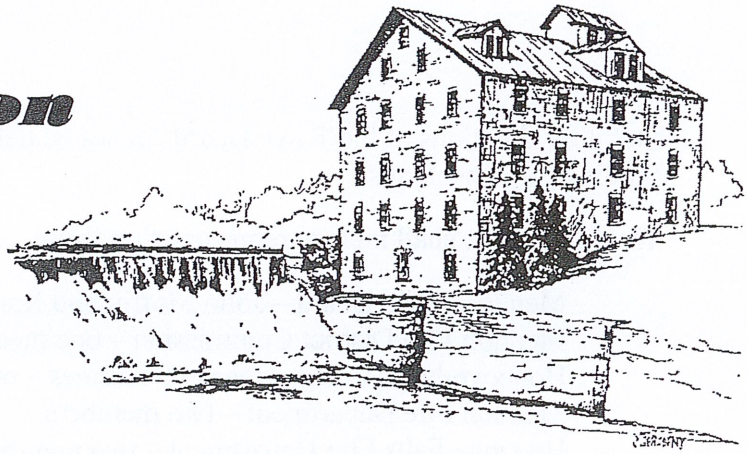


# Town of Mendon

*Preserving the Past...  
Protecting the Present...  
Promoting the Future*



## **CITIZENS ADVISORY COMMITTEE TO CONSIDER AND RECOMMEND SUSTAINABLE FIRE SERVICE PRACTICES WITHIN THE TOWN OF MENDON TOGETHER WITH A SUPPORTIVE JURISDICTIONAL AUTHORITY**

*(Resolution 22-150)*

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve a Citizens Advisory Committee to consider and report findings regarding Fire Protection Service within the Town of Mendon.

WHEREAS, Fire protection within the Town of Mendon is currently authorized by three (3) jurisdictions: Mendon Town Board, Mendon Fire District Commission, and the Honeoye Falls Village Board of Trustees: and,

WHEREAS, Fire protection services within the Town of Mendon are delivered by two (2) Fire Departments: Mendon Fire Department, and Honeoye Falls Fire Department.

NOW, THEREFORE, the Mendon Town Board hereby establishes a Citizens Advisory Committee to submit a report to them by February 1, 2023 that: (1) defines the capacity of the Fire Departments to deliver sustainable and reliable fire service within the Town of Mendon; and, (2) makes recommendations on jurisdictional models to meet Town-wide needs and community expectations.

The Citizens Advisory Committee is tasked with the following Charge:

1. Identify the current framework of jurisdictional authority together with the current capacity to deliver Fire Protection within the Town of Mendon.
2. Complete a needs assessment for Fire Protection within the Town of Mendon.
3. Report to the Mendon Town Board on the current capacity to deliver Fire Protection within the Town, together with recommendations for delivery and jurisdictional models that can expect to sustain a service level commensurate with the needs assessment.

The Town Board may request a presentation of the Committee's Report. If so, the Committee's responsibility concludes with the presentation. If not, the Committee's responsibility concludes with submission of their Report.

Statutory functions of the Town Board cannot be delegated. Currently, there is no funding for consultants.

The Committee shall include representation from:

Mendon Town Board – John Moffitt and Karen Jenkins  
Mendon Fire District Commission – one member  
Honeoye Falls Village Board of Trustees – one member  
Mendon Fire Department – two members  
Honeoye Falls Fire Department – two members  
Mendon Fire Protection District #1 – one resident  
Mendon Fire District – one resident  
Honeoye Falls Village – one resident

Committee Chair – Mary Louise Meisenzahl

Once established, the Chair shall contact the members with a date for the first meeting. That date will be communicated to the Town Clerk in time to advertise in the Town's Official Newspaper (Monday for Thursday publication). At the first meeting, a schedule will be determined and communicated to the Town Clerk for publication. No meeting can occur until advertised in the previous week's newspaper.

Committee meetings shall be governed by New York State's *Open Meetings Law*. All meetings will be advertised, open to the public and documented with Minutes.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye


STATE OF NEW YORK }  
COUNTY OF MONROE } SS:  
TOWN OF MENDON }

(SEAL)

I, Michelle Booth, Town Clerk of the Town of Mendon, Monroe County, New York, DO HEREBY CERTIFY, that I have compared the foregoing with the original resolutions adopted by the Town Board of the Town of Mendon at a meeting of said Board on the 13th day of June, 2022, and that the foregoing is a true and correct transcript of said original resolution and the whole thereof, and that said original is on file in my office.

I DO FURTHER CERTIFY that each of the members of said Town Board had due notice of said meeting, and that John D. Moffitt, Supervisor, and Cynthia Carroll, Thomas Dubois, Karen Jenkins, and Brent Rosiek, Town Board Members, were present at such meeting, and no one was absent.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Mendon, this 12<sup>th</sup> day of July, 2022.

  
Town Clerk