

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, July 17, 2023 – 7:00PM
16 West Main Street
Honeoye Falls, NY

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Report
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Transfers
10. Abstract of Audited Vouchers
11. Credit Release- Mendon Green
12. Driveway and Basketball Court Sealing and Striping
13. Establishing a Reserve Fund for Library Computers
14. Amending the Agricultural Data Statement for Applications
15. EPOD #5- Recommendation from the Historic Preservation Commission
16. Authorization for Excess Highway Equipment to Auction
17. Short Term Rental Application, Standards and Inspection Forms
18. Public Comment
19. Adjournment

TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:

July 17, 2023, Regular Town Board Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Highway Superintendent

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for June 2023.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for June 2023, showing receipts and disbursements in the amount of \$6,692.86

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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8. MINUTES

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular Town Board Meeting as presented OR with the following amendments: *(amendments, if any, go here)*. June 12 and June 26, 2023

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

9. BUDGET TRANSFERS

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following budget transfers for the 2023 budget:

Fr:	A 5132.3	Garage Improvements	\$5,000.00
To:	A 5132.413	Garage Utilities	\$5,000.00
Fr:	A 7120.41	Semmel Rd. Fields Utilities	\$1,000.00
To:	A 7120.2	Semmel Rd. Fields Equipment	\$1,000.00
Fr:	A 7120.41	Semmel Rd. Fields Utilities	\$1,000.00
To:	A 7120.42	Dreisbach Supplies	\$1,000.00
Fr:	B 2770	Engineering Review Fee's	\$500.00
To:	B 8020.43	Planning Travel/Training/Dues	\$500.00
Fr:	B 2770	Engineering Review Fee's	\$5,000.00
To:	B 8020.41	Planning- Engineering	\$5,000.00
Fr:	DA 2417	Equipment Rental- NY Snow	\$3,000.00
To:	DA 5140.100	Roadside Mow- Personnel	\$3,000.00
Fr:	DB 2301E	NYS Snow Labor	\$10,000.00
To:	DB 5140.1	Brush Pickup Personnel	\$10,000.00
Fr:	DB 2301E	NYS Snow Labor	\$10,000.00
To:	DB 5132.113	Dispatch- Personnel	\$10,000.00
Fr:	DB 2301E	NYS Snow Labor	\$500.00
To:	DB 5142.119	Mail Box Restoration	\$500.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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10. VOUCHERS

General Abstract

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 23-486 to 23-566, on General Abstract 23-07, in the amount of \$245,611.80

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract

Library vouchers numbered 23-094 to 23-103, on Library Abstract 23-07, in the amount of \$2,912.60 were presented to the Town Board for payment.

11. CREDIT RELEASE- MENDON GREEN

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to release to Riedman Companies the sum of \$279,475.63 Credit Release #6 and \$168,848.90 Credit Release #7 work received and substantiated by LaBella Associates. Earthwork, erosion control, storm sewer, water system and roadway system. This release will occur once the outstanding Engineering Fee's are current. The Current outstanding amount is \$36,146.57

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

12. DRIVEWAY AND BASKETBALL COURT SEALING AND STRIPING

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, Supervisor to receive quotes for driveway sealing and striping for the Community Center, Mendon Public Library including the Youth Center and the Basketball Court at Semmel Road Park.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. ESTABLISHING A RESERVE FUND- LIBRARY COMPUTERS

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to
RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of computer equipment for the Mendon Public Library..

The Chief Fiscal Officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Town Board may

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invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Mendon. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Chief Fiscal Officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to establish a Reserve Fund (SPECIFIC) in the L Fund for acquisition of computer equipment for the Mendon Public Library.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

14. AMENDING THE AGRICULTURAL DATA STATEMENT

(Resolution 23-____)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to amend the Agricultural Statement as it pertains to Zoning and Planning Applications. Regarding EPOD 2, Steep Slope Protection Overlay District. Steep, no Development allowed. Moderate 15%-29% E POD Permit required. Gradual 0%-14% EPOD Permit not required.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

15. EPOD #5- RECOMMENDATION FROM THE HISTORIC PRESERVATION COMMISSION

(Resolution 23-____)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to accept the recommendation from the Historic Preservation Commission of the Town of Mendon for EPOD #5 Historic Site Protection Overlay.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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16. AUTHORIZATION FOR EXCESS HIGHWAY EQUIPMENT TO AUCTION

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to take to Auction the following highway equipment in excess.

2010 Volvo VHD Dump Truck
1997 Rogers Equipment Trailer

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. SHORT TERM RENTAL APPLICATION, STANDARDS AND INSPECTION FORMS

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following forms regarding the implementation of the recent Short Term Rental Law.

APPLICATION
STANDARDS
INSPECTION

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. PUBLIC COMMENT

19. ADJOURNMENT

(Resolution 23-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay;
Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

Town of Mendon
Supervisor's Report
June 2023

Fund	Revenues		Expenditures		Appropriated Fund Balance		Year to Date	Balance	% Expensed	Budget as Amended	Year to Date	Budget	Budget as Amended	Year to Date
	Budget	Budget as Amended	Year to Date	Balance	% Received	Budget								
A-General Townwide	\$1,494,723	\$1,494,723	\$1,350,817	\$143,906	90%	\$1,673,747	\$1,679,118	\$892,062	47%	\$179,024	\$787,056	\$179,024	\$184,395	\$563,761
B-General Parttown	\$482,744	\$482,744	\$444,406	\$38,338	92%	\$702,474	\$703,239	\$394,914	44%	\$219,730	\$308,325	\$219,730	\$220,495	\$136,081
DA-Highway Townwide	\$553,326	\$553,326	\$366,893	\$186,433	66%	\$1,010,850	\$1,024,866	\$680,588	34%	\$7,524	\$344,278	\$7,524	\$467,865	\$22,615
DB-Highway Parttown	\$1,490,097	\$1,490,097	\$1,190,410	\$299,687	80%	\$1,710,097	\$1,716,190	\$968,187	44%	\$220,000	\$748,003	\$220,000	\$226,093	\$442,407
L-Library Townwide	\$383,800	\$383,800	\$386,413	-\$2,613	101%	\$383,800	\$384,150	\$183,835	52%	\$0	\$200,315	\$0	\$350	\$186,098
SD-Special Districts	\$245,720	\$245,720	\$246,045	-\$325	100%	\$237,304	\$237,304	\$43,097	82%	\$3,000	\$194,207	\$3,000	\$5,000	\$51,838
	\$4,650,410	\$4,650,410	\$3,984,984	\$665,426	86%	\$5,718,272	\$5,744,867	\$3,162,683	45%	\$629,278	\$2,582,184	\$629,278	\$1,102,199	\$1,402,799
Calculation of Surplus Funds														
A-General Townwide														
B-General Parttown														
DA-Highway Townwide			\$457,524	\$220,000	\$0					\$3,000				
DB-Highway Parttown			\$10,341	\$6,093	\$350					\$0				
L-Library Townwide			\$11,173	\$1,425,103	\$0					\$0				
SD-Special Districts			\$640,856	\$1,866,439	\$36,737					\$33,235				
Assigned Fund Balance 1/1/23	\$247,024	\$219,730	\$457,524	\$220,000	\$0					\$3,000				
Committed 12/31/22	\$5,371	\$765	\$10,341	\$6,093	\$350					\$0				
Restricted 12/31/22	\$467,543	\$958,732	\$11,173	\$1,425,103	\$0					\$0				
Actual Fund Balance 12/31/22	\$1,234,837	\$1,487,016	\$640,856	\$1,866,439	\$36,737					\$33,235				
Unassigned Fund Balance 12/31/22	\$476,899	\$307,790	\$161,817	\$215,242	\$36,387					\$30,235				
06/01/23-06/30/23 Change in Fund Balance	\$563,761	\$136,081	\$22,615	\$442,407	\$186,098					\$51,838				
*** 3/27/23 TB approved use of \$38,000 in FB from the A Fund to purchase a mower.														
*** 4/10/23 TB approved use of \$30,000 in FB from the A Fund to replenish A1620,200 B&G Equipment														

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

JUNE, 2023

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255				
	<u>11</u>	DECALS	<u>21.26</u>	
	<u>7</u>	MARRIAGE LICENSES NO. 23009 TO 23015	<u>122.50</u>	
	<u>1</u>	MARRIAGE OFFICIANTS NO. 000001 TO 000001	<u>25.00</u>	
	<u>1</u>	MARRIAGE TRANSCRIPT	<u>10.00</u>	
		TOTAL TOWN CLERK FEES		178.76
A2530				
	<u>1</u>	GAMES OF CHANCE PROCEEDS	<u>204.00</u>	
		TOTAL A2530		204.00
A2544				
	<u>42</u>	DOG LICENSES	<u>224.00</u>	
		TOTAL A2544		224.00
A2655				
	<u>10</u>	COPIES	<u>2.50</u>	
		TOTAL A2655		2.50
B2110				
	<u>1</u>	ZBA AREA VARIANCE	<u>250.00</u>	
	<u>1</u>	ZBA PUBLIC HEARING	<u>100.00</u>	
	<u>1</u>	ZONING COMPL LTR RES	<u>30.00</u>	
		TOTAL B2110		380.00
B2115				
	<u>2</u>	P B APP SITE PLAN	<u>700.00</u>	
	<u>1</u>	P B PUBLIC HEARING	<u>100.00</u>	
	<u>1</u>	P B APP SUB <5	<u>150.00</u>	
	<u>1</u>	P B SPECIAL USE	<u>250.00</u>	
		TOTAL B2115		1,200.00
B2555				
	<u>22</u>	BUILDING PERMIT	<u>2,539.25</u>	
	<u>3</u>	COPY OF ISSUED PERMIT	<u>15.00</u>	
		TOTAL B2555		2,554.25
B2590				
	<u>1</u>	ROAD CUT FEE	<u>300.00</u>	
	<u>4</u>	BURN PERMIT	<u>100.00</u>	
		TOTAL B2590		400.00
B2665				
	<u>1</u>	AUCTION PROCEEDS	<u>64.00</u>	
		TOTAL B2665		64.00

TOWN CLERK'S MONTHLY REPORT

JUNE, 2023

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B2770	<u>1</u>	ENG REV ADV SITE PLN	<u>700.00</u>	
		TOTAL B2770		700.00
<hr/>				
B2771	<u>1</u>	TRAILS WESTWARD TO MENDN	<u>10.00</u>	
		TOTAL B2771		10.00
<hr/>				
DA2306	<u>1</u>	MFD FUEL USAGE	<u>761.51</u>	
		TOTAL DA2306		761.51
<hr/>				
L2770	<u>1</u>	LIBRARY L2770	<u>13.84</u>	
		TOTAL L2770		13.84

TOWN CLERK'S MONTHLY REPORT

JUNE, 2023

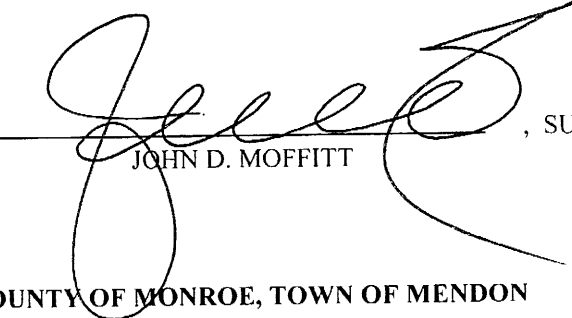
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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>609.26</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>5,308.25</u>
PAID TO SUPERVISOR FOR FUEL	<u>761.51</u>
PAID TO SUPERVISOR FOR LIBRARY FUND	<u>13.84</u>
PAID TO NYS DEC FOR DECALS	<u>363.74</u>
PAID TO NYS ANIMAL POPULATION CONTROL FUND	<u>46.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>157.50</u>
TOTAL DISBURSEMENTS	<u>7,260.10</u>

Total to Supervisor = \$ 6692.86

JUNE 30, 2023


 _____, SUPERVISOR
 JOHN D. MOFFITT

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



 Town Clerk

30 day of June 2023



 Notary Public

KELLI PARMELEE
 Notary Public - State of New York
 No. 01PA6423433
 Qualified in Monroe County
 My Commission Expires October 12, 2025

06/30/2023
08:35:04

TOWN OF MENDON
Detail of Decals Transactions
For the period 06/01/2023 through 06/30/2023

Date	Gross Sales	Commission	Net Sales
06/05/2023	75.00	4.14	70.86
06/06/2023	25.00	1.38	23.62
06/07/2023	30.00	1.66	28.34
06/09/2023	25.00	1.38	23.62
06/12/2023	25.00	1.38	23.62
06/13/2023	50.00	2.76	47.24
06/20/2023	50.00	2.76	47.24
06/21/2023	5.00	0.28	4.72
06/22/2023	50.00	2.76	47.24
06/27/2023	25.00	1.38	23.62
06/28/2023	25.00	1.38	23.62
Grand Total:	385.00	21.26	363.74

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u> JUNE </u> <u> 2023 </u>	Do not write in this area	DEP. NO. _____
City or Town of <u> MENDON </u>		\$ _____
County of <u> MONROE </u>		CHECK # _____

Licenses numbered from 009 to 015 inclusive. # of Military Exemptions: _____

*If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: _____

*If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u> 157.50 </u>	Name of City or Town Clerk (Please type or print)	
	<u> Michelle Booth </u>	
	Signature of City or Town Clerk	Date
	<u> Michelle Booth </u>	<u> 06/30/2023 </u>
	Mailing Address	
	<u> 16 WEST MAIN STREET </u>	
	<u> HONEOYE FALLS NY </u>	Zip <u> 14472 </u>
	E-mail Address _____	Phone <u> (585) 624-6060 </u>

INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

Month Reported: JUNE, 2023

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: JUNE 30, 2023

Dog License Monthly Report

Original ID Dog Licenses sold	7
Original Purebred License sold	0
Dog License Renewals sold	35
Purebred License Renewals sold	0
Total sold	42

LICENSE TYPES AND FEES COLLECTED	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	40	\$5.00 ea <u>200.00</u>	\$1.00 ea <u>40.00</u>
Unspayed and Unneutered Dogs	2	\$12.00 ea <u>24.00</u>	\$3.00 ea <u>6.00</u>
Exempt - Seeing Eye, War, Police	0	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	0	\$25.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	0	\$50.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	0	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	0	<u>0.00</u>	<u>0.00</u>
Total licenses sold	42	224.00	46.00

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	0	0.00
Purebred Tags	0	0.00
Total tags sold	0	0.00

DISBURSEMENTS

Paid to Supervisor	\$224.00
Paid to NYS Animal Population Control Program	\$46.00

TOWN OF MENDON

Detail of Other Revenue Transactions
For the period 06/01/2023 through 06/30/2023

06/30/2023
08:36:33

Type	Date	Comment	Name	Quantity	Fee
AUCT	AUCTION PROCEEDS				
1.AUCT	06/07/2023	SPRING AUCTION 2023	ROY TEITSWORTH	1	64.00
				1	64.00
BCOP	COPY OF ISSUED PERMIT				
2.BCOP	06/09/2023	902 PITTS MEND RD 1997-3980	MAKOWSKI	1	5.00
3.BCOP	06/09/2023	902 PITTS MEND RD 1997-4020	MAKOWSKI	1	5.00
4.BCOP	06/09/2023	902 PITTS MEND RD 2006-6147	MAKOWSKI	1	5.00
				3	15.00
BLDG	BUILDING PERMIT				
5.BLDG	06/01/2023	3 LANTERN INGROUND POOL #8902	NESBITT, JOHN	1	125.00
6.BLDG	06/02/2023	BRUSH, POLE BARN, #8903	HIDDEN SPRINGS FARM	1	210.00
7.BLDG	06/06/2023	ADDITION, MCKEAN, #8904	SILVAROLE, GEORGINA	1	100.00
8.BLDG	06/07/2023	WILLIAMS, ROOF PANELS, 12 CHAM	SOLAR BY CIR	1	75.00
9.BLDG	06/08/2023	POLE BARN, 349 MONROE #8906	SMITH, ZACKERY	1	83.60
10.BLDG	06/08/2023	SHED, 294 CHAMBERLAIN RD #8907	LOW, VALERIE	1	50.00
11.BLDG	06/12/2023	SHED ADDITION 102 TOPSPIN 8908	SEEFRIED, WILLIAM	1	50.00
12.BLDG	06/13/2023	154 AMANN RENEWAL #8767R	GLEASON, MARY LYNN	1	75.00
13.BLDG	06/13/2023	63 HEDGEROW, FENCE #8909	BURCHANOWSKI	1	40.00
14.BLDG	06/14/2023	10 CAROLINA POOL RENEW 8732	ROSSI, JOE	1	125.00
15.BLDG	06/15/2023	1122 PITTS MEND CTR SOLAR 8910	ACES - ENERGY	1	75.00
16.BLDG	06/16/2023	846 W BLOOMFIELD RD SHED #8911	GROET ZIEGLER, DIANE	1	50.00
17.BLDG	06/20/2023	10 DRUMLIN EV CHARGER, CONKLIN	GREENSPARK	1	30.00
18.BLDG	06/20/2023	7235R GARAGE RENEW	ZAGAR	1	60.00
19.BLDG	06/20/2023	8773R 37 OLD STABLE WAY	LUGO	1	125.00
20.BLDG	06/20/2023	FENCE # 8913 11 MILL RD	CONNOLLY, LISA	1	40.00
21.BLDG	06/23/2023	966 PITT MEND RD, RENEWAL 8508	FALKNER, THOMAS	1	100.00
22.BLDG	06/26/2023	1765 W BLOOM RENEWAL 2021-8592	JACKSON, THOMAS	1	154.65
23.BLDG	06/27/2023	RENEWAL # 1488	SCHOFF, SUSAN	1	671.00
24.BLDG	06/28/2023	NATALE, 7 GOVENORS, ADDITION	MARSHALL EXTERIORS	1	100.00
25.BLDG	06/29/2023	165 MENDON IONIA RENO #8917	CLARK	1	150.00
26.BLDG	06/29/2023	BHAMBRA, 893 MILE SQ FURNACE	HOLBROOK HEATING	1	50.00

Type	Date	Comment	Name	Quantity	Fee
				22	2,539.25
BURN		BURN PERMIT			
27.BURN	06/02/2023	1193 W BLOOMFIELD RD	PITT, BRIAN	1	25.00
28.BURN	06/27/2023		MENDON VILLAGE COMMONS	1	25.00
29.BURN	06/28/2023	6985 RUSH LIMA 7/1-7/30	JACOBS, DANNY	1	25.00
30.BURN	06/28/2023	936 CHEESE FACTORY RD	MENDON CHURCH - BRETT T	1	25.00
				4	100.00
COPY		COPIES			
31.COPY	06/01/2023		JOSEPH	3	0.75
32.COPY	06/01/2023	APPRAISER	JOSEPH	7	1.75
				10	2.50
EASP		ENG REV ADV SITE PLN			
33.EASP	06/29/2023	360 CHEESE FACTORY	SILVEROLE	1	700.00
				1	700.00
FUEL		MFD FUEL USAGE			
34.FUEL	06/12/2023		MENDON FIRE DISTRICT	1	761.51
				1	761.51
L277		LIBRARY L2770			
35.L277	06/12/2023	EV CHARGING STATION	GREENLOTS	1	13.84
				1	13.84
MT		MARRIAGE TRANSCRIPT			
36.MT	06/21/2023	75027	FREEMAN, PAT	1	10.00
				1	10.00
PASL		P B APP SUB <5			
37.PASL	06/15/2023	PETERS AD. RESUB 91 TAYLOR	MALLOY, JAMES	1	150.00
				1	150.00
PASP		P B APP SITE PLAN			
38.PASP	06/12/2023	857 W BLOOMFIELD RD	HAFFEN, DOUGLAS	1	350.00
39.PASP	06/29/2023	360 CHEESE FACTORY	SILVEROLE	1	350.00
				2	700.00
PBPH		P B PUBLIC HEARING			
40.PBPH	06/29/2023	448 W BLOOMFIELD	KOSCHNICK	1	100.00
				1	100.00

Type	Date	Comment	Name	Quantity	Fee
PBSU P B SPECIAL USE					
41.PBSU	06/29/2023	448 W. BLOOMFIELD	KOSCHNICK	1	250.00
				1	250.00
ROAD ROAD CUT FEE					
42.ROAD	06/08/2023	RG&E ROAD CUT/ROWW	DDS ENGINEERING	1	300.00
				1	300.00
TRLS TRAILS WESTWARD TO MENDN					
43.TRLS	06/23/2023		KAREN S	1	10.00
				1	10.00
ZBAV ZBA AREA VARIANCE					
44.ZBAV	06/26/2023	3880 RUSH MEND	HOLLICK, ANGELA	1	250.00
				1	250.00
ZBPH ZBA PUBLIC HEARING					
45.ZBPH	06/26/2023	3880 RUSH MEND	HOLLICK, ANGELA	1	100.00
				1	100.00
ZCLR ZONING COMPL LTR RES					
46.ZCLR	06/23/2023	CHRISTINE M, FOR W BLOOMF	DAWSON LAW FIRM	1	30.00
				1	30.00
Total Sales				54	6,096.10

A regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, June 12, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board Chair*, Lauren Smith, *Planning Board Chair*, Kim Roberts, Katrina Allen, and 17 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 23-179)

A motion was made by Mrs. Carroll, seconded by Mrs. Dubois, to adopt the amended agenda. Agenda #26 will be to enter into a contract with Allan Reeve, Attorney, and then renumber the remaining items. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

1. Joan Carr, 1160 Mile Square Rd., does not want pickle ball lines to be painted on the Semmel Rd. tennis courts; stating that it makes it hard to decipher the boundaries while playing tennis.
2. P. West, Barben Circle, "ditto" to the previous comment.
3. David Carr, 1160 Mile Square Rd., does not want pickle ball lines to be painted on the Semmel Rd. tennis courts.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported on Town and County highway business.

TOWN CLERK, Michelle Booth, reported that tax collection is finished and all reports have been filed with the County Treasury. She will finish up with the Town in the next few weeks, she is waiting on the interest collected to come from the County. Marriage license sales have increased this month along with fishing licenses.

TOWN BOARD

Brent Rosiek, reported there is a local Flag Day ceremony on June 14th that he will be attending. He gave an update on Planning Board, Zoning Board, and Mendon Community Business Association business. Mr. Rosiek stated he has continued his workshops with the building department and the Supervisor. He will continue to meet with the Highway Department on the 4th Tuesday of each month.

Cynthia Carroll, reported on the library meeting and upcoming events.

Tom Dubois, reported on the Environmental Conservation Board and the Zoning Board of Appeals. He stated the Mendon Youth Center has closed for the summer; he would like to do an open house in the fall before reopening to welcome the new students that have aged up.

SUPERVISOR, John Moffitt, reported buying a new ping pong table, from Dick's Sporting Goods at a very good price, for the Mendon Youth Center. He has attended some meetings with the County, Village and Rush regarding emergency planning. Mr. Moffitt stated he would be on vacation from June 14 to June 23 and Brent Rosiek will be the Deputy Supervisor while he is away. He will have access to his cell phone and emails while he's gone. The Supervisor expressed how pleased he was with the Military Memorial Dedication and gave a special thanks to Jonathan Stills, for the National Anthem, the families and everyone who attended. Mr. Moffitt received a report from the Mendon Foundation stating the PGA was a great success and was the biggest fundraiser they have had and he was glad he was able to volunteer with them. The Supervisor reported on a letter received regarding the speed study on Parrish Rd.; he attended a webinar with the Association of Towns regarding the NYS budget; reported the flowers had been planted from the Flowers in Bloom program; the Lutheran Church in Mendon reached out and would like to help the Town if needed; he worked a couple nights at the Mendon Carnival; and attended the Anthony Noto celebration. Mr. Moffitt reported that the Town is responsible for half of the cost of the new ambulance roof and we have money in reserves for it. The Spray Park has issues that need to be fixed, he has spoke with Attorney Allan Reeves about this. He reported that Kevin will be fixing the stone wall at the library very soon and they have started looking into the summer rec equipment that we provide.

SUPERVISOR'S MONTHLY REPORT

(Resolution 23-180)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for May 2023.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 23-181)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for May 2023, showing receipts and disbursements in the amount of \$5,825.28.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 23-182)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to approve the minutes of the regular Town Board Meeting as presented for the May 8, 2023 meeting.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS

(Resolution 23-183)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to approve the following budget transfers for the 2023 budget:

Fr: A1110.410	Justice Travel/Dues	\$500.00
To: A1110.420	Reference Materials	\$500.00
Fr: A1010.410	Town Board – Travel/Dues	\$1,000.00
To: A1620.404	Security	\$1,000.00
Fr: B2770	Engineering Fees	\$4,000.00
To: B8020.41	Engineering	\$4,000.00
Fr: B2265	Sale of Equipment	\$3,200.00
To: B3620.11	Building Inspection - Staff	\$3,200.00

Fr: DA2417	Equipment Rental – NY Snow	\$35,000.00
To: DA5130.2	Equipment	\$35,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 23-184)

A motion was made by Mrs. Dubois, seconded by Mrs. Jenkins, to approve all claims on vouchers numbered 23-382 to 23-485, on General Abstract 23-06, in the amount of \$187,618.43.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 23-069 to 23-093, on Library Abstract 23-06, in the amount of \$18,371.34 were presented to the Town Board for payment.

ARPA FUNDING

The Board reviewed the distribution chart provided by Supervisor Moffitt. There was some discussion about where to spend the balance of the money. Mr. Moffitt provided several options and asked the Board provide any alternatives and their thoughts; he would like to make a decision before the end of the year.

KENNEL CONTRACT

(Resolution 23-185)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the contract with Howlywood Kennels for stray dogs to be leased for space, not to exceed \$25.00 per day, per dog.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

NYGFOA- SEMINAR ATTENDANCE

(Resolution 23-186)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve Kelli Parmelee, Finance Director, to attend a one-day seminar, July 20, 2023 in Batavia, NY. Not to exceed \$80.00 plus mileage from account A1310.410

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DONATION ACCEPTANCE

(Resolution 23-187)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to accept the donation from the American Legion Falls, Post 664 for \$36,150.00 for the "Dust Off" Military Memorial.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FEE SCHEDULE - MENDON GREEN- SEWER FEE

(Resolution 23-188)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to modify the Town of Mendon Fee schedule to include \$25.00 annual fee for each property in the Mendon Green Subdivision due to the sewer connection with the Town of Pittsford.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ANTHONY NOTO - RESOLUTION OF ACOMPLISHMENT

(Resolution 23-189)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to recognize Anthony Noto, four-time sectional champion and four-time all Greater Rochester wrestler and herby proclaim June 9, 2023 as Anthony Noto Day.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SEMMELE ROAD – COURTS

There was a discussion about adding pickle ball lines to the Semmel Rd tennis courts. The Board received emails, calls, and comments regarding this. The decision was made to leave the Tennis Courts as they are.

BUDGET TRANSFER RESERVE FUND***(Resolution 23-190)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to transfer \$35,000.00 from the DA Equipment Fund Reserves Account NY-01-1255-0011, to DA 5130.2 Equipment.

This resolution is subject to permissive referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

EQUIPMENT PURCHASE - CATERPILLAR- 420XE***(Resolution 23-191)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to purchase a Caterpillar 420 XE from Milton. Purchased thru NYS/OGS/NJPA Heavy Equipment Contract #PC69406. At the request of the Highway Superintendent; not to exceed \$117,000.00 after trade.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2023-1 – ENACTING CHAPTER 236 OF THE MENDON TOWN CODE REGARDING SHORT TERM RENTAL***(Resolution 23-192)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt Local Law 2023-1.

Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Enacting Chapter 236 of the Mendon Town Code

Section 236 “Short Term Rental”

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Nay; Mrs. Jenkins, Nay; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2023-2 CHAPTER 260-52 BED AND BREAKFAST- REVISION***(Resolution 23-193)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to adopt Local Law 2023-2.

Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Revising Section 260-52 of the Mendon Town Code

Section 260-52 “Bed and Breakfast”

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCAL LAW 2023-3 CHAPTER 260-61(A)- DELETING A SENTENCE***(Resolution 23-194)***

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt Local Law #3.

Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Revising Section 260-61(A) of the Mendon Town Code

Section 260-61(A) “Action on Preliminary Site Plan”.

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

**LOCAL LAW 2023-4 CHAPTER 260-24 (B) - INSERTION OF NEW (3) & AMENDMENT
(Resolution 23-195)**

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to adopt Local Law #4.
Section I. Legislative Authority.

This local law is enacted pursuant to the authority contained in Municipal Home Rule Law.

Section II. Revising Section 260-24(B) of the Mendon Town Code, insertion of (3)

Section 260-24(B) (3) "General Provisions". A Special Use Permit is not Transferable.

Section III. When effective.

This local law shall take effect immediately upon filing with the Secretary of State of the State of New York.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PLUMBING ISSUE - 101 SEMMEL RD.**(Resolution 23-196)**

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to contract with Penfield Plumbing for Descaling Lateral at the Town of Mendon, Highway Department Building. Not to exceed \$1,110.00 from account A5132.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SEASONAL GREY WATER DISPOSAL**(Resolution 23-197)**

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to enter into a contract with Vern Vallance. The price will be \$.20 per gallon up to 4,500 gallons, from account A5132.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

CONTRACT WITH ALLAN REEVE, ATTORNEY AT LAW**(Resolution 23-198)**

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to allow the Supervisor, John Moffitt, to enter into an engagement agreement with Allan Reeve regarding the issues with the Spray Park.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye

PUBLIC COMMENT

There were no comments.

ADJOURNMENT**(Resolution 23-199)**

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adjourn the meeting at 8:00 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel: <https://www.youtube.com/@townofmendonly9281>

6/26/2023

TOWN OF MENDON

SPECIAL MEETING

A special meeting of the Mendon Town Board was held at 7:00 PM, Monday, June 26, 2023, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Thomas G. Dubois } *Town Board*
Karen R. Jenkins } *Members*
Brent Rosiek }

TOWN CLERK: Michelle Booth

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 23-200)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

SPLASH PARK – SEALER

(Resolution 23-201)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to allow the Town Supervisor to solicit a minimum of three written quotes for the following tasks and allowing the Supervisor to proceed as necessary, according to the Procurement Policy, and not to exceed \$20,000.00 from H account, Building Special Projects.

There was discussion about the work to be done and the advice from the Attorney.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

ADJOURNMENT

(Resolution 23-202)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adjourn the meeting at 7:26 PM.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The full meeting can be viewed on the Town YouTube Channel: <https://www.youtube.com/@townofmendonny9281>

2023-7

GENERAL ABSTRACT
No. 23-486 to No. 23-566

TOTAL **\$245,611.80**

LIBRARY ABSTRACT
No. 23-094 to No. 23-103

TOTAL **\$2,912.60**

Prepared by *Bonnie F. Cooney*

Abstract of General Vouchers 23-7

486	Anderson Equipment Co.	DA5130.4		\$	511.20	
487	Applied Business Systems, Inc.	A1670.406		\$	232.66	\$ 232.66
488	Basette, Danny	A1610.41		\$	290.00	
489	Benefit Resource	A9060.8	\$	50.00		
		B9060.8	\$	15.00		
		DA9060.8	\$	50.00		
		DB9060.8	\$	52.50		
		L9060.8	\$	7.50	\$	175.00
490	Borkhuis, Jerry	A1620.418	\$	75.00		
		A1620.423	\$	75.00	\$	150.00
491	Boylan Code	B8010.111			\$	540.00
492	Caledonia Diesel	DA5130.4			\$	434.92
493	Capital One Trade Credit	A1620.402	\$	49.87		
		A1620.413C	\$	82.40		
		A1620.421	\$	11.89		
		A7110.42	\$	153.85	\$	298.01
494	Capital One Trade Credit	A1620.413C	\$	15.29		
		A5010.41	\$	14.94		
		DA5130.4	\$	4.24		
		DB5115.4	\$	10.53	\$	45.00
495	Caschetta, Andy	DA9057.8			\$	112.00
496	Casco Security Systems, Inc.	A5132.4			\$	221.82
497	Charter Communications	A1610.41	\$	249.99		
		A1620.405	\$	486.91		
		A1620.414	\$	89.99		
		A5132.413	\$	99.99	\$	926.88
498	Crystal Rock	A1670.401			\$	144.39
499	Deckman Oil Co.	DA5130.4			\$	710.79
500	DJM Equipment	DA5130.4			\$	442.32
501	D&W Diesel	DA5130.4			\$	45.42
502	Edwards Tree and Landscape Inc	DB5140.4			\$	1,000.00
503	Excellus BCBS-Direct	L9060.8			\$	208.00
504	Excellus Health Plan-Group	A9060.8	\$	326.48		
		B9060.8	\$	114.94		
		DA9060.8	\$	374.30		
		DB9060.8	\$	417.59		
		L9060.8	\$	31.80	\$	1,265.11
505	Excellus Health Plan-Group	TA20			\$	917.36
506	Excellus Health Plan-Group	A9060.8	\$	1,924.44		
		B9060.8	\$	1,741.17		
		DA9060.8	\$	5,539.66		
		DB9060.8	\$	5,742.43		
		L9060.8	\$	610.94	\$	15,558.64
507	Excellus Health Plan-Group	TA20			\$	5,779.42
508	Excellus Health Plan-Group	A9060.8	\$	326.48		
		B9060.8	\$	114.94		
		DA9060.8	\$	374.30		
		DB9060.8	\$	417.59		
		L9060.8	\$	31.80	\$	1,265.11
509	Excellus Health Plan-Group	TA20			\$	917.36
510	Finger Lakes/Castle	DA5130.4			\$	172.60
511	Fire Alarm Service Technology	A1620.426			\$	350.00

512	First National Bank of Omaha	A1610.41	\$ 184.73		
		A5010.41	\$ 27.99		
		A5020.400	\$ 43.94		
		A7110.42	\$ 131.64		
		A7120.42	\$ 512.23	\$ 900.53	
513	Frontier Communications	A1620.405		\$ 59.99	\$ 59.99
514	Frontier Communications	A5132.413		\$ 274.61	
515	Grainger	DA5130.4		\$ 148.16	
516	Grieco, John	H7150.4		\$ 11,462.50	
517	Group Tours, Inc.	B7610.404		\$ 315.00	
518	Hagreen, Diane	A1010.410		\$ 35.10	
519	Healthworks	A5020.410		\$ 140.00	
520	Heidelberg Materials Northeast	DB5112.4	\$ 1,378.16		
		DB5113.4	\$ 116,535.23	\$ 117,913.39	
521	Home Depot Credit Services	A7120.42		\$ 325.99	
522	Honeoye Falls Marketplace	A1010.410	\$ 677.85		
		A1670.401	\$ 125.20	\$ 803.05	
523	IEH Auto Parts LLC	DA5130.4		\$ 76.21	
524	JGF Funding	A1670.403	\$ 106.75		
		A5010.44	\$ 106.75		
		B1900.400	\$ 163.96	\$ 377.46	
525	Jackson Welding & Gas Products	DA5130.4		\$ 10.24	
526	Kenworth Northeast Group Inc.	DA5130.4		\$ 294.66	
527	Lewis General Tire	DA5130.4		\$ 644.00	
528	M.C.W.A.	A1620.406	\$ 103.13		
		A1620.425	\$ 103.13		
		A7120.41	\$ 1,582.04	\$ 1,788.30	\$ 1,788.30
529	MVP	A9060.8	\$ 1,126.66		
		B9060.8	\$ 292.64		
		DA9060.8	\$ 1,170.56	\$ 2,589.86	\$ 2,589.86
530	MVP	TA20		\$ 302.64	\$ 302.64
531	Morgan Rubbish Removal Inc.	A5132.413		\$ 54.14	
532	NAPA-Honeoye Falls	DA5130.4	\$ 200.66		
		DB5112.4	\$ 53.31	\$ 253.97	
533	NOCO Engery Corp.	DB5110.4		\$ 8,979.01	
534	N.Y.S.T.C.A.	A1410.410		\$ 85.00	
535	National Fuel	A1620.407	\$ 31.20		
		A1620.414	\$ 104.77		
		A1620.418	\$ 23.47	\$ 159.44	\$ 159.44
536	National Fuel	A1620.414		\$ 23.30	
537	National Grid	A1620.408	\$ 437.26		
		A1620.414	\$ 213.66		
		A1620.418	\$ 102.01		
		A5132.413	\$ 684.95		
		A7120.41	\$ 176.60		
		B5182.4	\$ 191.66	\$ 1,806.14	\$ 1,806.14
538	National Grid	B5182.4		\$ 31.79	\$ 31.79
539	New York State Insurance Fund	A9055.8	\$ 215.86		
		B9055.8	\$ 80.00		
		DA9055.8	\$ 200.00		
		DB9055.8	\$ 300.00	\$ 795.86	\$ 795.86
540	Oil Filter Service	DA5130.4		\$ 18.38	
541	Parmelee, Kelli	A1310.410		\$ 26.60	
	Penfield Plumbing	A1620.412	\$ 683.00		
		A5132.4	\$ 1,110.00	\$ 1,793.00	
542	R.G. & E.	B5182.4	\$ 162.06		

		SL5182.403	\$ 670.10	\$ 832.16	\$ 832.16
543	R.G. & E.	A7140.41		\$ 24.76	\$ 24.76
544	Radiomax	A5132.413		\$ 440.00	\$ 440.00
545	Rain or Shine Tent Rental	A1010.410		\$ 340.00	
546	Reeve Brown, LLC	H7150.4		\$ 15,491.46	
547	Rochester Paint Center, Inc.	DB5112.4		\$ 158.40	
548	SEFAC USA, Inc.	DA5130.4		\$ 695.00	
549	Saxby Implement Corp.	A1620.200		\$ 81.80	
550	Sayers, Nicole	A1355.120		\$ 125.00	
551	Sedam Farm & Commercial	DA5130.4		\$ 919.28	
552	Sentinel Publications	A1670.409		\$ 95.00	
553	Servpro of SE Monroe County	A1620.412		\$ 3,432.96	
554	Southworth-Milton Inc.	DA5130.4		\$ 3,218.10	
555	Spok, Inc.	A5132.413		\$ 3.62	
556	Staples	A1620.401	\$ 153.03		
		A1620.402	\$ 315.68		
		A5010.41	\$ 23.24	\$ 491.95	
557	Suit-Kote Corporation	DB5112.4		\$ 27,377.18	
558	Sunoco LP	A1620.407	\$ 278.88		
		B3620.44	\$ 123.88		
		DB5110.4	\$ 2,405.95	\$ 2,808.71	
559	Tolls by Mail	A5010.46		\$ 15.10	
560	Tractor Supply Credit Plan	A1620.402		\$ 41.96	
561	The Trailer Center, Inc.	DA5130.4		\$ 1,271.40	
562	U.S. Postal Service	A1670.406		\$ 1,000.00	
563	Unifirst Corporation	DA9056.8		\$ 177.18	
564	Verizon Wireless	A1220.410	\$ 37.99		
		A1620.418	\$ 17.98		
		A3510.440	\$ 18.00		
		B362045	\$ 32.40	\$ 106.37	
565	Victor Power Equipment Co	A1620.401		\$ 12.08	
566	Young, Don	B8020.111		\$ 1,250.00	
	TOTAL			\$ 245,611.80	\$ 33,719.01
			<i>to be paid</i>	\$ 211,892.79	

ABSTRACT OF LIBRARY VOUCHERS 2023-07

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
✓ 94	Amazon Capital Services	7410.410		\$ 92.71
✓ 95	Baker & Taylor	7410.400		\$ 1,418.22
✓ 96	Brodart Co.	7410.401		\$ 315.43
✓ 97	Casella Waste Services	7410.450		\$ 118.11
✓ 98	Ferrigno, Michelle	7410.427		\$ 27.51
✓ 99	Midwest Tape	7410.406	\$ 9.99	\$ 224.40
		7410.407	\$ 214.41	
✓ 100	Monroe County Library System	7410.400		\$ 290.00
✓ 101	Overdrive, Inc.	7410.408		\$ 197.49
✓ 102	Simple Tech Innovations, Inc	7410.210		\$ 63.00
✓ 103	W.T. Cox	7410.404		\$ 165.73
			Total	\$ 2,912.60



June 23, 2023

Mr. Corey Gates
Town of Mendon
16 W Main St
Honeoye Falls, NY 14472

RE: Mendon Green Subdivision
Letter of Credit Release #6

Dear Mr. Gates,

We have reviewed the proposed Letter of Credit Release #6 dated June 23, 2023, prepared by Marathon Engineering. We recommend a release from the Letter of Credit as follows:

Current Letter of Credit Value	\$788,218.15
Recommended Release	\$279,475.63
Letter of Credit Balance	\$508,742.53

The release includes work completed relating to earthwork, erosion control, the storm system, water system, and roadway system.

If there are questions regarding the above comments, please do not hesitate to contact me.

Respectfully submitted,

LaBella Associates

Michael A. Simon
Sr. Project Manager

CC: Andrew Caschetta, Town of Mendon (via email)
Jerold Watkins, Riedman Companies (via email)
Richard Tiede, Marathon Engineering (via email)

Town Of Mendon Letter Of Credit Release

Letter of Credit Reduction

Reduction #6

Project: Mendon Green

5/30/2023

Prepared For:

Riedman Construction, LLC

45 East Avenue

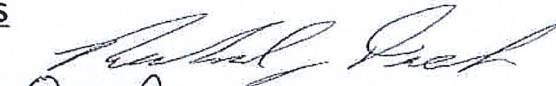
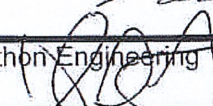
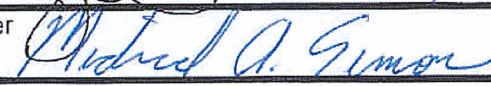
Rochester, NY 14604

Total Construction To Date	1,083,324.75
Less Retainage	108,332.48
A. Construction Value to be Released	974,992.28
B. Engineering Costs	-
C. Construction Observation Costs (10%)	108,332.48
D. 10% Contingency	108,332.48
E. Other Costs	-
Amount Previously Released Through Estimate No. -2	829,256.00
Amount Authorized For Release	279,475.63

Letter Of Credit information:

Original Amount	1,700,399.75
Authorized for Release Per Estimate No. 1	53,394.00
Authorized for Release Per Estimate No. 2	299,231.65
Authorized for Release Per Estimate No. 3	61,703.10
Authorized for Release Per Estimate No. 4	127,834.30
Authorized for Release Per Estimate No. 5	370,018.55
Authorized for Release Per Estimate No. 6	279,475.63
Authorized for Release Per Estimate No. 7	-
Authorized for Release Per Estimate No. 8	-
Authorized for Release Per Estimate No. 9	-
Authorized for Release Per Estimate No. 10	-
Subtotal	1,191,657.23
Balance Remaining In Letter Of Credit Through This Stater	508,742.53

APPROVALS

	5/30/2023
Marathon Engineering	Date
	5-30-23
Owner	Date
	6/23/2023
Town Engineer	Date
Town of Mendon	Date



39 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770


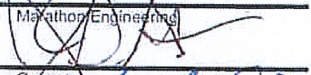
Letter of Credit Reduction

Riedman Construction, LLC
 45 East Avenue
 Rochester, NY 14604

Date: 5/30/2023

Reduction # 6

APPROVALS:

	5/30/2023
Marathon Engineering	Date
	5-30-23
Owner	Date
Town-Engineer	6/23/2023
	Date
Town of Mendon	Date

Summary

Section No.	Section Description	Original Amount (\$)	Completed This Release	Retainage This Release	Authrzd This Release	Tot \$ Prvsly Authrzd	Tot Prvs Retainage \$	Tot Remng LOC \$
2	EARTHWORK	\$252,900.00	\$ 9,534.00	\$ 953.40	\$ 8,580.60	\$ 179,429.40	\$ 19,936.60	\$64,890.00
3	EROSION CONTROL	\$83,686.75	\$ 18,538.25	\$ 1,853.83	\$ 16,684.43	\$ 24,874.65	\$ 2,763.85	\$42,127.68
6	STORM SYSTEM	\$445,735.50	\$ 124,252.00	\$ 12,425.20	\$ 111,826.80	\$ 289,335.15	\$ 32,148.35	\$44,573.55
7	WATER SYSTEM	\$211,505.00	\$ 850.00	\$ 85.00	\$ 765.00	\$ 189,589.50	\$ 21,065.50	\$21,150.50
9	ROADWAY SYSTEM	\$313,937.50	\$ 100,894.50	\$ 10,089.45	\$ 90,805.05	\$ 63,101.70	\$ 7,011.30	\$160,030.75
11	LANDSCAPING & MISCELLANEOUS	\$52,555.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,555.00
	SUB-TOTAL	\$1,360,319.75	\$ 254,068.75	\$ 25,406.88	\$ 228,661.88	\$ 746,330.40	\$ 82,925.60	\$385,327.48
	10% Contingency	\$136,032.00	\$ 25,406.88	\$ -	\$ 25,406.88	\$ 82,925.60	\$ -	\$27,699.53
	OWNERS GUARANTEE 5%	\$68,016.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$68,016.00
	MUNICIPAL OBSERVATION 10%	\$136,032.00	\$ 25,406.88	\$ -	\$ 25,406.88	\$ 82,925.60	\$ -	\$27,699.53
	OVERALL TOTAL LOC	\$1,700,399.75	\$ 304,882.50	\$ 25,406.88	\$ 279,475.63	\$ 912,181.60	\$ 82,925.60	\$508,742.53

Section 2 EARTHWORK

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
2.1	TOPSOIL STRIPPING AND STOCKPILE (ONLY AS REQUIRED FOR RESTORATION)	10,000	CY	5.00	50,000.00		\$ -	10,000.00	\$ 50,000.00	-	\$0.00
2.2	SITE MASS EARTHWORK (INCLUDES SWMF)	45,400	CY	3.50	158,900.00	2,724	\$ 9,534.00	42,676.00	\$ 149,366.00	-	\$0.00
2.3	TOPSOIL PLACEMENT IN R.O.W. & OPEN SPACE AREAS	6,000	CY	4.00	24,000.00	-	\$ -	-	\$ -	6,000	\$24,000.00
2.4	TOPSOIL PLACEMENT - LOT RESTORATION	4,000	CY	5.00	20,000.00	-	\$ -	-	\$ -	4,000	\$20,000.00
TOTAL EARTHWORK AND EROSION CONTROL					\$252,900.00		\$9,534.00		\$199,366.00		\$44,000.00

Section 3 EROSION CONTROL

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
3.1	SILT FENCE INCLUDES INSTALLATION, MAINTENANCE, AND REMOVAL	3,007	LF	4.00	12,028.00	361	\$ 1,444.00	2,406.00	\$ 9,624.00	240	\$960.00
3.2	TEMPORARY SEDIMENTATION TRAP/BASIN	3	EA	250.00	750.00	0.30	\$ 75.00	2.70	\$ 675.00	0	\$0.00
3.3	TEMPORARY DIVERSION SWALE	1,295	LF	3.25	4,208.75	129	\$ 419.25	1,166.00	\$ 3,789.50	0	\$0.00
3.4	PAVEMENT INLET PROTECTION	14	EA	200.00	2,800.00	-	\$ -	-	\$ -	14	\$2,800.00
3.5	CHECK DAMS	4	EA	300.00	1,200.00	-	\$ -	4.00	\$ 1,200.00	0	\$0.00
3.6	PLUNGE POOL	1	EA	200.00	200.00	0.50	\$ 100.00	0.50	\$ 100.00	0	\$0.00
3.6.1	OUTLET CONTROL PROTECTION CHECK DAM	1	EA	1,500.00	1,500.00	1	\$ 1,500.00	-	\$ -	0	\$0.00
3.7	CONCRETE WASHOUT AREA	1	EA	2,000.00	2,000.00	-	\$ -	-	\$ -	1	\$2,000.00
3.8	CONSTRUCTION ENTRANCE	1	EA	2,500.00	2,500.00	-	\$ -	1.00	\$ 2,500.00	0	\$0.00
3.9	TEMPORARY RESTORATION OF HOUSE PADS DRIVEWAYS AND STOCKPILES	6	AC	4,000.00	24,000.00	-	\$ -	-	\$ -	6	\$24,000.00
3.10	PERMANENT RESTORATION	13	AC	2,500.00	32,500.00	6.00	\$ 15,000.00	3.90	\$ 9,750.00	3.1	\$7,750.00
TOTAL WATER MAIN SYSTEM					\$83,686.75		\$18,538.25		\$27,638.50		\$37,510.00

Section 6 STORM SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
6.1	12" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	1,109	LF	40.00	44360.00	111.00	\$ 4,440.00	998.00	\$ 39,920.00	-	\$0.00
6.2	15" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	912	LF	43.50	39672.00		\$	912.00	\$ 39,672.00	-	\$0.00
6.3	18" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	192	LF	55.50	10656.00		\$	192.00	\$ 10,656.00	-	\$0.00
6.4	24" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	443	LF	67.50	29902.50		\$	443.00	\$ 29,902.50	-	\$0.00
6.5	4'-0" DIA. MANHOLE,COMPLETE	9	EA	7,000.00	63000.00	1.00	\$ 7,000.00	8.00	\$ 56,000.00	-	\$0.00
6.6	6'-0" DIA. MANHOLE,COMPLETE	1	EA	12,000.00	12000.00	0.10	\$ 1,200.00	0.90	\$ 10,800.00	-	\$0.00
6.7	6" PVC STORM LATERAL WITH CLEANOUTS, COMPLETE	1,530	LF	35.00	53550.00		\$	1,530.00	\$ 53,550.00	-	\$0.00
6.9	18" METAL END SECTION	1	EA	425.00	425.00		\$	1.00	\$ 425.00	-	\$0.00
6.1	24" METAL END SECTION	1	EA	525.00	525.00		\$	1.00	\$ 525.00	-	\$0.00
6.11	BIO RETENTION (COMPLETE, INCL. UNDERDRAIN & OUTLET)	11,235	SF	12.00	134820.00	8,426.00	\$ 101,112.00	2,809.00	\$ 33,708.00	-	\$0.00
6.12	OUTLET CONTROL STRUCTURE	1	EA	5,000.00	5000.00		\$	1.00	\$ 5,000.00	-	\$0.00
6.13	MEDIUM STONE (1" THICKNESS)	147	CY	75.00	11025.00	76.00	\$ 5,700.00	71.00	\$ 5,325.00	-	\$0.00
6.14	24" X 24" DROP INLET,COMPLETE	17	EA	2,400.00	40800.00	2.00	\$ 4,800.00	15.00	\$ 36,000.00	-	\$0.00
TOTAL STORM DRAINAGE SYSTEM					\$445,735.50		\$ 124,252.00		\$ 321,483.50		\$0.00

Section 7 WATER SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
7.1	CONNECT INTO EXISTING MAIN	1	LS	1,500.00	1,500.00		\$	1.00	\$ 1,500.00	-	\$0.00
7.2	8" DIP WATERMAIN INCLUDING, BEDDING, BACKFILL, TESTING, COMPLETE	1,618	LF	60.00	97,080.00		\$	1,618.00	\$ 97,080.00	-	\$0.00
7.3	HYDRANT AND GUARD VALVE ASSEMBLY, COMPLETE	4	EA	8,500.00	34,000.00		\$	4.00	\$ 34,000.00	-	\$0.00
7.4	1" TYPE K WATER SERVICE,COMPLETE	1,041	LF	75.00	78,075.00		\$	1,041.00	\$ 78,075.00	-	\$0.00
7.5	DISINFECTION/BLOWOFF/SAMPLING TAP	1	EA	850.00	850.00	1.00	\$ 850.00	-	\$	-	\$0.00
TOTAL ROADWAY SYSTEM					\$211,505.00		\$850.00		\$210,655.00		\$0.00

Section 9 ROADWAY SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
9.1	ROAD BOXOUT INCLUDING EXCAVATION, SHAPING, ROLLING, AND PROOF ROLLING (41,700 SF)	2,834	CY	4.00	11,336.00	1,417.00	\$ 5,668.00	1,417.00	\$ 5,668.00	-	\$0.00
9.2	GEOTEXTILE FABRIC	4,630	SY	1.25	5,787.50	2,314.00	\$ 2,892.50	2,316.00	\$ 2,895.00	-	\$0.00
9.3	(2) 6" LIFT TYPE 1 CRUSHER RUN STONE (NYS DOT ITEM NO. 304.11)	1,544	CY	40.00	61,760.00	772.00	\$ 30,880.00	772.00	\$ 30,880.00	-	\$0.00
9.4	3" LIFT TYPE 2 CRUSHER RUN STONE (NYS DOT ITEM NO. 304.12)	370	CY	40.00	14,800.00	181.00	\$ 7,240.00	89.00	\$ 3,560.00	100	\$4,000.00
9.5	3" TYPE 3 BINDER (NYS DOT ITEM NO. 403.138902)	4,631	SY	19.00	87,989.00	-	\$ -	-	\$ -	4,631	\$87,989.00
9.6	1.5" TYPE 7F2 TOP (NYS DOT ITEM NO. 403.198202)	4,631	SY	11.00	50,941.00	-	\$ -	-	\$ -	4,631	\$50,941.00
9.7	4" WEEP PIPE, COMPLETE	3,012	LF	10.00	30,120.00	301.00	\$ 3,010.00	2,711.00	\$ 27,110.00	-	\$0.00
9.8	30" WIDE CONCRETE GUTTER, COMPLETE	3,012	LF	17.00	51,204.00	3,012.00	\$ 51,204.00	-	\$ -	-	\$0.00
TOTAL ROADWAY SYSTEM					\$313,937.50		\$100,894.50		\$70,113.00		\$142,930.00

Section 1 LANDSCAPING & MISCELLANEOUS



July 11, 2023

Mr. Corey Gates
Town of Mendon
16 W Main St
Honeoye Falls, NY 14472

RE: Mendon Green Subdivision
Letter of Credit Release #7

Dear Mr. Gates,

We have reviewed the proposed Letter of Credit Release #7 dated June 27, 2023, prepared by Marathon Engineering. We recommend a release from the Letter of Credit as follows:

Current Letter of Credit Value	\$508,742.53
Recommended Release	\$168,848.90
Letter of Credit Balance	\$339,893.63

The release includes work completed relating to earthwork, erosion control, and the roadway system.

If there are questions regarding the above comments, please do not hesitate to contact me.

Respectfully submitted,

LaBella Associates

Michael A. Simon
Sr. Project Manager

CC: Andrew Caschetta, Town of Mendon (via email)
Jerold Watkins, Riedman Companies (via email)
Richard Tiede, Marathon Engineering (via email)

Town Of Mendon Letter Of Credit Release

Letter of Credit Reduction

Reduction #7

Project: Mendon Green

6/27/2023

Prepared For:

Riedman Construction, LLC

45 East Avenue


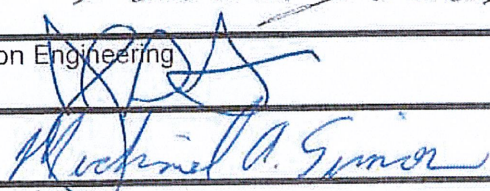
Rochester, NY 14604

Total Construction To Date	1,236,823.75
Less Retainage	123,682.38
A. Construction Value to be Released	1,113,141.38
B. Engineering Costs	-
C. Construction Observation Costs (10%)	123,682.38
D. 10% Contingency	123,682.38
E. Other Costs	-
Amount Previously Released Through Estimate No. 6	1,083,324.75
Amount Authorized For Release	168,848.90

Letter Of Credit information:

Original Amount	1,700,399.75
Authorized for Release Per Estimate No. 1	53,394.00
Authorized for Release Per Estimate No. 2	299,231.65
Authorized for Release Per Estimate No. 3	61,703.10
Authorized for Release Per Estimate No. 4	127,834.30
Authorized for Release Per Estimate No. 5	370,018.55
Authorized for Release Per Estimate No. 6	279,475.63
Authorized for Release Per Estimate No. 7	168,848.90
Authorized for Release Per Estimate No. 8	-
Authorized for Release Per Estimate No. 9	-
Authorized for Release Per Estimate No. 10	-
Subtotal	1,360,506.13
Balance Remaining In Letter Of Credit Through This State	339,893.63

APPROVALS

	6/27/2023
Marathon Engineering	Date
	6-27-23
Owner	Date
Town Engineer	7/11/2023
	Date
Town of Mendon	Date




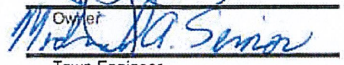
19 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770

Letter of Credit Reduction

Riedman Construction, LLC
 45 East Avenue
 Rochester, NY 14604

APPROVALS:



 Marathon Engineering
 Date 6/27/23


 Owner
 Town Engineer
 Date 7/11/2023

 Town of Mendon
 Date

Date: 6/27/2023

Reduction # 7

Summary

Section No.	Section Description	Original Amount (\$)	Completed This Release	Retainage This Release	Authrzd This Release	Tot \$ Prvsly Authrzd	Tot Prvs Retainage \$	Tot Remng LOC \$
2	EARTHWORK	\$252,900.00	\$ 24,000.00	\$ 2,400.00	\$ 21,600.00	\$ 188,010.00	\$ 20,890.00	\$43,290.00
3	EROSION CONTROL	\$83,686.75	\$ 37,510.00	\$ 3,751.00	\$ 33,759.00	\$ 41,559.08	\$ 4,617.68	\$8,368.68
6	STORM SYSTEM	\$445,735.50	\$ -	\$ -	\$ -	\$ 401,161.95	\$ 44,573.55	\$44,573.55
7	WATER SYSTEM	\$211,505.00	\$ -	\$ -	\$ -	\$ 190,354.50	\$ 21,150.50	\$21,150.50
9	ROADWAY SYSTEM	\$313,937.50	\$ 91,989.00	\$ 9,198.90	\$ 82,790.10	\$ 153,906.75	\$ 17,100.75	\$77,240.65
11	LANDSCAPING & MISCELLANEOUS	\$52,555.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,555.00
	SUB-TOTAL	\$1,360,319.75	\$ 153,499.00	\$ 15,349.90	\$ 138,149.10	\$ 974,992.28	\$ 108,332.48	\$247,178.38
	10% Contingency	\$136,032.00	\$ 15,349.90	\$ -	\$ 15,349.90	\$ 108,332.48	\$ -	\$12,349.63
	OWNERS GUARANTEE 5%	\$68,016.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$68,016.00
	MUNICIPAL OBSERVATION 10%	\$136,032.00	\$ 15,349.90	\$ -	\$ 15,349.90	\$ 108,332.48	\$ -	\$12,349.63
	OVERALL TOTAL LOC	\$1,700,399.75	\$ 184,198.80	\$ 15,349.90	\$ 168,848.90	\$ 1,191,657.23	\$ 108,332.48	\$339,893.63

Section 2 EARTHWORK

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
2.1	TOPSOIL STRIPPING AND STOCKPILE (ONLY AS REQUIRED FOR RESTORATION)	10,000	CY	5.00	50,000.00		\$ -	10,000.00	\$ 50,000.00	-	\$0.00
2.2	SITE MASS EARTHWORK (INCLUDES SWW/F)	45,400	CY	3.50	158,900.00		\$ -	45,400.00	\$ 158,900.00	-	\$0.00
2.3	TOPSOIL PLACEMENT IN R.O.W. & OPEN SPACE AREAS	6,000	CY	4.00	24,000.00	6,000	\$ 24,000.00	-	\$ -	-	\$0.00
2.4	TOPSOIL PLACEMENT - LOT RESTORATION	4,000	CY	5.00	20,000.00		\$ -	-	\$ -	4,000	\$20,000.00
					\$252,900.00		\$24,000.00		\$208,900.00		\$20,000.00

TOTAL EARTHWORK AND EROSION CONTROL **\$252,900.00**

Section 3 EROSION CONTROL

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
3.1	SILT FENCE INCLUDES INSTALLATION, MAINTENANCE, AND REMOVAL	3,007	LF	4.00	12,028.00	240	\$ 960.00	2,767.00	\$ 11,068.00	0	\$0.00
3.2	TEMPORARY SEDIMENTATION TRAP/BASIN	3	EA	250.00	750.00		\$ -	3.00	\$ 750.00	0	\$0.00
3.3	TEMPORARY DIVERSION SWALE	1,295	LF	3.25	4,208.75		\$ -	1,295.00	\$ 4,208.75	0	\$0.00
3.4	PAVEMENT INLET PROTECTION	14	EA	200.00	2,800.00	14	\$ 2,800.00	-	\$ -	0	\$0.00
3.5	CHECK DAMS	4	EA	300.00	1,200.00		\$ -	4.00	\$ 1,200.00	0	\$0.00
3.6	PLUNGE POOL	1	EA	200.00	200.00		\$ -	1.00	\$ 200.00	0	\$0.00
3.6.1	OUTLET CONTROL PROTECTION CHECK DAM	1	EA	1,500.00	1,500.00		\$ -	1.00	\$ 1,500.00	0	\$0.00
3.7	CONCRETE WASHOUT AREA	1	EA	2,000.00	2,000.00	1	\$ 2,000.00	-	\$ -	0	\$0.00
3.8	CONSTRUCTION ENTRANCE	1	EA	2,500.00	2,500.00		\$ -	1.00	\$ 2,500.00	0	\$0.00
3.9	TEMPORARY RESTORATION OF HOUSE PADS DRIVEWAYS AND STOCKPILES	6	AC	4,000.00	24,000.00	6	\$ 24,000.00	-	\$ -	0	\$0.00
3.10	PERMANENT RESTORATION	13	AC	2,500.00	32,500.00	3.10	\$ 7,750.00	9.90	\$ 24,750.00	0	\$0.00
					\$83,686.75		\$37,510.00		\$46,176.75		\$0.00

TOTAL WATER MAIN SYSTEM **\$83,686.75**

Section 6 STORM SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
6.1	12" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	1,109	LF	40.00	44360.00		\$ -	1,109.00	\$ 44,360.00	-	\$ 0.00
6.2	15" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	912	LF	43.50	39672.00		\$ -	912.00	\$ 39,672.00	-	\$ 0.00
6.3	18" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	192	LF	55.50	10656.00		\$ -	192.00	\$ 10,656.00	-	\$ 0.00
6.4	24" PE STORM SEWER, INC. EXCAVATION,BEDDING AND BACKFILL,COMPLETE	443	LF	67.50	29902.50		\$ -	443.00	\$ 29,902.50	-	\$ 0.00
6.5	4'-0" DIA. MANHOLE,COMPLETE	9	EA	7,000.00	63000.00		\$ -	9.00	\$ 63,000.00	-	\$ 0.00
6.6	6'-0" DIA. MANHOLE,COMPLETE	1	EA	12,000.00	12000.00		\$ -	1.00	\$ 12,000.00	-	\$ 0.00
6.7	6" PVC STORM LATERAL WITH CLEANOUTS, COMPLETE	1,530	LF	35.00	53550.00		\$ -	1,530.00	\$ 53,550.00	-	\$ 0.00
6.9	18" METAL END SECTION	1	EA	425.00	425.00		\$ -	1.00	\$ 425.00	-	\$ 0.00
6.1	24" METAL END SECTION	1	EA	525.00	525.00		\$ -	1.00	\$ 525.00	-	\$ 0.00
6.11	BIO RETENTION (COMPLETE, INCL. UNDERDRAIN & OUTLET)	11,235	SF	12.00	134820.00		\$ -	11,235.00	\$ 134,820.00	-	\$ 0.00
6.12	OUTLET CONTROL STRUCTURE	1	EA	5,000.00	5000.00		\$ -	1.00	\$ 5,000.00	-	\$ 0.00
6.13	MEDIUM STONE (1" THICKNESS)	147	CY	75.00	11025.00		\$ -	147.00	\$ 11,025.00	-	\$ 0.00
6.14	24" X 24" DROP INLET,COMPLETE	17	EA	2,400.00	40800.00		\$ -	17.00	\$ 40,800.00	-	\$ 0.00
TOTAL STORM DRAINAGE SYSTEM					\$ 445,735.50		\$ -		\$ 445,735.50		\$ 0.00

Section 7 WATER SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$
7.1	CONNECT INTO EXISTING MAIN	1	LS	1,500.00	1,500.00		\$ -	1.00	\$ 1,500.00	-	\$ 0.00
7.2	8" DIP WATERMAIN INCLUDING, BEDDING, BACKFILL, TESTING, COMPLETE	1,618	LF	60.00	97,080.00		\$ -	1,618.00	\$ 97,080.00	-	\$ 0.00
7.3	HYDRANT AND GUARD VALVE ASSEMBLY, COMPLETE	4	EA	8,500.00	34,000.00		\$ -	4.00	\$ 34,000.00	-	\$ 0.00
7.4	1"TYPE K WATER SERVICE,COMPLETE	1,041	LF	75.00	78,075.00		\$ -	1,041.00	\$ 78,075.00	-	\$ 0.00
7.5	DISINFECTION/BLOWOFF/SAMPLING TAP	1	EA	850.00	850.00		\$ -	1.00	\$ 850.00	-	\$ 0.00
TOTAL ROADWAY SYSTEM					\$ 211,505.00		\$ 0.00		\$ 211,505.00		\$ 0.00

Section 9 ROADWAY SYSTEM

Item Number	Item Description	Total Quantity	Unit	Unit Price (\$)	Total Price (\$)	Qty this Stmt	\$ this Stmt	Qty Cmpltd Previously	\$ Cmpltd Previously	Remaining Quantity	Remaining \$	
9.1	ROAD BOXOUT INCLUDING EXCAVATION, SHAPING, ROLLING, AND PROOF ROLLING (41,700 SF)	2,834	CY	4.00	11,336.00		\$ -	2,834.00	\$ 11,336.00	-	\$0.00	
9.2	GEOTEXTILE FABRIC	4,630	SY	1.25	5,787.50		\$ -	4,630.00	\$ 5,787.50	-	\$0.00	
9.3	(2) 6" LIFT TYPE 1 CRUSHER RUN STONE (NYS DOT ITEM NO. 304.11)	1,544	CY	40.00	61,760.00		\$ -	1,544.00	\$ 61,760.00	-	\$0.00	
9.4	3" LIFT TYPE 2 CRUSHER RUN STONE (NYS DOT ITEM NO. 304.12)	370	CY	40.00	14,800.00	100.00	\$ 4,000.00	270.00	\$ 10,800.00	-	\$0.00	
9.5	3" TYPE 3 BINDER (NYS DOT ITEM NO. 403.138902)	4,631	SY	19.00	87,989.00	4,631.00	\$ 87,989.00	-	\$ -	-	\$0.00	
9.6	1.5" TYPE 7F2 TOP (NYS DOT ITEM NO. 403.198202)	4,631	SY	11.00	50,941.00	-	\$ -	-	\$ -	4,631	\$50,941.00	
9.7	4" WEEP PIPE, COMPLETE	3,012	LF	10.00	30,120.00		\$ -	3,012.00	\$ 30,120.00	-	\$0.00	
9.8	30' WIDE CONCRETE GUTTER, COMPLETE	3,012	LF	17.00	51,204.00		\$ -	3,012.00	\$ 51,204.00	-	\$0.00	
TOTAL ROADWAY SYSTEM							\$313,937.50		\$91,989.00	\$171,007.50		\$50,941.00

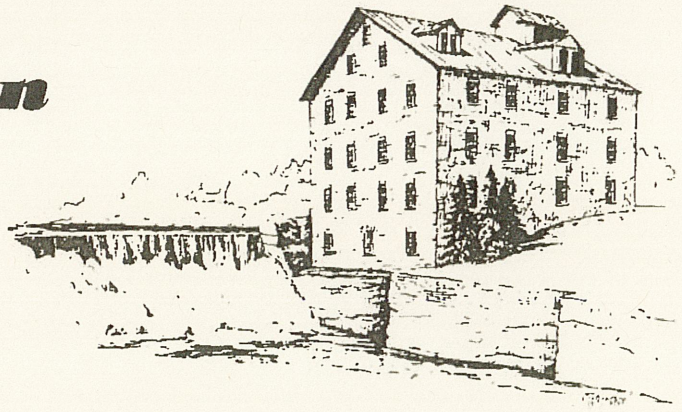
Section 1 LANDSCAPING & MISCELLANEOUS

Town of Mendon

Preserving the Past...

Protecting the Present...

Promoting the Future



TO: The Town Board

FROM: Katrina Allen, Planning Board and Zoning Board of Appeals Clerk

RE: Applications to the Planning Board and Zoning Board of Appeals for amending the Agricultural Data Statement

Dear Honorable Town Board:

I am requesting your approval to amend a confusing line in the Agricultural Data Statement. This document is in all the applications for both the Planning Board and the Zoning Board of Appeals.

The second page of the Agricultural Data Statement asks for the Slope of the Site and to contact the Building Department for this information. The question is in regards to the EPOD 2 - Steep Slope Protection Overlay District. I would like to amend the question to make it more specific and clearer for the applicant, as well as both Boards.

I would like the question to be answered as stated below.

Please Check the slope of this site:

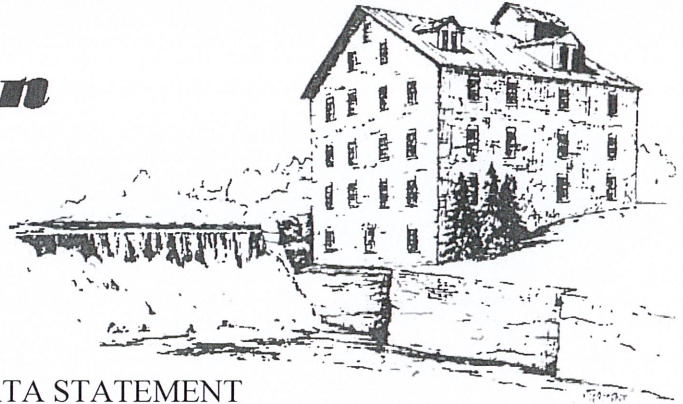
- Steep, 30% or greater (No development allowed)
- Moderate, 15%-29% (EPOD Permit required)
- Gradual, 0%-14% (EPOD Permit not required)

I appreciate your time in reviewing this information.

Respectfully,

Katrina Allen

Town of Mendon



AGRICULTURAL DATA STATEMENT

In accordance with Section 283-a of the New York State Town law, the Town of Mendon will use the data in this statement to assist in evaluating the impacts of proposed development projects on farm operations in Agricultural Use Districts.

Name of Applicant: _____

Mailing Address: _____

Description of proposed project: _____

Project Location: _____

Tax Account Number: _____

Number of total acres involved in project: _____

Number of total acres presently in tax account: _____

Is any portion of the subject site currently being farmed?

Yes _____ If so, how much? _____ acres

No _____

Please identify who is farming the subject site: _____

Does this person _____ own or _____ rent the land. (Please check one)

* The slope of this site is _____. This information may be obtained from the Town Building Department.

Please indicate what the intentions are for use of the remainder of the property.

Who will maintain the remainder of the property not being used for the development?

Other Project Information. Please include information about the existing land cover of the site, any known impacts on existing stormwater drainage (including field tiles), or other significant plant materials.

Please make a copy of the overall (original) parcel from the Town Tax Maps. Identify the sire of this application by placing an "x" on it. Include the tax map with this completed agricultural data statement.

FOR TOWN USE ONLY – Has this agricultural Data Statement been referred to the County Planning Agency? _____ Yes _____ No

If yes, please give date of Referral:

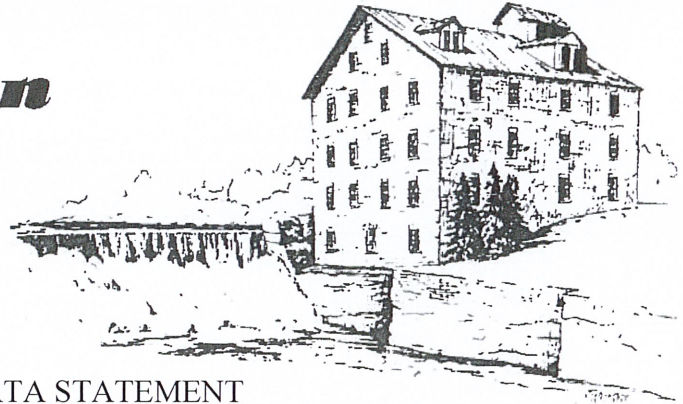
If yes, please give County Referral Number:

If no, please state reason:

Name of Official Completing Form

Date

Town of Mendon



AGRICULTURAL DATA STATEMENT

In accordance with Section 283-a of the New York State Town law, the Town of Mendon will use the data in this statement to assist in evaluating the impacts of proposed development projects on farm operations in Agricultural Use Districts.

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Yes _____ If so, how much? _____ acres

No _____

Please identify who is farming the subject site: _____

Does this person _____ own or _____ rent the land. (Please check one)

* Please Check the slope of this site:

- Steep, 30% or greater (No development allowed)
- Moderate, 15%-29% (EPOD Permit required)
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Please indicate what the intentions are for use of the remainder of the property.

Who will maintain the remainder of the property not being used for the development?

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Please make a copy of the overall (original) parcel from the Town Tax Maps. Identify the sire of this application by placing an "x" on it. Include the tax map with this completed agricultural data statement.

FOR TOWN USE ONLY – Has this agricultural Data Statement been referred to the County Planning Agency? _____ Yes _____ No

If yes, please give date of Referral:

If yes, please give County Referral Number:

If no, please state reason:

Name of Official Completing Form

Date

HPC Designated Properties: Ownership Verification 05/15/2023

983 W. Bloomfield Rd. Barben, Daniel and Cindy
68 Victor Mendon Rd Creatura, Lawrence and Katherine
73 Taylor Rd. Lockhart, Zachary
3335 Rush Mendon Rd. Dudley, Paul and Kathleen
639 Boughton Hill Rd. Tesch , Geoff and Leah
445 Cheese Factory Falta, Steven and Wendy
16 Mendon Ionia rd. Brush, Christine (LOL Property Development)
21 Mendon Ionia Rd. Scott Bureau and Lindsay Power
124 Mendon Ionia Rd. Nemitz, Caroline
426 Quaker Meetinghouse Rd. Spaulding, John and Kathleen
3198 Rush Mendon Rd. Naber, Laurie
965 W. Bloomfield Rd. Renner, Jamie and Elena
822 Mendon Center Rd. William Stromeyer and Emily Watson

Map #	Designation Status	Name of Historic Site	Address	City	State	Zip	State & Nat'l Reg.	HPC Desig 500 Ft Buffer	HPC Desig 500 Ft Buffer	HPC Desig Cemetery 500 Ft Buffer	HF Village Hist Dist	HPC Recog Farm	(new) Historic Hamlet	Coordinates where no address exists	Date Built	Date Desig
1	State and National Register AND Mendon HPC Designated and Heritage Farm	Salmon Miller House	993 West Bloomfield Rd	Honeoye Falls	NY	14472	Y	Y				Y			c. 1825	2004
2	State and National Register-Cobblestone AND Mendon HPC Designated	Mendon Academy Cobblestone	16 Mendon-Ionia Rd.	Mendon	NY	14506	Y	Y							c. 1835	8/9/96
3	State and National Register-Cobblestone AND Mendon HPC Designated	Milton Sheldon Cobblestone House	21 Mendon-Ionia Rd	Mendon	NY	14506	Y	Y							c. 1833	1986 5/5/2000
4	Mendon HPC Designated. Cemetery	Friends Burial Ground	W. side Quaker Meeting House Rd	Honeoye Falls	NY	14472		Y		Y				42.9888889, -77.5750000		7/8/11
5	Mendon HPC Designated. Cemetery	More/Moore Cemetery	W. Side Pittsford-Mendon Center Rd	Honeoye Falls	NY	14472		Y		Y				45.0170462, -77.5222020		6/23/10
6	Mendon HPC Designated. Cemetery	Tomlinson's Corners Cemetery	S. Side Broughton Hill Rd.	Honeoye Falls	NY	14472		Y		Y				42.9858699, -77.4844392		9/29/10
7	Mendon HPC Designated	Asa Burton House	428 Quaker Meetinghouse Rd	Honeoye Falls	NY	14472		Y							c. 1844	9/7/04
8	Mendon HPC Designated	Benjamin Birdsall house	3198 Rush-Mendon Rd	Honeoye Falls	NY	14472		Y							1854	8/11/95
9	Mendon HPC Designated	Captain John Park House	639 Broughton Hill Rd	Honeoye Falls	NY	14472		Y							c. 1810	3/22/01
10	Mendon HPC Designated	Daniel Y. Smith house	445 Cheese Factory Rd.	Honeoye Falls	NY	14472		Y							c. 1878	4/30/03
11	Mendon HPC Designated	Elijah Little house	73 Taylor Rd	Honeoye Falls	NY	14472		Y							c. 1827	2/18/09
12	Mendon HPC Designated	Orrin Holloith House	965 West Bloomfield Rd.	Honeoye Falls	NY	14472		Y							c. 1932	11/7/05
13	Mendon HPC Designated	Peter Baccus house	124 Mendon-Ionia Rd.	Honeoye Falls	NY	14472		Y		Y					c. 1825	4/19/01
14	Mendon HPC Designated	Samuel Cox smokehouse and barn	3335 Rush-Mendon Rd.	Honeoye Falls	NY	14472		Y		Y					c. 1845	1/9/13
15	Mendon HPC Designated. Cemetery	Rochester Junction Cemetery	Rush-Mendon Rd	Honeoye Falls	NY	14472		Y		Y				42.9318867, -77.6033333		6/23/10
16	Mendon HPC Designated. Cemetery	Mendon Cemetery	38 Mendon Ionia Rd	Mendon	NY	14506		Y		Y				42.954919, -77.503562	1816	2/18/09
17	Mendon HPC Designated. Cemetery	Old Mendon Cemetery	E. Side Pittsford-Mendon Rd.	Mendon	NY	14506		Y		Y				43.001988, -77.506786		6/23/10
18	Mendon HPC Designated. Cemetery	Porter's Corners Cemetery	West Bloomfield Road north of Route 251	Mendon	NY	14506		Y		Y				45.00247, -77.523873		6/23/10
19	Mendon HPC Designated	Jonas Allen house	68 Victor-Mendon Rd	Mendon	NY	14506		Y							c. 1840	8/11/95
20	Mendon HPC Designated	Benjamin Lewis House	822 Pittsford-Mendon Center Rd	Mendon	NY	14534		Y							1888	8/11/95
21	State & National Register AND 1993 Village Historic District	Honeoye Falls Post Office	39 West Main St.	Honeoye Falls	NY	14472	Y				Y				c. 1940	1989/1993
22	State & National Register AND 1993 Village Historic District	Lower Mill	61 N. Main St	Honeoye Falls	NY	14472	Y				Y				c. 1829	1973/1993
23	Historic District	St. John's Episcopal Church	11 Episcopal Ave	Honeoye Falls	NY	14472	Y				Y				c. 1840	1988/1993
24	S & Nat 1993 Village Historic District	First Presbyterian Church of Honeoye Falls	27 N. Main St.	Honeoye Falls	NY	14472	Y				Y				c. 1841	1993
25	S & Nat 1993 Village Historic District	Honeoye Falls United Methodist Church	31 East St.	Honeoye Falls	NY	14472	Y				Y				1874	1993
26	S & Nat 1993 Village Historic District	Honeoye Falls Village Hall	5 East St	Honeoye Falls	NY	14472	Y				Y				1886	1993
27	S & Nat 1993 Village Historic District	Upper Mill	16 West Main St.	Honeoye Falls	NY	14472	Y				Y				c. 1827	1993
28	State and National Register-Cobblestone	Benjamin Adsit Cobblestone Farmhouse	One Dixon Woods	Honeoye Falls	NY	14472	Y								c. 1832	1996
29	State and National Register-Cobblestone	Jeremiah Stewart Cobblestone Farmhouse	Use Coordinates	Honeoye Falls	NY	14472	Y							45.032723817600716, -77.55617465540651	c. 1835	1996
30	State and National Register-Cobblestone	Luther Gates Cobblestone Farmhouse	4389 Clover St.	Honeoye Falls	NY	14472	Y							42.9809663202474, -77.57820001238305	c. 1833	1996
31	State and National Register-Cobblestone	Roswell Whitcomb Cobblestone House	437 Pond Rd	Honeoye Falls	NY	14472	Y								c. 1845	1996
32	State and National Register	Hiram Sibley Homestead	29 Sibley Rd.	Honeoye Falls	NY	14472	Y								1827	1985

Map #	Designation Status	Name of Historic Site	Address	City	State	Zip	State & Nat'l Reg	HPC Desig 500 Ft Buffer	HPC Desig 500 Ft Buffer	HF Village Hist Dist	HPC Recog Farm	(new) Historic Hamlet	Coordinates where no address exists	Date Built	Date Desig
33	State and National Register	Toliakton	use coordinates for easement	Honeoye Falls	NY	14472	Y						42.979517, -77.605015	1968	1978
34	National Natural Landmarks	Mendon Ponds Park		Honeoye Falls	NY	14472	Y								1967
35	State and National Register	Mendon Presbyterian Church Farmhouse	3886 Rush Mendon Rd	Mendon	NY	14506	Y							c. 1899	2005
36	State and National Register	Mason Cole Cobblestone Farmhouse	933 Mile Square Rd	Pittsford	NY	14534	Y							c. 1832	1996
37	Mendon HPC Recognized Heritage Farm	Vahue Heritage Farm	but use Coordinates for on-street location	Honeoye Falls	NY	14472					Y		42.988393, -77.503343		??
38	Mendon HPC Recognized Heritage Farm	Oak Ridge Heritage Farm	951 Pittsford-Mendon Rd	Pittsford	NY	14534					Y			c. 1812	Nov-08
39	Historic Site - Not Desig.	Canfield Cemetery	Use Coordinates	Honeoye Falls	NY	14472							(42.9966999, -77.5682995)		
40	Historic Site - Not Desig.	Dann Indian Site	Use Coordinates	Honeoye Falls	NY	14472							(42.9473551, -77.6132141)		
41	Historic Site - Not Desig.	Frederick Hubbell House	683 Quaker Meetinghouse Rd.	Honeoye Falls	NY	14472								c. 1830	
42	Historic Site - Not Desig.	Honeoye Falls Cemetery	214 N Main St.	Honeoye Falls	NY	14472							42.98201302309011, -77.59045555693118		
43	Historic Site - Not Desig.	Jesuit Monument	Use Coordinates	Honeoye Falls	NY	14472							(42.9456396, -77.6120966)		
44	Historic Site - Not Desig.	John Young Home	984 Cheese Factory Rd.	Honeoye Falls	NY	14472								c. 1828	
45	Historic Site - Not Desig.	Mendon District # 12 School	7027 Rush Lima Rd.	Honeoye Falls	NY	14472								c. 1840	
46	Historic Site - Not Desig.	Miller-Barben Cemetery	Bull Sawmill Rd. near W. Blottnfield Rd	Honeoye Falls	NY	14472							42.9924639, -77.5266631		
47	Historic Site - Not Desig.	Rochester Junction	Use Coordinates	Honeoye Falls	NY	14472						Y	42.9845237745391, -77.59743780351162		
48	Historic Site - Not Desig.	Sibleyville Hamlet	Use Coordinates	Honeoye Falls	NY	14472						Y	(42.9669195, -77.6183650)		
49	Historic Site - Not Desig.	St. Paul of the Cross Cemetery	Use Coordinates	Honeoye Falls	NY	14472									
50	Historic Site - Not Desig.	Taylor Rd. Cemetery	Use Coordinates	Honeoye Falls	NY	14472							42.9467300, -77.6045985		
51	Historic Site - Not Desig.	Tomlinson's Corners Inn	473 Mendon-Ionia Rd.	Honeoye Falls	NY	14472								c. 1817	
52	Historic Site - Not Desig.	Mendon Center Hamlet	Use Coordinates	Mendon	NY	14506						Y	(42.9969181, -77.5612701)		
53	Historic Site - Not Desig.	Mendon Grange Hall	3894 Rush Mendon Rd.	Mendon	NY	14506								c. 1826	
54	Historic Site - Not Desig.	Mendon Hamlet	Use Coordinates	Mendon	NY	14506						Y	(42.9977739, -77.5046715)		
55	Historic Site - Not Desig.	Charles Foote House	1312 Pittsford-Mendon Rd.	Pittsford	NY	14534								c. 1830	

Date: June 27, 2023

To: John Moffitt, Mendon Supervisor

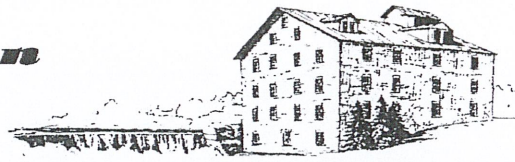
From: Andrew Caschetta, Hwy. Superintendent

Subject: Agenda Placement @ July 17, 2023, Town Board Meeting for
Discussion and Authorization

The Highway Department would like to sell the following items at auction:

- 2010 Volo VHD Dump Truck
- 1997 Rogers Equipment Trailer

Andy Caschetta
Highway Superintendent



APPLICATION FOR A SHORT-TERM RENTAL

IMPORTANT – This application does **NOT** contain all the information you need to know and address as an applicant/manager of a Short-Term Rental Property in the Town of Mendon. You are advised to thoroughly review Mendon Town Code Chapter 236 which is available online at www.townofmendon.org and <https://ecode360.com/ME0067/laws/LF1799807.pdf>

<hr style="border: 1px solid black;"/> <hr style="border: 1px solid black;"/> <p style="text-align: center;">Address of Proposed Short-Term Rental</p>	<input type="checkbox"/> First time application _____ \$ fee Valid for ___ _ years - or - _____ <input type="checkbox"/> Renewal application _____ \$ fee Valid for ___ _ years - or - _____ <input type="checkbox"/> Re-inspection _____ \$ fee
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ALL OWNERS OR DESIGNATED/AUTHORIZED AGENTS MUST BE LISTED BELOW AND SIGN THIS APPLICATION.
 INCLUDE ADDITIONAL SHEETS AS NECESSARY

<hr style="border: 1px solid black;"/> PROPERTY OWNER	<input type="checkbox"/> PROPERTY OWNER OR <input type="checkbox"/> AUTHORIZED MANAGING AGENT
<hr style="border: 1px solid black;"/> MAILING ADDRESS	<hr style="border: 1px solid black;"/> MAILING ADDRESS
CITY STATE ZIP () OR ()	CITY STATE ZIP OR
PHONE OPTIONAL 2 ND PHONE	PHONE OPTIONAL 2 ND PHONE
<hr style="border: 1px solid black;"/> EMAIL ADDRESS	<hr style="border: 1px solid black;"/> EMAIL ADDRESS

- All portions of this application are required and must be completed.
- Applications that fail to provide sufficient information shall be declined.

By signing this application, I/we attest that I/we:

1. Have read and comprehended all requirements and standards contained in the Town of Mendon’s Code Chapter 236 and agree to fully comply with the same;
2. Have included an accurate and suitable floor plan for each level of the dwelling that can be occupied;
3. Have certified that the accompanying floor plan is an accurate facsimile of the dwelling;

Submit this form with your application and fee to the Town of Mendon Code Enforcement Officer, 16 West Main Street, Honeoye Falls, NY 14472. Checks payable to The Town of Mendon.

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4. Have included a plot diagram demonstrating adequate off-road parking spaces;
5. Agree, as a condition to the issuance of this permit, that said Short-Term Rental shall conform with all laws, ordinances of the Town and the State of New York Uniform Fire and Safety Prevention and Energy Code of the State of New York, and other applicable laws, codes, and regulations;
6. Authorize the Town Code Enforcement Officer to inspect the property to ensure compliance with all requirements and standards contained within Town and State Law;
7. Confirm the present and ongoing compliance within the Town's Short-Term Rental Standards;
8. Will limit lease periods to a maximum of 31 consecutive days
9. Certify that the Contact Person (the owner or the owners' designee) shall be responsible and authorized to act on the owners' behalf and shall promptly remedy any violation of the standards outlined in the Town Law and shall respond to any correspondence or concern from the Town Code Enforcement Officer within 24 hours; and
10. Attest that none of the owners of the subject property have had a Short-Term Rental Permit revoked within the previous year for any rental properties owned individually or together with others.

Signature(s) of ALL owners or their designated agents			
<div style="text-align: right; margin-bottom: 5px;">/ /</div> <hr style="border: 0.5px solid black;"/> <input type="checkbox"/> Property Owner – Or – <input type="checkbox"/> Authorized Agent Date <small>(IF designated)</small>	<div style="text-align: right; margin-bottom: 5px;">/ /</div> <hr style="border: 0.5px solid black;"/> <input type="checkbox"/> Property Owner – Or – <input type="checkbox"/> Authorized Agent Date <small>(IF designated)</small>		
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SHORT-TERM RENTAL – PLOT DIAGRAM

Instructions: Clearly and distinctly locate all buildings and parking area(s) plus their dimensions, whether existing or proposed, and indicate all setback dimensions from property lines. Give identifying information or deed description; show all easements, street names, and adjacent property owner names; and show well, septic, and leach field locations. Show all bodies of water (creeks, etc.). Indicate whether it is an interior or corner lot. Also, indicate North. Use additional sheets if necessary.

Rear line _____ ft

↑
Setback from rear line _____ ft

← Setback from side line (A) _____ ft

Setback from side line (B) _____ ft →

Setback from front line _____ ft

↓

Frontage _____ ft

_____ Road

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SHORT-TERM RENTAL – FLOOR PLANS

INSTRUCTIONS:

Per Town Code Chapter 236-6, 8 (a-i), *Site plan/floor plan requirements*: the application shall include the following **details as described below**. Use additional sheets as necessary.

- a. A dimensioned floor plan, drawn in ink, to scale, measuring at least 8.5 inches by 11 inches, containing a title block, with signature line(s), and certified by the applicant, including the flooring:
- b. Location of all buildings, parking, and refuse areas.
- c. Basement floor plan including bedrooms, emergency escapes and rescue openings, utilities, heating and colling appliances, and means of egress.
- d. First floor plan including bedrooms, emergency escapes and rescue openings, utilities, heating and colling appliances, and means of egress.
- e. Second floor plan including bedrooms, emergency escapes and rescue openings, utilities, heating and colling appliances, and means of egress.
- f. Means of egress including path of travel from sleeping rooms.
- g. Locations of all smoke and carbon monoxide detectors and fire extinguishers.
- h. No sleeping rooms are allowed two stories above the second floor.
- i. No accessory structures, tents, recreational vehicles, or other similar arrangements are allowed for sleeping rooms/arrangements.

! Include and sign the following attestation with each of these and all drawings:

I certify that the accompanying dwelling **Plot Diagram** and **Floor Plans** are **complete and accurate** representations of the property in this application.

Signature of applicant

/ /
Date

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Town of Mendon Short-Term
COMPLIANCE CHECKLIST

<input type="checkbox"/> COMPLETED BY THE APPLICANT TO SUBMIT WITH THE APPLICATION , and will also be:
<input type="checkbox"/> COMPLETED <i>SEPARATELY</i> BY THE CODE ENFORCEMENT OFFICER FOR ASSESSMENT
Address of proposed short-term rental
Property owner

Check below as indicated whether the item “*Complies*” or “*Does NOT comply.*”

<input checked="" type="checkbox"/> = Complies	or	<input checked="" type="checkbox"/> = Does NOT comply
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Make any important notations about issue(s) of deficiency/non-compliance at the end of this document.

A. Property Requirements

- ___(1) Property must comply with and meet all current *NYS Uniform Building Codes*.
- ___(2) There shall be one working smoke detector in each sleeping room and one additional smoke detector on each floor. Carbon monoxide detectors shall be installed as required by the New York State Uniform Fire Prevention and Building Code.
- ___(3) Evacuation procedures must be posted in each sleeping room to be followed in the event of a fire or smoke condition or upon activation of a fire or smoke detecting or other alarm device.
- ___(4) There shall be an ABC fire extinguisher on each floor and in the kitchen. Fire extinguishers shall be inspected prior to a renter occupying the property and no less than monthly by the permit holder(s) to ensure each contains a full charge. A record of the date inspected initialed by the permit holder shall be maintained and made available to the Code Enforcement Officer upon request.
- ___(5) The house number shall be located both at the road and on the dwelling unit so that the house number is clearly visible from both the road and the driveway.
- ___(6) Exterior doors shall be operational and all passageways to exterior doors shall be clear and unobstructed.
- ___(7) Electrical systems shall be in good operating condition, labeled, unobstructed and shall be visible for the Code Enforcement Officer during the permitting process. Any defects found shall be corrected prior to permit issuance.
- ___(8) All fireplaces shall comply with all applicable laws and regulations.
- ___(9) The property must have a minimum of one (1) off-road parking space for every bedroom shown on the floor plan included with the application.

Continued on next page

- ___(10) Maximum occupancy for each Short-Term rental unit shall not exceed two (2) people per bedroom shown on the floor plan included with the application and two (2) people per minimum full size convertible sleeping accommodation furniture (i.e. futon, hide-a-bed) also identified on the floor plan. The maximum occupancy of a Short-Term rental Unit shall not exceed eight (8) people, including permanent residents and renters.
- ___(11) In the event that the property has a septic system, the maximum occupancy shall be defined by the capabilities of the septic system, but in no event shall overnight occupancy for any Short-Term Rental Unit exceed eight (8) people total.
- ___(12) A septic system at the property must meet all county requirements.
- ___(13) The septic system must have been pumped within the past three years and proof of pumping and satisfactory inspection by a qualified septic disposal firm shall be available to the Code Enforcement Officer. Once a Short-Term Rental permit is issued, the septic system must be pumped at least once every three years.
- ___(14) The water supply to the property must meet all State requirements.
- ___(15) One sign identifying the Short-Term Rental shall be allowed per the Town's sign ordinance. The location, design and dimensions of the sign shall be reviewed and approved by the Code Enforcement Officer prior to issuance of the permit. If signage is desired after a permit has been issued, the Short-Term Rental permit holder must submit a request for review and approval to the Code Enforcement Officer prior to installation.

B. Insurance and Indemnification

- _____ Prior to the issuance of any permit or renewed permit, the owner shall provide evidence of property insurance by submitting a current Accord certificate of General Liability and must reference that the premises is rated as Short-Term Rental.
- _____ An Indemnification agreement accompanying the insurance shall hold harmless and indemnify the Town of Mendon against any claims made by renters relating the Short-term Rental and shall be maintained throughout the term of the Short-Term Rental permit. The Code Official shall be notified upon cancellation of said insurance.

(Garbage management)

- ___C. Provisions shall be made for weekly garbage removal during rental periods.
- _____ Garbage containers shall be always secured with tight-fitting covers to prevent leakage, spilling or odors, and
- _____ placed where they are not clearly visible from the road except at approximate pick-up time.

D. Rental Contract

All applicants and permit holders must have a rental contract, which includes the following:

- _____ (1) Maximum property occupancy;
- _____ (2) Maximum on-site parking provided; and
- _____ (3) Good Neighbor Statement stating:
 - _____ a. Guests are requested to observe quiet hours from 11:00 p.m. – 7:00 a.m.
 - _____ b. All renters will be subject to New York Penal Law §240.20 or any successor statute regarding disorderly conduct.
 - _____ c. Littering is illegal; and
 - _____ d. Recreational campfires are allowed in accordance with Chapter 121 of the Town Code.

(Signage)

The following are *prominently displayed inside and near the front entrance* of the Short-Term Rental Property:

- _____ Short-Term Rental permit;
- _____ Maximum occupancy limit;
- _____ Maximum parking;
- _____ Contact form; and
- _____ Standards.

Notations regarding any issue(s) of deficiency/non-compliance:

Print name of Owner/Applicant - or - Code Enforcement Officer

_____/_____/_____

Signature of Owner/Applicant - or - Code Enforcement Officer Date