	20.00				

Date	Name	Description	DEC	DL	ML	GCL	Other
08/09/24	MAXON, STEPHEN HON	JUSTICE COURT FUND JULY 2024					1,410.50
08/09/24	BRIGGS, CARA HON	JUSTICE COURT FUND JULY 2024					133.00
08/12/24	DAVIS, SCOTT	0000435/MU RENEWAL 0007988		15.00			
08/12/24	HOOPER, MURRY E	0000553/FS RENEWAL 0007989		6.00			
08/12/24	TAYLOR, ALISA & LARRY	0000813/MN RENEWAL 0007987		6.00			
08/12/24	LANCTOT, LAWRENCE	0001138/FS ORIGINAL		6.00			
08/12/24	FIELDS	BUILDING PERMIT 9089 - 4 PARKS XING - AC					50.00
08/12/24	DECALS	DECALS DAILY TOTAL	487.00				
08/13/24	MERRITT, NANCY	0000028/FS Dead					
08/13/24	SCHOENMAKER, JON	0000067/FS RENEWAL 0007992		6.00			
08/13/24	STORKE, MOLLY	0000624/MN RENEWAL 0007993		6.00			
08/13/24	KUMM CHRISTINE	0000976/FS Dead					
08/13/24	KUMM CHRISTINE	0001048/MN RENEWAL 0007990		6.00			
08/13/24	KUMM CHRISTINE	0001049/MN RENEWAL 0007991		6.00			
08/13/24	HIDER, SANDY	0001139/MN ORIGINAL		6.00			
08/13/24	MERRITT, NANCY	0001140/FS ORIGINAL		6.00			
08/13/24	HUTCHINSON, LINDA	0001141/MN ORIGINAL		6.00			
08/13/24	HUTCHINSON, LINDA	0001142/MN ORIGINAL		6.00			
08/13/24	DENGLER	BUILDING PERMIT 9090 - 3 SHONE - HOT TUB					
08/13/24	DECALS	DECALS DAILY TOTAL	87.00				
08/14/24	HULTMAN, SUZANNE	0000051/MN RENEWAL 0007995		6.00			
08/14/24	DOLAN, AMANDA	0000640/MN Dead					
08/14/24	TORREY, FRIEDERIKE	0001053/MU RENEWAL 0007994		15.00			
08/14/24	DUCKLES, JOYCE	0001143/FS ORIGINAL		6.00			
08/14/24	COSGROVE	BUILDING PERMIT 5 PARKVIEW ASSESSORY STR					50.00
08/14/24	DECALS	DECALS DAILY TOTAL	67.00				
08/15/24	DERUYSCHER, TIMOTHY A	0000073/FS RENEWAL 0007996		6.00			
08/15/24	PEREZ, LAURIE	0001045/MN RENEWAL 0007997		6.00			
08/15/24	ZAGAR	BUILDING PERMIT 9092 - 9 LANGPAP - ADDTN					150.00
08/15/24	ZAGAR	BUILDING PERMIT R7235 - 9 LANGPAP - ATT					60.00
08/15/24	TIBERIO	BUILDING PERMIT R8950 - 482 QMH - ADDITI					100.00
08/15/24	DECALS	DECALS DAILY TOTAL	127.00				
08/19/24	WATSON, EMILY	0000036/FS RENEWAL 0008000		6.00			
08/19/24	COOK, LAURA	0000540/MN RENEWAL 0007999		6.00			
08/19/24	TROST, PATRICIA	0000551/MN RENEWAL 0008002		6.00			
08/19/24	GRECO, NANCY	0000642/FS RENEWAL 0007998		6.00			
08/19/24	HELLER, RYAN	0001047/MN RENEWAL 0008001		6.00			
08/19/24	FOSS, DOUGLAS A	0001144 REPLACEMENT TAGS		3.00			
08/19/24	DECALS	DECALS DAILY TOTAL	132.00				
08/19/24	MFD JULY 2024	MFD FUEL USAGE					362.40
08/20/24	MCRAE, KELLIE	0000719/FS RENEWAL 0008005		6.00			
08/20/24	MCRAE, KELLIE	0000720/MN RENEWAL 0008004		6.00			
08/20/24	WOLCOTT, JORDYN	0000974/FS RENEWAL 0008003		6.00			
08/20/24	DECALS	DECALS DAILY TOTAL	122.00				
08/20/24	HAND-MISTRETТА	MARRIAGE LICENSE 24021			40.00		
08/21/24	ZUBER, KRISTIN & TOM	0000973/MU RENEWAL 0008006		15.00			
08/21/24	DECALS	DECALS DAILY TOTAL	87.00				
08/22/24	LURVEY, MICHELLE	0001145/MN ORIGINAL		6.00			
08/22/24	FLOESER, CHARLIE	BUILDING PERMIT 54 HAWKS VIEW DECK					50.00
08/22/24	DECALS	DECALS DAILY TOTAL	25.00				
08/23/24	CAREPNTER, STEVEN	0001146/MU ORIGINAL		15.00			
08/23/24	DECALS	DECALS DAILY TOTAL	159.00				
08/26/24	HAWKS	BUILDING PERMIT 9095 - 40 OLD STABLE - P					50.00
08/26/24	SHELL	BUILDING PERMIT 9096 - 466 PARRISH - CAR					50.00

Date	Name	Description	DEC	DL	ML	GCL	Other
08/26/24	FREEBERG	BUILDING PERMIT 9097 - 1563 W BLMFLD - A					50.00
08/26/24	MACK	BUILDING PERMIT R8805 - 27 QMH - POLE BA					50.00
08/26/24	DECALS	DECALS DAILY TOTAL	72.00				
08/26/24	DUNLAP-WAITE	MARRIAGE LICENSE 24022					
08/26/24	VOORHEES	MEDICAL/DENTAL DENTAL			40.00		
08/27/24	LANIAK	BUILDING PERMIT 9098 - 83 SYCAMORE - GEN					76.00
08/27/24	LOEWENGUTH	BUILDING PERMIT 9099 - 844 BH - RF SOLAR					100.00
08/27/24	WILMOT	BUILDING PERMIT 9100 - 162 SMITH - INGR					100.00
08/27/24	DECALS	DECALS DAILY TOTAL	674.00				100.00
08/28/24	O'BRIEN, ED	0000892/MN RENEWAL 0008007					
08/28/24		AROUND MENDON & HF			6.00		
08/28/24	PRITCHARD	BURN PERMIT 1199 W BLOOMFIELD RD					20.00
08/28/24	DECALS	DECALS DAILY TOTAL	296.00				25.00
08/29/24	MANNIGAN, BELINDA	0001054/FS RENEWAL 0008008					
08/29/24	PETRAGLIA	BUILDING PERMIT 9093 - 34 CANFIELD - POL			6.00		
08/29/24	COOK	BUILDING PERMIT 9101 - 1657 W BLMFLD - G					100.00
08/29/24	DECALS	DECALS DAILY TOTAL	472.00				100.00
08/29/24	CONDIDORIO SITE PLAN	ENG REV ADV SITE PLN LOT #3 TAYLOR RD					700.00
08/29/24	FLETCHER	MEDICAL/DENTAL DENTAL					32.57
08/29/24	FALKNER	MENDON PONDS PARK					25.00
08/29/24	CONDIDORIO SITE PLAN	P B APP SITE PLAN LOT #3 TAYLOR RD					350.00
08/30/24	KUEBEL, ANN	0000975/FU RENEWAL 0008009					
08/30/24	MCCABE	BUILDING PERMIT 9102 - 3897 RSH MNDN - I			15.00		
08/30/24	LOPEZ	BUILDING PERMIT 9103 - 176 TAYLOR - DECK					100.00
08/30/24	DECALS	DECALS DAILY TOTAL	400.00				50.00
08/30/24	DELMONTE JR-MASSARE	MARRIAGE LICENSE 24023					
					40.00		
Total:		\$9,359.47	3,643.00	387.00	160.00	0.00	5,169.47
Deposit Amount:		\$7,941.47					
Cash:		\$2,832.00					
Checks:		\$5,109.47					
Credit Card Amount:		\$1,418.00					



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 000985-195798

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: **08/01/2024** to **08/31/2024**

Invoice Summary

Sales Summary	Items Sold	Sales Total	Print Fee	Vendor Commission	Sweep Amount
	742	\$3,643.00	\$0.00	\$201.71	\$3,441.29

Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Print Fee	Vendor Commission	Sweep Amount
	0	\$0.00	\$0.00	\$0.00	\$0.00

Manual Adjustment Summary	Adjustment Note	Adjustment Type	Adjustment Amount

Invoice Totals	Sweep
	\$3,441.29

\$3,441.29 Will be swept from your bank account on **9/14/2024**

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u> AUGUST </u> <u> 2024 </u>	Do not write in this area	DEP. NO. _____
City or Town of <u> MENDON </u>		\$ _____
County of <u> MONROE </u>		CHECK # _____

Licenses numbered from 020 to 023 inclusive. # of Military Exemptions: _____
 *If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: _____
 *If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u> 90.00 </u>	Name of City or Town Clerk (Please type or print)	
	<u> Michelle Booth </u>	
	Signature of City or Town Clerk	Date
	<u> Michelle Booth </u>	<u> 09/03/2024 </u>
Mailing Address		
<u> 16 WEST MAIN STREET </u>		
<u> HONEOYE FALLS NY </u>		Zip <u> 14472 </u>
E-mail Address _____		Phone <u> (585) 624-6060 </u>

INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

09/03/2024

10:37:53

TOWN OF MENDON

Detail of Marriage License Transactions

For the period 08/01/2024 through 08/31/2024

	Id	Date	Groom(Spouse A) & Bride(Spouse B)	Statutory Fee	Local Fee	Total
1.	24020	08/02/2024	CARLSON, CHRISTOPHER PAUL to SANBORN, LAURA ANN	22.50	17.50	40.00
2.	24021	08/20/2024	HAND, NATHAN RYAN to MISTRETTA, HALEY RYAN	22.50	17.50	40.00
3.	24022	08/26/2024	DUNLAP, JEFFREY JAMES to WAITE, ALISON CASWELL	22.50	17.50	40.00
4.	24023	08/30/2024	DELMONTE JR, ANGELO JOSEPH to MASSARE, TONIA ANNE	22.50	17.50	40.00
TOTAL SALES:				90.00	70.00	160.00

Month Reported: AUGUST, 2024

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: SEPTEMBER 3, 2024

Dog License Monthly Report

Original ID Dog Licenses sold	10
Original Purebred License sold	0
Dog License Renewals sold	47
Purebred License Renewals sold	0
Total sold	57

LICENSE TYPES AND FEES COLLECTED

	Quantity	Local Fees	Surcharge Fees
Spayed and Neutered Dogs	49	\$5.00 ea <u>245.00</u>	\$1.00 ea <u>49.00</u>
Unspayed and Unneutered Dogs	6	\$12.00 ea <u>72.00</u>	\$3.00 ea <u>18.00</u>
Exempt - Seeing Eye, War, Police	2	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	0	\$25.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	0	\$50.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	0	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	0	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Total licenses sold	57	317.00	67.00

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	1	3.00
Purebred Tags	0	0.00
Total tags sold	1	3.00

DISBURSEMENTS

Paid to Supervisor \$320.00

Paid to NYS Animal Population Control Program \$67.00

09/03/2024
10:40:09

TOWN OF MENDON
Detail of Dog License Transactions
For the period 08/01/2024 through 08/31/2024

Id	Date	License Type	Owner	Local Fee	APCP Surcharge
Original I.D. Dog Licenses Issued:					
1	0001136	08/05/2024	EX JOSPEH JOHNSON	F	
2	0001137	08/05/2024	EX JOSPEH JOHNSON	F	
3	0001138	08/12/2024	FS LANCTOT, LAWRENCE	5.00	1.00
4	0001139	08/13/2024	MN HIDER, SANDY	5.00	1.00
5	0001140	08/13/2024	FS MERRITT, NANCY	5.00	1.00
6	0001141	08/13/2024	MN HUTCHINSON, LINDA	5.00	1.00
7	0001142	08/13/2024	MN HUTCHINSON, LINDA	5.00	1.00
8	0001143	08/14/2024	FS DUCKLES, JOYCE	5.00	1.00
9	0001145	08/22/2024	MN LURVEY, MICHELLE	5.00	1.00
10	0001146	08/23/2024	MU CAREPNTER, STEVEN	12.00	3.00
				47.00	10.00
Renewal Licenses and New Owners Issued:					
1	0000420 0007963	08/01/2024	MN HUIATT, KELLY	5.00	1.00
2	0000415 0007964	08/01/2024	MN KENDIG/MERCIER	5.00	1.00
3	0000655 0007965	08/01/2024	FS BASCIANI, JASON	5.00	1.00
4	0001043 0007966	08/01/2024	MU BASCIANI, JASON	12.00	3.00
5	0000885 0007967	08/05/2024	FS SILSBY, HEIDI	5.00	1.00
6	0000886 0007968	08/05/2024	FS SILSBY, HEIDI	5.00	1.00
7	0000439 0007969	08/05/2024	MN DAKINS, SALLIE S	5.00	1.00
8	0000637 0007970	08/05/2024	MN TOMPSETT, KEVIN W	5.00	1.00
9	0001037 0007971	08/05/2024	MN ALLEN, VICKI	5.00	1.00
10	0001035 0007972	08/05/2024	FS ALLEN, VICKI	5.00	1.00
11	0001036 0007973	08/05/2024	MN ALLEN, VICKI	5.00	1.00
12	0000070 0007974	08/05/2024	MN KENDALL, GWEN A	5.00	1.00
13	0000554 0007975	08/05/2024	MN GELB, NORA	5.00	1.00
14	0000043 0007976	08/05/2024	FS SHUTRICK, PATRICIA &	5.00	1.00
15	0000542 0007977	08/05/2024	FS DEELEY, STEVE & CHER	5.00	1.00
16	0000543 0007978	08/05/2024	MN DEELEY, STEVE & CHER	5.00	1.00
17	0000546 0007979	08/06/2024	FS ALLERTON, MARY ANNE	5.00	1.00
18	0000616 0007980	08/06/2024	MN CREGO, DOUGLAS & ANN	5.00	1.00
19	0001027 0007981	08/06/2024	MN CREGO, DOUGLAS & ANN	5.00	1.00
20	0000002 0007982	08/07/2024	MN LANE, SANDY&PATRICK	5.00	1.00
21	0000970 0007983	08/07/2024	FS YELENCICS, TRACY	5.00	1.00
22	0000006 0007984	08/07/2024	FS COTTLE, NICKI	5.00	1.00
23	0000550 0007985	08/07/2024	FS CONLON, TIMOTHY T	5.00	1.00
24	0001050 0007986	08/08/2024	FS WINTERBERGER, AMY	5.00	1.00
25	0000813 0007987	08/12/2024	MN TAYLOR, ALISA & LARR	5.00	1.00
26	0000435 0007988	08/12/2024	MU DAVIS, SCOTT	12.00	3.00
27	0000553 0007989	08/12/2024	FS HOOPER, MURRY E	5.00	1.00
28	0001048 0007990	08/13/2024	MN KUMM CHRISTINE	5.00	1.00
29	0001049 0007991	08/13/2024	MN KUMM CHRISTINE	5.00	1.00
30	0000067 0007992	08/13/2024	FS SCHOENMAKER, JON	5.00	1.00
31	0000624 0007993	08/13/2024	MN STORKE, MOLLY	5.00	1.00
32	0001053 0007994	08/14/2024	MU TORREY, FRIEDERIKE	12.00	3.00
33	0000051 0007995	08/14/2024	MN HULTMAN, SUZANNE	5.00	1.00

	Id		Date	License Type	Owner	Local Fee	APCP Surcharge
34	0000073	0007996	08/15/2024	FS	DERUYSCHER, TIMOTHY	5.00	1.00
35	0001045	0007997	08/15/2024	MN	PEREZ, LAURIE	5.00	1.00
36	0000642	0007998	08/19/2024	FS	GRECO, NANCY	5.00	1.00
37	0000540	0007999	08/19/2024	MN	COOK, LAURA	5.00	1.00
38	0000036	0008000	08/19/2024	FS	WATSON, EMILY	5.00	1.00
39	0001047	0008001	08/19/2024	MN	HELLER, RYAN	5.00	1.00
40	0000551	0008002	08/19/2024	MN	TROST, PATRICIA	5.00	1.00
41	0000974	0008003	08/20/2024	FS	WOLCOTT, JORDYN	5.00	1.00
42	0000720	0008004	08/20/2024	MN	MCRAE, KELLIE	5.00	1.00
43	0000719	0008005	08/20/2024	FS	MCRAE, KELLIE	5.00	1.00
44	0000973	0008006	08/21/2024	MU	ZUBER, KRISTIN & TOM	12.00	3.00
45	0000892	0008007	08/28/2024	MN	O'BRIEN, ED	5.00	1.00
46	0001054	0008008	08/29/2024	FS	MANNIGAN, BELINDA	5.00	1.00
47	0000975	0008009	08/30/2024	FU	KUEBEL, ANN	12.00	3.00
						270.00	57.00

Tag Orders Processed:

1	0001144		08/19/2024	MN	FOSS, DOUGLAS A	3.00	
						3.00	0.00

Status Changes:

1	0000085		08/01/2024	FS	DONAHOE'S, THE	Dead	
2	0000049		08/07/2024	FS	LANCTOT, LAWRENCE	Dead	
3	0000416		08/07/2024	MN	MAKEPEACE, ANTHONY/E	Dead	
4	0000976		08/13/2024	FS	KUMM CHRISTINE	Dead	
5	0000028		08/13/2024	FS	MERRITT, NANCY	Dead	
6	0000640		08/14/2024	MN	DOLAN, AMANDA	Dead	

TOTAL SALES						320.00	67.00
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09/03/2024
11:39:23

TOWN OF MENDON

A1090 - A690 Transaction Report

For the period 08/01/2024 through 08/31/2024

Type	Date	Comment	Name	Quantity	Fee
A1255					
1.MT	08/08/2024	98037	GARRETT	1	10.00
				1	10.00
A690					
2.JSTC	08/09/2024	JULY 2024	MAXON, STEPHEN HON	1	1,410.50
3.JSTC	08/09/2024	JULY 2024	BRIGGS, CARA HON	1	133.00
				2	1,543.50
Total for A Fund:				3	1,553.50
Total Sales				3	1,553.50

09/03/2024
11:40:28

TOWN OF MENDON

B1900 - B688 Transaction Report
For the period 08/01/2024 through 08/31/2024

Type	Date	Comment	Name	Quantity	Fee
B2115					
1.PASP	08/29/2024	LOT #3 TAYLOR RD	CONDIDORIO SITE PLAN	1	350.00
				1	350.00
B2555					
2.BLDG	08/01/2024	9085 - 360 BOUGHTON HL - GNRTR	BAZINET	1	100.00
3.BLDG	08/02/2024	9086 - 45 VICTOR MNDN -FENCE	PHILLIPS/SHERWOOD	1	40.00
4.BLDG	08/05/2024	DOLCE 3 TROUT CREEK GENERATOR	INTEGRATED POWER	1	100.00
5.BLDG	08/06/2024	55 LANGPAP, DECK	KEYSTONE CUSTOM DECKS LLC	1	50.00
6.BLDG	08/06/2024	55 LANGPAP, DECK	KEYSTONE CUSTOM DECKS LLC	1	
7.BLDG	08/12/2024	9089 - 4 PARKS XING - ACC GARG	FIELDS	1	50.00
8.BLDG	08/13/2024	9090 - 3 SHONE - HOT TUB	DENGLER	1	
9.BLDG	08/14/2024	5 PARKVIEW ASSESSORY STRUCT.	COSGROVE	1	50.00
10.BLDG	08/15/2024	R7235 - 9 LANGPAP - ATT GARAG	ZAGAR	1	60.00
11.BLDG	08/15/2024	9092 - 9 LANGPAP - ADDTN/RENO	ZAGAR	1	150.00
12.BLDG	08/15/2024	R8950 - 482 QMH - ADDITION	TIBERIO	1	100.00
13.BLDG	08/22/2024	54 HAWKS VIEW DECK	FLOESER, CHARLIE	1	50.00
14.BLDG	08/26/2024	9095 - 40 OLD STABLE - PL BARN	HAWKS	1	50.00
15.BLDG	08/26/2024	R8805 - 27 QMH - POLE BARN	MACK	1	50.00
16.BLDG	08/26/2024	9096 - 466 PARRISH - CARPORT	SCHELL	1	50.00
17.BLDG	08/26/2024	9097 - 1563 W BLMFLD - ABVGRPL	FREEBERG	1	50.00
18.BLDG	08/27/2024	9098 - 83 SYCAMORE - GENERATOR	LANIAK	1	100.00
19.BLDG	08/27/2024	9099 - 844 BH - RF SOLAR SHNGL	LOEWENGUTH	1	100.00
20.BLDG	08/27/2024	9100 - 162 SMITH - INGR POOL	WILMOT	1	100.00
21.BLDG	08/29/2024	9101 - 1657 W BLMFLD - GENRTR	COOK	1	100.00
22.BLDG	08/29/2024	9093 - 34 CANFIELD - POLE BARN	PETRAGLIA	1	100.00
23.BLDG	08/30/2024	9102 - 3897 RSH MNDN - INTRENO	MCCABE	1	100.00
24.BLDG	08/30/2024	9103 - 176 TAYLOR - DECK	LOPEZ	1	50.00
				23	1,600.00
B2590					
25.BURN	08/28/2024	1199 W BLOOMFIELD RD	PRITCHARD	1	25.00
				1	25.00
B2771					
26.MDHF	08/28/2024			1	20.00
				1	20.00
27.MPPK	08/08/2024			1	25.00
28.MPPK	08/29/2024		FALKNER	1	25.00
				2	50.00
29.RALS	08/02/2024			1	20.00
				1	20.00
B688					
30.EASP	08/29/2024	LOT #3 TAYLOR RD	CONDIDORIO SITE PLAN	1	700.00
				1	700.00
Total for B Fund:				30	2,765.00

Total Sales

30

2,765.00

09/03/2024
11:43:54

TOWN OF MENDON

DA2306 - T670.1 Transaction Report For the period 08/01/2024 through 08/31/2024

Type	Date	Comment	Name	Quantity	Fee
DA2306					
1.FUEL	08/19/2024		MFD JULY 2024	1	362.40
				1	362.40
			Total for DA Fund:	1	362.40
T20					
2.MEDI	08/05/2024	DENTAL PREMIUMS - AUGUST	VOORHEES	1	76.00
3.MEDI	08/05/2024	3RD Q DENTAL	BROADWELL	1	228.00
4.MEDI	08/06/2024	DENTAL	SHERMAN	1	76.00
5.MEDI	08/26/2024	DENTAL	VOORHEES	1	76.00
6.MEDI	08/29/2024	DENTAL	FLETCHER	1	32.57
				5	488.57
			Total for T Fund:	5	488.57
			Total Sales	6	850.97

08/12/2024

TOWN OF MENDON

REGULAR MEETING

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, August 12, 2024, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Thomas Dubois } *Town Board*
Kimberly Roberts } *Members*
Brent Rosiek }

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Tom Fromberger, *Town Engineer*, Andrew Caschetta, *Highway Superintendent*, Danny Bassett, Heather Lander, and 3 others.

Supervisor Moffitt called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 24-194)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the agenda as submitted.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC COMMENT

- Heather Lander, 14 Mendonshire Dr., spoke about traffic calming measures and pedestrian safety that she would like to see in her neighborhood.
- Andrew Caschetta, 72 Rush Mendon Townline Rd, voiced concerns about the Highway buildings and grounds, ADP/HR Policy contact information and budget workshops.

COMMUNICATIONS

TOWN CLERK, Michelle Booth, provided the following updates:

- **Tax Collection**
 - Preparing for 2024 School Taxes.

TOWN BOARD

Brent Rosiek communicated the following:

Zoning Board of Appeals/Planning Board (ZBA/PB)

Past Meetings:

- Updated on the previous meeting: SUP for a Major Home Occupation that expired due to inaction, approved with conditions.
- Future Meetings: None Scheduled

MCBA (Mendon Community Business Association)

- Attended July Meeting.
 - Map is in final draft form. Planned unveiling at the September 8th Mendon Festival.
 - Requested ideas from sub-committees for ideas where the town can help. The Town can not sponsor MCBA. Any help must benefit the whole Town. He suggested helping with the horse-drawn carriage.
- Next Meeting: August 20th
- Mendon Festival: Sunday, September 8th: Noon to 6:00pm
- Holidays in the Hamlet: December 4th: 5pm-8pm

Sidewalks

- County Application for Mile Square Section completed.
- Assembly Drive Sidewalks

08/12/2024

TOWN OF MENDON

REGULAR MEETING

- Discussed with the manager of the Association and will do a future walk-through, coordinating with the Highway Superintendent, to ensure there are no issues with the snow removal.

Zoning Code Workgroup

- Meeting on August 13 to work on updates.

Driesbach Fields

- No updates as of today.

Meetings with Supervisor, Highway Superintendent, and Deputy Highway Superintendent

- July 30th Meeting
 - Focused on Budget for 2025
 - Reviewed issues at Salt Barn
 - Next meeting: August 27 at 1:00 pm at the Town Hall.

Met with MRB, CEO, and Town of Pittsford

- Stormwater concerns at Mendon Green Subdivision earlier in July.

Mr. Rosiek will be out of Town from October 16 to October 24 and asked if any board members would be available to cover the Planning Board meeting.

Kim Roberts provided the following updates:

- Zoning Board of Appeals Meeting:
 - Tom D. covered the last meeting, with no upcoming meetings scheduled.
- NYSAOT Training – Board Service Introduction and Legalities:
 - The training focused on qualifications for Board members and Open Meetings Law.
 - Key takeaways:
 - Avoid using text chains or emails for discussion, as personal phones can be FOILED as municipal records.
 - Town social media pages should have public commenting disabled.
- NYS Dept of State Local Government Training – Skills That Make Great Board Members
 - Key takeaways:
 - Board decisions have a lasting impact on the community.
 - Effective board members understand the board’s authority and applicable laws.
 - The Comprehensive Plan is a critical document reflecting the municipality’s goals and should guide decision-making. It should be reviewed and updated every 5-10 years.
 - Important skills for board members include pertinent questions, being clear and direct, maintaining ethical standards, and avoiding conflicts of interest or recusing oneself when necessary.

Cynthia Carroll provided the following:

Mendon Library

- Mayor Milne was in attendance to answer questions regarding the old Critics property
- Lyla Grills attended the MCLS Directors Council on July 10 and the NYLA Awards Committee on July 17.
- The Summer Reading program has, again, been successful, and Kelly P. will give a full report at the August 26 meeting.
- The Teen Corner grand opening was well attended, she and John M. attended.
- Quartersawn oak table, children’s octagonal table, and 10 chairs were repaired and refinished with funds from the Friends.
- Library staff will participate in the Festival at the Falls by having a “Famous” Red Bag giveaway. A bike rodeo is scheduled for the same day.
- Kevin power-washed the building and the windows were professionally cleaned.
- Lyla met with Belle Beachner from ACES Energy. A large historic home is being moved to Mendon (Plains Rd) and will be updated with modern, sustainability-focused systems. A film will

be made about the project. Lyla agreed that the MPL could be a partner with the educational side of things, and that this could be mentioned in a grant application through NYSERDA.

- Street lights are out in the Hamlet
- Residents appreciated the brush collection, by the Highway Department, after the recent storm.

Thomas Dubois Provided the following communications:

- Attended the July 25th ZBA meeting for an area variance that was approved.
- He would like Andy Caschetta to sit at the table for the meetings.

Town Supervisor, John Moffitt, provided the following:

- Gained approval, with the help of Mr. Milne, to remove the vegetation in the roundabout and clean it up.
- There is part of an old water tower underground at the Mendon Cemetery that stands in the way of using that area for more burial plots. It would need to be removed to use that portion. The Town of Mendon does not own this property anymore.
- Stormwater on Rte. 64 is an ongoing issue
- Kevin Junge and Bob Booth replaced the concrete in front of the Main St door. This was part of the preparation to replace the door.
- Attended the MFD appreciation dinner, the Legion Picnic, and the Senior Citizens picnic
- Requested to move the September 23 meeting to September 30
- Mr. Moffitt reported the resignation of Ms. Allen and Mr. Boyce.
- The accountant has suggested combining some of the financial accounts, we don't need as many as we have.
- There is a help wanted ad posted to fill some openings at Town Hall.

SUPERVISOR'S MONTHLY REPORT

(Resolution 24-195)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to acknowledge receipt of the Supervisor's Monthly report for June 2024.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

TOWN CLERK'S MONTHLY REPORT

(Resolution 24-196)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for July 2024, showing receipts and disbursements of \$8,813.96.

MINUTES

(Resolution 24-197)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to approve the meeting minutes held on July 15, 2024, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

BUDGET ADJUSTMENTS

General Abstract

(Resolution 24-198)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following budget adjustment:

FROM: A5010.410	Hwy Office Supplies	\$200.00
TO: A5010.460	Hwy Travel/Conferences	\$200.00
FROM: A1310.100	Finance - Personnel	\$4,000.00
TO: A1420.100	Attorney – Personnel	\$4,000.00

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TOWN OF MENDON

REGULAR MEETING

FROM: B1990.400	Contingent	\$1,000.00
TO: B3310.200	Public Safety – Equipment	\$1,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

VOUCHERS

General Abstract A

(Resolution 24-199)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 24-456 to 24-466, on General Abstract 24-08A, for \$28,771.66.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

General Abstract B

(Resolution 24-200)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 24-467 to 24-501, on General Abstract 24-08B, for \$44,104.79. Mrs. Roberts recused herself from the HF-L Summer Rec voucher only; she is the Director of Programs at the school.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

Highway Abstract

(Resolution 24-201)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 24-121 to 24-147, on General Abstract 24-08, in the amount of \$30,658.88.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

Library Abstract A

Library vouchers numbered 24-110 to 24-117, on Library Abstract 24-08A, in the amount of \$1,204.77, were presented to the Town Board for payment.

Library Abstract B

Library vouchers numbered 24-118 to 24-130, on Library Abstract 24-08B, in the amount of \$8,008.17, were presented to the Town Board for payment.

ATTORNEY TO THE TOWN - APPOINTMENT

(Resolution 24-202)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to appoint Brian Marianetti to the position of Attorney to the Town, term to expire December 31, 2024. Compensation will be \$55,000.00 annually, prorated for the remainder of 2024, paid from account A1620.100.

Adopted: Mrs. Carroll, Nay; Mr. Dubois, Nay; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

LITIGATION FIRM – CONTRACT

(Resolution 24-203)

A motion was made by Mr. Rosiek, seconded by Mrs. Roberts, to enter into a contract with Rizzo Reed & O'Brian, PLLC, 1162 Pittsford Victor Rd, Pittsford, NY 14534 to perform litigation services according to their proposal dated August 9, 2024, for the Town of Mendon at a rate of \$195.00 per hour, to be paid from account B1910.100.

Adopted: Mrs. Carroll, Nay; Mr. Dubois, Nay; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC HEARING - TOWN CODE CHAPTER 230 AMENDMENTS - PROPOSED LOCAL LAW

(Resolution 24-204)

Supervisor Moffitt called the meeting to order at 7:40pm.

The public hearing was held to consider amendments to Town Code Chapter 230, Taxation, in relation to Article I, Senior Citizens Tax Exemption, and Article VI, Exemptions for Persons with Disabilities and Limited Incomes.

There were no public comments.

(Resolution 24-205)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to close the public hearing at 7:41pm. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

LOCAL LAW 3-2024 - AMENDMENTS TO TOWN CODE CHAPTER 230 — ADOPTION

(Resolution 24-206)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the following:

**LOCAL LAW NO. 3 OF 2024:
THE ADOPTION OF LOCAL LAW
NO. 3 OF 2024: AMENDING TOWN CODE CHAPTER 230,
TAXATION, ARTICLE I,
SENIOR CITIZENS TAX EXEMPTION AND
ARTICLE VI, EXEMPTIONS FOR PERSONS
WITH DISABILITIES AND LIMITED INCOMES.**

**ARTICLE I
Senior Citizens Tax Exemption**

§ 230-1. Definitions.

Income is defined as the federal adjusted gross income (FAGI) as reported on the applicant's federal form 1040 tax return(s) and subject to the following revisions:

- Social Security benefits not included in the applicant's FAGI are considered income, except where a locality has opted to exclude them from income.
- Distributions from an individual retirement account (IRA) or individual retirement annuity included in the applicant's FAGI are not considered income.
- Medical and prescription drug expenses of an owner that were actually paid for and not reimbursed or paid by insurance may be deducted from income where a locality has opted to allow them to be deducted.
- Any tax-exempt interest or dividends that were not included in the applicant's FAGI is considered income.
- The net amount of loss claimed on federal Schedule C, D, E, F, or any other separate category of loss cannot exceed \$3,000, and the total amount of all losses claimed cannot exceed \$15,000.
- If an owner is an inpatient in a residential health care facility (defined by Public Health Law §2801), the amount paid for care at the facility by that owner (or by that owner's spouse or co-owner) may be deducted from income.

§ 230-2. Income of Owner or Owners

The income of the owner or the combined income of the owners of the property for the second-latest calendar year immediately preceding the date of the application for the partial tax exemption shall be determinative of eligibility. Where title is vested in a married person, the combined income of such person and such person's spouse shall be determinative of eligibility, except where one spouse or ex-spouse is absent from the property due to divorce, legal separation, or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered. The term "income" as used herein shall

mean the “federal adjusted gross income” for federal income tax purposes as reported on the applicant’s federal income tax return for the applicable income tax year, subject to any subsequent amendments or revisions, plus any social security benefits not included in such federal adjusted gross income and any tax-exempt interest or dividends that were excluded from the applicant’s federal adjusted gross income. Income shall not mean distributions received from an individual retirement account or individual retirement annuity that were included in the applicant’s federal adjusted gross income, and any losses that were applied to reduce the applicant’s federal adjusted gross income shall be subject to the following limitations: 1) the net amount of loss reported on federal Schedule C, D, E, or F shall not exceed \$3,000 per schedule; 2) the net amount of any other separate category of loss shall not exceed \$3,000; and 3) the aggregate amount of all losses shall not exceed \$15,000. The applicant’s income shall not be offset by any medical and prescription drug expenses.

§ 230-2. Exemption granted.

Pursuant to the authority granted by § 467 of the Real Property Tax Law, real property in the Town of Mendon, County of Monroe, owned by one or more persons, each of whom is 65 years of age or over, shall be exempt from taxation by the Town of Mendon to the extent of 50% of the assessment valuation thereof.

§ 230-2. Amount of exemption.

No exemption shall be granted:

A. If the income of the owner or the combined income of the owners of the property, for the second-latest tax year preceding the date of making the application for exemption, exceeds the sum of \$29,000, except that if the aforesaid income is more than \$29,000, then such real property shall be exempt to the extent provided in the following schedule:

(1) Exemption schedule.

Annual Income	Percentage of Assessed Valuation Exempt From Taxation
Less than \$29,000	50%
Equals \$29,000 but less than \$30,000	45%
\$30,000 or more but less than \$31,000	40%
\$31,000 or more but less than \$32,000	35%
\$32,000 or more but less than \$32,900	30%
\$32,900 or more but less than \$33,800	25%
\$33,800 or more but less than \$34,700	20%
\$34,700 or more but less than \$35,600	15%
\$35,600 or more but less than \$36,500	10%
\$36,500 or more but less than \$37,400	5%

(2) Income shall not be offset by medical or prescription drug expenses.

(3) Such income shall not include the proceeds of a reverse mortgage, as authorized by § 6-h of the Banking Law, and §§ 280 and 280-a of the Real Property Law; provided, however, that monies used to repay a reverse mortgage may not be deducted from income, and provided additionally that any interest or dividends realized from the investment of reverse mortgage proceeds shall be considered income.

(4) The provisions of this subsection notwithstanding, such income shall not include veterans’ disability compensation, as defined in Title 38 of the United States Code.

- (5) Unless the title of the property shall have been vested in the owner or all of the owners of the property for at least 60 consecutive months prior to the date of making the application for exemption.
- (6) Unless the property is used exclusively for residential purposes.
- (7) Unless the real property is the legal residence of and is occupied in whole or in part by the owner or by all the owners of the property.

§ 230-3. Application for exemption.

Application for such exemption must be made by the owner, or all of the owners of the property, on forms to be furnished by the Town Assessor's office and shall furnish the information and be executed in the manner required or prescribed in such forms and shall be filed in such Assessor's office at least 90 days before the date for filing the final assessment roll.

§ 230-4. Fraudulent applications.

Any conviction of having made any willful false statement in the application for such exemption shall be punishable by fine of not more than \$100 and shall disqualify the applicant or applicants from further exemption for a period of five years.

§ 230-5. Applicability.

Such exemption shall be applicable for the assessment roll occurring after January 1, 1993, and subsequent rolls, provided that any eligible person may apply for the exemption after the effective date of this article.

§ 230-6. Deadline extension for renewal applications.

In the event that the owner or all of the owners of real property which has received an exemption pursuant to § 467 of the Real Property Tax Law on the next preceding assessment roll failed to file an application for an exemption as required pursuant to said § 467 of the Real Property Tax Law on or before the taxable status date, such owner or owners may file the application, executed as if such application had been filed on or before the taxable status date, with the Assessor of the Town of Mendon on or before the date of the hearing of complaints. Upon said owner or owners filing an application for renewal of tax exemption on or before the date for the hearing of complaints as aforesaid, the Assessor is authorized to accept that application.

§ 230-7. Eligibility for partial exemption.

A person who turns 65 anytime during the calendar year shall be eligible to file for such exemption on the Town tax by March 1 each year.

§ 230-8. Extensions for first-time applicants with medical reasons.

The time allowed for filing by first-time applicants for partial exemption for real property tax shall be extended beyond the regular taxable status date, currently March 1, to the annual date of Grievance Day, currently the fourth Tuesday in May, provided that such applicant has an allowable and verified medical hardship which prevented the applicant from filing by the taxable status date. This amendment shall be effective on the assessment rolls after January 1, 1993.

ARTICLE VI
Exemption for Persons with Disabilities and Limited Incomes

§ 230-18. Authority and intent.

The purpose of this article is to provide a partial exemption from taxation imposed by the Town of Mendon upon real property situated within the Town of Mendon owned by persons with disabilities whose income is limited by such disabilities, and used as the legal residence of such persons, pursuant to the authority vested in the Town by § 459-c of the Real Property Tax Law of the State of New York as amended or changed.

§ 230-19. Incorporation of the statute.

Provisions of § 459-c of the Real Property Tax Law, as amended or changed, through the effective date of this article, together with any further acts of legislation amendatory thereof or supplemental thereto, shall apply to and govern the determination of the exemption of taxation permitted by this article to the extent specified in this article as if such § 459-c had been more particularly set forth herein and as the same may be determined from time to time by Town Board resolution.

§ 230-20. Amount of exemption.

No exemption shall be granted if the income of the owner or the combined income of the owners of the property for the second-latest tax year preceding the date of making application for exemption exceeds the sum of \$29,000, except that if the aforesaid income is more than \$29,000, then such real property shall be exempt to the extent provided in the following schedule:

(1) Exemption Schedule

Annual Income	Percentage of Assessed Valuation Exempt From Taxation
Less than \$29,000	50%
Equals \$29,000 but less than \$30,000	45%
\$30,000 or more but less than \$31,000	40%
\$31,000 or more but less than \$32,000	35%
\$32,000 or more but less than \$32,900	30%
\$32,900 or more but less than \$33,800	25%
\$33,800 or more but less than \$34,700	20%
\$34,700 or more but less than \$35,600	15%
\$35,600 or more but less than \$36,500	10%
\$36,500 or more but less than \$37,400	5%

(2) Income shall not be offset by medical or prescription drug expenses.

(3) Such income shall not include the proceeds of a reverse mortgage, as authorized by

§ 6-h of the Banking Law, and §§ 280 and 280-a of the Real Property Law; provided, however, that monies used to repay a reverse mortgage may not be deducted from income, and provided additionally that any interest or dividends realized from the investment of reverse mortgage proceeds shall be considered income.

- (4) The provisions of this subsection notwithstanding, such income shall not include veterans' disability compensation, as defined in Title 38 of the United States Code.
- (5) Unless the title of the property shall have been vested in the owner or all of the owners of the property for at least 60 consecutive months prior to the date of making the application for exemption.
- (6) Unless the property is used exclusively for residential purposes.
- (7) Unless the real property is the legal residence of and is occupied in whole or in part by the owner or by all the owners of the property.

§ 230-3. Application for exemption.

Application for such exemption must be made by the owner, or all of the owners of the property, on forms to be furnished by the Town Assessor's office and shall furnish the information and be executed in the manner required or prescribed in such forms and shall be filed in such Assessor's office at least 90 days before the date for filing the final assessment roll.

§ 230-4. Fraudulent applications.

Any conviction of having made any willful false statement in the application for such exemption shall be punishable by fine of not more than \$100 and shall disqualify the applicant or applicants from further exemption for a period of five years.

§ 230-5. Applicability.

Such exemption shall be applicable for the assessment roll occurring after January 1, 1993, and subsequent rolls, provided that any eligible person may apply for the exemption after the effective date of this article.

§ 230-6. Deadline extended for renewal applications.

In the event that the owner or all of the owners of real property which has received an exemption pursuant to § 467 of the Real Property Tax Law on the next preceding assessment roll failed to file an application for an exemption as required pursuant to said § 467 of the Real Property Tax Law on or before the taxable status date, such owner or owners may file the application, executed as if such application had been filed on or before the taxable status date, with the Assessor of the Town of Mendon on or before the date of the hearing of complaints. Upon said owner or owners filing an application for renewal of tax exemption on or before the date for the hearing of complaints as aforesaid, the Assessor is authorized to accept that application.

§ 230-7. Eligibility for partial exemption.

A person who turns 65 anytime during the calendar year shall be eligible to file for such exemption on the Town tax by March 1 each year.

§ 230-8. Extensions for first-time applicants with medical reasons.

The time allowed for filing by first-time applicants for partial exemption for real property tax shall be extended beyond the regular taxable status date, currently March 1, to the annual date of Grievance Day, currently the fourth Tuesday in May, provided that such applicant has an allowable and verified medical hardship which prevented the applicant from filing by the taxable status date. This amendment shall be effective on the assessment rolls after January 1, 1993.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PARK TOPOGRAPHY MAP – APPROVE PAYMENT

(Resolution 24-207)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve payment to Jason Armbruster for CAD and pdf plans of survey topography of the Town of Mendon parklands as agreed upon, in the amount of \$2500.00, to be paid from account A7120.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

HAMLET RETAINING WALL PROJECT – BID ACCEPTANCE

(Resolution 24-208)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to accept the proposal submitted by Carini Excavating, Inc., 584 Whitney Rd., Fairport, NY 14450, for work on an existing retaining wall and sidewalk (including galvanization of new railing), at a cost not to exceed \$67,875.00 (plus any permit fees required), to be paid from account B8021.400. The supervisor is authorized to execute any related contracts.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

CLOUD RENEWAL – TRAFFIC LOGIX

(Resolution 24-209)

A motion was made by Mrs. Roberts, seconded by Mr. Rosiek, to renew the Town's existing cloud storage with Traffic Logix for one year cost of \$500.00 per sign (\$1,000.00 total), annual fee to be paid from account B3310.200.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

TOWN HALL – MAIN ENTRY DOORS RESTORATION

(Resolution 24-210)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to accept the proposal received by the Buildings and Grounds supervisor to restore the main entry doors to the Town hall for a cost not to exceed \$3250.00, to be paid from account A1620.402.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

2024 NYSAOT SUPERINTENDENTS OF HIGHWAY CONFERENCE – ATTENDANCE APPROVAL

(Resolution 24-211)

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to approve the attendance of Highway Superintendent Andrew Caschetta at the 2024 NYS Association of Town Superintendents of Highway Conference, September 24-26, 2024 in Ellicottville, NY, all necessary and legal expenses to be paid by the Town, not to exceed \$450.00, to be paid from account A5010.470.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

2024 NYS ASSESSORS' ASSOCIATION FALL CONFERENCE – ATTENDANCE APPROVAL

(Resolution 24-212)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to approve the attendance of Assessor James LeGrett at the 2024 NYS Assessors Association Fall Conference, September 23-26, 2024, at the Woodcliff Hotel, Fairport, NY, all necessary and legal expenses to be paid by the Town, not to exceed \$596.00, to be paid from account A1355.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

HIGHWAY DEPARTMENT – SALE OF EQUIPMENT***(Resolution 24-213)***

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to sell a 2018 used Ford dump truck and associated equipment as detailed in a memo from the Highway Superintendent dated August 12, 2024, at an amount of \$28,000.00 determined by valuation of RTI Auctions. The Town Board declares the stated truck and Equipment as surplus and authorizes its disposition.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

HIGHWAY DEPARTMENT – EQUIPMENT PURCHASES***(Resolution 24-214)***

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to purchase the following equipment, quotes received, and reviewed according to Town Procurement Procedures: one (1) lift gate from Thru-Way Spring at a cost not to exceed \$4429.00, from account DA5130.400; and one (1) stump grinder from Bobcat of the Finger Lakes at a cost not to exceed \$10,088.64, from account DB5140.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

HIGHWAY DEPARTMENT – DECLARATION OF SURPLUS***(Resolution 24-215)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to declare the following items as surplus and authorize their disposition:

2 Motorola HT750 portable radios with chargers

Misc. old lights and truck parts

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

SPRAY PARK – ERECT STREET NUMBER SIGNAGE***(Resolution 24-216)***

A motion was made by Mrs. Carroll, seconded by Mrs. Roberts, to authorize the Building and Grounds supervisor to pursue the erection of signage, at the Spray Park, signifying the address for safety and clarification purposes.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

SEPTEMBER BOARD MEETING – DATE CHANGE***(Resolution 24-217)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to move the September meeting from September 23 to September 30, 2024, at 7:00 pm and held at the Town Hall, 16 W Main St, Honeoye Falls, NY 14472.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

MENDON FESTIVAL 2024 – MUSIC***(Resolution 24-218)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to authorize a payment of \$800.00 to “Where the Light Gets in Ministries”, from account B7550.46, to provide music at the Mendon Festival.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC COMMENT

There were no comments.

EXECUTIVE SESSION – PERSONNEL AND PENDING LITIGATION***(Resolution 24-219)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to enter into executive session for the purpose of discussing a personnel matter and pending litigation at 8:04 pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

The Board discussed pending litigation and reviewed a series of complaints that were submitted from

08/12/2024

TOWN OF MENDON

REGULAR MEETING

employees. The complainants are scared of retaliation. All information has been sent to the insurance company and to the ADP HR compliance department for further review and guidance.

(Resolution 24-220)

A motion was made by Mrs. Roberts, seconded by Mrs. Carroll, to exit executive session at 9:27 pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

COORDINATE WITH ATTORNEY – EMPLOYEE COMPLAINTS

(Resolution 24-221)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to give the Supervisor the authority to coordinate with the attorney handling these matters.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

ADJOURNMENT

(Resolution 24-222)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to adjourn the meeting at 9:28 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Roberts, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

2024-9

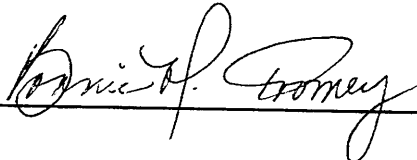
GENERAL ABSTRACT A
No. 24-502 to No. 24-517 **SUBTOTAL** **\$36,133.06**

GENERAL ABSTRACT B
No. 24-518 to No. 24-550 **SUBTOTAL** **\$24,959.91**

HIGHWAY ABSTRACT
No. 24-148 to No. 24-176 **SUBTOTAL** **\$64,144.73**

TOTAL **\$125,237.70**

LIBRARY ABSTRACT
No. 24-131 to No. 24-146 **TOTAL** **\$5,037.54**

Prepared by 

Abstract of General Vouchers 24-9B

518	Apex Software	A1355.410		\$ 235.00
519	Artisan Finishing Services	A1620.402		\$ 3,250.00
520	Bassette, Danny	A1610.41		\$ 188.00
521	Benefit Resource	A9060.8	\$ 50.00	
		B9060.8	\$ 15.00	
		DA9060.8	\$ 50.00	
		DB9060.8	\$ 52.50	
		L9060.8	\$ 7.50	\$ 175.00
522	Boylan Code - Attorneys at Law	A1310.401	\$ 112.50	
		B1910.1	\$ 67.50	\$ 180.00
523	Caschetta, Andrew	A5020.4		\$ 250.00
524	Charter Communications	A1620.414		\$ 99.99
525	Crystal Rock	A1670.401		\$ 27.45
526	Eastern Shore Insurance Agency	DA5130.4		\$ 130.00
527	FF Thompson Hospital	A5020.410		\$ 62.50
528	FNBO	A1010.401	\$ 31.98	
		A1670.401	\$ 214.33	
		B5182.4	\$ 227.73	
		A1620.411	\$ 491.89	
		A1310.401	\$ 216.00	
		A5010.460	\$ 150.00	
		A1610.41	\$ 786.70	\$ 2,118.63
529	FNBO	A5010.41		\$ 136.78
530	General Code	B8023.400		\$ 1,195.00
531	Grainger	A1620.4		\$ 39.12
532	Higher Information Group	A1670.403		\$ 29.03
533	Home Depot Credit Services	A1620.402	\$ 214.77	
		A1620.411	\$ 309.31	
		A1620.417	\$ 97.90	
		A5132.410	\$ 42.59	\$ 664.57
534	JGF Funding	A1670.403	\$ 106.75	
		A5010.44	\$ 106.75	
		B1900.400	\$ 163.96	\$ 377.46
535	Lakeside Tool	A1620.4		\$ 47.00
536	Laura L. Landers, LLC	A1310.401		\$ 1,400.00
537	MRB Group	B8020.41		\$ 935.00
538	Monroe County Water Authority	A7120.41		\$ 4,737.99
539	Morgan Rubbish Removal Inc.	A5132.4		\$ 134.16
540	RadioMax	A5132.413		\$ 440.00
541	Rizzo & Rizzo Law Office, PLLC	A1420.1	\$ 2,661.28	
		B1910.1	\$ 1,735.50	\$ 4,396.78
542	Rochester Fire Protection Co. LLC	A1620.410	\$ 125.00	
		A1620.423	\$ 200.00	\$ 325.00
543	Sentinel Publications	A1670.409		\$ 95.20
544	Staples	A5010.4		\$ 105.39
545	Sunoco, LLC	A1620.403	\$ 445.80	
		B3620.44	\$ 112.00	\$ 557.80
546	Verizon Business	A1620.418	\$ 18.29	
		B3620.45	\$ 32.44	
		A3510.440	\$ 18.29	
		A1220.410	\$ 38.20	\$ 107.22
547	Way, Scott	A5020.4		\$ 206.81
548	Whitney, Chad	A5020.4		\$ 250.00
549	Young, Don, Esq.	B8020.111	\$ 1,250.00	
		B1910.1	\$ 799.50	\$ 2,049.50
550	Zimmerman, Denise	A5010.46		\$ 13.53
	TOTAL			\$ 24,959.91

Abstract of Highway Vouchers 24-9

#	Company	Code	Subtotal	Total
148	Beam Mack Sales & Service	DA5130.4		\$83.94
149	Capital One Credit (Weiders)	DA5130.4		\$19.35
150	Cyncon Equipment	DA5130.4		\$39.54
151	D&W Diesel	DA5130.4		\$1,355.88
152	D.J.M. Equipment	DA5130.4		\$61.05
153	Deckman Oil	DA5130.4		\$442.40
154	FNBO	DA5130.4		\$86.15
155	Grainger	DA5130.4		\$267.16
156	Harding's Parts & Service	DA5130.4		\$444.44
157	Heidelberg Materials	DB5112.4	\$2,344.08	
		DB5115.4	\$2,133.69	\$4,477.77
158	Home Depot Credit Services	DA5130.4		\$348.28
159	Interstate Batteries	DA5130.4		\$399.88
160	Jackson Welding & Gas Products	DA5130.4		\$434.25
161	Kenworth Northeast Group	DA5130.4		\$93.96
162	Kimball Midwest	DA5130.4		\$211.75
163	Lakeside Tool	DA5130.4		\$45.28
164	Lewis General Tires	DA5130.4		\$3,014.38
165	NAPA Auto Parts	DA5130.4		\$62.19
166	NOCO Energy Corp.	DB5110.4		\$3,376.84
167	Northern Nurseries	DB5115.4		\$250.00
168	Oil Filter Service	DA5130.4		\$220.98
169	Power Drives	DA5130.4		\$80.18
170	Saxby Implement	DA5130.4		\$1,460.00
171	Sedam Wholesale	DA5130.4		\$2,704.28
172	Skanex Pipe Services	DB5112.4		\$42,018.00
173	SmarTruck HD	DA5130.4		\$144.62
174	STAR Safety Technologies	DA5130.4		\$406.66
175	Sunoco LP	DB5110.4		\$1,396.58
176	UniFirst Corporation	DA9056.8		\$198.94
Total				\$64,144.73

ABSTRACT OF LIBRARY VOUCHERS 2024-09a (BOT Mtg.)

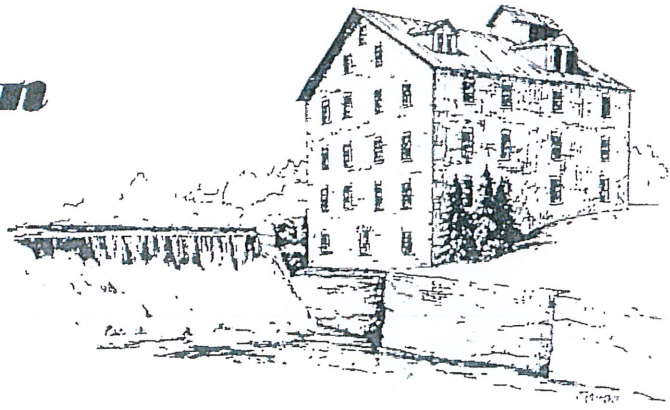
Number	Vendor	Acct.	Acct. Amt.	Total Amt.
131	Baker & Taylor	7410.400		\$ 1,259.46
132	Bauld, Elizabeth	7410.409		\$ 175.00
133	Brodart Co.	7410.401	\$ 935.73	\$ 1,032.40
		7410.408	\$ 96.67	
134	BXI Consultants	7410.440		\$ 76.68
135	Casella Waste Services	7410.450		\$ 132.12
136	DeLage Landen Financial Services	7410.440		\$ 129.59
137	Dulal, Aroma	7410.413		\$ 150.00
138	Frontier	7410.420		\$ 211.98
139	Honeoye Falls Market Place	7410.413		\$ 68.11
140	Jackett, Laura	7410.413		\$ 440.00
141	Midwest Tape	7410.407		\$ 102.71
142	Monroe County Water Authority	7410.450		\$ 168.47
143	National Fuel	7410.450		\$ 10.74
144	National Grid	7410.450		\$ 594.30
145	Simple Tech Innovations, Inc.	7410.210		\$ 70.00
146	Staples	7410.410	\$ 144.42	\$ 415.98
		7410.455	\$ 271.56	
			Total	\$ 5,037.54

Town of Mendon

Preserving the Past...

Protecting the Present...

Promoting the Future



August 26, 2024

To: John Moffitt
Town of Mendon Supervisor

Re: 466-A Exemption for Volunteer Firefighters & Ambulance Personnel
Amendments for the Town of Mendon Code: Chapter 230-36.

Real Property Tax Law 466-k is being replaced by 466-a. See attached details as it pertains to the local option components of RPTL.

An updated local law is required by 12/9/2025.

I have attached copies of the Towns of Pittsford & Perinton relative to the 466-a exemption.

My recommendation would be to follow the local option choices that Pittsford & Perinton selected.

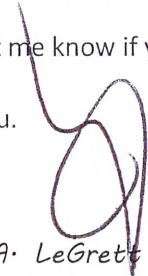
Part 2(d) 2 years of service required for exemption consideration.

Part 4 Provision for continuation of exemption to an un-remarried spouse of member with at least 5 years of service if killed in the line of duty.

Part 5 Provision for continuation of exemption to an un-remarried spouse of member with at least 20 years of service.

Please let me know if you have any questions.

Thank you.


James A. LeGrette
NYS Certified Assessor
Town of Mendon

CC: Richard B. Milne, Mayor Honeoye Falls

Volunteer Firefighters and Volunteer Ambulance Workers Exemption

Summary of Changes

Rev. 2022.12.20

RPTL 466-k		NEW RPTL 466-a	
Par 1	Limited to Monroe County, by local option	Par 1	All counties, by local option
Par 2(a-c)		Par 2(a-c)	reads identical to 466-k 2(a-c)
Par 2(d)	Minimum 2 years service	Par 2(d)	2-5 years service, per local option
Par 3		Par 3	reads identical to 466-k par 3
n/a		Par 4	Provision for continuation of exemption to an unremarried spouse of member with <u>at least 5 years of service if killed in the line of duty</u> , at local option.
n/a		Par 5	Provision for continuation of exemption to an unremarried spouse of member <u>with at least 20 years of service</u> , at local option.
Par 4		Par 6	reads identical to 466-k par 4
Par 5		Par 7	reads identical to 466-k par 5
		Par 8	Sets date of repeal of all prior similar exemptions (12/9/2025)
		Par 9	Requires Commissioner to send notice by 12/31/22 to all jurisdictions having a prior exemption.

per study by Donna M. Komar, IAO, Webster Assessor

From ORPTS email (12/19/22):

Details of the new law. In order to be eligible for this partial exemption, volunteer firefighters and ambulance workers must live in the community served by their volunteer organization and meet a minimum service requirement of between two and five years, as set by the respective taxing jurisdiction.

The exemption would be valid only on property used exclusively for residential purposes. If a portion of a volunteer's property is used for other purposes, the exemption would be prorated accordingly.

Additionally, at local option, a lifetime exemption may be provided to volunteers with at least 20 years of service as long as they maintain their primary residence in the county they have served. Taxing jurisdictions may also allow unremarried surviving spouses of eligible volunteers to retain the exemption.

Note: If your taxing jurisdiction has been offering a similar exemption for volunteer firefighters and ambulance workers under one of the pre-existing statutes (i.e., current RPTL § 466-a through § 466-k), it must adopt a local law, ordinance or resolution to conform to the new statewide exemption statute no later than December 9, 2025 (i.e., three years from the effective date of Chapter 670; see subdivision 8 of the newly-enacted § 466-a). On that date, all of the "old" exemption statutes will be repealed.

Assessor Manuals, Exemption Administration: RPTL Section 466-a

Exemption Administration Manual—Part 1: Residential—Other than multiple dwellings

Section 4.01—RPTL Section 466-a: Volunteer Firefighters and Ambulance Workers

Exemption codes

Section	Code
466-a	4163 _

Year originally enacted

Section	Year
466-a	2022

Related statutes:

None.

Summary:

If allowed by local option, the primary residence owned by an enrolled member of an incorporated volunteer fire company, fire department, or ambulance service is partially exempt from general municipal taxes and special ad valorem levies so long as the property owner has been such a member for a minimum of two to five years, depending on the policy. At further local option, the exemption may be granted for the life of an enrolled member who has accrued more than 20 years of active service. Local option to extend the exemption to the un-remarried spouse of a deceased member of a volunteer fire company or ambulance company having at least 20 years of active service is allowed, with an additional local option to extend the exemption to the un-remarried spouse of a member of a volunteer fire company or volunteer ambulance service killed in the line of duty. No exemption is allowed for special assessments. The amount of exemption is up to 10 percent of the assessed value of the property. The exemption may be granted in addition to any other exemption authorized by law.

Eligibility requirements

Ownership requirements:

Property must be owned by an enrolled and certified member of an incorporated volunteer fire company, fire department or ambulance service.

Property Location Requirements:

The property must also be located in a city, town or village that is served by the incorporated volunteer fire company, fire department, or ambulance service of which the applicant is an enrolled member.

Property use requirements:

The property must be used exclusively for residential purposes. It must also be the primary residence of the applicant. In the event that a portion of the property is not used exclusively for residential purposes, that portion is not entitled to exemption. In such cases, the assessor may apportion the assessed value and apply the exemption only to the residential portion of the property.

Certification by state or local government:

It is the responsibility of the municipality that adopts the local option exemption to establish procedures for certifying the 2-year, 5-year and/or 20-year membership requirement of the volunteer fireman or ambulance worker.

Required construction start date or other time requirement:

Applicant must be certified as an enrolled member of the incorporated volunteer fire company, fire department, or ambulance service for a minimum of two to five years, depending on local option. Additionally, if allowed by local option, applicants who have been certified as having been enrolled members of an incorporated volunteer fire company, fire department, or ambulance service for at least twenty years are eligible for a lifetime exemption, as long as the member's primary residence is located within such county. At further local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member killed in the line of duty who had been a member of the volunteer fire company, fire department, or volunteer ambulance service for at least five years and was receiving the exemption prior to their death. Additionally, at further local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member who accrued at least 20 years of active service and was receiving the exemption prior to their death.

Local option:

Yes – Each city, county, town, village, school district or fire district may choose whether or not to allow the exemption. This option must be exercised through adoption of a local law, ordinance, or resolution. In all cases, a public hearing must be held prior to adoption of the law, ordinance, or resolution. Each city, county, town, village, school district or fire district may also choose to allow a lifetime exemption to applicants who have been certified as enrolled members of an incorporated volunteer fire company, fire department, or ambulance service for at least twenty years, as long as the member's primary residence is located within such county.

Municipalities may by local law or resolution extend this exemption to the un-remarried spouse of a member of a volunteer fire company or volunteer ambulance service killed in the line of duty who had been a member of the volunteer fire company or volunteer ambulance service for at least five years, and who also had been receiving the exemption prior to his or her death.

Lastly, municipalities may by local law or resolution extend this exemption to the un-remarried spouse of a deceased member of a volunteer fire company or voluntary ambulance service who had been a member of the volunteer fire company or volunteer ambulance service for at least twenty years, and who also had been receiving the exemption prior to his or her death.

Limitation on exemption:**Limitation on exemption by amount, duration, and taxing jurisdiction**

	General municipal taxes	School district taxes	Special ad valorem levies	Special assessments
1. Amount	Up to 10%	Up to 10%	Up to 10%	No exemption allowed
2. Duration	No limit	No limit	No limit	No exemption allowed
3. Taxing Jurisdiction				
a. County or County Special Districts	Ex**	NA	Ex**	Tax
b. City	Ex**	NA	NA	Tax

c. Town or Town Special District	Ex**	NA	Ex**	Tax
d. Village	Ex**	NA	NA	Tax
e. School District	NA	Ex**	NA	NA
Ex-Exempt Tax-Taxable NA-Not Applicable				

*See Calculation of Exemption below.

**If allowed by local option.

Payments in lieu of taxes

None required.

Calculation of exemption

General municipal and school district taxes

General municipal taxes:

Up to 10% of assessed value.

School district taxes:

Up to 10% of assessed value.

Special ad valorem levies and special assessments

Special ad valorem levies:

Up to 10% of assessed value.

Special assessments:

No exemption allowed.

Coding of exemption on assessment roll:

Coding of exemption on assessment roll

Code	Description of Alternative Codes Possible
4163_	466-a

Assessment roll section(s):

Taxable (RPS Section 1).

Note: These codes should not be used to identify property that is exempt under any of the statutes listed under Similar Exemptions below. For coding of such property, see the Exemption Profile for the statute that applies.

Filing requirements (owner or occupant of property):

File Form 466-a-vol, *Application for Volunteer Firefighters/Ambulance Workers Exemption*

Reporting requirements (assessor):

None.

Similar exemptions

Subject	Statute
Fire patrol and salvage corps	RPTL 468
Incorporated associations of volunteer firefighters	RPTL 464(1)
Incorporated volunteer fire companies or departments	RPTL 464(2)

Volunteer firefighters and fire companies in villages	RPTL 466
Volunteer firefighters and ambulance workers in certain counties	RPTL 466-a through 466-k

Exemption application forms

[Form RP-466-a-vol](#)

| [Top of Page](#) | | [Table of Contents](#) | | [Next Page](#) | [Assessors' Manuals](#) |

Please send general questions or comments to [ORPTS](#)

Page last reviewed or updated: April 24, 2024



Application for Volunteer Firefighters/Ambulance Workers Exemption

File this form with your local assessor by the taxable status date. See instructions.

Do **not** file this form with the Office of Real Property Tax Services.

Name(s) of owner					
Mailing address of owner(s) (number and street or PO Box)			Location of property (street address)		
City, village, or post office		State	ZIP code	City, town, or village	
				State	
		ZIP code			
Daytime contact number		Evening contact number		School district	
Email address			Tax map number of section/block/lot: Property identification (see tax bill or assessment roll)		

Mark an **X** in the appropriate box.

1 Is the property your primary residence?..... Yes No

2 Name of the incorporated volunteer fire company, fire department, or incorporated volunteer ambulance service that you serve: _____

2a Have you been an enrolled member of this organization for at least five years? Yes No

If No, specify the number of years you have been enrolled as a member. _____

2b Do you reside in the city, town, or village served by this organization?..... Yes No

2c Are you an un-remarried spouse of a deceased enrolled member who served for at least five years and who was killed in the same line of duty? Yes No

2d Are you an un-remarried spouse of a member who is deceased and served for at least 20 years? Yes No

3 Have you been granted a lifetime exemption in any municipality within the county? Yes No

If Yes, which municipality? _____

4 Is any portion of the property used for purposes other than residential, such as farming, commercial, vacant land, or a professional office? Yes No

If No, skip to Certification.

4a What percentage of the property is **not** used for residential purposes? _____

4b Explain such use and describe the portion that is so used. _____

Certification

I (we), _____, hereby certify that the information on this application and any accompanying pages constitutes a true statement of facts.

Signature <i>(All owners must sign this application)</i>	Phone number	Date

Return this form to the **local assessor** by the taxable status date. (See Deadline below.)

For Assessor's Use Only

Date application filed: _____

Action on application: Approved Denied

Reason for denial (if applicable) : _____

Exemption applies to taxes levied by or for:

County _____ City _____ Town _____

Village _____ School _____ Fire _____

Assessor's name (print)	
Assessor's signature	Date

Instructions

Authorization for exemption

Real Property Tax Law § 466-a authorizes the governing body of a county, city, town, village, school district, or fire district, to partially exempt up to 10% of the assessed value of the residence of a volunteer firefighter or ambulance worker. The exemption does not apply to special assessments.

An eligible city, village, town, school district, fire district, or county may enact, after a public hearing, a local law, or a resolution in the case of a school district, to adopt the volunteer firefighters/ambulance workers exemption. Consult your assessor to ascertain whether the exemption is available locally.

Eligibility

Note: If you receive this exemption, you **cannot claim** a New York State income tax credit for the same volunteer service. However, if the property has multiple owners, the owner(s) whose volunteer service was not the basis of the exemption are eligible to claim that credit.

The exemption is available only to members of incorporated volunteer fire companies, fire departments, or incorporated ambulance services who have been certified as being enrolled members for a minimum of two to five years, depending on the policy. The municipality determines the procedure for certification.

At local option of the city, town, village, school district, fire district, or county, an enrolled member who has accrued more than 20 years of active service may be granted the exemption for the remainder of their life, as long as the member's primary residence is located within such county.

At local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member killed in the line of duty who had been a member

of the volunteer fire company, fire department, or volunteer ambulance service for at least five years and was receiving the exemption prior to their death.

At local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member who accrued at least 20 years of active service and was receiving the exemption prior to their death.

The exemption may be granted only to applicants who reside in the city, town, or village served by the fire company, fire department, or ambulance service. The exemption is only available for the applicant's primary residence and only to property (or the portion thereof) exclusively used for residential purposes.

Deadline

If one or more of your localities have opted to offer this exemption, you must file the application in the assessor's office on or before the appropriate taxable status date, which, in most towns, is March 1. Consult with your assessor to confirm the deadline for your municipality.

Once the exemption is granted, the exemption may continue for the authorized period provided that the eligibility requirements continue to be satisfied. It is not necessary to reapply after the initial year for the exemption for it to continue.

For further information, ask your local assessor. To find your local assessor's contact information, visit our website or your locality's website.

BE IT ENACTED BY THE
TOWN BOARD OF THE
TOWN OF PITTSFORD
NEW YORK
AS FOLLOWS:

LOCAL LAW NO. 5 OF 2024:
AMENDING TOWN CODE CHAPTER 133, ARTICLE X,
TO EXTEND THE TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS
AND VOLUNTEER AMBULANCE WORKERS TO THE
UN-REARRIED SPOUSES OF THEIR DECEASED MEMBERS

Sec. 1 Title

This Local Law shall be known as “Local Law No. 5 of 2024: Amending Town Code Chapter 133, Article X, to extend the tax exemption for Volunteer Firefighters and Volunteer Ambulance Workers to the Un-remarried Spouses of their deceased members.”

Sec. 2 Purpose - Conformance with Real Property Tax Law §466-a

The Town Board of the Town of Pittsford is amending Article X of Chapter 133 of the Town Code (Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers) to conform with recent legislation amending the Real Property Tax Law.

Sec. 3 Amendments

The following revisions, additions and deletions to Article X of Chapter 133 of the Pittsford Town Code are proposed. New text is underlined and deleted text is marked with a strike-through. Existing sections 133-41, 133-42, and 133-43 are included and unchanged:

Article X. Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers and their Un-remarried Spouses.

§ 133-40 - Legislative Intent.

The Real Property Tax Law has been amended by the addition of a new § ~~466-K~~466-a which permits a town to grant a partial tax exemption on real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse or un-remarried spouse of a deceased member. Said partial exemption can be 10% of the assessed value of such property for all Town, part Town and special district purposes, exclusive of special assessments.

§ 133-41 - Grant of exemption.

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below or such enrolled member and spouse is hereby granted from taxation with respect to town, part town, and special district purposes, exclusive of special assessments.

§ 133-42 - Eligibility.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service provided that:

A. The applicant resides in the Town of Pittsford and the Town of Pittsford is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service in which the applicant is an enrolled member;

B. The property is the primary residence of the applicant;

C. The property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and

D. The applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least 2 years or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least 2 years.

§ 133-43 - Grant of lifetime exemption.

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than 20 years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the 10% exemption as authorized by this article for the remainder of his or her life as long as his or her primary residence is located within the Town of Pittsford, New York.

§ 133-44 Un-remarried Spouses of Volunteer Firefighters or Volunteer Ambulance Workers Killed in the Line of Duty.

An un-remarried spouse of a deceased enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance

service is eligible for the exemption set forth in this Article if such member is killed in the line of duty provided, however, that:

A. Such an un-remarried spouse is certified by the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service who was killed in the line of duty; and

B. Such deceased volunteer had been an enrolled member for at least five years; and

C. Such deceased volunteer had been receiving the exemption prior to his or her death.

§ 133-45 Un-remarried Spouses of Deceased Volunteer Firefighters or Volunteer Ambulance Workers.

An un-remarried spouse of a deceased enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service is eligible for the exemption set forth in this Article provided, however, that:

A. Such an un-remarried spouse is certified by the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service; and

B. Such deceased volunteer had been an enrolled member for at least twenty years; and

C. Such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

§ 133-44 46 - Application.

Application for such exemption shall be filed with the Assessor on or before the taxable status date on a form as prescribed by the State Board of Real Property Services.

§ 133-45 47 – No diminution of benefits.

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the Real Property Tax Law on the effective date of this article shall suffer any diminution of such benefit because of the provisions of this article.

§ 133-46 48 - Certification.

Each incorporated volunteer fire company, incorporated volunteer fire department and incorporated voluntary ambulance service shall file a notice annually, prior to the applicable taxable status date, with the Town Assessor certifying its enrolled members with two or more years of service. Such notice shall list as of the applicable taxable status date the number of years of service served by each such enrolled member and such enrolled member's address of residence.

Sec. 4 Severability

The invalidity of any word, section, clause, paragraph, sentence, part, or provision of this Local Law shall not affect the validity of any other part of this Local Law, which can be given effect without such part or parts.

Sec. 6 Effective Date

This Local Law shall take effect immediately upon filing with the office of the Secretary of State as provided by law.

Article IX **Volunteer Firefighters and Volunteer Ambulance Workers Exemption**

§ 186-47 **Legislative intent.**

The Real Property Tax Law has been amended by the addition of a new § ~~466-k~~ **466-a** which permits a town to grant a partial tax exemption on real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse. Said partial exemption is 10% of the assessed value of such property for all town, part town, and special district purposes, exclusive of special assessments.

§ 186-48 **Grant of exemption.**

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below or such enrolled member and spouse is hereby granted from taxation with respect to town, part town, and special district purposes, exclusive of special assessments.

§ 186-49 **Eligibility.**

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, provided that:

A.

The applicant resides in the Town of Perinton and the Town of Perinton is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service in which the applicant is an enrolled member;

B.

The property is the primary residence of the applicant;

C.

The property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and

D.

The applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least two years as of the applicable taxable status date or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least two years as of the applicable taxable status date.

§ 186-50 **Grant of lifetime exemption.**

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than 20 years of active service as of the applicable taxable status date and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the 10% exemption as authorized by this article for the remainder of his or her life on his or her primary residence located within the Town of Perinton.

§ 186-51 **Unremarried spouses of volunteer firefighters or volunteer ambulance workers killed in the line of duty.**

An unremarried spouse of a deceased enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service is eligible for the exemption set forth in this article if such member is killed in the line of duty, provided, however, that:

A.

Such unremarried spouse is certified by the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an unremarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty; and

B.

Such deceased volunteer had been an enrolled member for at least five years; and

C.

Such deceased volunteer had been receiving the exemption prior to his or her death.

§ 186-52 **Unremarried spouses of deceased volunteer firefighters or volunteer ambulance workers.**

An unremarried spouse of a deceased enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service is eligible for the exemption set forth in this article, provided, however, that:

A.

Such unremarried spouse is certified by the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an unremarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and

B.

Such deceased volunteer had been an enrolled member for at least 20 years; and

C.

Such deceased volunteer and unremarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

§ 186-~~51~~ 53 Application.

Application for such exemption shall be filed with the Town Assessor on or before the taxable status date on a form as prescribed by the Commissioner of Tax and Finance. A new exemption application must be filed with the Town Assessor on or before the taxable status date if the primary residence of the enrolled member changes.

§ 186-~~52~~ 54 No diminution of benefits.

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the Real Property Tax Law on the effective date of this article shall suffer any diminution of such benefit because of the provisions of this article.

§ 186-~~53~~ 55 Certification.

Each incorporated volunteer fire company, incorporated volunteer fire department and incorporated voluntary ambulance service shall annually file a notarized membership roster or notice certifying those members with two or more years of service. Such roster or notice shall state each such enrolled member's name, each such enrolled member's address of residence, each such member's type of active status and the number of years of active service served by each such enrolled member, all as of the applicable taxable status date.

*Town of Mendon, NY
Wednesday, July 10, 2024*

Chapter 230. Taxation

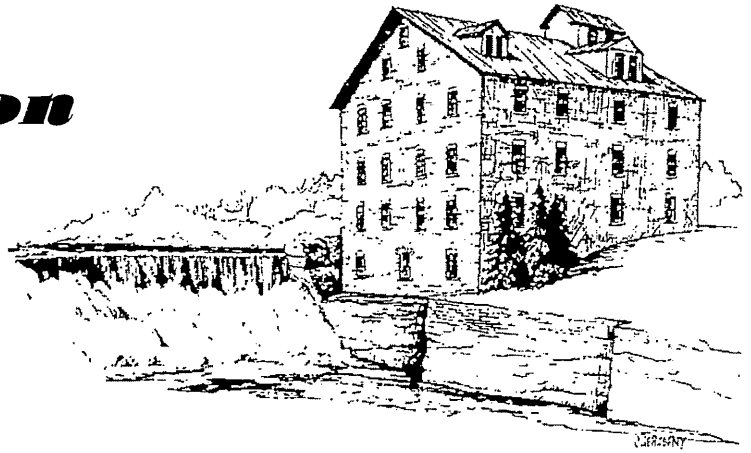
Article XII. Exemption for Volunteer Firefighters and Ambulance Personnel

§ 230-36. Exemption granted.

The Town hereby approves the Real Property Tax Exemption provided for in § 466-k of the Real Property Tax Law.

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



REAL PROPERTY EXEMPTION VOLUNTEER FIREFIGHTER AND AMBULANCE PERSONNEL

(Resolution 22-098)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town hereby approves the Real Property Tax Exemption provided for in section 466-k of the Real Property Tax Law.
2. This resolution shall take effect immediately upon approval.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye


STATE OF NEW YORK }
COUNTY OF MONROE } SS
TOWN OF MENDON }

(SEAL)

I, Michelle Booth, Town Clerk of the Town of Mendon, Monroe County, New York, DO HEREBY CERTIFY, that I have compared the foregoing with the original resolutions adopted by the Town Board of the Town of Mendon at a meeting of said Board on the 14th day of February, 2022, and that the foregoing is a true and correct transcript of said original resolution and the whole thereof, and that said original is on file in my office

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice of said meeting, and that John D. Moffitt, Supervisor, and Cynthia Carroll, Thomas Dubois, Karen Jenkins, and Brent Rosiek Town Board Members, were present at such meeting, and no one was absent.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Mendon, this 16th day of March, 2022



Town Clerk

REAL PROPERTY EXEMPTION VOLUNTEER FIREFIGHTER AND AMBULANCE
PERSONNEL

(Resolution 22-098)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town hereby approves the Real Property Tax Exemption provided for in section 466-k of the Real Property Tax Law.
2. This resolution shall take effect immediately upon approval.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

STATE OF NEW YORK;
COUNTY OF MONROE; SS
TOWN OF MENDON;

(SEAL.)

I, Michelle Booth, Town Clerk of the Town of Mendon, Monroe County, New York, DO HEREBY CERTIFY, that I have compared the foregoing with the original resolutions adopted by the Town Board of the Town of Mendon at a meeting of said Board on the 14th day of February, 2022, and that the foregoing is a true and correct transcript of said original resolution and the whole thereof, and that said original is on file in my office.

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice of said meeting, and that John D. Moffitt, Supervisor, and Cynthia Carol, Thomas Dubois, Karen Jenkins, and Brent Rosiek, Town Board Members, were present at such meeting, and no one was absent.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Mendon, this 16th day of March, 2022.

Town Clerk

LOCAL LAW NO. _____ OF 2024 TO AMEND THE TOWN OF MENDON ZONING LEGISLATION TO ADDRESS ZONING FOR SMOKE SHOPS

BE IT ENACTED, by the Town Board of the Town of Mendon, Monroe County, State of New York, as follows:

Section I. Authorization

The adoption of this Local Law is in accordance with Section 10 of New York Municipal Home Rule Law. It is the intent of this Local Law to supersede any statutes or regulations which may be inconsistent with the provisions herein, all pursuant to the Town's municipal home rule powers under Municipal Home Rule Law.

Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. _____ of 2024 "to Amend the Town of Mendon Zoning Legislation to Address Zoning for Smoke Shops." Its purpose includes to define and limit the areas in Town where Smoke Shops are permitted, and to advance the goals of New York State's tobacco use prevention and control program.

Section III. Legislative Intent and Finding

The Mendon Town Board finds that the zoning legislation of the Town of Mendon should specifically address Smoke Shops, so that the areas of Town in which they are permitted are clearly defined and limited in order to protect the health, safety and welfare of those in the Town. Moreover, consistent with advancing the goals of New York State's tobacco use prevention and control program, the Mendon Town Board finds that:

- a. Tobacco is a leading cause of preventable death and disease in New York State;
- b. Adolescent brains are uniquely vulnerable to the effects of nicotine and the formation of nicotine dependence;
- c. Tobacco and vapor/e-cigarette retail outlet density is associated with high rates of youth and adult tobacco use, as well as higher rates of initiation of nicotine use among adolescents and young adults;
- d. Tobacco and vapor products usage is linked to an increased incident in cancers and disease and therefore is harmful to the public health; and
- e. Restricting the sale of tobacco and vapor/e-cigarette products to certain zoning districts and reducing the concentration of sale locations will reduce the availability of tobacco and nicotine to residents, including adolescents, improving public health and lessening the incidence of various cancers and diseases.

Section IV. Substantive Legislation.

The Town of Mendon's local zoning legislation, including as implemented by way of the Code of the Town Mendon, NY (also referred to herein as the "Code" or the "Mendon Town Code"), is hereby amended as set forth below:

Chapter 5, Section 5-4 ("General Definitions"), of the Code of the Town of Mendon shall be revised to add the definition of "Smoke Shop," as follows:

SMOKE SHOP:

Any business, retail shop or establishment which offers for sale or consideration, as a substantial or significant portion of its business, merchandise and/or stock-in-trade, whether intended for

smoking, chewing, absorbing, dissolving, inhaling, snorting, sniffing, or ingesting by any other means into the body, the following ("Smoke Shop Products"): a) tobacco, tobacco products, or tobacco/smoking paraphernalia, including but not limited to cigarettes, cigars, pipes, hookahs, etc. and/or b) electronic cigarettes (e.g., electronic nicotine delivery systems), vape pens, vapors, e-liquids, e-vaporizers, or other like substances, and/or c) CBD (cannabidiol) products (not including products containing THC), including but not limited to CBD gummies and/or CBD oil, for example. Smoke Shops do not include cannabis retail dispensaries (which are not permitted in the Town of Mendon).

Factors of Significance: For purposes of this definition, "substantial or significant" may be determined using the following considerations:

- a. The amount of sales floor area used for the sale of Smoke Shop Products, including as compared to the total sales floor area used for the sale of other products; and/or
- b. The amount of Smoke Shop Products accessible to customers, generally, including as compared to other products accessible to customers; and/or
- c. Revenues derived from Smoke Shop Products, including as compared to total revenues; and/or
- d. Advertising/marketing devoted to Smoke Shop Products, including as compared to advertising/marketing otherwise, and including the name of the business; and/or
- e. The use of the establishment for Smoke Shop Products, including as compared to total use thereof.

Conclusive Determination: Notwithstanding the above considerations (which above considerations may nonetheless be utilized even where the below does not apply), the following shall be conclusive in determining a "substantial or significant portion:"

- a. Thirty-three percent (33%) or more of the sales floor area is used for the sale of Smoke Shop Products, and/or
- b. Thirty-three percent (33%) or more of the establishment's stock-in-trade comprises Smoke Shop Products, and/or
- c. Thirty-three percent (33%) or more of the establishment's gross income is derived from Smoke Shop Products; and/or
- d. Thirty-three percent (33%) or more of the establishment's advertising/marketing is devoted to Smoke Shop Products, and/or the public-facing name of the business generally indicates that it is a Smoke Shop.

Grocery/Supermarket/Convenience Stores: Any grocery store, supermarket, convenience store or similar retail use that sells conventional cigars, cigarettes or tobacco as ancillary sales (i.e., Smoke Shop Products are not a "substantial or significant" portion of business) shall not be defined as a Smoke Shop.

Section 260-17[D] of the Mendon Town Code (specially permitted uses in the Business District) shall be amended by adding a new subsection (17), which shall read as follows:

(17) Smoke Shops.

Section 260-18[D] of the Mendon Town Code (specially permitted uses in the Industrial District) shall be amended by adding a new subsection (8), which shall read as follows:

(8) Smoke Shops.

Article VII ("Special Use Permits") of the Mendon Town Code shall be amended by adding new subsection "260-48.1," to be entitled "Smoke Shops," which shall read as follows:

Section 260-48.1 Smoke Shops.

A special use permit shall be required for all Smoke Shops, the same of which are only permitted in the Business and Industrial Districts in Town (with a special use permit). The following additional conditions and criteria must be met relative to the issuance of a special use permit for Smoke Shops.

1. Buffer to Other Uses. Smoke Shops shall be established at least 500 feet from any a) school or school grounds, b) park or playground, c) church / house of worship, d) residence, e) public library, or f) business which is primarily focused on providing services/products to children, including, for example, childcare facilities or recreational facilities with a significant youth component. Such 500-foot setback shall be measured from the Smoke Shop to the nearest lot line of the buffered use. The measurement from the Smoke Shop shall be from the closest portion of the building or portion thereof comprising the Smoke Shop and/or the closest exterior portions of the Smoke Shop where actual sales might take place (such as outdoor sales locations or a drive through window).

2. Buffer to Other Smoke Shops. Smoke Shops shall be established at least 500 feet from any other Smoke Shop. The measurement for the 500-foot setback herein shall be from the closest portion of the building or portion thereof comprising each Smoke Shop and/or the closest exterior portions of each Smoke Shop where actual sales might take place (such as outdoor sales locations or a drive through window).

3. Compliance with Law. All Smoke Shops within the Town of Mendon shall comply with applicable law, including but not limited to New York State laws, rules, and regulations, in addition to those provisions contained in the Town of Mendon Code.

4. Pre-existing Smoke Shops. Consistent with and subject to Article VI hereof, the provisions of this local law shall not apply to Smoke Shops which legally existed prior to enactment of this local law.

Section V. Validity and Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other Ordinances or Local Laws of the Town of Mendon which are in conflict with the provisions of this Local Law are hereby superseded or repealed to the extent necessary to give this Local Law force and effect during its effective period, including but not limited to the repeal and supersession of the moratorium relative to Smoke Shops in the Town of Mendon that was implemented by way of Local Law No. 1-2024 (including any extension thereof such as its extension by way of subsequent amendment to said Local Law).

Section VII. Effective Date

This Local Law, after its adoption by the Town Board of the Town of Mendon, shall take effect immediately upon its filing with the Secretary of State of NY.

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Smoke Shop Zoning Local Law		
Project Location (describe, and attach a general location map): Town of Mendon		
Brief Description of Proposed Action (include purpose or need): To update the Town of Mendon zoning legislation to identify and limit the areas of Town in which Smoke Shops are permitted. See attached Local Law for further details.		
Name of Applicant/Sponsor: Town of Mendon		Telephone: 585-624-6060
		E-Mail: jmoffitt@townofmendon.org
Address: 16 West Main St.		
City/PO: Honeoye Falls	State: NY	Zip Code: 14472
Project Contact (if not same as sponsor; give name and title/role): Supervisor John Moffitt		Telephone: 585-624-6060
		E-Mail: jmoffitt@townofmendon.org
Address: 16 West Main St.		
City/PO: Honeoye Falls	State: ny	Zip Code: 14472
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Local Law Approval	September of 2024
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources. <ul style="list-style-type: none"> i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input type="checkbox"/> No 		

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> • If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, identify the plan(s): Remediation Sites:828138, Remediation Sites:828034, NYS Heritage Areas:West Erie Canal Corridor	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, identify the plan(s): The action comprises the entire area of the Town of Mendon, including areas comprising any and all adopted plans thereof.	

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
 If Yes, what is the zoning classification(s) including any applicable overlay district?
 The action comprises amending the Code which thusly impacts the entire area of the Town of Mendon, including all zoning classifications.

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No
 If Yes,
 i. What is the proposed new zoning for the site? See attached Local Law.

C.4. Existing community services.

a. In what school district is the project site located? There is no "project site" - this is a LL. The action comprises amending the Code which thusly impacts the entire area of the Town of Mendon, said area inclusive of all school districts therein

b. What police or other public protection forces serve the project site?
 There is no "project site" - this is a LL. The action comprises amending the Code which thusly generally impacts the entire area of the Town of Mendon.

c. Which fire protection and emergency medical services serve the project site?
 There is no "project site" - this is a LL. The action comprises amending the Code which thusly generally impacts the entire area of the Town of Mendon.

d. What parks serve the project site?
 There is no "project site" - this is a LL. The action comprises amending the Code which thusly generally impacts the entire area of the Town of Mendon.

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
 b. Total acreage to be physically disturbed? _____ acres
 c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No
 i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
 If Yes,
 i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

 ii. Is a cluster/conservation layout proposed? Yes No
 iii. Number of lots proposed? _____
 iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No
 i. If No, anticipated period of construction: _____ months
 ii. If Yes:
 • Total number of phases anticipated _____
 • Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
 • Anticipated completion date of final phase _____ month _____ year
 • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	One Family	Two Family	Three Family	Multiple Family (four or more)
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source. _____

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): _____
- Over what duration of time? _____

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

- Do existing sewer lines serve the project site? Yes No
- Will a line extension within an existing district be necessary to serve the project? Yes No

 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or _____ acres (impervious surface)

_____ Square feet or _____ acres (parcel size)

ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: _____

- Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No

ii. In addition to emissions as calculated in the application, the project will generate:

- _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
- _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
- _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
- _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
- _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
- _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
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<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban Industrial Commercial Residential (suburban) Rural (non-farm)
- Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe:

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities: _____

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): 828138, 828034
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): 828138, 828034
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: Mendon Ponds Park

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name 821-116, 821-109, 846-136, 821-106, 821-110, 82... Classification C, B, C(T), B(TS), C(TS)
- Lakes or Ponds: Name 821-117, 846-130, 846-127 Classification B, C(T)
- Wetlands: Name Federal Waters, NYS Wetland, Federal Waters, Fe... Approximate Size NYS Wetland (in a...
- Wetland No. (if regulated by DEC) RU-15, RU-12, MN-12, MN-23,...

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____
Name - Pollutants - Uses: Hundred Acre Pond Pathogens; Algal/Weed Growth; Problem Species Recreation; Public Bathing, Name - Po...

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: Principal Aquifer, Primary Aquifer

m. Identify the predominant wildlife species that occupy or use the project site: _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____
 Limestone Woodland, Marl Fen, Rich Shrub Fen, Rich Graminoid Fen, Meromictic Lake, Oak Openings, Red Maple-Tamarack Peat Swamp
 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: 42.32, 0.0, 9.21, 13.77, 1.78, acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No
 If Yes:
 i. Species and listing (endangered or threatened): _____
 James' Sedge, Bald Eagle, Marsh Arrow Grass, Listed Plant contact NY Natural Heritage, Sartwell's Sedge, Marsh Lousewort, Low...

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No
 If Yes:
 i. Species and listing: _____
 Pod Grass

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: LIVI002, MONRcn6, ONTAc01

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____
 Name of Landmark: Mendon Ponds Park, Acres: 2404.80036873

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: Eligible property: District 15 School, Eligible property: Dibble Seed Warehouse, Eligible property: HONEOYE FALLS CEMETE...	
<i>iii.</i> Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

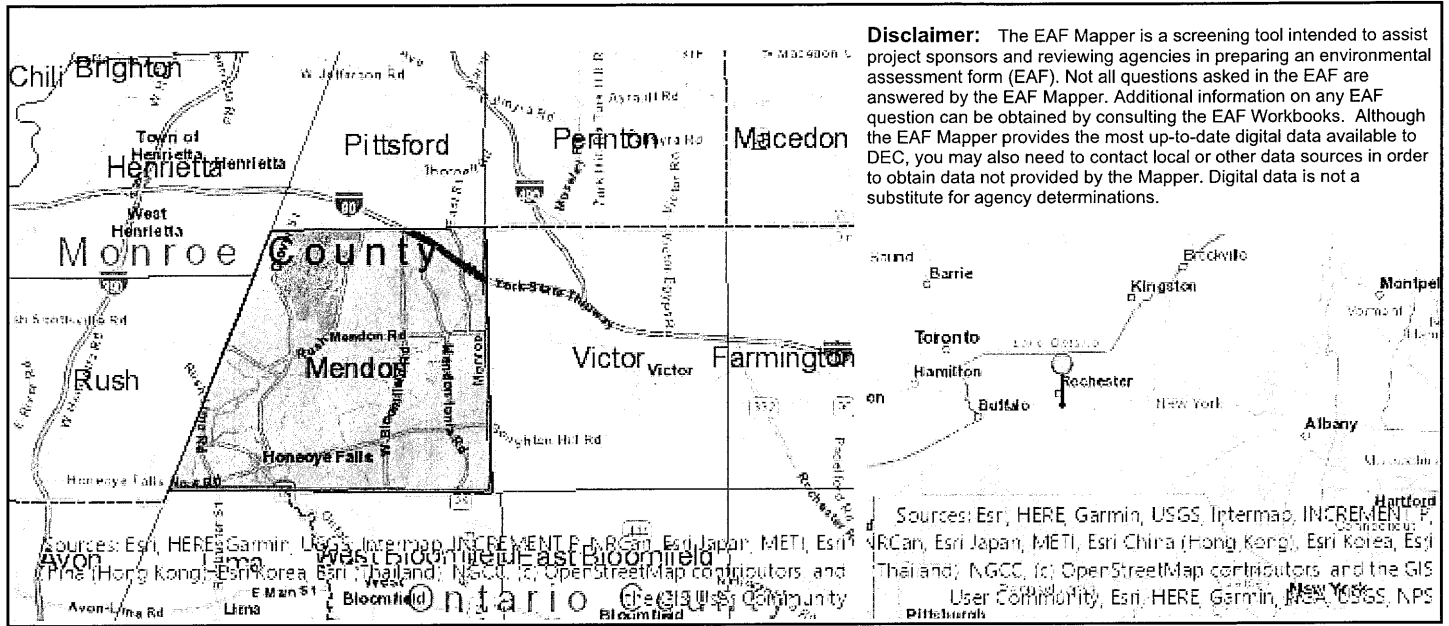
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town of Mendon by Supervisor Moffitt Date September 5, 2024

Signature _____ Title Supervisor



B.1.i [Coastal or Waterfront Area]	No
B.1.ii [Local Waterfront Revitalization Area]	Yes
C.2.b. [Special Planning District]	Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook.
C.2.b. [Special Planning District - Name]	Remediaton Sites:828138, Remediaton Sites:828034, NYS Heritage Areas:West Erie Canal Corridor
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Yes - Digital mapping data for Spills Incidents are not available for this location. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Yes
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Yes
E.1.h.i [DEC Spills or Remediation Site - DEC ID Number]	828138, 828034
E.1.h.iii [Within 2,000' of DEC Remediation Site]	Yes
E.1.h.iii [Within 2,000' of DEC Remediation Site - DEC ID]	828138, 828034
E.2.g [Unique Geologic Features]	Yes
E.2.g [Unique Geologic Features]	Mendon Ponds Park
E.2.h.i [Surface Water Features]	Yes
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.

E.2.h.iv [Surface Water Features - Stream Name]	821-116, 821-109, 846-136, 821-106, 821-110, 821-105, 821-107, 821-117, 821-108, 846-18, 846-133, 846-122, 846-124, 846-125, 846-126, 846-120, 846-123, 846-121, 846-132, 846-131, 846-129, 846-135, 846-134, 846-119, 846-114, 846-118, 846-117, 846-17, 846-16, 846-15, 846-116, 846-102, 846-89, 846-88, 846-128
E.2.h.iv [Surface Water Features - Stream Classification]	C, B, C(T), B(TS), C(TS)
E.2.h.iv [Surface Water Features - Lake/Pond Name]	821-117, 846-130, 846-127
E.2.h.iv [Surface Water Features - Lake/Pond Classification]	B, C(T)
E.2.h.iv [Surface Water Features - Wetlands Name]	Federal Waters, NYS Wetland
E.2.h.iv [Surface Water Features - Wetlands Size]	NYS Wetland (in acres):125.3, NYS Wetland (in acres):30.1, NYS Wetland (in acres):72.9, NYS Wetland (in acres):15.4, NYS Wetland (in acres):272.5, NYS Wetland (in acres):61.7, NYS Wetland (in acres):106.5, NYS Wetland (in acres):41.4, NYS Wetland (in acres):154.3, NYS Wetland (in acres):209.2, NYS Wetland (in acres):259.4, NYS Wetland (in acres):15.9, NYS Wetland (in acres):10.9, NYS Wetland (in acres):16.8, NYS Wetland (in acres):307.7, NYS Wetland (in acres):40.1, NYS Wetland (in acres):42.1, NYS Wetland (in acres):48.0, NYS Wetland (in acres):51.3, NYS Wetland (in acres):27.6, NYS Wetland (in acres):72.1, NYS Wetland (in acres):59.0
E.2.h.iv [Surface Water Features - DEC Wetlands Number]	RU-15, RU-12, MN-12, MN-23, MN-6, MN-10, MN-9, MN-4, MN-3, MN-16, MN-18, MN-19, MN-20, MN-17, MN-26, MN-24, MN-7, MN-21, MN-8, PT-18
E.2.h.v [Impaired Water Bodies]	Yes
E.2.h.v [Impaired Water Bodies - Name and Basis for Listing]	Name - Pollutants - Uses:Hundred Acre Pond – Pathogens;Algal/Weed Growth;Problem Species – Recreation;Public Bathing, Name - Pollutants - Uses:Red Creek and tributaries – Unknown Toxicity – Recreation;Aquatic Life
E.2.i. [Floodway]	Yes
E.2.j. [100 Year Floodplain]	Yes
E.2.k. [500 Year Floodplain]	Yes
E.2.l. [Aquifers]	Yes
E.2.l. [Aquifer Names]	Principal Aquifer, Primary Aquifer
E.2.n. [Natural Communities]	Yes
E.2.n.i [Natural Communities - Name]	Limestone Woodland, Marl Fen, Rich Shrub Fen, Rich Graminoid Fen, Meromictic Lake, Oak Openings, Red Maple-Tamarack Peat Swamp
E.2.n.i [Natural Communities - Acres]	42.32, 0.0, 9.21, 13.77, 1.78, 5.0, 1.0
E.2.o. [Endangered or Threatened Species]	Yes
E.2.o. [Endangered or Threatened Species - Name]	James' Sedge, Bald Eagle, Marsh Arrow Grass, Listed Plant – contact NY Natural Heritage, Sartwell's Sedge, Marsh Lousewort, Low Nut Sedge, Northern Bog Aster, Marsh Valerian, Brown Bog Sedge, Ohio Goldenrod, Bog Turtle, Yellow Giant Hyssop
E.2.p. [Rare Plants or Animals]	Yes
E.2.p. [Rare Plants or Animals - Name]	Pod Grass
E.3.a. [Agricultural District]	Yes
E.3.a. [Agricultural District]	LIVI002, MONRcn6, ONTAc01
E.3.c. [National Natural Landmark]	Yes
E.3.c.ii [National Natural Landmark - Name and Size in Acres]	Name of Landmark:Mendon Ponds Park, Acres:2404.80036873
E.3.d [Critical Environmental Area]	No

E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Yes - Digital mapping data for archaeological site boundaries are not available. Refer to EAF Workbook.
E.3.e.ii [National or State Register of Historic Places or State Eligible Sites - Name]	Eligible property:District 15 School, Eligible property:Dibble Seed Warehouse, Eligible property:HONEOYE FALLS CEMETERY, Eligible property:FOOTE-HABECKER COBBLESTONE HOUSE, Eligible property:Residence, Eligible property:Saint Mark's Lutheran Church, Sibley, Hiram, Homestead, Honeoye Falls Village Historic District, US Post Office--Honeoye Falls, St. John's Episcopal Church, Lower Mill, Gates-Livermore Cobblestone Farmhouse, Adsit Cobblestone Farmhouse, Miller-Horton-Barben Farm, Whitcomb Cobblestone Farmhouse, Stewart Cobblestone House, Mendon Cobblestone Academy, Mendon Presbyterian Church, Sheldon Cobblestone House, Cole Cobblestone Farmhouse
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project : Smoke Shop Zoning Law
 Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “Yes” to a numbered question, please complete all the questions that follow in that section.
- If you answer “No” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) NO YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) NO YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

1. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater

The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. NO YES
(See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)
If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding

The proposed action may result in development on lands subject to flooding. NO YES
(See Part 1. E.2)
If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO ₂)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N ₂ O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF ₆)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>		

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
<p>If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:</p>			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. NO YES
(See Part 1. C.2.c, E.1.c., E.2.q.)
If "Yes", answer questions a - e. If "No", go to Section 12.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) NO YES
If "Yes", answer questions a - c. If "No", go to Section 13.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation
 The proposed action may result in a change to existing transportation systems. NO YES
 (See Part 1. D.2.j)
If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy
 The proposed action may cause an increase in the use of any form of energy. NO YES
 (See Part 1. D.2.k)
If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light
 The proposed action may result in an increase in noise, odors, or outdoor lighting. NO YES
 (See Part 1. D.2.m., n., and o.)
If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - m. If "No", go to Section 17.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>		
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Please see the attached Part 3 Narrative.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information
Attached Part 3 Narrative and the Local Law itself.

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town of Mendon _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Smoke Shop Zoning Law

Name of Lead Agency: Town of Mendon

Name of Responsible Officer in Lead Agency: Supervisor John Moffitt

Title of Responsible Officer: Town of Mendon Supervisor

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Supervisor John Moffitt

Address: 16 West Main St., Honeoye Falls, NY

Telephone Number: 585-624-6060

E-mail: jmoffitt@townofmendon.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

PRINT FULL FORM

SEQR Part 3 Narrative for Smoke Shop Zoning Local Law for the Town of Mendon

The Smoke Shop Zoning Local Law of the Town of Mendon (the "Law") will have the overall effect of limiting the potential impacts of smoke shops in Town. As it currently stands, the Town of Mendon Code (the "Code") does not specifically address smoke shops as a specified / enumerated use.

This proposed Local Law would define "Smoke Shops" in the Code, narrowly define the areas in which they are permitted in Town, and would require a special use permit for the same.

By limiting the areas of Town in which smoke shops are permitted, this Law limits the potential scope of impacts which may be associated with the same. Moreover, by requiring special permit review, the Town will be able assess the specific and particular potential impacts of any proposal for a smoke shop against a variety of factors in order to further protect the Town against potential impacts.

The areas of Town in which such use would be permitted pursuant to the Law are generally characterized by commercial and industrial uses which are already permitted and existing. Smoke shops, which involve the sale of retail products, would be consistent with such uses already permitted in these areas.

While the construction of any commercial/retail or associated use could result in the clearing or land or loss of flora/fauna associated therewith, since the subject lands are already permitted for commercial/industrial development, this Law does not result in any additional material potential impact on plants and animals, since the construction of a smoke shop will not have any material difference in this regard from the construction of any other retail/industrial/commercial building which is already permitted in the subject areas.

Moreover, this Law does not, itself and alone permit Smoke Shops – they will require a Special Use Permit. As such, any construction of Smoke Shops will require review and completion of any required environmental analysis required by the State Environmental Quality Review Act.

In sum, since this law imposes limitations on the areas where smoke shops may be permitted, and imposes additional review requirements by way of a special use permit, the Law has the overall effect of limiting the potential environmental impacts of Smoke Shops.



Dear Members,

As in the past, all certified sitting Justices, who are members in good standing of NYSMA and registered for the conference, attending the **New York State Magistrates Association's Annual Meeting on Monday, September 23, 2024, at 4:30 pm** may be reimbursed by the State through the Unified Court System for one (1) night of lodging and some mileage. The remaining expense is eligible for reimbursement by your town or village. **(Necessary expenses, including transportation, meals, room and registration fees incurred by fully authorized municipal officials and employees are properly reimbursable from municipal funds pursuant to §77-b of the General Municipal Law).**

A live Core B Training program will be offered by the Office of Justice Court Support on Tuesday, September 24, 2024. (Registration fee not required for Core classes ONLY)

In order to expedite registration, we urge you to Pre-Register.

FEES: Pre-Registration: \$75.00

On-site Registration: \$100.00

All members participating in any portion of the conference (with the exception of Core B) are required to pay the fee, which covers the many detailed arrangements necessary for a successful conference. For your convenience, receipts will be available at our registration desk.

On behalf of President Johnsen and your Executive Committee members, we urge you to attend. It is a great time to renew old acquaintances, make new ones, to learn, speak your thoughts, vote, enjoy and help celebrate our 114th Anniversary.

Please note Registration and Fees for the Conference and Hotel are separate.

- If you are not pre-registered, the Hotel will not hold a room

MAGISTRATE REGISTRATION FORM

The 114th Conference of the New York State Magistrates Association

The Niagara Falls Convention Center – Niagara Falls, New York

Name: Stephen Maxon Town Justice of: Mendon

Address: _____ Village Justice of: _____

Address: 16 W Main St

City/State/Zip: Honeoye Falls NY 14472 Email: Smaxon@nycourts.gov

County: Monroe Current Co. President: J. Mulley

Guest's Full Name if Attending: _____

Is this your first NYSMA Conference? Yes or No

Please choose One of the following for your materials for the conference: Printed or USB stick _____

NAME TAGS WIL BE PROVIDED

Please make checks payable to: NYSMA

Send to: 163 Delaware Avenue, Delmar, NY 12054

Fee: \$75.00 must be received by August 24, 2024 * Non-refundable after Sept. 6, 2024



Department of Taxation and Finance
New York State and Local Sales and Use Tax
Exemption Certificate
 Tax on occupancy of hotel or motel rooms

ST-129
(2/18)

This form may only be used by government employees of the United States, New York State, or political subdivisions of New York State.

Name of hotel or motel Sheraton Hotel Niagara Falls		Dates of occupancy From: 09-22-2024 To: 09-24-2024		
Address (number and street) 300 Third Street	City Niagara Falls	State NY	ZIP code 14303	Country USA

Certification: I certify that I am an employee of the department, agency, or instrumentality of New York State, the United States government, or the political subdivision of New York State indicated below; that the charges for the occupancy of the above business on the dates listed have been or will be paid for by that governmental entity; and that these charges are incurred in the performance of my official duties as an employee of that governmental entity. I certify that the above statements are true, complete, and correct, and that no material information has been omitted. I make these statements and issue this exemption certificate with the knowledge that this document provides evidence that state and local sales or use taxes do not apply to a transaction or transactions for which I tendered this document, and that willfully issuing this document with the intent to evade any such tax may constitute a felony or other crime under New York State Law, punishable by a substantial fine and a possible jail sentence. I understand that the vendor is a trustee for, and on account of, New York State and any locality with respect to any state or local sales or use tax the vendor is required to collect from me; that the vendor is required to collect such taxes from me unless I properly furnish this certificate to the vendor; and that the vendor must retain this certificate and make it available to the Tax Department upon request. I also understand that the Tax Department is authorized to investigate the validity of tax exemptions claimed and the accuracy of any information entered on this document.

Governmental entity (federal, state, or local) Town of Mendon		Agency, department, or division Mendon Town Court		
Employee name (print or type) Stephen Maxon	Employee title Town Justice	Employee signature 	Date prepared 08-15-2024	

Instructions

Who may use this certificate

If you are an employee of an entity of New York State or the United States government and you are on official New York State or federal government business and staying in a hotel or motel, you may use this form to certify the exemption from paying state-administered New York State and local sales taxes (including the \$1.50 hotel unit fee in New York City).

New York State governmental entities include any of its agencies, instrumentalities, public corporations, or political subdivisions.

Agencies and instrumentalities include any authority, commission, or independent board created by an act of the New York State Legislature for a public purpose. Examples include:

- New York State Department of Taxation and Finance
- New York State Department of Education

Public corporations include municipal, district, or public benefit corporations chartered by the New York State Legislature for a public purpose or in accordance with an agreement or compact with another state. Examples include:

- Empire State Development Corporation
- New York State Canal Corporation
- Industrial Development Agencies and Authorities

Political subdivisions include counties, cities, towns, villages, and school districts.

The United States of America and its agencies and instrumentalities are also exempt from paying New York State sales tax. Examples include:

- United States Department of State
- Internal Revenue Service

Other states of the United States and their agencies and political subdivisions **do not** qualify for sales tax exemption. Examples include:

- the city of Boston
- the state of Vermont

To the government representative or employee renting the room

Complete all information requested on the form. Give the completed Form ST-129 to the operator of the hotel or motel upon check in or when you are checking out. You must also provide the operator with proper identification. Sign and date the exemption certificate. You may pay your bill with cash, a personal check or credit/debit card, or a government-issued voucher or credit card.

Note: If you stay at more than one location while on official business, you must complete an exemption certificate for each location. If you are in a group traveling on official business, each person must complete a separate exemption certificate and give it to the hotel or motel operator.

To the hotel or motel operator

Keep the completed Form ST-129 as evidence of exempt occupancy by New York State and federal government employees who are on official business and staying at your place of business. The certificate should be presented to you when the occupant checks in or upon checkout. The certificate must be presented no later than 90 days after the last day of the first period of occupancy. If you accept this certificate after 90 days, you have the burden of proving the occupancy was exempt. You must keep this certificate for at least three years after the later of:

- the due date of the last sales tax return to which this exemption certificate applies; or
- the date when you filed the return.

This exemption certificate is valid if the government employee is paying with one of the following:

- cash
- personal check or credit/debit card
- government-issued voucher or credit card

Do not accept this certificate unless the employee presenting it shows appropriate and satisfactory identification.

Note: New York State and the United States government are not subject to locally imposed and administered hotel occupancy taxes, also known as *local bed taxes*.

Substantial penalties will result from misuse of this certificate.

Sheraton Niagara Falls Reservation Confirmation

Sheraton Niagara Falls Team <info@cvent.com>

Thu 8/15/2024 11:03 AM

To:stephen_maxon@hotmail.com <stephen_maxon@hotmail.com>



NYS Magistrates Association ~ Sep 21, 2024 - Sep 24, 2024 ~
Sheraton Niagara Falls

Dear Stephen Maxon,

We are pleased to confirm your reservations at the Sheraton Niagara Falls. Our team is looking forward to your arrival as part of the NYS Magistrates Association. Should your travel plans change and you need to make changes to your reservations, please [click here](#) or call +1 716-285-3361.

If providing a tax exemption form, please submit prior to arrival via email to reservations@sheratonatthefalls.com with the below details. Acceptable tax exemption forms are ST-119.1, ST-119.5 and ST-129.

This reservation is attached to a group block, please allow a few additional business days for any night credits or points to populate within your Marriott BonVoy account.

We look forward to welcoming you to the Sheraton Niagara Falls.

- The Staff of the Sheraton Niagara Falls

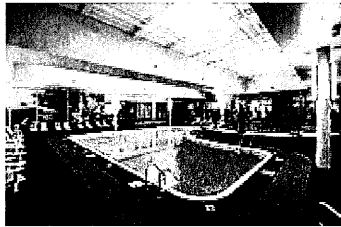
Reservation Details

Online Confirmation:	3VDSYF14		
Date Booked:	Aug 15, 2024		
Reservation Name:	Stephen Maxon		
Arrival Date:	Sep 22, 2024		
Departure Date:	Sep 24, 2024		
Room Type:	Standard Two Queen		
Number of Rooms:	1		
Number of Guests:	1		
Night by Night Rate:	Date	Guests	Status Rate
	Sep 22, 2024	1	Confirmed 134.00
	Sep 23, 2024	1	Confirmed 134.00
	Additional Guest	Rate	
	Second Guest		0.00

	Third Guest	10.00
	Fourth Guest	10.00
Total Room Charge:	268.00	
Taxes and Fees	Destination Amenity Fee (USD 14.95 per night) 29.90 Room Tax (14.00 % per night) 37.52 Total tax 67.42	
Total Reservation Charge	335.42	
Tax Disclosure:	<p>Please note the following taxes & fees are not included in rates:</p> <ul style="list-style-type: none"> • 14% Tax Per Night. • Destination Amenity Fee \$14.95 (\$16.18 if not exempt from tax) • The amenity fee includes complimentary car parking with in and out privileges, complimentary Wi-Fi, two in-room bottled waters per day, complimentary wine tastings for two at 12 Niagara, USA wineries and an Adventure Passport discount book with savings worth \$700. Inclusions are subject to change. <p>Arrival and departure times do not guarantee early check in or late check out.</p>	
Add-Ons:		
Cancellation Policy:	Cancellations made within 72 hours of arrival will forfeit one night's room and tax. Not arriving for your scheduled reservation will result in a penalty of one nights room and tax. Your reservation will also be cancelled for the remaining nights.	



Rainforest Cafe



Reef Beach Club



Starbucks Cafe



Invoice

00001474

8/15/2024

**New York State Magistrates Association
2024 Conference**

9/22/2024 - 9/25/2024

Registration

Stephen Maxon - smaxon@nycourts.gov

Item Description	Price	Quantity	Discount/Fees	Taxes	Total Price
Sunday dinner at Sheraton	\$63.60	1	\$0.00	\$0.00	\$63.60
Monday breakfast at Sheraton	\$22.80	1	\$0.00	\$0.00	\$22.80
Monday lunch buffet at NFCC	\$29.04	1	\$0.00	\$0.00	\$29.04
Monday dinner at NFCC	\$42.35	1	\$0.00	\$0.00	\$42.35
Tuesday breakfast at Sheraton	\$22.80	1	\$0.00	\$0.00	\$22.80
Tuesday lunch at NFCC	\$29.04	1	\$0.00	\$0.00	\$29.04
Tuesday dinner at NFCC	\$53.24	1	\$0.00	\$0.00	\$53.24
I want to buy individual meals	\$0.00	1	\$0.00	\$0.00	\$0.00
Sub-Total					\$262.87
Total					\$262.87


Totals

Subtotal	\$262.87
Discounts/Fees	\$0.00
Taxes	\$0.00
Total	\$262.87







Payments

Payment Type	Description	Amount
Payment	xxxx-xxxx-xxxx-8045	\$262.87














63 Mendon Center Rd
Honeoye Falls, NY 14472

 This route has tolls.

Get on I-390 N in Rush from NY-251 W

-  1. Head west on Mendon Center Rd toward Sheldon Rd
8 min (5.0 mi)
-  2. Turn left onto Sheldon Rd
0.3 mi
-  3. Turn right onto NY-251 W
0.4 mi
-  4. Turn right onto NY-15 N
3.7 mi
-  5. Use the right lane to take the ramp to Rochester
0.1 mi
-  0.4 mi

Take I-90 W and I-290 W to Niagara Scenic Pkwy in Niagara Falls. Take exit 21 from I-190 N

-  6. Merge onto I-390 N
1 hr 11 min (79.2 mi)
-  7. Take exit 12 for I-90/NY-253/Lehigh Station Rd toward Thruway
2.8 mi
-  8. Use the left lane to take the I-90 Thruway ramp
0.1 mi
 Toll road
-  9. Use the right lane to merge onto I-90 W via the ramp to Buffalo
0.7 mi
 Toll road
-  10. Use the right 2 lanes to take exit 50 toward I-290/Niagara Fls
57.6 mi
 Toll road
-  11. Continue onto I-290 W
0.4 mi
-  12. Use the right 2 lanes to merge onto I-190 N toward Niagara Falls
9.5 mi
 Toll road
-  13. Take exit 21 for Niagara Scenic Pkwy
7.8 mi
-  0.3 mi

Continue on Niagara Scenic Pkwy. Drive to 3rd St

6 min (3.9 mi)

- ↗ 14. Continue onto Niagara Scenic Pkwy
..... 3.1 mi
- ⤷ 15. At the traffic circle, take the 1st exit onto John B
Daly Blvd
..... 0.1 mi
- ↑ 16. Continue onto John Daly Blvd
..... 476 ft
- ↶ 17. Turn left onto Rainbow Blvd
..... 0.4 mi
- ↘ 18. Turn right onto 3rd St
📍 Destination will be on the left
..... 0.2 mi

Sheraton Niagara Falls
300 3rd St, Niagara Falls, NY 14303

NYSMA conference fee	75	Check, paid
Meals	262.87	CC, paid
Lodging 9/22, 9/23	287.9	CC, pending
Mileage (176 miles r/t)	117.92	
Subtotal	743.69	
Reimbursement from OCA	143.95	one night hotel some mileage? one meal?
Total will be no more than	599.74	

Paul Davis Restoration of Greater Rochester New York
1075 Buffalo Rd, Suite 100
Rochester, NY 14624
(585)647-9933

Federal Tax ID #: 47-4062266

Claim #:	
Estimate Date	9/4/2024
Job / Project Number	
Project Manager	Daryl Elmore

BILL TO ADDRESS:

Town of Mendon
Accounts Payable
16 West Main Street
Honeoye Falls , NY , 14472

PROJECT ADDRESS:

101 Semmel Road
101 Semmel Road
Honeoye Falls , NY , 14472

SUMMARY DETAILS FOR SERVICES RENDERED

Estimated Details - Support Attached	Reimbursables	Estimate Totals
Billable Labor		\$3,605.52
Associated Labor Fees		\$221.82
Materials and Consumables		\$531.75
Equipment and Tools		\$478.95
Assigned Vehicles and Mileage		\$534.15
Estimate Submitted By:	Estimate Sub Total	\$5,372.19
Paul Davis Restoration of Greater Rochester New York 1075 Buffalo Rd, Suite 100 Rochester, NY 14624	Off-Site Logistical / Mobilization Fee	\$0.00
	Other / Additional Fees	\$0.00
	Tax Total	\$0.00
	Estimate Total	\$5,372.19

Bill Processed by T&M Pro™ - www.timeandmaterial.com

Job / Project Number

Estimate (ROM) Only

Client Name: Town of Mendon
Job / Project #:

Estimate #:
Estimate Da

Labor Class	Hourly Rate	Date	Reg. Hours	PR Hours	Reg. Rate	PR Rate	Total	# Labors	Estimate
Mitigation Lead Technician	\$79.78	WED-9/4/2024	8.00		\$638.24		\$638.24	1	\$638.24
Mitigation Lead Technician	\$79.78	THU-9/5/2024	8.00		\$638.24		\$638.24	1	\$638.24
Mitigation Lead Technician	\$79.78	FRI-9/6/2024	8.00		\$638.24		\$638.24	1	\$638.24
Mitigation Technician	\$70.45	WED-9/4/2024	8.00		\$563.60		\$563.60	1	\$563.60
Mitigation Technician	\$70.45	THU-9/5/2024	8.00		\$563.60		\$563.60	1	\$563.60
Mitigation Technician	\$70.45	FRI-9/6/2024	8.00		\$563.60		\$563.60	1	\$563.60
			48.00		\$3,605.52		\$3,605.52		\$3,605.52

Client Name: Town of Mendon
 Job / Project #:

Estimate #:
 Estimate Da

Labor Class	Date	Time In	Time Out	Lunch/Break	Total	# Labors	Total Hours
Mitigation Lead Technician	9/4/2024				8	1	8
Mitigation Lead Technician	9/5/2024				8	1	8
Mitigation Lead Technician	9/6/2024				8	1	8
Mitigation Technician	9/4/2024				8	1	8
Mitigation Technician	9/5/2024				8	1	8
Mitigation Technician	9/6/2024				8	1	8
							48

Client Name: Town of Mendon
 Job / Project #:

Estimate #:
 Estimate Da

Labor Class	Date	Small Tools	Per Diem	PPE	PFP	Elec Package	Lodging	Total	# Labors	Estimate
Mitigation Lead Technician	WED-9/4/2024	-	-	\$36.97	-	-	-	\$36.97	1	\$36.97
Mitigation Lead Technician	THU-9/5/2024	-	-	\$36.97	-	-	-	\$36.97	1	\$36.97
Mitigation Lead Technician	FRI-9/6/2024	-	-	\$36.97	-	-	-	\$36.97	1	\$36.97
Mitigation Technician	WED-9/4/2024	-	-	\$36.97	-	-	-	\$36.97	1	\$36.97
Mitigation Technician	THU-9/5/2024	-	-	\$36.97	-	-	-	\$36.97	1	\$36.97
Mitigation Technician	FRI-9/6/2024	-	-	\$36.97	-	-	-	\$36.97	1	\$36.97
				\$221.82				\$221.82		\$221.82

Client Name: Town of Mendon
 Job / Project #:

Estimate #:
 Estimate Da

Item Description	Estimated Dates	Unit	Quantity	Price	Total
6 Mil Plastic	9/4/2024	BOX	1	\$208.07	\$208.07
Microban or Benefect Disinfectant	9/4/2024	GALLON	4	\$62.19	\$248.76
Trash Bags-Light Duty 4mil-50 count	9/4/2024	BOX	1	\$74.92	\$74.92
					\$531.75

Client Name: Town of Mendon
Job / Project #:

Estimate #:
Estimate Da

Item Description	Estimated Dates	Unit	Quantity	Price	Total
Water Extraction Unit-Portable	9/4/2024	DAY	1	\$159.65	\$159.65
Water Extraction Unit-Portable	9/5/2024	DAY	1	\$159.65	\$159.65
Water Extraction Unit-Portable	9/6/2024	DAY	1	\$159.65	\$159.65
					\$478.95

Client Name: Town of Mendon
 Job / Project #:

Estimate #:
 Estimate Da

Labor Class	Date	Vehicle Type	Rate	Mileage	Rate	Total	Total Per Day	Estimate
Mitigation Lead Technician	WED-9/4/2024	Van-ProMaster/Transit	\$154.29	36	\$23.76	\$178.05	1	\$178.05
Mitigation Lead Technician	THU-9/5/2024	Van-ProMaster/Transit	\$154.29	36	\$23.76	\$178.05	1	\$178.05
Mitigation Lead Technician	FRI-9/6/2024	Van-ProMaster/Transit	\$154.29	36	\$23.76	\$178.05	1	\$178.05
			\$462.87		\$71.28	\$534.15		\$534.15