



John Moffitt <jmoffitt@townofmendon.org>

Request to continue as Deputy Town Historian

1 message

Chris Carosa <ccarosa@chriscarosa.com>
To: John Moffitt <jmoffitt@townofmendon.org>

Mon, Dec 5, 2022 at 12:12 PM

John:

Consider this my formal request to continue for another term as Deputy Town Historian. Among the reasons for this is that only publicly appointed municipal historians (this includes deputy historians) have access to certain archival materials through the New York State library. For the next term, I plan to be following on my discussions with the Pomeroy Foundation regarding Roadside Historical markets (the window for our region opens up from January - February of next year). I will continue to work on developing video "minutes" regarding the research I've already done (and perhaps make a book out of it). Finally, and this is new, I plan to work with New York State and other municipalities on a regional (as opposed to Mendon-specific) project for the coming 250th anniversary of birth of our nation.

Let me know if you need more info.

Thanks,

Chris

**CHRISTOPHER CAROSA | BEST-SELLING AUTHOR, WHIMSICAL PLAYWRIGHT, KEYNOTE SPEAKER
AWARD WINNING JOURNALIST, NATIONALLY RANKED MUTUAL FUND MANAGER, AND HAMBURGER HISTORIAN.
585.733.4553 | ccarosa@ChrisCarosa.com**

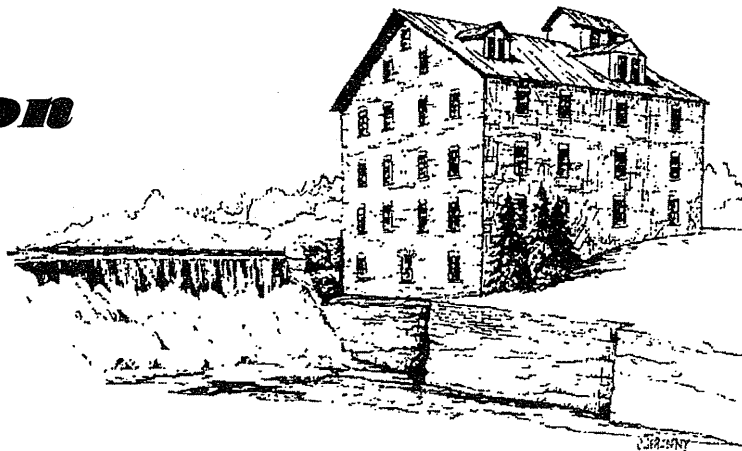


2 Lantern Lane
Honeye Falls, New York 14472
ChrisCarosa.com



Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



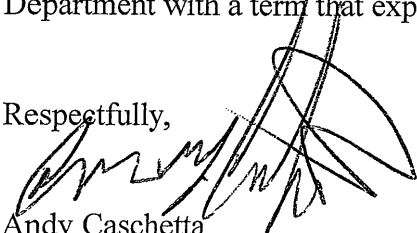
December 6, 2022

TO: Mendon Town Board

SUBJECT: Deputy Highway Superintendent

I have reappointed Art Morrell to serve as Deputy Highway Superintendent for the Mendon Highway Department with a term that expires on 12/31/23.

Respectfully,


Andy Caschetta



Denise Zimmermann <supersecretary@townofmendon.org>

Zoning Board Renewal

2 messages

Denise Zimmermann <supersecretary@townofmendon.org>
To: dhou@boylancode.com

Mon, Dec 5, 2022 at 2:32 PM

Good afternoon David. Effective December 31, 2022, your term as Zoning Board of Appeals Attorney will expire. Please let us know if you wish to continue in this position. Thank you!

David K. Hou <dhou@boylancode.com>
To: Denise Zimmermann <supersecretary@townofmendon.org>

Mon, Dec 5, 2022 at 2:48 PM

Hi Denise:

Thanks for the email. Yes, we would certainly like to continue as the ZBA attorney, if it is agreeable to the Town as well.

Please let me know if you need anything further from me.

Thanks,

David

[Quoted text hidden]

This disclosure is required by the IRS:

Tax advice in this e-mail, including any attachments, is not intended or written to be used, and cannot be used to avoid penalties imposed under the Internal Revenue Code or to promote, market or recommend to another person any tax related matter. If you would like advice that can be used for either of these purposes please contact us about what that would require.

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Denise Zimmermann <supersecretary@townofmendon.org>

Town Attorney/Planning Board Attorney

3 messages

Denise Zimmermann <supersecretary@townofmendon.org>
To: dyoung@younglawofwny.com

Mon, Dec 5, 2022 at 2:38 PM

Good afternoon Don. Effective December 31, 2022, your terms as Town Attorney and Planning Board Attorney will expire. Please let us know if you wish to continue in these positions. Thank you!

Donald Young <dyoung@younglawofwny.com>
To: Denise Zimmermann <supersecretary@townofmendon.org>

Mon, Dec 5, 2022 at 3:42 PM

Hi, Denise. Yes, I would like to continue with the Town of Mendon as Planning Board Attorney. I believe you meant Deputy Town Attorney, not Town Attorney. And with respect to that, yes, I am happy to continue as a limited backup to Sheldon, where needed.

Thanks!

Don

[Quoted text hidden]

Denise Zimmermann <supersecretary@townofmendon.org>
To: Donald Young <dyoung@younglawofwny.com>

Mon, Dec 5, 2022 at 3:47 PM

Oops. My mistake. Thank you for your quick response. I will let John know that you wish to continue in these roles. Have a great afternoon!

[Quoted text hidden]

TO: Mendon Town Board

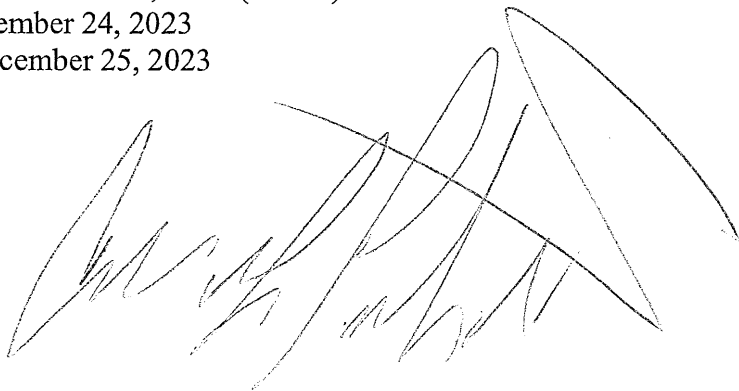
FROM: Andy Caschetta,
Highway Superintendent

DATE: November 21, 2022

SUBJECT: 2023 Highway Department Holiday's

Please see below for the 2023 Highway Department holiday schedule.

Friday, April 7, 2023
Monday, May 29, 2023
Monday, June 19, 2023 (If workload permits day off, if not, use as a floater)
Monday, July 3, 2023 (floater)
Tuesday, July 4, 2023
Wednesday, July 5, 2023 (In lieu of MLK Day)
Thursday, July 6, 2023 (In lieu of President's Day)
Friday, July 7, 2023 (In lieu of New Years Day)
Monday, September 4, 2023
Monday, October 9, 2023
Friday, November 10, 2023
Thursday, November 23, 2023 (floater)
Friday, November 24, 2023
Monday, December 25, 2023



12-1-22

FUND BALANCE WORKSHEET 2022

	2022 EXPENSES (4 MONTHS)	FUND BALANCE 11.30.22
A FUND	\$ 1,455,666.16	\$1,501,223.00
B FUND	\$ 217,749.52	\$1,235,530.00
DA FUND	\$ 153,465.39	\$690,859.00
DB FUND	\$ 552,350.90	\$1,681,473.00
L FUND	\$ 28,165.63	\$17,081.00
TOTAL	\$ 2,407,397.60	\$5,126,166.00

Fund Balance 11.30.22, includes items for Splash Park / Military Memorial, highway equipment not received and sidewalk expansion.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mitchell-Joseph Insurance Agency PO Box 192 19 West Main Street Honeoye Falls, NY 14472	CONTACT NAME: Wendy S MacKay, CIC, CISR
	PHONE (A/C, No, Ext): 585-624-2180 FAX (A/C, No): 585-624-2268
	E-MAIL ADDRESS: wmackay@mitchelljoseph.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : Trident - Argonaut Group
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES CERTIFICATE NUMBER: 00017482-2555999 REVISION NUMBER: 34

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT, APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PE-4627462-09	01/01/2023	01/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ No Covera PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BA-4627462-09	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UMB-4627462-09	01/01/2023	01/01/2024	EACH OCCURRENCE \$ AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Public Employee Dishonesty Excess Limit of Insurance of \$500,000 for Each Employee in the following positions: Town Clerk, Tax Receiver, Town Supervisor and Financial Officer.

CERTIFICATE HOLDER

Monroe County
39 W Main Street
Rochester, NY 14614

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(WSM)

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John Moffitt <jmoffitt@townofmendon.org>

ECB

Peter Carosa <pcarosa2015@gmail.com>
To: John Moffitt <jmoffitt@townofmendon.org>

Mon, Oct 31, 2022 at 8:56 PM

John,

Good evening. After thinking it over, becoming Chair of the ECB would be a great opportunity for me. Thank you for considering me.

Thanks again,

Peter

[Quoted text hidden]



Denise Zimmermann <supersecretary@townofmendon.org>

HPC

3 messages

Denise Zimmermann <supersecretary@townofmendon.org>
To: Geoff Tesch <gtesch@rochester.rr.com>

Fri, Dec 9, 2022 at 11:09 AM

Good morning Geoff. We haven't heard back from you regarding if you'd like to continue on the HPC as the Chair. Please let me know if you are still interested. Thank you!

Geoff Tesch <gtesch@rochester.rr.com>
To: Denise Zimmermann <supersecretary@townofmendon.org>

Mon, Dec 12, 2022 at 3:25 PM

Hi Denise,

I wrote to John on 10/31 to let him know I want to continue with the HPC. To clarify that, I should say as Chair, thanks.

At the last few HPC meetings we discussed the benefits of the members periodically changing roles within the group. At the present time, no current member has expressed interest in becoming Chair.

Thanks,

Geoff

From: Denise Zimmermann <supersecretary@townofmendon.org>

Date: Fri, 9 Dec 2022 11:09:48 -0500

To: Geoff Tesch <gtesch@rochester.rr.com>

Subject: HPC

[Quoted text hidden]

Denise Zimmermann <supersecretary@townofmendon.org>
To: Geoff Tesch <gtesch@rochester.rr.com>

Mon, Dec 12, 2022 at 3:42 PM

Thank you Geoff. I did not receive that email from John. I will ask him to forward it to me for our files. Thank you!

[Quoted text hidden]

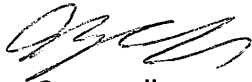
Oct 16, 2022

John Moffitt
Mendon Town Supervisor
16 West Main Street
Honeoye Falls, NY 14772

Dear John,

I am writing to express my continued interest in serving on the Mendon Public Library Board of Trustees for another term. I have very much enjoyed the opportunity to serve this valuable community resource and help shape it's community involvement and future roles. As you know, there have been many changes at the library and for the board over the last couple of years and I feel my experience in already having served one full term is a valuable resource for both the Board of Trustees and the library leadership. I appreciate your consideration of my desire to continue to serve on the Mendon Public. Library Board of Trustees.

Sincerely,



Alicia Zysman Cromwell
92 West Main Street
Honeoye Falls, NY 14472



John Moffitt <jmoffitt@townofmendon.org>

Reappointment

2 messages

Lauren Smith <mendonplanning@gmail.com>
To: John Moffitt <jmoffitt@townofmendon.org>

Mon, Sep 19, 2022 at 1:55 PM

Hi John,

I would like to be considered for re-appointment as the Planning Board Chair for the 2023 year.

Thanks!

--

Lauren

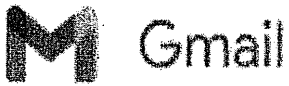
John Moffitt <jmoffitt@townofmendon.org>
To: Lauren Smith <mendonplanning@gmail.com>

Tue, Sep 20, 2022 at 9:09 AM

Hi Lauren, Thank you. You do a great job!

John D. Moffitt, Supervisor
Town of Mendon
16 West Main St.
Honeoye Falls, NY 14472
585.624.6061

[Quoted text hidden]



John Moffitt <jmoffitt@townofmendon.org>

Boards

1 message

Nicole Sayers <nicolesayers11@yahoo.com>
To: John Moffitt Moffitt <jmoffitt@townofmendon.org>

Thu, Sep 22, 2022 at 5:39 PM

Héy John,

I received the letter in the mail regarding putting it in writing about returning to the Board. I'm happy to serve again on both the Planning Board and the Board of Accessors. I'm just getting my feet wet on the Planning Board so if you need me to I'm happy to continue to serve.

Thank you,
Nicole Sayers

Sent from my iPhone



John Moffitt <jmoffitt@townofmendon.org>

ZBA 2023

2 messages

Danny, Mendon ZBA <mendonzbadbassette@gmail.com>

Fri, Sep 30, 2022 at 3:23 PM

To: John Moffitt <jmoffitt@townofmendon.org>

John,

I am willing to continue on as Zoning Board Chair and member. I would also be happy to step down in either roles, if you would rather.

Denise gave me a letter asking me to respond if I would continue, as the terms are expiring. Does this meet that request or should I put pen to physical paper?

Either way, enjoy your weekend and I'll talk to you later.

--

Danny Bassette
Mendon ZBA

John Moffitt <jmoffitt@townofmendon.org>

Tue, Oct 4, 2022 at 9:51 AM

To: "Danny, Mendon ZBA" <mendonzbadbassette@gmail.com>

This is fine. Thank you for continuing to serve.

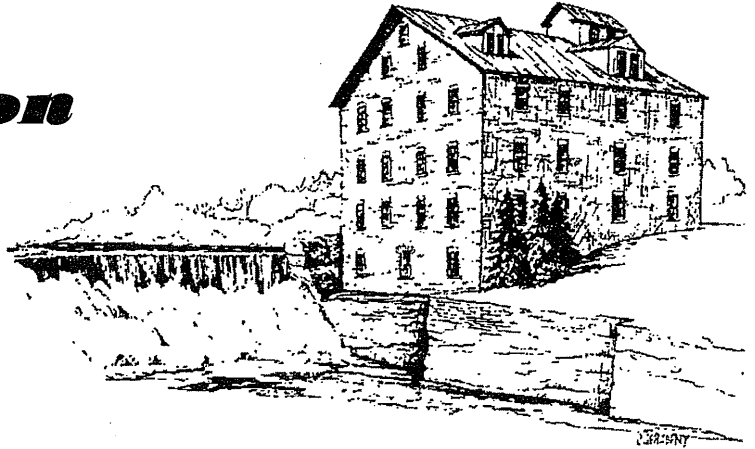
John D. Moffitt, Supervisor
Town of Mendon
16 West Main St.
Honeoye Falls, NY 14472
585.624.6061

[Quoted text hidden]

rec'd. 9.14.22

Town of Mendon

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Promoting the Future*



September 14, 2022

Mary Louise Meisenzahl
2 Rittenhouse Drive
Honeoye Falls, NY 14472

Dear Muffy:

Effective December 31, 2022, your term on the Records Management Advisory Board will expire.

Town of Mendon Rules of Procedure requires that all vacancies for boards/committees be advertised, and anyone wishing to be considered a candidate must indicate in writing to the Town Supervisor.

If you wish to be considered a candidate for this position, please respond by November 1, 2022. If we do not get a response by that date, we will accept that as a lack of interest.

Sincerely,

John D. Moffitt
Supervisor

9.15.22 TO: Supervisor Moffitt

Thank you for the opportunity to continue serving Town government in this capacity. Looking forward to continuing on this board.

Muffy Meisenzahl

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, December 12, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Thomas G. Dubois } *Town Board Members*
Brent Rosiek }

ABSENT: Karen Jenkins

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board of Appeals Chair* and 1 other.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 22-244)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda with the following amendments:

- Added 3 agenda items

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, reported the Highway Department has been making repairs around the Town Buildings. They added and replaced some lighting, repaired a water leak in a 2" line, under the parking lot. They have actively been sweeping Town Roads to keep gutters clear of leaves and they will start cleaning catch basins when weather permits. He also reported they hauled the stone for the Spray Park Parking Lot and purchased the mirafi paper for it. The Snow and Ice Plan is updated and ready to turn in, Denise is finalizing the document. He has spoken to Jeremy at the State and they are working on getting the Town paid for last year. Mr. Caschetta reported the Highway revenue for 2022 is \$727,483.17.

TOWN CLERK, Michelle Booth, reported that school taxes are completely finalized; the credit card terminal is receiving a lot of positive feedback; Ann Brade, NYS Ag & Markets, did an inspection on Joel Taylor, and the dog control procedures, we are in compliance with their requirements; Mendon Green submitted the Plot Plan information, it was reviewed and signed off on so they can file with Monroe County; she is anticipating the Town and County Warrant by the end of the month, Tax Collection will start on January 2; Hunting license sales have slowed down substantially; and the Board Room has been prepared and cleaned for the transition back, after the first of the year.

TOWN BOARD

Brent Rosiek, attended the Mendon Community Business Association meeting, they hosted 2 events, Holidays in the Hamlet and the Ugly Sweater Run; he thought it was well attended. Mr. Rosiek met with the Supervisor and the Building Department about Short Term Rentals; met with the Building Inspector regarding Special Use Permits and possible application process revisions, the Planning Board (PB) and

Zoning Board of Appeals (ZBA) roles, the PB and ZBA application process; he provided an update on the Planning Board meetings, he anticipated some of the Hamlet Business owners to attend tonight's meeting with some concerns, but there wasn't anyone in attendance.

Cynthia Carroll, reported that she also attended the Holidays in the Hamlet event, she thought the turnout was very good. She attended the library meeting, and reported that they are going to do a Capital Improvement Plan and one of the trustees, Tim Boldt has resigned. Ms. Carroll thanked everyone for helping hand out Hot Cocoa and Cookies during the Christmas Parade.

Thomas Dubois, gave an update on the Environmental Conservation Board, Peter Carosa will be transitioning into the role of Chairman at the begin of the year and Mr. Wetter has resigned, so they will have 2 open seats on the Board in January. He also reported the Zoning Board of Appeals have not had any meetings to report on. Mr. Dubois has been working with the school to implement a busing option to the Mendon Youth Center after school, this should be up and going in the next few days; he says attendance has increased since the weather has changed.

TOWN SUPERVISOR, John Moffitt, attended a Budgeting and Accounting training recently, he reviewed a few things that he learned and would like to start doing in the new year. He reported that the Mendon Community Business Association has asked to use the Mendon Hamlet Trademark for various things; the Board decided no, it was a Trademark for a reason. Mr. Moffitt was asked what year the Code Enforcement Officer's truck was, that was just replaced; it was a 2015. The Historical society was in last month about have a small wine sampling during a special wine presentation at the Mendon Community Center, the Board approved the request if the liquor license was obtained. 20 Deep Winery will be serving the wine, they will be covered under that licensing for the night. There have been a couple complaints about dogs running without a leash at the Semmel Rd Park, Mr. Moffitt will get some signage to hopefully resolve the issue. The Supervisor also stated he has a meeting with Jennifer Lunsford, NYS Assemblymember, coming up; Tim Boldt from the Library Board has resigned, he has met with Board members and building dept personnel regarding short term rentals, the Kuhn's case is scheduled back in court on December 20, he will be attending, he went to the HFFD Turkey Raffle and the Mason's Christmas Party; had a meeting and walk thru at the Equicenter, in which he enjoyed. Mr. Moffitt also received a thank you note, from a resident, for the Veteran's luncheon and provided that Board with a copy.

SUPERVISOR'S MONTHLY REPORT

(Resolution 22-245)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for November 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 22-246)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Town Clerk's Monthly Report for November 2022, showing receipts and disbursements in the amount of \$5,885.57.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES

(Resolution 22-247)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the minutes of the regular and Special Town Board Meetings held on November 15, 2021, December 13, 2021, December 29, 2021 and November 14, 2022 as presented

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/ADJUSTMENTS*(Resolution 22-248)*

A motion was made by Mr. Dubois, seconded by Mrs., Carroll, to approve the following budget adjustments:

Fr: A1355.31R	Assessor - Reserves	\$10,000.00
To: NY-01-1255-004	Reserves - Assessor	\$10,000.00
Fr: A3510.430	Veterinarian Charges	\$100.00
To: A3510.440	Dog Control Equipment	\$100.00
Fr: A5010.44	Highway Equip. Maintenance	\$200.00
To: A510.47	Highway Advertisement	\$200.00
Fr: B9950.2	Hamlet Sidewalks	\$50,000.00
To: NY-01-1255-0008	Sidewalk Reserves	\$50,000.00
Fr: A1620.200	Town Hall Equipment	\$1,200.00
To: A1670.401	Office Supplies	\$1,200.00
Fr: A1620.200	Town Hall Equipment	\$500.00
To: A1670.403	Copier Maintenance	\$500.00
Fr: B7560.46	Hamlet Beautification	\$500.00
To: B1900.400	Special Item -- Copier	\$500.00
Fr: B1170	Sales Tax -- revenue	\$1,800.00
To: B3410.1	Fire Marshall	\$1,800.00
Fr: A1355.480	Assessor -- Small Claims Refunds	\$500.00
To: A1355.410	Assessor Travel/Dues	\$500.00
Fr: DA5130.1	Machinery -- Personnel	\$5,000.00
To: DA5130.4	Transportation Contractual	\$5,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract***(Resolution 22-249)*

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 22-830 to 22-906, on General Abstract 22-12, in the amount of \$73,227.88.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 22-165 to 22-182, on Library Abstract 22-12, in the amount of \$12,984.55 were presented to the Town Board for payment.

CHANGE ORDER #1 -WHITNEY EAST – SPLASH PARK

(Resolution 22-250)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to accept change order #1 for the amount \$583.00 for fabrication of grate and shelf angles.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

CHANGE ORDER #2 -WHITNEY EAST – SPLASH PARK

(Resolution 22-251)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to accept change order #2 for the amount \$8,514.55 for water line winterization and drain.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AMBULANCE CONTRACT

(Resolution 22-252)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to enter into a contract for ambulance service with the Village of Honeoye Falls, not to exceed \$131,701.00 from account B4540.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ADDITIONAL MEETINGS FOR FIRE PROTECTION COMMITTEE

(Resolution 22-253)

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to schedule additional meetings for the Fire Protection Committee on February 8 & February 23, at the Mendon Community Center.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

EQUIPMENT INVENTORY – MINIMUM AMOUNT

(Resolution 22-254)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to set the minimum amount for the Highway Equipment Inventory to \$500.00, as per GML 142-3.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FUEL INVENTORY – AUDIT

(Resolution 22-255)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to establish a Town Board subcommittee to audit the fuel at the Highway Department quarterly. The Board members will conduct the audit as follows:

- Yearly Court Auditors will do Q1 & Q2 Fuel Audit
- Yearly Finance Auditors will do Q3 & Q4 Fuel Audit

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

HIGHWAY EQUIPMENT PURCHASE - SNOWBLOWER

(Resolution 22-256)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to purchase, off State Bid, M7046 Snowblower, 32/60 from Clark Equipment, account number DB5110.2, not to exceed \$4,772.04.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MONROE COUNTY ASSOC. OF TOWN SUPERINTENDENTS OF HIGHWAYS

(Resolution 22-257)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to fund \$295.00 for the Mendon Highway Superintendent for annual dues, from account A5010.41.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

2015 FORD F-150 FOR AUCTION

(Resolution 22-258)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to send a 2015 Ford F-150, formerly used by the Code Enforcement Officer, to Auction, at the earliest possible convenience.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

RIEDMANN/BRW OF GREECE LLC – LETTER OF CREDIT

(Resolution 22-259)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to release the previous letter of credit with Bank of America and invoke the new letter of credit with Five Star Bank. The amount remains the same at \$1,700,399.75.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BRW OF GREECE LLC – LETTER OF CREDIT

(Resolution 22-260)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to release a portion (\$53,394.00) from the letter of credit for BRW of Greece, LLC for work completed as per letter received by Labella, Town Engineers for water main piping dated December 8, 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Danny Bassette, West Main St. Honeoye Falls, commented about music at the Christmas Parade.

ADJOURNMENT

(Resolution 22-261)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to adjourn the meeting at 8:05 pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, December 28, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
Cynthia M. Carroll }
Thomas G. Dubois } *Town Board Members*
Karen Jenkins }
Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board of Appeals Chair.*

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 22-262)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda with the following amendment:

- Add agenda item to pay Excellus

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no comments.

BUDGET TRANSFERS/ADJUSTMENTS
(Resolution 22-263)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to approve the following budget adjustments:

Fr: DA5140.1	Roadside Mow	\$3,675.00
To: DA5130.4	Machinery	\$3,675.00
Fr: A7120.2	Semmel Equipment	\$1,093,111.51
To: A9950.9	Capital Projects	\$1,093,111.51
Fr: A7120.2	Semmel Equipment	\$122,000.00
To: NY-01-1255-001	Reserves	\$122,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract
(Resolution 22-264)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 22-907 to 22-941, on General Abstract 22-12(b), in the amount of \$301,725.66.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 22-183 to 22-203, on Library Abstract 22-12(b), in the amount of \$16,734.03 were presented to the Town Board for payment.

JOINT MUNICIPALITY SANITARY SEWER EASEMENT

(Resolution 22-265)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to authorize the Mendon Town Supervisor to sign the Joint Municipality Sanitary Sewer Agreement with the Town of Pittsford. The site in Lot 4, Township 11, Range 5, of the Phelps & Gorham Purchase, Pittsford Mendon Road in the Town of Mendon as shown on Plat 1 & 2, project #0663-21, revised 9.2.2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

REQUEST FOR PROPOSALS (2) FURNACE REPLACEMENTS

(Resolution 22-266)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to authorize the Supervisor to distribute RFPs for Two Furnace replacements. One unit at the Mendon Town Hall, upstairs, north room. One unit at the Mendon Community Center, upstairs, main room. Both furnaces are over 20 years old. As per the Mendon Procurement Policy.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MENDON HIGHWAY GENERATOR REPAIR

(Resolution 22-267)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the proposal from Commercial Power Systems for a new transfer switch for the generator located at the Highway garage. Not to exceed \$3,675.00 from account number DA5130.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

EXCELLUS BILL PAYMENT

(Resolution 22-268)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the expenditure of \$208.00 for Excellus Bill for retired Library employee.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

(Resolution 22-269)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adjourn the meeting at 7:17pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.