

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, October 16, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Mary Fletcher and Kim Roberts

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 23-258)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Mary Fletcher, 66 Village Trail, stated the following:

“I started working for the Town in 1998 as the part-time Planning Board Secretary and part-time Zoning Board Secretary. In 2006, I added to my responsibilities by taking on the jobs of Secretary to the Supervisor and Finance Director. These four jobs made me full-time. I have worked under 3 supervisors and a town board ranging from a blend of the two parties to all one party. I worked as the part-time finance Director for 15 years. No one in this room or in Town Hall has the experience that I have had performing this job. I know the tasks and procedures required, and the times of the year that are extremely busy and the times of the year when things are quiet. Looking back on my predecessors, this job has never been full-time. Even with the added duties necessary over the years because of labor laws and personnel policies, it is still not a full-time job. When looking to fill this position after my retirement, I told the Supervisor many times this was a part-time job. He chose to make it full-time. I have heard recently from the Town Board meetings that three members of the Board are pushing to increase the salary of this position quite dramatically. Some of the criteria used for this suggestion is what I was making when I retired by checking the NYS website that lists salaries. I know I am not the first to tell you that the number listed on the website is the total of my FOUR jobs, and, my FOUR jobs after working at them for 15 YEARS. What criteria is being used to justify this increase? The Finance Director is appointed by and works exclusively at the discretion of the Supervisor. The Supervisor’s opinion should be the most weighted when it comes to this salary decision. Can you explain to tax payers why you are so intent on such a large percentage increase for one employee when you do not have the support of the person who is in the best position to evaluate that performance, i.e., the Supervisor? So why is there this push to boost the salary? No one on the Board paid any attention to the salary when I was in the position - it was left up to the Supervisor. If you are listening to people who are quoting other towns make sure you are comparing apples to apples. How big are these other towns? What is the experience of the person holding the position and how long have they worked there?”

There are certain members of this Town Board who are perpetuating the Town Hall and Highway Department them against us attitude. This is something we worked very hard to eliminate. I had a holiday party at my home attended by highway employees, town hall employees and town board members. We made sure the town Highway employees came over to town hall for all personnel issues to create a relationship and prevent the only communication they had with the Town Hall from coming from one person. This unfortunately has not only reverted back but has also become worse. How can certain members of this Board possibly think it would be alright to give highway department employees an extra vacation day and not the Town Hall employees. It was only corrected after extreme pressure from employees at Town Hall.

One of the reasons I retired was I was tired of being told how to do my job by people who not only didn't understand my job but didn't understand their job. The Town Board has a responsibility to the taxpayers to ensure that the pay rate of each employee is commensurate with their experience and job performance, based on input from the appropriate supervisor, and a responsibility to all town employees to create and maintain a cohesive and productive work place free of conflict.

I request that this entire statement be entered into the minutes for tonight's meeting."

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on winter preparations; the conclusion of brush pickup; damage to a new truck during delivery; shared services contract; expenditures and weeds in the Hamlet.

TOWN CLERK, Michelle Booth, hosted the Monroe County Clerk's business meeting and luncheon on October 12. About 20 people attended, including Supervisor Moffitt, the Commissioner of the Board of Elections, and Susan Buck from the Monroe County Treasury. Main St. Café catered and it was delicious. Ms. Booth stated that Peter Archbold called to thank everyone for the rabies/recycling event; the voting machines will be delivered to the Community Center on November 3 for the November 7 election; the 2024 Town and County tax receiver information was sent to Monroe County, and is now waiting on the bonding information to finalize that; school taxes are approximately 90% collected and they will continue to collect through October with a 2% penalty; the Clerk's office was open on Saturday, October 7th from 9am-12pm, the next Saturday hours will be November 4th with the same hours. Ms. Booth reported the Mobile Mammogram was successful, they did about 12 people, noting this is good for the first year; the recycling/rabies event was also successful, 86 vaccinations were given this year; the Veteran's Day luncheon will be on November 11, 2023, information will start to be distributed soon.

TOWN BOARD

Brent Rosiek, gave an update on Zoning Board Business, Planning Board business and the Mendon Community Business Association upcoming events as follows: October 29: Halloween on the Trail; November 29: Holidays in the Hamlet; December 19: Holiday Party at 20 Deep Winery. They are forming a task force for the April 9 Solar Eclipse and will schedule several weekend events.

Karen Jenkins, reported on the Historic Preservation Commission meeting. She attended the Benefits meeting on October 2 and gave her opinion on changes that could be made including: high deductible plans made available to all employees and their families and phasing out retiree's health care costs. She presented the information obtained from other Towns in Monroe County.

Cynthina Carroll, reported that The League of Women Voters made a visit recently; the kids/teen/adult programs have begun and they will celebrate "100 days to the Eclipse" on December 30th. The library board would like to be included in any eclipse events that the Town has. They have reportedly ordered 2000 eclipse glasses to be distributed amongst our families for the event. The Library Board reported that Kevin Junge has done a good job on the current projects and the driveway looks good.

Thomas Dubois, reported on the Mendon Youth Center and would like to hire another person to help fill in the schedule. Mr. Dubois spoke about establishing rules and handling some discipline issues.

SUPERVISOR, John Moffitt, reported the recycling/rabies event was successful; reported on the closing of the Splash Park; has had complaints of speeding on Pitts-Mendon Ctr Rd and will check with Monroe County to have a speed study done; reported on the lack of attention to the MS4 Storm water easements and would like to have some work done; stated the Anvil in Mendon Farms is in the process of being repaired; and stated there are a number of appointments on the various boards that are expiring. They will start reaching out and advertising for candidates to fill the open positions.

SUPERVISOR'S MONTHLY REPORT

(Resolution 23-259)

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for September 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 23-260)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for September 2023, showing receipts and disbursements in the amount of \$45,756.63

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-261)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to approve the minutes of the regular Town Board Meeting as presented for September 11, 2023 and for September 25, 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-262)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to approve the following budget transfers for the 2023 budget:

Fr: A1670.401	Central print and Mail Office Supplies	\$500.00
To: A1670.403	Central Print and Mail Copier	\$500.00
Fr: A5010.41	Superintendent of Highways Office Supplies	\$200.00
To: A5010.44	Highway Dept. Copier	\$200.00
Fr: A3510.430	Dog Control - Vet Services	\$60.00
To: A3510.440	Dog Control Equip.	\$60.00
Fr: A1010.410	Town Board Travel, Dues, Clothing	\$2,000.00
To: A5020.400	Safety Supplies	\$2,000.00
Fr: B8010.110	Zoning Staff	\$2,000.00
To: B3620.110	Building Inspection Staff	\$2,000.00
Fr: B2770	Engineering Fee's	\$25,000.00
To: B8020.41	Planning Engineering	\$25,000.00
Fr: DA2418	Equipment Rental - County Summer	\$7,300.00
To: DA5148.114	Service Other Governments- Summer	\$7,300.00
Fr: DA9010.8	Employees Benefits - State Retirement	\$300.00
To: DA9056.8	Uniform Cleaning	\$300.00

Fr: DB3501 CHIPS \$35,000.00
 To: DB5113.4 CHIPS Contractual \$35,000.00
 Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-262)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve all claims on vouchers numbered 23-705 to 23-789, on General Abstract 23-10, in the amount of \$244,553.97.
 Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-144 to 23-163, on Library Abstract 23-10, in the amount of \$7,878.16 were presented to the Town Board for payment.

FIRE PROTECTION CONTRACT

(Resolution 23-263)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to schedule the Public Hearing on the 2024 Fire Protection Contract for the Mendon Fire Protection District #1, on November 13, 2023 - Mendon Town Hall, 16 W. Main St. Honeoye Falls, NY 14472 at 7:00pm or as soon thereafter as said Hearing is convened. Amount \$190,485.59.
 Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

COMPUTER EQUIPMENT FOR SCRAP

(Resolution 23-264)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to scrap (4) computers for recycling.
 HP, Pavilion Slimline 400, 4CE3480BW2
 Dell, OptiPlex 7010, H0P34W1
 Dell, OptiPlex 3010, DZRNZ1
 Dell, OptiPlex 3010, DZQQBZ1
 Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

INTERMUNICIPAL AGREEMENT BETWEEN MONROE COUNTY AND THE TOWN OF MENDON FOR SNOW REMOVAL AND ICE CONTROL

(Resolution 23-265)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to enter into a Intermunicipal Agreement with Monroe County for Snow Removal and Ice Control beginning October 1, 2023 expiring on September 30, 2028.
 Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

2024 BUDGET DISCUSSION

(Resolution 23-266)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to approve the following changes to the 2024 Tentative Budget:

1. A1620.1 Building & Grounds Personnel from \$130,000.00 to \$119,600.00
2. A1310.1 Director of Finance from \$48,476.00 to \$55,000.00
3. DB3300.1 Highway Parttown Personnel from \$506,000.00 to \$526,00.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Nay; Mr. Moffitt, Nay

PRELIMINARY BUDGET***(Resolution 23-267)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the 2024 Mendon Town Budget with changes, moving the budget to Preliminary Status.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Nay; Mr. Moffitt, Nay

SCHEDULE PUBLIC HEARING FOR THE 2024 BUDGET***(Resolution 23-268)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to Schedule the Public Hearing on the Town of Mendon Preliminary Budget on Monday, November 13, 2023 at the Mendon Town Hall at 7:00 pm or as soon thereafter as said Hearing is convened.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

SCHEDULE PUBLIC HEARING FOR THE 2024 CAPITAL IMPROVEMENT PLAN***(Resolution 23-269)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to schedule a Public Hearing on the 2024 Capital Improvement Plan on November 13, 2023, at the Mendon Town Hall at 7:00 pm or as soon thereafter as said Hearing is convened.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

VETERANS DAY LUNCH

Scheduled for November 11, 2023

AMBULANCE CONTRACT***(Resolution 23-270)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to enter into an agreement with the Village of Honeoye Falls for Ambulance Service for 2024, \$165,421.00 from account number B4540.4 from the 2024 budget.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

ALIGNMARK 360 DEGREE FEEDBACK***(Resolution 23-271)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, authorize a contract with AlignMark for 360 Degree Feedback. To be paid from account number A1010.410, not to exceed \$300.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

ST. THOMAS AQUINAS YOUTH BASEBALL FIELD REQUEST***(Resolution 23-272)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, authorize use of softball field on Semmel Road for Youth Baseball - Saturdays, April 20 – June 15, 2024. Fee (\$100.00) and insurance provided by a Town of Mendon resident and to have the Town of Mendon added as additionally insured.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

SPLASH PARK PAYMENT - WHITNEY EAST***(Resolution 23-273)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, authorize payment to Whitney East for the Splash Park, for \$105,169.32, which is the culmination of the contract and change orders, minus the retainage and the double amount of the punch list items.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

(Resolution 23-274)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adjourn the meeting at 8:42 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel:

<https://www.youtube.com/@townofmendonly9281>

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