

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, November 14, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

HIGHWAY SUPERINTENDENT: Andrew Caschetta

OTHERS PRESENT: Danny Bassette, *Zoning Board of Appeals Chair* and 2 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 22-226)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda with the following amendments:

- 2023 Holiday Schedule approval will only be for the Town Hall.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Wayne Menz, 90 Ontario Street, Honeoye Falls, thanked the Town Board for the Veteran’s Day luncheon and was very happy with the special tribute to Mr. Wally Anderson. He also wanted to thank the Town for sponsoring the senior citizens holiday luncheons, they really enjoy these gatherings.

COMMUNICATIONS

HIGHWAY SUPERINTENDENT, Andrew Caschetta, stated the Highway Department is getting ready for snow and ice; they had their first salt run Monday night. They are working on installing the delineators and snow fencing. He reported that salt prices are up from \$55.59 to \$62.48 and anticipates a fuel surcharge to be added on top of that. Mr. Caschetta received an email from Joan, a town resident, who visited the tennis courts, playground and walking trails recently and thought they looked great and well maintained. Another email was received from Larry Roth; he donated some soccer nets and goals to the soccer fields. He also reported that the department started on the tree survey in the right of way. They have removed two large dead ash trees; one from Chamberlain Rd and the other from Harloff Rd. Mr. Caschetta received a complaint, from a resident, about dirt left all over Semmel Rd, by the farmer that leases the Town’s land. The highway department scraped it with the backhoe and cleaned up the area. The NYS Dept. of Transportation has not paid last year’s snow and ice payment yet. Mr. Caschetta said the State representative said they are short staffed and are working on getting the payments out. He said this will hold up NY State’s 31% increase in equipment rental rates, which in turn, the County will not increase their rates until the State does. Mr. Caschetta reports that Spectrum would like to add service to Mendon Center Rd, West of Clover St. The service will be run underground because National Grid owns the poles and Spectrum says it’s too expensive to rent the space from them. He reported that the new turnaround on Amann Rd will cost about \$1400.00, so they will be going ahead with that. Mr. Caschetta also asked the Town Board for guidance on COVID sick time. Is the Town still paying that or should the employees be using sick time for this? He wasn’t sure if any protocols have changed regarding this.

TOWN CLERK, Michelle Booth, reported on school taxes; final reports are being prepared and the season is coming to an end. The hunters having been in getting their licenses. She also reported that the credit card terminal is up and running, they have begun using it, and the residents really appreciate it.

TOWN BOARD

Brent Rosiek, provided an update on the Planning Board meetings. He attended a webinar on Short Term Rentals recently. Mr. Rosiek will be attending the Mendon Community Business Association Meeting tomorrow and said they have a couple upcoming events scheduled. The Holiday in the Hamlet is on November 30th and the Ugly Sweater race will be held on December 3rd. Mr. Rosiek has had meetings with Labella, in regards to the building dept and the spray park. The Spray Park is moving along as expected, they will be shutting down for the winter in December. He has also met with the Building Department to discuss Short Term rentals.

Karen Jenkins, provided an update on the Historical Preservation Committee; they would like to see the Town Hall be added to the registry.

Cynthia Carroll, reported that the library has made changes to fine collection on overdue books. The children and young adult books will no longer be charged late fees. She also said they have some events coming up including an Amerk's night on November 28, an overdose crisis presentation on November 29, and a reception on Martin Luther King Day. Ms. Carroll was pleased with the Veteran's Day luncheon.

Thomas Dubois, gave an update on the Environmental Conservation Board. The Chairman, Patrick Borrelli, has decided to step down at the end of this year. Peter Carosa has agreed to take over the position at the beginning of 2023, Mr. Borrelli will help with the transition. Mr. Dubois has spoke with the HF-L Transportation Dept and they will be willing to provide a bus for students, from the Middle School to the Mendon Youth Center, provided they have a permission slip from their parent or guardian. They are working to finalize the details and will announce to the students when the option is available.

TOWN SUPERVISOR, John Moffitt, reported the lights were fixed and the drinking fountain has been installed, thanks to the Highway Department. He gave an update on the Military Memorial/Spray Park project, the Mendon Youth Center, Fire Protection Meetings, and the Environmental Conservation Board Chairman change. Mr. Moffitt said he has met with the Building Inspector and Mr. Rosiek about short term rentals and attended a webinar regarding the same topic. He was pleased to announce the new phones had been installed at the Town Hall. The town lost a small claims matter, so the budget will reflect this change. On November 10, he attended a meeting with the Legionnaires, met with M. Simon from Labella, and will attend the Mendon Community Business Assoc meeting tomorrow. Mr. Moffitt stated that he and the surrounding Town Supervisors signed a letter drafted to Governor Hochul in regards to the Bail laws and ongoing crime issues. The investment with NY Class is working out very well, the Town is now earning a return of about \$5000.00 a month versus \$200.00 in the past. Mr. Moffitt mentioned the Town v. Timothy Kuhn case is on the Town docket tomorrow night at 6:00pm. He stated the election turnout in Mendon was at 67%, we had the third highest turnout in Monroe County. The Bridges of Mendon and Benicasa, in the Hamlet, have officially closed their doors and will be selling the businesses.

HONEOYE FALLS – MENDON HISTORICAL SOCIETY - REQUEST

(Resolution 22-227)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to allow the Honeoye Falls - Mendon Historical Society to provide permission for a small tasting of wines at their program "Lost Wineries of the Finger Lakes" during the 2023 scheduled event. The event is at the Mendon Community Center, 167 N. Main St. Honeoye Falls. Current Town Policy does not allow alcoholic beverages to be served at the Community Center. This permission has been given, pending Attorney and licensing approvals.

SUPERVISOR'S MONTHLY REPORT***(Resolution 22-228)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek, to acknowledge receipt of the Supervisor's Monthly Report for October 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 22-229)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to acknowledge receipt of the Town Clerk's Monthly Report for October 2022, showing receipts and disbursements in the amount of \$4,901.83.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 22-230)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the minutes of the regular and Special Town Board Meetings held on October 17 & 24, 2022 as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/ADJUSTMENTS***(Resolution 22-231)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve the following budget adjustments:

Fr: A1620.418	Utilities	\$100.00
To: A1620.425	Water	\$100.00
Fr: A9950.2R	Building Reserve	\$20,000.00
To: NY-01-1255-002	Reserves- Building	\$20,000.00
Fr: A2750	AIM Payments	\$37,558.00
To: NY-01-1255-002	Reserves- Building	\$37,558.00
Fr: B1170	Sales Tax	\$41,908.95
To: B3620.44	Building Inspection- Truck	\$41,908.95
Fr: A1010.410	Town Board Travel	\$700.00
To: A1220.410	Supervisors Travel	\$700.00
Fr: B8023.410	Planning Projects	\$2,500.00
To: B8020.11	Planning Staff	\$2,500.00
Fr: DBS112.4	Improvements Contractual	\$13,000.00
To: DB3310.4	Signs Contractual	\$13,000.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 22-232)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 22-749 to 22-829, on General Abstract 22-11, in the amount of \$376,850.31.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 22-140 to 22-164, on Library Abstract 22-11, in the amount of \$8,675.07 were presented to the Town Board for payment.

CAPITAL IMPROVEMENT PLAN – PUBLIC HEARING

(Resolution 22-233)

The Supervisor opened the Public Hearing at 7:46 PM.

There were no comments.

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

RESOLUTION TO ACCEPT THE 2023 CAPITAL IMPROVEMENT PLAN

(Resolution 22-234)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the Town of Mendon 2023 Capital Improvement Plan.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FIRE PROTECTION CONTRACT – PUBLIC HEARING

(Resolution 22-235)

The Supervisor opened the Public Hearing at 7:47 PM.

There were no comments.

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

FIRE PROTECTION CONTRACT

(Resolution 22-236)

A motion was made by Mr. Rosiek, seconded by Mr. Dubois, to accept the Fire Protection Contract for the Mendon Fire Protection District #1 with the Village of Honeoye Falls. Not to exceed \$172,311.00.

There was a discussion in regards to the amount paid last year and the approx. \$20k increase this year.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ORGANIZATIONAL MEETING – SCHEDULED

(Resolution 22-237)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to conduct the Town of Mendon Organizational Meeting, January 2, 2023 at 7:00 PM at the Mendon Town Hall, 16 West Main St. Honeoye Falls, NY 14472.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

LOCATIONS OF TOWN MEETINGS

There was a discussion on where to hold the Town Meetings in 2023. The Board decided to move all Board Meetings back to the Mendon Town Hall starting in 2023.

2023 TOWN HALL HOLIDAY SCHEDULE

(Resolution 22-238)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following schedule of Holidays for the Town Hall.

Town Hall (13)

- Monday, January 16, 2023
- Monday, February 20, 2023
- Friday, April 7, 2023
- Monday, May 29, 2023
- Monday, June 19, 2023
- Monday, July 3, 2023
- Tuesday, July 4, 2023
- Monday, September 4, 2023
- Monday, October 9, 2023
- Thursday, November 23, 2023
- Friday, November 24, 2023
- Monday, December 25, 2023
- Tuesday, December 26, 2023

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGETING AND ACCOUNTING TRAINING FOR SMALL TOWNS

(Resolution 22-239)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to allow the Supervisor to attend the conference in Altmar, New York on November 28 & 29, 2023. Not to exceed \$750.00 from account A1220.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PURCHASE PICKUP- CODE ENFORCEMENT OFFICER

(Resolution 22-240)

A motion was made by Mr. Dubois, seconded by Mr. Rosiek, to purchase a 2023 pickup truck, for the Code Enforcement Officer, for Town use, from VanBortle Chevrolet. Purchasing (1) 2023 Chevrolet Silverado 1500. Not to exceed \$41,908.95 from account B3620.44

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TAX RECEIVER – 2023 BOND

(Resolution 22-241)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, by the Board of the Town of Mendon as follows:

Section 1. The Town Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments, as follows:

Type of undertaking: Public Employee Dishonesty Insurance Company: Trident-Argonaut Group
Policy Number: PE-4627462-09

1/1/23 - 1/1/24

Amount: \$500,000.00 excess limits on Town Clerk & Tax Receiver

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DONATION OF SOCCER GOALS

(Resolution 22-242)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to accept donation of soccer goals from Blaze Soccer.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Danny Bassette, West Main St. Honeoye Falls, pointed out that laptops can be used at the Community Center and have the capabilities to remote into the desktop computers in the office if the meeting are held at the Community Center next year. If there is a large crowd at a meeting, ZOOM is offered for any overflow. He also discussed the Organizational Meeting; he wonders why the whole document can not be approved in one resolution, versus each item approval separately. He believes this would save time if it is acceptable.

Wayne Menz, 90 Ontario St, Honeoye Falls, is personally glad to have the Board Meetings moved back to the Town Hall because some meetings have caused issues with the legion auxiliary members meetings. He also encouraged everyone to attend the upcoming Turkey Raffle, at the Honeoye Falls Fire Department, on Friday, November 18.

ADJOURNMENT

(Resolution 22-243)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adjourn the meeting at 8:14 pm.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

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