

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, September 25, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll }  
 Thomas Dubois } *Town Board*  
 Karen R. Jenkins } *Members*  
 Brent Rosiek }

**TOWN CLERK:** Michelle Booth

**HIGHWAY SUPERINTENDENT:** Andrew Caschetta

**OTHERS PRESENT:** Danny Bassette, *Zoning Board of Appeals Chair*, and Kim Roberts

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

**AGENDA**  
**(Resolution 23-249)**

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the agenda as amended.  
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

There were no comments.

**COMMUNICATIONS**

**HIGHWAY SUPERINTENDENT, Andrew Caschetta,** reported on road work.

**TOWN CLERK, Michelle Booth,** reported on the 2023 School Tax collection; has concluded her jury duty service; and reminded everyone of the Mobile Mammogram Unit coming up.

**TOWN BOARD**

**Brent Rosiek,** gave an update on planning board business, the spray park, and the Mendon Community Business Association. He reported an upcoming book signing for the Mendon Cottage and the new DEC laws, on Agriculture properties, are being enforced.

**Karen Jenkins,** reports that she will attend a benefits meeting on October 2 with John Moffitt.

**Thomas Dubois,** reported on the Mendon Youth Center open house.

**SUPERVISOR, John Moffitt,** expressed his deepest sympathies to the Banser and Gates families for their losses. He gave an update on his meetings with Attorney Al Reeve and has received the Mendon Fire Dept budget.

**BUDGET TRANSFERS**

**(Resolution 23-250)**

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following budget transfers for the 2023 budget:

**VOID-** the following budget transfer from September 11, 2023

Fr:	A 1990.470	Contingent Account	\$10,000.00
To:	A 3310.200	Traffic Control	\$10,000.00

**APPROVE-**

Fr:	A1930.4	Judgements and Claims	\$10,000.00
To:	A 3310.200	Traffic Control	\$10,000.00

Fr:	A1620.412	Community Center Improvements	\$6,000.00
To:	A1620.411	Town Hall Improvements	\$6,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**PRESENTATION BY JAMES LEGRETT – TOWN ASSESSOR**

**TOWN HALL PAINTING**

*(Resolution 23-251)*

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to contract with Stafford Painting for painting exterior at Town Hall, including not limited to soffits, gutters, downspouts, dormers, and cupola. Not to exceed \$20,000.00 from account number A1620.411.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**CONTRACT WITH KLEPPER, HAHN & HYATT- PROFESSIONAL SERVICES**

*(Resolution 23-252)*

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to enter into a contract with Klepper, Hahn and Hyatt for professional services regarding the concrete issues at the Spray Park and Military Memorial. Not to exceed \$3,000.00 from Capital Projects H fund.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**2024 BUDGET DISCUSSION**

Increase \$17,000.00 to DB3300.1

Increase \$17,000.00 for Appropriated Reserves (DB)

Increase the taxable assessment in Town outside Village due to SCAR hearings from \$775,974,083 to \$776,080,683.

Any other changes the board approves.

**PRELIMINARY BUDGET**

*(Resolution 23-253)*

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to table the 2024 Mendon Town Budget, to allow more discussion.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**RECONCILIATION OF 284 AGREEMENT 2023**

*(Resolution 23-254)*

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to accept the reconciliation of the 284 Agreement between the Mendon Town Board and the Highway Superintendent, as per the Highway Superintendents compilation of materials.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**PURCHASE OF TRUCK PARTS**

*(Resolution 23-255)*

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, for permission to purchase parts for truck #97, from Kenworth Northeast not to exceed \$5,870.60 from account DA5130.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**EXECUTIVE SESSION- PERSONNEL MATTER**

*(Resolution 23-256)*

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to enter Executive Session regarding a Personnel Matter.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to leave Executive Session.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

There were no comments.

**ADJOURNMENT**

*(Resolution 23-257)*

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adjourn the meeting at 11:01 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel:

<https://www.youtube.com/@townofmendonny9281>

DRAFT