

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, March 14, 2022 – 7:00PM
167 North Main Street
Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Report
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Transfers/Adjustments
10. Abstract of Audited Vouchers
11. Mendon Green- Confirmation of Original SEQR Declaration for Current Project
12. Special Town Board Meeting- March 21, 2022
13. Contract with Construction Attorney, C. Allan Reeve
14. Unsafe Building at 3316 Rush-Mendon Road
15. General Code- Estimate for Supplement
16. Ambulance Contract- Village of Honeoye Falls
17. Sidewalk Agreement with Village of Honeoye Falls
18. Contract with Suburban Animal Hospital
19. Athletic Field use
20. Public Comment
21. Adjournment

TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:

March 14, 2022, Regular Town Board Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Highway Superintendent

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for February 2022.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for February 2022, showing receipts and disbursements in the amount of \$4,712.93

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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8. MINUTES

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular Town Board Meetings as presented OR with the following amendments: *(amendments, if any, go here)*.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

9. BUDGET TRANSFERS/ADJUSTMENTS

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following budget adjustments:

From: B 1990.4	Contingent Account	\$68.00
To: B 4540.4	Ambulance Contract	\$68.00

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. VOUCHERS

General Abstract

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 22-131 to 22-219, on General Abstract 22-03, in the amount of \$270,361.92

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract

Library vouchers numbered 22-022 to 22-036, on Library Abstract 22-03, in the amount of \$3,859.03 were presented to the Town Board for payment.

11. MENDON GREEN – CONFIRMATION OF ORIGINAL SEQRA DECLARATION FOR CURRENT PROJECT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the following:

WHEREAS, in 2005 the Mendon Town Board (Town Board) and the Mendon Planning Board (Planning Board) approved a 54 lot Planned Unit Development (PUD) for an 87-acre parcel known as Mendon Green on Pittsford Mendon Road, and

WHEREAS, SEQRA review was done and a Negative Declaration was issued by the Town Board at that time, and

WHEREAS, in 2005 the Town Board entered into a Sewer Agreement with the Town of Pittsford for this PUD, and

WHEREAS, in 2005 the Planning Board approved the Preliminary Site Plan for Mendon Green, and

WHEREAS, being that this PUD was never constructed, in 2017, Riedmann Associates, LLC and Charles F. Ryan, II of homes by Ryan, approached the Planning Board regarding the development of a 92 lot PUD at the Mendon Green site, of which the Planning Board gave a Favorable Report to the Town Board, and

WHEREAS, a new Sewer Agreement for the new 92 lot PUD was not adopted by the Town Board, and

WHEREAS, the applicants sued the Town in Monroe County Supreme Court and Judge J. Scott Odorisi's decision allowed them to proceed. Though PUD's had been deleted from the current Zoning Chapter of the Town Code, Judge Odorisi ordered the Mendon Green parcel follow the previous Code as it pertains to PUD's, and

WHEREAS, the Town appealed that decision and the Appellate Court overturned several of Judge Odorisi's decisions, but ordered that the 2005 Sewer Agreement between the Town and the Town of Pittsford was in effect for forty (40) years from inception, and that Mendon Green follow the previous PUD section of the Town's Code, and

WHEREAS, in 2021 Riedmann Associates, LLC returned to the Planning Board for approval of a revised PUD consisting of 30 lots, and

WHEREAS, the Town's Planning Board Attorney has requested the Town Board review the original SEQRA review approval as it pertains to this revised project, and

WHEREAS, the Town's engineering firm LaBella Associates has stated that the Negative Declaration issued for the original project is still valid.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby confirms that the original SEQRA Negative Declaration issued for the Mendon Green PUD applies to the revised plan for this development.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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12. SPECIAL TOWN BOARD MEETING MARCH 21, 2022

(Resolution 22-__)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to schedule a Special Town Board Meeting on March 21, 2022- 7:00pm at the Mendon Community Center. For the purpose of consideration of the bids for the Mendon Spray Park and Military Memorial and any other business before the board.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. CONTRACT WITH CONSTRUCTION ATTORNEY- C. ALLAN REEVE

(Resolution 22-__)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, for the Supervisor to enter into a contract with attorney, C. Allan Reeve for any construction consultation regarding the Mendon Spray park and Military Memorial, rate of \$350.00 per hour.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

14. UNSAFE BUILDING 3316 RUSH MENDON ROAD

(Resolution 22-__)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to authorize the Supervisor to solicit quotes for removal of structure at 3316 Rush Mendon Road. Said cost of removal will be billed to the owner.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

15. GENERAL CODE- ESTIMATE FOR SUPPLEMENT

(Resolution 22-__)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, authorize the Supervisor to enter into a contract with General Code for a Supplement for the Town of Mendon Code. Not to exceed \$725.00, from account B 8023.400

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

16. AMBULANCE CONTRACT- VILLAGE OF HONEOYE FALLS

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(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to CONTRACT WITH THE Village of Honeoye Falls for Ambulance Service for the Town of Mendon, outside the Village of Honeoye Falls for the 2022 calendar year. Not to exceed \$131,701.00 from account B 4540.4

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. SIDEWALK AGREEMENT- VILLAGE OF HONEOYE FALLS

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to authorize the Supervisor to enter into an agreement with the Village of Honeoye Falls for snow removal from the Mendon Public Library sidewalks at such times as Village equipment is available.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

18. CONTRACT WITH SUBURBAN ANIMAL HOSPITAL

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to authorize the Supervisor to enter into a contract with Suburban Animal Hospital for stray dogs or injured animal to expire 12/31/22, as per the contract.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

19. ATHLETIC FIELD USE

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to allow Blaze Soccer for field use at Driesbach Park Fields on Semmel Road on the scheduled dates approved by the Supervisor, at a cost of \$400.00 per year annually.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

20. PUBLIC COMMENT

21. ADJOURNMENT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

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03/07/2022
11:57:02

TOWN OF MENDON

B1900 - DB5142 Transaction Report

For the period 02/01/2022 through 02/28/2022

Type	Date	Comment	Name	Quantity	Fee
B2110					
1.ZBAV	02/17/2022	2 SHONE CIR	ABBOTT/REILLY	1	250.00
2.ZBPH	02/17/2022	2 SHONE CIR	ABBOTT/REILLY	1	100.00
B2115					
3.PACP	02/11/2022	PITTSFORD MENDON RD	MENDON GREEN	1	200.00
4.PAPL	02/07/2022	112 POND RD	COATES SUBDIVISION	1	50.00
5.PAPL	02/11/2022	PITTSFORD MENDON RD	MENDON GREEN	30	1,500.00
6.PAS5	02/11/2022	PITTSFORD MENDON RD	MENDON GREEN	1	250.00
7.PASL	02/07/2022	112 POND RD	COATES SUBDIVISION	1	150.00
8.PBPH	02/07/2022	112 POND RD	COATES SUBDIVISION	1	100.00
B2555					
9.BLDG	02/18/2022	8708 - 4566 CLOVER - CVRDPATIO	COOLEY	1	100.00
10.BLDG	02/09/2022	8703 - 8 ROLLING - GEOTHERM	FISHER	1	75.00
11.BLDG	02/09/2022	8702 - 23 GRAVEL HL - ADDTN	GAY	1	539.00
12.BLDG	02/09/2022	8704 - 68 HARLOFF - FENCE	KAISEN	1	40.00
13.BLDG	02/28/2022	8709 - 60 DRUMLIN - GNERTOR	PALMER	1	100.00
14.BLDG	02/15/2022	8705 - 186 PLAINS - GEOTHERMAL	READY	1	75.00
15.BLDG	02/08/2022	R8098 - 353 PARRISH - BLD	SCHOFF	1	60.00
16.BLDG	02/08/2022	100.R8353 - 353 PARRISH - INGR	SCHOFF	1	100.00
17.BLDG	02/15/2022	8707 - 353 PARRISH - ADDTN	SCHOFF	1	200.00
18.BLDG	02/15/2022	8706 - 17 SURREY HL - GENRTOR	VANWUYCKHUYSE	1	100.00
				10	1,389.00
B2590					
19.ROWW	02/25/2022		DDS HOLDCO	1	100.00
				1	100.00
B2770					
20.EASL	02/07/2022	112 POND RD	COATES SUBDIVISION	2	400.00
				2	400.00
B2771					
21.RALS	02/24/2022		CARROLL	1	20.00
22.RALS	02/09/2022		FULLERTON	1	20.00
				2	40.00
Total for B Fund:				52	4,529.00
Total Sales				52	4,529.00

TOWN CLERK'S MONTHLY REPORT

FEBRUARY, 2022

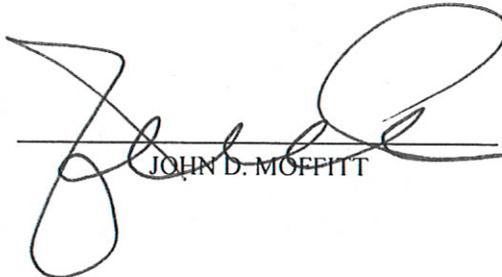
page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	183.93
PAID TO SUPERVISOR FOR PART TOWN FUND	4,529.00
PAID TO NYS DEC FOR DECALS	448.57
PAID TO NYS ANIMAL POPULATION CONTROL FUND	18.00
TOTAL DISBURSEMENTS	5,179.50

* Pd to Supervisor \$ 4712.93

MARCH 1, 2022



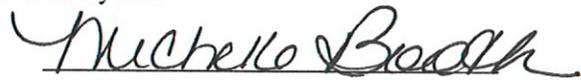
JOHN D. MOFFITT

, SUPERVISOR

STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



Town Clerk

7 day of March 2022



Notary Public

KELLI PARMELEE
Notary Public - State of New York
No. 01PA6423433
Qualified in Monroe County
My Commission Expires October 12, 2025

03/01/22
10:40:33

TOWN OF MENDON
Cash Book Transactions
For the period 02/01/22 through 02/28/22

Total: \$5,179.50

Deposited:

Date	Name	Description	DEC	DL	ML	GCL	Other
02/02/22	CALKINS, CHRISTINE	0000217/FS RENEWAL 0007183		6.00			
02/02/22		TOWN MUG (EMPLOYEE)					1.5
02/03/22	BODMAN, VICKI	0000009/FS RENEWAL 0007184		6.00			
02/03/22	MANDERANO, LISA & SHANE	0000664/MN RENEWAL 0007185		6.00			
02/07/22	KOILPILLAI, DONNA M	0000204/MN RENEWAL 0007187		6.00			
02/07/22	CRANMER, LARRY	0000479/FS RENEWAL 0007186		6.00			
02/07/22	DECALS	DECALS DAILY TOTAL	5.00				
02/07/22	COATES SUBDIVISION	ENG REV ADV SUB/LOT 112 POND RD					400.0
02/07/22	COATES SUBDIVISION	P B APP PER LOT 112 POND RD					50.0
02/07/22	COATES SUBDIVISION	P B APP SUB <5 112 POND RD					150.0
02/07/22	COATES SUBDIVISION	P B PUBLIC HEARING 112 POND RD					100.0
02/08/22	SCHOFF	BUILDING PERMIT 100.R8353 - 353 PARRISH					100.0
02/08/22	SCHOFF	BUILDING PERMIT R8098 - 353 PARRISH - BL					60.0
02/09/22	FREY, ALLISON	0000846/MU RENEWAL 0007188		15.00			
02/09/22	GAY	BUILDING PERMIT 8702 - 23 GRAVEL HL - AD					539.0
02/09/22	FISHER	BUILDING PERMIT 8703 - 8 ROLLING - GEOTH					75.0
02/09/22	KAISEN	BUILDING PERMIT 8704 - 68 HARLOFF - FENC					40.0
02/09/22	DECALS	DECALS DAILY TOTAL	380.00				
02/09/22	FULLERTON	RAILS TO TRAILS					20.0
02/11/22	MENDON GREEN	P B APP COM PUBLIC HEAR PITTSFORD MENDON					200.0
02/11/22	MENDON GREEN	P B APP PER LOT PITTSFORD MENDON RD					1,500.0
02/11/22	MENDON GREEN	P B APP SUB 5+ PITTSFORD MENDON RD					250.0
02/14/22	DONLON, RAE	COMMUNITY CENTER USAGE USED 2/12/22					90.0
02/15/22	READY	BUILDING PERMIT 8705 - 186 PLAINS - GEOT					75.0
02/15/22	VANWUYCKHUYSE	BUILDING PERMIT 8706 - 17 SURREY HL - GE					100.0
02/15/22	SCHOFF	BUILDING PERMIT 8707 - 353 PARRISH - ADD					200.0
02/16/22	DECALS	DECALS DAILY TOTAL	50.00				
02/17/22	DECALS	DECALS DAILY TOTAL	22.00				
02/17/22	ABBOTT/REILLY	ZBA AREA VARIANCE 2 SHONE CIR					250.0
02/17/22	ABBOTT/REILLY	ZBA PUBLIC HEARING 2 SHONE CIR					100.0
02/18/22	SHAVER, DAVID C	0000935/FS ORIGINAL		6.00			
02/18/22	SHAVER, DAVID C	4097360/FS Dead					
02/18/22	COOLEY	BUILDING PERMIT 8708 - 4566 CLOVER - CVR					100.0
02/22/22	WAGNER, GERHARDT	0000765/MN RENEWAL 0007189		6.00			
02/22/22	SCOTT, BEVERLY	0000936/FU ORIGINAL		15.00			
02/24/22	CARROLL	RAILS TO TRAILS					20.0
02/25/22	DDS HOLDCO	RIGHT OF WAY WORK					100.0
02/28/22	MARCUS, MARSHA	0000244/EX RENEWAL 0007192					
02/28/22	SMITH, SANDRA A	0000258/MN RENEWAL 0007190		6.00			
02/28/22	HASSETT, JENNIFER	0000487/MN RENEWAL 0007193		6.00			
02/28/22	SMITH, SANDY	0000671/MN RENEWAL 0007191		6.00			
02/28/22	SMITH, SANDY	0000937/MN ORIGINAL		6.00			
02/28/22	SMITH, SANDY	0000938/MN ORIGINAL		6.00			
02/28/22	PALMER	BUILDING PERMIT 8709 - 60 DRUMLIN - GNER					100.0

Total:	\$5,179.50	457.00	102.00	0.00	0.00	4.620.:
Deposit Amount:	\$5,179.50					
<i>Cash:</i>	<i>\$1,030.50</i>					
<i>Checks:</i>	<i>\$4,149.00</i>					
Credit Card Amount:	\$0.00					

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of
FEBRUARY 2022

City or Town of MENDON

County of MONROE

DEP. NO. _____

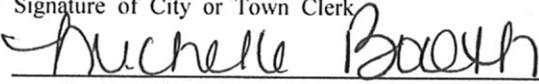
\$ _____

CHECK # _____

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses were numbered from NONE to _____ inclusive. (Total Active Military: 0)
 (if ONE license was issued place number in first space only!) (if NO licenses were issued write "NONE" in above space)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>0.00</u>	Name of City or Town Clerk (Please Print) <u>Michelle Booth</u>	
	Signature of City or Town Clerk 	Date <u>03/01/2022</u>
	Mailing Address <u>16 WEST MAIN STREET</u> <u>HONEOYE FALLS NY</u>	
	E-mail Address _____	Zip <u>14472</u> Phone <u>(585) 624-6060</u>

INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-59725

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: 02/01/2022 to 02/28/2022

Invoice Summary

Sales Summary	Items Sold	Sales Total	Vendor Commission	Sweep Amount
	8	\$462.00	\$8.71	\$453.29

Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Vendor Commission	Sweep Amount
	1	(\$5.00)	(\$0.28)	(\$4.72)

Manual Adjustment Summary	Adjustment Note	Adjustment Type	Adjustment Amount
---------------------------	-----------------	-----------------	-------------------

Invoice Totals				Sweep
				\$448.57

\$448.57 Will be swept from your bank account on **3/14/2022**



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-59725

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: 02/01/2022 to 02/28/2022

Product Summary

Product Name	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
Resident Senior Hunting	1	\$0.28	\$4.72	(1)	(\$0.28)	(\$4.72)	\$0.00	\$0.00	\$0.00
Back Tag	2	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Resident Senior Fishing	1	\$0.28	\$4.72	0	\$0.00	\$0.00	\$5.00	\$0.28	\$4.72
Lifetime License (Hunt/Fish/Turkey) 0-4	1	\$4.18	\$375.82	0	\$0.00	\$0.00	\$380.00	\$4.18	\$375.82
Resident Fishing	2	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
Resident Hunting	1	\$1.21	\$20.79	0	\$0.00	\$0.00	\$22.00	\$1.21	\$20.79
Totals	8	\$8.71	\$453.29	(1)	(\$0.28)	(\$4.72)	\$457.00	\$8.43	\$448.57

\$448.57 Will be swept from your bank account on **3/14/2022**

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

FEBRUARY, 2022

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>4</u>	DECALS	<u>8.43</u>	
		TOTAL TOWN CLERK FEES		8.43
A2408	<u>1</u>	COMMUNITY CENTER USAGE	<u>90.00</u>	
		TOTAL A2408		90.00
A2544	<u>14</u>	DOG LICENSES	<u>84.00</u>	
		TOTAL A2544		84.00
A2655	<u>1</u>	TOWN MUG (EMPLOYEE)	<u>1.50</u>	
		TOTAL A2655		1.50
B2110	<u>1</u>	ZBA AREA VARIANCE	<u>250.00</u>	
	<u>1</u>	ZBA PUBLIC HEARING	<u>100.00</u>	
		TOTAL B2110		350.00
B2115	<u>1</u>	P B PUBLIC HEARING	<u>100.00</u>	
	<u>1</u>	P B APP SUB <5	<u>150.00</u>	
	<u>1</u>	P B APP SUB 5+	<u>250.00</u>	
	<u>31</u>	P B APP PER LOT	<u>1,550.00</u>	
	<u>1</u>	P B APP COM PUBLIC HEAR	<u>200.00</u>	
		TOTAL B2115		2,250.00
B2555	<u>10</u>	BUILDING PERMIT	<u>1,389.00</u>	
		TOTAL B2555		1,389.00
B2590	<u>1</u>	RIGHT OF WAY WORK	<u>100.00</u>	
		TOTAL B2590		100.00
B2770	<u>2</u>	ENG REV ADV SUB/LOT	<u>400.00</u>	
		TOTAL B2770		400.00
B2771	<u>2</u>	RAILS TO TRAILS	<u>40.00</u>	
		TOTAL B2771		40.00



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-59725

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: 02/01/2022 to 02/28/2022

Daily Summary

Date	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
02/07/2022	3	\$0.56	\$9.44	(1)	(\$0.28)	(\$4.72)	\$5.00	\$0.28	\$4.72
02/08/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/09/2022	1	\$4.18	\$375.82	0	\$0.00	\$0.00	\$380.00	\$4.18	\$375.82
02/10/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/11/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/12/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/13/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/14/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/15/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/16/2022	2	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
02/17/2022	2	\$1.21	\$20.79	0	\$0.00	\$0.00	\$22.00	\$1.21	\$20.79
02/18/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/19/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/20/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/21/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/22/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/23/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/24/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/25/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/26/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/27/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/28/2022	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	8	\$8.71	\$453.29	(1)	(\$0.28)	(\$4.72)	\$457.00	\$8.43	\$448.57

\$448.57 Will be swept from your bank account on **3/14/2022**

TOWN OF MENDON

Detail of Decals Transactions

For the period 02/01/2022 through 02/28/2022

03/01/2022

13:00:13

Date	Gross Sales	Commission	Net Sales
02/07/2022	5.00	0.28	4.72
02/09/2022	380.00	4.18	375.82
02/16/2022	50.00	2.76	47.24
02/17/2022	22.00	1.21	20.79
Grand Total:	457.00	8.43	448.57

Vendor: TOWN OF MENDON
 Report: Sales
 Date: 2022-02-09

Rep Name	Transaction Date	Type	Transaction Number	Order Number	DEC ID	Client Name	Product Name	Qty	Payment	Gross Total	Vendor Commission	State Amount	Transaction Total
nes P. Merzke	02/09/2022 2:21PM EST	Sale	67101227	50139355	206809000279	Kolton R Hatch	Lifetime License (Hunt/Fish/Turkey) 0-4	1	Cash	\$380.00	\$4.18	\$375.82	\$380.00
nes P. Merzke		Subtotal								\$380.00	\$4.18	\$375.82	\$380.00
		Transactions Total								\$380.00	\$4.18	\$375.82	\$380.00
		Subtotal								\$380.00	\$4.18	\$375.82	\$380.00
		Payment Type Total							Cash	\$380.00	\$4.18	\$375.82	\$380.00
		Adjustments Total								\$380.00	\$4.18	\$375.82	\$380.00
		Daily Total								\$0.00		\$0.00	\$0.00
												\$375.82	\$375.82

Vendor: TOWN OF MENDON
 Report: Sales
 Date: 2022-02-07

Rep	Transaction Date	Type	Transaction Number	Order Number	DEC ID	Client Name	Product Name	Qty	Payment	Gross Total	Vendor Commission	State Amount	Transaction Total
nes P. Merzke	02/7/2022 1:16PM EST	Sale	67100028	50138049	214980000218	David C Hubregsen	Resident Senior Hunting	1	Cash	\$5.00	\$0.28	\$4.72	\$5.00
nes P. Merzke	02/7/2022 1:16PM EST	Sale	67100028	50138049	214980000218	David C Hubregsen	Back Tag	1	Cash	\$0.00	\$0.00	\$0.00	\$5.00
nes P. Merzke	02/7/2022 1:18PM EST	Sale	67100029	50138050	214980000218	David C Hubregsen	Resident Senior Fishing	1	Cash	\$5.00	\$0.28	\$4.72	\$5.00
nes P. Merzke	02/7/2022 1:30PM EST	Void	67100028	50138049	214980000218	David C Hubregsen	Resident Senior Hunting	1	Cash	(\$5.00)	(\$0.28)	(\$4.72)	(\$5.00)
nes P. Merzke	02/7/2022 1:30PM EST	Void	67100028	50138049	214980000218	David C Hubregsen	Resident Senior Hunting	1	Cash	(\$5.00)	(\$0.28)	(\$4.72)	(\$5.00)
Subtotal										\$0.00	\$0.00	\$0.00	\$0.00
Transactions Total										\$0.00	\$0.00	\$0.00	\$0.00
Subtotal										\$0.00	\$0.00	\$0.00	\$0.00
Payment Type Total										\$0.00	\$0.00	\$0.00	\$0.00
Adjustments Total										\$0.00	\$0.00	\$0.00	\$0.00
Daily Total										\$0.00	\$0.00	\$0.00	\$0.00

Vendor: TOWN OF MENDON

Report: Sales

Date: 2022-02-16

Sales Rep	Transaction Date	Type	Transaction Number	Order Number	DEC ID	Client Name	Product Name	Qty	Payment	Gross Total	Vendor Commission	State Amount	Transaction Total
Chelle Booth	02/16/2022 10:26AM EST	Sale	67105860	50144455	999900513085	Wifred R Pigeon	Resident Fishing	1	Cash	\$25.00	\$1.38	\$23.62	\$25.00
Chelle Booth	02/16/2022 10:32AM EST	Sale	67105865	50144459	206809000287	Taran R Faurot-Pigeon	Resident Fishing	1	Cash	\$25.00	\$1.38	\$23.62	\$25.00
Chelle Booth		Subtotal								\$50.00	\$2.76	\$47.24	
		Transactions Total								\$50.00	\$2.76	\$47.24	
		Subtotal								\$50.00	\$2.76	\$47.24	
		Payment Type Total							Cash	\$50.00	\$2.76	\$47.24	
		Adjustments Total								\$50.00	\$2.76	\$47.24	
		Daily Total								\$0.00		\$47.24	

Vendor: TOWN OF MENDON
 Report: Sales
 Date: 2022-02-17

les Rep	Transaction Date	Type	Transaction Number	Order Number	DEC ID	Client Name	Product Name	Qty	Payment	Gross Total	Vendor Commission	State Amount	Transaction Total
chelle Booth	02/17/2022 2:31PM EST	Sale	67106614	50145276	214980000583	Joseph Hodgkinson	Resident Hunting	1	Cash	\$22.00	\$1.21	\$20.79	\$22.00
chelle Booth	02/17/2022 2:31PM EST	Sale	67106614	50145276	214980000583	Joseph Hodgkinson	Back Tag	1	Cash	\$0.00	\$0.00	\$0.00	\$22.00
chelle Booth		Subtotal								\$22.00	\$1.21	\$20.79	\$22.00
		Transactions Total								\$22.00	\$1.21	\$20.79	\$22.00
		Subtotal								\$22.00	\$1.21	\$20.79	\$22.00
		Payment Type Total							Cash	\$22.00	\$1.21	\$20.79	\$22.00
		Adjustments Total								\$22.00	\$1.21	\$20.79	\$22.00
		Daily Total								\$0.00	\$0.00	\$0.00	\$20.79

Month Reported: FEBRUARY, 2022

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: MARCH 1, 2022

Dog License Monthly Report

Original ID Dog Licenses sold	<u>4</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>11</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>15</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>12</u>	\$5.00 ea <u>60.00</u>	\$1.00 ea <u>12.00</u>
Unspayed and Unneutered Dogs	<u>2</u>	\$12.00 ea <u>24.00</u>	\$3.00 ea <u>6.00</u>
Exempt - Seeing Eye, War, Police	<u>1</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$25.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$50.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea <u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>15</u>	<u>84.00</u>	<u>18.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor \$84.00

Paid to NYS Animal Population Control Program \$18.00

03/01/2022
11:12:06

TOWN OF MENDON
Detail of Dog License Transactions
For the period 02/01/2022 through 02/28/2022

Id	Date	License Type	Owner	Local Fee	APCP Surcharge
Original I.D. Dog Licenses Issued:					
1	0000935	02/18/2022	FS SHAVER, DAVID C	5.00	1.00
2	0000936	02/22/2022	FU SCOTT, BEVERLY	12.00	3.00
3	0000937	02/28/2022	MN SMITH, SANDY	5.00	1.00
4	0000938	02/28/2022	MN SMITH, SANDY	5.00	1.00
				27.00	6.00
Renewal Licenses and New Owners Issued:					
1	0000217 0007183	02/02/2022	FS CALKINS, CHRISTINE	5.00	1.00
2	0000009 0007184	02/03/2022	FS BODMAN, VICKI	5.00	1.00
3	0000664 0007185	02/03/2022	MN MANDERANO, LISA & SH	5.00	1.00
4	0000479 0007186	02/07/2022	FS CRANMER, LARRY	5.00	1.00
5	0000204 0007187	02/07/2022	MN KOILPILLAI, DONNA M	5.00	1.00
6	0000846 0007188	02/09/2022	MU FREY, ALLISON	12.00	3.00
7	0000765 0007189	02/22/2022	MN WAGNER, GERHARDT	5.00	1.00
8	0000258 0007190	02/28/2022	MN SMITH, SANDRA A	5.00	1.00
9	0000671 0007191	02/28/2022	MN SMITH, SANDY	5.00	1.00
10	0000244 0007192	02/28/2022	EX MARCUS, MARSHA F		
11	0000487 0007193	02/28/2022	MN HASSETT, JENNIFER	5.00	1.00
				57.00	12.00
Status Changes:					
1	4097360	02/18/2022	FS SHAVER, DAVID C	Dead	
				TOTAL SALES	84.00
					18.00

03/01/2022
14:12:45

TOWN OF MENDON

A1255 - A2770 Transaction Report

For the period 02/01/2022 through 02/28/2022

Type	Date	Comment	Name	Quantity	Fee
A2408					
1.COMM	02/14/2022	USED 2/12/22	DONLON, RAE	1	90.00
				1	90.00
A2655					
2.TMUE	02/02/2022			1	1.50
				1	1.50
			Total for A Fund:	2	91.50
			Total Sales	2	91.50

TO: Michelle Booth, Town Clerk, Town of Mendon
FROM: Denise Zimmermann, Town of Mendon, Secretary to the Supervisor
RE: Community Center Fee
DATE: 2/14/2022

Deposit to the Town of Mendon for use of the Community Center.

Organization/Person: Rae Donlon
Date of event: Saturday, February 12th
Check No or Cash: Check #9201
Amount: \$90

Attachment

PAID

FEB 11 2022

Michelle Booth
Receiver of Taxes
Town of Mendon

Booth

Zoning Board Fee Checklist

Project Name: Abbott/Rcilly A/V

Location: 2 Stone circle Mendon 14506

Application Fee	\$250.00	\$ 250				
Public Hearing	\$100.00	\$ 100				
Other Fees						

TOTAL \$ 350

check # 141 350

PAID

FEB 17 2022

Michelle Booth
Receiver of Taxes
Town of Mendon

Planning Board Fee Checklist

Project Name: Mendon Green Subdivision

Location: Intersection of Canfield and Pittsford Mendon

Number of Lots: 30

Residential Applications	Base Fee	x Lots/SF/Acre	App Fee	Date Paid	Final Fee	Date Paid
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Site Plans

One Lot	\$350.00					
each additional lot	\$50.00					
Accessory Structure ≤ 1000 sq.ft.	\$125.00					

Residential Subdivisions

Application 1-4 lots	\$150.00					
plus each lot	\$50.00					
Application ≥ 5 lots	\$250.00	# 1	250	1/26		
plus each lot	\$50.00	x 30	1500	1/26	check # 329 = \$	750
Public Hearing	\$100.00	+ 100	200	2/11	check # 369 = \$	200
Special Use Permits	\$250.00					\$ 1950

Commercial Applications

Site Plan	\$300.00					
plus each 1000 sq. ft.	\$25.00					
Cell Tower Site Plan	\$1,000.00					
Cell Tower Co-Locator (each)	\$500.00					

PAID
FEB 11 2012
Michelle Booth
Receiver of Taxes
Town of Mendon

Subdivision (including PUDs)

Application	\$150.00					
plus per acre	\$25.00					
Public Hearing	\$200.00					

Other Fees

Advance Engineering Review						
Site Plan - incl admin fee	\$700.00		700	1/26		
Subdivision per Lot	\$200.00	x 30	6000	1/26	check # 738	
Easement Review 1-3 Lots	\$75.00					\$ 4900
each additional (not over \$500)	\$25.00					
Recreation per lot	\$1,500.00					
Other Engineering Fees			6700		Has credit of	\$ 6830

paper void

TOTAL

Planning Board Fee Checklist

Project Name: Coates Subdivision

Location: 112 Pond Rd

Number of Lots: 2

Residential Applications	Base Fee	x Lots/SF/Acre	App Fee	Date Paid	Final Fee	Date Paid
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Site Plans

One Lot	\$350.00					
each additional lot	\$50.00					
Accessory Structure ≤ 1000 sq.ft.	\$125.00					

Residential Subdivisions

Application 1-4 lots	\$150.00		150			PAID
plus each lot	\$50.00	1	50			
Application ≥ 5 lots	\$250.00					FEB 7 2022
plus each lot	\$50.00					
Public Hearing	\$100.00		100			TOWN OF MENDON
Special Use Permits	\$250.00					
			\$300			

Commercial Applications

Site Plan	\$300.00					
plus each 1000 sq. ft.	\$25.00					
Cell Tower Site Plan	\$1,000.00					
Cell Tower Co-Locator (each)	\$500.00					

Subdivision (including PUDs)

Application	\$150.00					
plus per acre	\$25.00					
Public Hearing	\$200.00					PAID

Other Fees

Advance Engineering Review						FEB 7 2022
Site Plan - incl admin fee	\$700.00					
Subdivision per Lot	\$200.00	2	400			
Easement Review 1-3 Lots	\$75.00					TOWN OF MENDON
each additional (not over \$500)	\$25.00					
Recreation per lot	\$1,500.00					\$1500 on approval
Other Engineering Fees						

TOTAL

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, February 14, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	Karen R. Jenkins	}	<i>Members</i>
	Brent Rosiek		

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Andrew Caschetta, *Highway Superintendent*, Danny Bassette, *Zoning Board Chair*, and 2 others.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 22-088)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Highway Superintendent

Mr. Caschetta reported the NYS DEC came for a visit, everything went well, he thanked Art Morrell especially for his hard work with this. He also reported that snow and ice removal went great and the guys did a good job cleaning up after the last storm.

Town Clerk

Mrs. Booth reported about 87% of the taxes for this cycle have been received. The office was painted and the new carpet installation is starting tomorrow.

Town Board

Mr. Rosiek reported upcoming meetings with the Zoning Board of Appeals, Splash Pad, and the Mendon Business Association. He met with a couple neighbors regarding water and believes there will be future discussions. He noticed the Girl Scouts are planning a tree planting on Arbor Day; he will reach out to see if he can get involved. He stated he would be doing the Court audit in the upcoming weeks.

Ms. Jenkins asked for a copy of the personnel policy to review. She stated she would be in to the Town Audit.

Ms. Carroll gave an update on the library; a survey was conducted and received about 230 participants as of last week. She would like a copy of the Town Code.

Mr. Dubois reported on the most recent ECB meeting; they welcomed Jon Bates as a new member and discussed Earth Day information. He would like to revisit the Youth Center if the pandemic numbers stay at a safe threshold. He also stated that the Planning Board has an upcoming meeting that he will be attending.

Supervisor

Supervisor Moffitt reported that the Mendon Green subdivision will be returning to the Planning Board, so it would possibly be presented to the Town Board in the future. He says Blaze Soccer reached out to him and have requested more fields on Semmel Rd, the phone systems are causing some trouble with the Town Office and the Library, he has been working on a solution. He reported on several webinars and upcoming meetings that he will be attending. Supervisor Moffitt discussed a bid opening for the next meeting, more KN95 masks were picked up for the office, the upcoming Monroe County "In Bloom" program is coming up, and his concern for the Governor's Budget regarding zoning of accessory structures. He also communicated that he will be out of Town from February 19 – February 26; Deputy Supervisor James Merzke will be available while he is away.

SUPERVISOR'S MONTHLY REPORT AND PRESENTATION***(Resolution 22-089)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for January 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 22-090)***

A motion was made by Mrs. Jenkins, seconded by Mr. Rosiek, to acknowledge receipt of the Town Clerk's Monthly Report for January 2022, showing receipts and disbursements in the amount of \$3,397.30.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 22-091)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the minutes of the November 14, 2021 and January 24, 2022 minutes, as submitted.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS***(Resolution 22-092)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to approve the following budget transfers:

ADJUSTING THE GENERAL ABSTRACT FROM JANUARY 2022

The abstract was incorrectly noted for line 027 Excellus, the amount should have been \$931.85 instead of \$1,225.59. Therefore, the total abstract correctly is \$450,520.09

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 22-093)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 22-080 to 22-130, on General Abstract 22-02, in the amount of \$715,604.30

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 22-008 to 22-021, on Library Abstract 22-02, in the amount of \$6,122.15 were presented to the Town Board for payment.

SUPERVISORS ATTENDANCE AT GFLRPC SUMMIT ON RURAL DEVELOPMENT***(Resolution 22-094)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to approve the Supervisor to attend Genesee/Finger Lakes Regional Planning Council Summit on Rural Development to be held in Seneca Falls, NY March 3, 2022. Registration is free.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ROAD DEDICATION – OLD STABLE WAY PHASE II***(Resolution 22-095)***

A motion was made by Mrs. Carroll, seconded by Mr. Rosiek,

Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town hereby accepts dedication of the roadway known as Old Stable Way in The Ridings of Mendon subdivision phase II.
2. The Supervisor is authorized to take all steps necessary to effectuate the dedication.
3. This resolution shall take effect immediately.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

APPROVAL FOR SUPERVISOR TO SOLICIT BIDS FOR TOWN HALL TRIM PAINTING AND GUTTERS***(Resolution 22-096)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to pass a resolution for soliciting bids for painting the exterior trim and gutters for the Town Hall, Contract #1, 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

AGREEMENT WITH HOWLYWOOD KENNELS FOR PROVIDING LEASED SPACE FOR STRAY DOGS***(Resolution 22-097)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to enter into a contract with Howlywood Kennels for leased space for stray dogs, the Supervisor is authorized to sign the contract.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC HEARING ON THE TOWN OF MENDON ADOPTING SECTION 466-K OF VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE PERSONNEL

The Supervisor opened the Public Hearing at 7:33pm.

PUBLIC COMMENT

Anthony Militello, 10 Warner Park Rochester, was in attendance for the Fire Department. He was there to answer any questions that might arise.

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to close the Public Hearing.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

REAL PROPERTY EXEMPTION VOLUNTERR FIREFIGHTER AND AMBULANCE PERSONNEL***(Resolution 22-098)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town hereby approves the Real Property Tax Exemption provided for in section 466-k of the Real Property Tax Law.
2. This resolution shall take effect immediately upon approval.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

RESOLUTION REGARDING LOCAL LAWS AND A UNANIMOUS RESOLUTION AUTHORIZING INTRODUCTION VIA EMAIL - PROCEDURE***(Resolution 22-099)***

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to adopt a local law, it first has to be drafted and introduced. The local law should cover a single subject matter only.

- After the local law is introduced, it has to be “aged” for certain number of days, which is dependent upon how the law is introduced. *Aging* a local law refers to the fact that a number of days have to elapse from the time the proposed local law is introduced to members of the legislative body and the day on which the legislative body can vote on the local law.

- There are two ways to introduce a local law: “on the desk,” which has a seven-day aging requirement, and via mail, which has a 10-day aging requirement. “On the desk” includes physical delivery to the board member or via electronic drop box, while mailing includes sending via USPS or via email. In order to introduce a local law via email, three requirements must be met:

1. It must be in PDF format;
2. Each board member must have an email address published on the clerk’s website; and
3. The town board has to have adopted a unanimous resolution authorizing introduction via email.

- The town is required to conduct a public hearing on the local law, notice of which must be published by the town clerk at least five days before the date of the hearing.

- After the public hearing, the town board may vote on the local law so long as no substantive changes have been made and the law has aged appropriately.

- After adoption, the local law must be filed with the secretary of state – if there is no effective date listed in the law, then it is effective once filed with the secretary of state.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT***(Resolution 22-100)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adjourn the meeting at 7:45 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

2022-3

GENERAL ABSTRACT

No. 22-131 to No. 22-219

TOTAL

\$270,361.92

LIBRARY ABSTRACT

No. 22-022 to No. 22-036

TOTAL

\$3,859.03

Abstract of General Vouchers 22-3

131	American Rock Salt	DB5148.4	\$ 56,920.99	
132	Applied Business Systems, Inc	A1670.406	\$ 300.00	
133	Bassette, Danny	A1610.41	\$ 360.00	
134	Beam Mack	DA5130.4	\$ 62.28	
135	Benefit Resource	A9060.8	\$ 42.50	
		B9060.8	\$ 13.20	
		DA9060.8	\$ 43.10	
		DB9060.8	\$ 46.20	
		L9060.8	\$ 5.00	\$ 150.00
136	Booth, Michelle	A1410.410	\$ 80.73	
137	Boylan Code	B8010.111	\$ 720.00	
138	Caledonia Diesel	DA5130.4	\$ 1,912.95	
139	Canandaigua, City of	DA5130.4		\$ 136.30
140	Capital One Trade Credit	A1620.402	\$ 10.99	
		DA5130.4	\$ 23.08	\$ 34.07
141	Capital One Trade Credit	A1620.402		\$ 121.46
142	Casco, Inc.	A5132.4		\$ 363.84
143	Casco, Inc.	A1620.415		\$ 288.00
144	Central Equipment of CNY, Inc.	DA5130.4		\$ 128.21
145	Charter Communications	A1610.41	\$ 249.99	
		A5132.413	\$ 89.99	\$ 339.98
146	Charter Communications	A1620.414		\$ 64.99
147	Colony Hardware Corporation	A5020.400		\$ 12.27
148	Crane's Automotive	DA5130.4		\$ 68.00
149	Crystal Rock	A1670.401		\$ 42.92
150	Cyncon Equipment	DA5130.4		\$ 31.20
151	D&W Diesel	DA5130.4		\$ 927.92
152	Deckman Oil, Co.	DB5110.4		\$ 1,131.59
153	Duke Company	DA5130.4		\$ 71.30
154	Excellus	A9060.8	\$ 265.52	
		B9060.8	\$ 111.59	
		DA9060.8	\$ 373.70	
		DB9060.8	\$ 405.44	
		L9060.8	\$ 72.05	\$ 1,228.30
155	Excellus	TA20		\$ 931.85
156	Excellus	A9060.8	\$ 1,902.53	
		B9060.8	\$ 1,554.57	
		DA9060.8	\$ 3,352.54	
		DB9060.8	\$ 5,126.81	
		L9060.8	\$ 1,159.11	\$ 13,095.56
157	Excellus	TA20		\$ 5,270.14
158	Ferrellgas	DB5110.4		\$ 3,822.96
159	Finger Lakes/Castle	DA5130.4		\$ 189.90
160	First National Bank of Omaha	A1610.41	\$ 232.49	
		B8023.400	\$ 48.91	\$ 281.40
161	Frontier Communications	A1620.405		\$ 586.93
162	Frontier Communications	A5132.413		\$ 239.79
163	Groet, Darrick	DA9057.8		\$ 119.00
164	Healthworks	A5020.410		\$ 140.00
165	Heritage-Crystal Clean	DA5130.4		\$ 279.73
166	Honeoye Falls Marketplace	A1670.401		\$ 130.54
167	Honeoye Falls, Village of	SF3410.4MFP		\$ 159,396.00

168	IEH Auto Parts LLC	DA5130.4		\$	329.32	
169	Innovatie Municipal Products	DB5148.4		\$	1,909.09	
170	Int. Assoc. of Assessing Off.	A1355.410		\$	225.00	
171	Interstate Battery	DA5130.4		\$	103.95	
172	Jackson Welding & Gas Products	DA5130.4		\$	8.82	
173	Kerhaert's , Ray Garage, Inc.	DA5130.4		\$	322.00	
174	Labella Associates	B8020.41	\$	120.00		
		H7150.3	\$	31,640.26	\$	31,760.26
175	Landpro Equipment	DA5130.4		\$	66.61	
176	Lawson Products	DA5130.4		\$	27.32	
177	Lewis General Tire	DA5130.4		\$	805.00	
178	Looseleaf Law Publications	A1110.420		\$	67.80	
179	M.C.W.A.	A1620.406	\$	85.71		
		A1620.414	\$	23.69		
		A1620.425	\$	20.16		
		A5132.413	\$	297.01		
		A7110.41	\$	20.67		
		A7140.41	\$	20.43	\$	467.67
180	MTE, Inc.	DA5130.4		\$	100.50	
181	MVP	A9060.8	\$	1,048.29		
		B9060.8	\$	288.58		
		DA9060.8	\$	1,154.32	\$	2,491.19
182	MVP	TA20		\$	330.73	
183	Mendon Meadows Marketplace	A1670.401		\$	2.69	
184	Miller Plumbing	A5132.410		\$	100.00	
185	Moffitt, John	A1220.410		\$	76.40	
186	Monroe County Clerk	A1355.312		\$	33.80	
187	NYGFOA	A1310.410		\$	180.00	
188	N.Y.S.T.C.A.	A1410.410		\$	75.00	
189	NAPA - Honeoye Falls	DA5130.4		\$	358.43	
190	NOCO Energy Corp	DB5110.4		\$	12,150.88	
191	National Fuel	A1620.407	\$	601.88		
		A1620.414	\$	151.82		
		A1620.418	\$	212.43	\$	966.13
192	National Grange Mutual Ins.	A1910.410		\$	6,160.00	
193	National Grid	B5182.4		\$	73.71	
194	National Grid	A1620.408	\$	470.32		
		A1620.414	\$	71.14		
		A1620.418	\$	95.74		
		A5132.413	\$	1,093.04		
		B5182.4	\$	179.98	\$	1,910.22
195	Oil Filter Service	DA5130.4		\$	389.41	
196	R.G. & E.	B5182.4	\$	722.00		
		SL5182.403	\$	720.64	\$	1,442.64
197	R.G. & E.	A7140.41		\$	24.44	
198	RL Powers Heating	A5132.4		\$	160.00	
199	Radiomax Communications	A5132.413		\$	325.00	
200	Saxby Implement Corp.	DA5130.4		\$	66.68	
201	Sentinel Publications	A1010.410	\$	15.00		
		B8010.401	\$	131.25		
		B8020.401	\$	66.00		
		H7150.4	\$	126.75	\$	339.00
202	Snap-On Tools	DA5130.4		\$	430.00	
203	Spok, Inc.	A5132.413		\$	3.60	
204	Spok, Inc.	A5132.413		\$	3.60	

205	Staples	A1670.401	\$ 64.64	
		A5010.41	\$ 48.01	\$ 112.65
206	Staples	A1310.410	\$ 114.45	
		A1620.413C	\$ 63.04	
		A1670.401	\$ 281.35	
		A5010.41	\$ 10.30	
		B3620.2	\$ 47.27	
		B8020.45	\$ 20.64	\$ 537.05
207	Star Headlight	DA5130.4		\$ 150.00
208	Sunoco LP	DB5110.4		\$ 2,450.12
209	Taylor, Mary Sculpture	H7150.4		\$ 10,000.00
210	Tracey Road Equipment	DA5130.21		\$ 396.87
211	Unifirst Corporation	DA9056.8		\$ 137.24
212	Verizon Connect	A5132.413		\$ 178.09
213	Verizon Connect	A5132.413		\$ 178.09
214	Verizon Wireless	A1220.410	\$ 141.66	
		A1620.418	\$ 17.81	
		A3510.440	\$ 17.83	
		A5132.413	\$ 17.81	
		B3620.45	\$ 32.43	\$ 227.54
215	Xerox Corp.	B1900.400		\$ 335.33
216	Xerox Corp.	A1670.403	\$ 79.61	
		A5010.44	\$ 75.06	\$ 154.67
217	Xerox Corp.	B1900.400		\$ 290.27
218	Young, Don	B8020.111		\$ 1,282.08
219	Zimmerman, Denise	A1220.410		\$ 20.88
	TOTAL			\$ 270,361.92

ABSTRACT OF LIBRARY VOUCHERS 2022-03

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
22	Baker & Taylor	7410.400		\$ 529.09
23	Brodart Co.	7410.400	\$ 93.35	\$ 732.52
		7410.401	\$ 639.17	
24	Mendon Public Library	7410.410	\$ 32.41	\$ 67.86
		7410.424	\$ 35.45	
25	MidAmerica Books	7410.401		\$ 176.55
26	MidWest Tape	7410.407		\$ 182.65
27	Monroe County Water Authority	7410.450		\$ 89.24
28	National Fuel	7410.450		\$ 283.45
29	National Grid	7410.450		\$ 716.00
30	Overdrive, Inc.	7410.405		\$ 85.50
31	Penworthy Company	7410.401		\$ 466.60
32	Shanks Enterprises, Inc.	7410.450		\$ 114.66
33	Simple Tech Innovations, Inc.	7410.210		\$ 59.00
34	Sonricker, Summer	7410.427		\$ 73.71
35	W.B.Mason Co.	7410.410		\$ 66.33
36	Windstream	7410.420		\$ 215.87
			Total	\$ 3,859.03



C. Allan Reeve, Esq.
Guy A. Talia, Esq.

Marc S. Brown, Esq. – *of Counsel*

March 10, 2022

VIA EMAIL (jmofttt@townofmendon.org)

**John D. Moffitt – Supervisor
Town of Mendon
16 West Main Street
Honeoye Falls, NY 1447**

RE: Engagement Agreement for Legal Services
Matter: Mendon Spray Park Project
Client/Matter No(s): 900013.5043682

Dear Mr. Moffitt:

Thank you for engaging Reeve Brown, PLLC (“Firm”) to represent The Town of Mendon (“Client”) in connection with Mendon Spray Park Project (“The Matter”). The Firm requests that the following engagement agreement setting forth the terms specific to this representation (the “Engagement Agreement”) be signed by the Client:

1. Scope of Services: The Firm shall provide legal services to Client required for representation in connection with the Matter described above. Legal services which are not required for the Matter as described therein will not be provided unless Client requests such additional services and the Firm agrees to provide them. If during this engagement, Client requests the Firm provide additional legal services and, if the Firm agrees, such additional services may become part of this Matter or be treated as a separate matter, and in either case will be subject to the terms of this Engagement Agreement.

2. Fees: The fees the Firm will charge for services will be based on the amount of time spent by the Firm on the Matter. The fee will be the time spent by attorneys multiplied by their hourly billing rate in effect at the time the services are performed. The agreed current hourly billing rate of attorney C. Allan Reeve who will be primarily responsible for this Matter is Three Hundred Fifty dollars (\$350.00) per hour. Other attorneys or paralegals may assist in this Matter whose billing rates may be equal to, higher than or lower than the agreed upon hourly billing rate. The hourly billing rates are subject to change at the beginning of each calendar year.

3. Expenses: The Firm may charge the Client for certain expenses paid or incurred in connection with the Matter. Examples of such charges are: substantial copy costs, expedited document handling, travel expenses, filing fees, transcripts and other necessary expenses. Such expenses may be either included in the Firm's monthly invoice to the Client or forwarded separately to the Client for payment directly to the billing party.

4. Billing and Payment: The Firm's normal practice is to send the Client an invoice each month for fees for the services performed and/or expenses paid or incurred during the preceding month. **Payment is due upon receipt of the invoice.**

5. Retainer Account: No retainer is required at this time but may be requested by the Firm as circumstances warrant.

6. Client Confidentiality: The Firm will protect all confidences and secrets of the Client as required by law. Please use special care when communicating with the Firm via electronic mail or by cellular telephone because such methods of communication are not always secure and could lead to the inadvertent waiver of attorney-client privilege.

7. Client Name/Matter: Client agrees that the Firm may use its name and a brief description of the Matter and services rendered for promotional purposes. However, under no circumstances will the Firm reveal any privileged or confidential information.

8. Conflicts of Interest: After the Firm's representation of the Client in this Matter has terminated, the Firm may be asked to represent another party in a future matter where the Client is an adverse party or has an adverse interest. If such future matter is not substantially unrelated to this Matter, and if Client has not given the Firm any confidential information that is materially relevant to such future matter, then Client agrees (1) to waive any conflict of interest in connection with the Firm representing said other party in such future matter, and (2) not to seek to disqualify the Firm from representing said other party in the future matter.

9. Termination:

(a) By Client. Client may terminate this engagement at any time for any reason by so notifying the Firm in writing. Client shall be responsible for any outstanding invoices and unbilled fees and expenses incurred before termination, as well as fees and expenses required for the orderly termination of the Matter, including the transition to another firm.

(b) By Firm. The Firm may terminate this engagement at any time for any reason, including but not limited to Client's failure to pay the Firm's fees or expenses, provided however that Firm's right of termination is subject to the applicable rules of professional conduct and the rules of any court having jurisdiction of the Matter.

(c) Upon Completion of the Matter. The Firm's representation of Client on this Matter shall terminate automatically when the Matter is complete. The relationship of attorney-client between the Firm and Client thereafter shall continue only if client has engaged the Firm on other matters or reengages the Firm in connection with this Matter.

10. File Retention and Destruction: At the conclusion of this matter, the Firm will retain client's legal files for a period of 7 years after the file is closed. At the expiration of the 7-year period, the Firm will destroy these files unless the client notifies us in writing that the client wishes to take possession of them. The Firm may charge administrative fees and costs associated with researching, retrieving, copying and delivering such files.

11. Entire Agreement: This Agreement constitutes the entire agreement between the Firm and Client as to the Matter and may be changed only by a written document signed by both parties. This Agreement shall be deemed to be executed if signed by the Firm and Client electronically and/or in counterparts.

12. Governing Law: Any dispute arising under this Agreement shall be governed by the laws of the State of New York, and Client consents to the personal and subject matter jurisdiction of the Supreme Court of the State of New York in and for the County of Monroe to resolve any disputes.

13. Dispute Resolution: In the event of a fee or other dispute, you may have the right to seek arbitration. The Firm will provide Client with the necessary information regarding such arbitration.

You should not sign this Engagement Agreement if you do not clearly understand all of the above terms and conditions, nor if any are unacceptable to you. **If the terms of this Engagement Agreement meet with your approval, please so indicate by signing below and returning a signed copy of this letter to me either by mail or electronically.**

Again, thank you for allowing the Firm to be of service to you, and we look forward to representing you in this Matter.

Very truly yours,

REEVE BROWN^{PLLC}

By: _____

Attorney Name

Direct Dial: (585) 310-161

careeve@reevebrownlaw.com

John D. Moffitt
March 10, 2022
Page 4

THE ABOVE ENGAGEMENT AGREEMENT IS ACCEPTED AND AGREED TO BY:

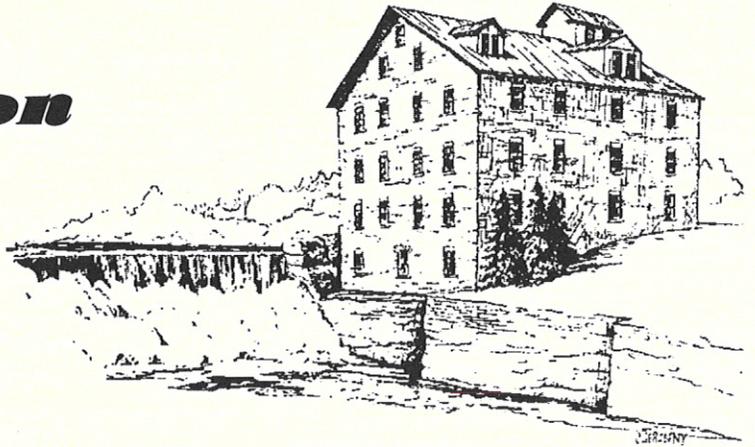
TOWN OF MENDON

By: _____
John D. Moffitt - Supervisor

Date: _____

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



TO: The Honorable Town Board

FROM: Corey T. Gates, Code Enforcement Officer

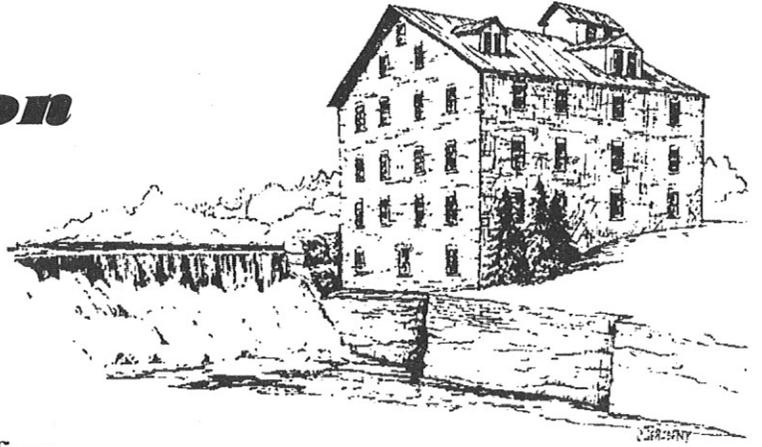
DATE: March 3, 2021

RE: Unsafe Building at 3316 Rush Mendon Rd.

As per section 117-3 of the Code of The Town of Mendon I am informing the Town Board of failure to repair / remove an unsafe building. The Property owner, Mr. John D. Maas has received several violation notices relating to the structural integrity of the barn on his property, and has failed to secure or correct the measures contributing to the structure's failure. Upon my inspection of this property from the public Right of Way, I observed that the main roof has collapsed causing the side walls to push outwards. I have determined the building to be unsafe and would recommend it's removal, as I believe it is reasonably beyond repair. Attached are several pictures to support this determination, and please feel free to contact me with any further questions.

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



TO: The Honorable Town Board

FROM: Corey T. Gates, Code Enforcement Officer

DATE: March 9, 2022 (original notice 3/3/21)

RE: Unsafe Building 3316 Rush Mendon Road

As per section 117-4 of the Town of Mendon Code, I would like to notify the Board of the failure to comply with a Notice of Violation & Order to Remedy, related to an unsafe structure located at the above referenced address. The property owner, Mr. John D. Maas has been issued multiple violation notices with respect to the structural integrity of the barn on his property, and has not taken any action to secure or correct this failed structure. I have had several emails and phone conversations with Mr. Maas in the last calendar year in which we discussed the need to demolish the building and remove the debris. The last attempt to serve notice on Mr. Maas was on May 7, 2021 in which the certified mail was refused.

To Date, the roof of the structure has completely collapsed and is beyond repair, as such I recommend that the building be removed. Please consider this written notification a request that the Town Board, act by resolution, and order to demolition and removal of the structure, as so empowered by section 117-5 of the Town of Mendon Code.

Respectfully,

Corey T. Gates

Code Official / Building Inspector



Estimate

2/14/2022
Line#: 380388

TO: John Moffitt, Town Supervisor
jmoffitt@townofmendon.org

FROM: Mary Beth Sullivan, Client Care
MSullivan@generalcode.com

CLIENT: Town of Mendon, NY
(ME0067)

RE: Supplement No. 2 - Revised Estimate

Dear John,

Thank you for the opportunity to provide an estimate for your current supplementation project. Please review the information below, and then click the appropriate button in the email to indicate if you authorize us to Proceed Now with the supplement or if you would prefer to Wait to Proceed.

Source Files:

We have reviewed 5 pieces of legislation for an update to the Town Code.

For a detailed listing of the included legislation, refer to the Appendix at the end of this estimate.

Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Creation of instruction page for removing and inserting revised Code pages
- Printing of up to 5 sets of supplemental pages
- Update to eCode360

Price:

Between \$630.00 and \$725.00, which includes shipping and handling.

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

Payment Terms:

Available upon request

Authorization:

To authorize the supplement as outlined above, please use the PROCEED NOW button in the original email containing this estimate. This order is subject to General Code's Codification Terms and Conditions, which are available at <https://www.generalcode.com/terms-and-conditions-documents/>.

If you have any questions please feel free to contact me. Otherwise, please respond in our original email as to how you would like us to proceed.

Mary Beth Sullivan, Client Care
MSullivan@generalcode.com

Appendix

Legislation to be included in the code

Legislation Name	Adoption Date
Local Law No. 1-2020	07/13/2020
Local Law No. 1-2021	07/12/2021
Local Law No. 2-2021	09/13/2021
Local Law No. 3-2021	12/13/2021
Local Law No. 4-2021	12/13/2021

**SUPPLEMENTAL AMBULANCE
SERVICE AGREEMENT**

Agreement made this 16 day of 2021 between the TOWN OF MENDON, 16 West Main Street, Honeoye Falls, New York, hereinafter referred to as the "Town", and the VILLAGE OF HONEOYE FALLS, 5 East Street, Honeoye Falls, New York, hereinafter referred to as the "Village".

WHEREAS, the Town and the Village have entered into an Ambulance Service Agreement dated November 20, 2003; and

WHEREAS, the Town and the Village wish to make changes and modifications to said Agreement dated November 20, 2003; and

NOW, THEREFORE, in consideration of the mutual covenants and considerations set forth herein, and pursuant to Article 5-G of the General Municipal Law, the Town and Village mutually agree to modify the said Agreement dated November 20, 2003 as follows:

PAYMENT FOR SERVICES

1. In consideration of the Village furnishing ambulance service to the Town from **January 1, 2022 to December 31, 2022**, the Town shall pay to the Village the sum of **One hundred thirty-one thousand, seven hundred- one dollars and no cents. (\$131,701.00)** which shall be paid by one lump sum payment by the **15th day of March 2022**.

RATIFICATION

2. The Town and Village hereby ratify and affirm the Agreement dated Nov. 20, 2003 and agree that all terms and conditions set forth therein shall remain in full force and effect, except as herein modified.

IN WITNESS WHEREOF, the parties have duly executed and delivered this Agreement the day and year above mentioned.

TOWN BOARD OF THE TOWN OF MENDON

BY: _____
Supervisor

Town Councilman

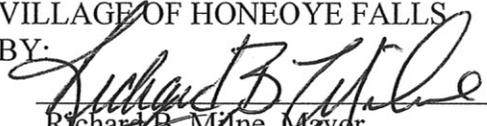
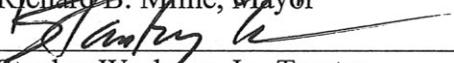
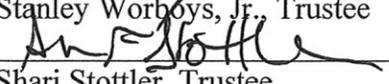
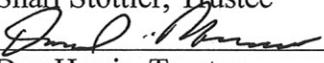
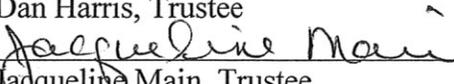
Town Councilman

Town Councilman

Town Councilman

ATTEST:

Town Clerk

VILLAGE OF HONEOYE FALLS
BY: 
Richard B. Milne, Mayor

Stanley Worboys, Jr., Trustee

Shari Stottler, Trustee

Dan Harris, Trustee

Jacqueline Main, Trustee

ATTEST: 
Erin M. Hurley
Village Clerk

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the _____ day of _____, 2021, before me, the subscriber, personally appeared _____

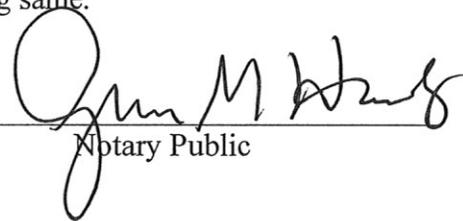
of the Town of Mendon, County of Monroe and State of New York, to me personally known to be the Supervisor and Board Members of the Town of Mendon, Monroe County, New York, and the same person described in and who executed the foregoing Agreement, and they acknowledged that they executed the same as such, and pursuant to resolution of the Town Board authorizing same.

Notary Public

STATE OF STATE OF NEW YORK)
COUNTY OF MONROE) SS:

On the 16 day of Aug, 2021, before me, the subscriber, personally appeared Richard B. Milne, Stanley Worboys, Jr., Shari Stottler, Dan Harris and Jacqueline Main of the Village of Honeoye Falls, County of Monroe and State of New York, to me personally known to be the Mayor and Board Members of the Village of Honeoye Falls, Monroe County, New York, and the same person described in and who executed the foregoing Agreement, and they acknowledged that they executed the same as such, and pursuant to resolution of the Village Board authorizing same.

GINA M. HURLEY
Notary Public, State of New York
Qualified in Ontario County
My Commission Expires Jan. 7, 2024



Notary Public

Town of Mendon
CONTRACT

The undersigned, Secretary hereof, does hereby certify that the following resolution was duly moved, seconded and unanimously passed at a regular meeting of the Honeoye Falls-Mendon Ambulance Inc. held at its meeting rooms in the Village of Honeoye Falls, New York, on October 4, 2021.

"RESOLVED, that Honeoye Falls-Mendon Ambulance Inc. consents to the execution of the within Contract by the Village of Honeoye Falls, New York, and will perform and execute emergency medical and ambulance services in accordance with the terms thereof within the Town of Mendon, County of Monroe, State of New York, as described in said Contract."



Secretary Chief of Operations
Honeoye Falls-Mendon Ambulance Inc.

2022 AMBULANCE CONTRACTS

2020/2021 AMBULANCE DEPARTMENT BUDGET

Operating	\$	578,651.44.
Transfer to reserves	\$	20,000.00
Transfer to Reserves	\$	1,000.00
Sub total	\$	599,651.44
2020/2021 BUDGET ADJUSTMENT (- if under budget, + if over)	+ \$	5,247.56
Credit for VFIS	- \$	6,365.66
BUDGET SUB TOTAL		\$ 598,533.34
Third party Billing		\$ 400,000
BUDGET TOTAL		\$198,533.34

Formula Distribution for Operations Budget

Part I: Assessment Share+Part II: Population Share+Part III: Use Share= Operations Contract Share

Total Operations Budget = **198,533**

Part I - Assessment Formula

Assessment/Equalization Rate (ER)=Total District Value (TDV)

	Assessment	ER	District Values
Honeoye Falls	181,339,143	95.00%	190,883,308
Town Outside Village	756,104,472	95.00%	795,899,444
W.Bloomfield	17,314,428	89.00%	19,454,413

TDV 1,006,237,166

Total Budget/Total District Value=	Rate/1,000
\$99,267 1,006,237,166	0.009865120%

Rate/ER=District Rate (DR)

	Rate	ER	DR
Honeoye Falls	0.009865120%	95.00%	0.010384336%
Town Outside Village	0.009865120%	95.00%	0.010384336%
W.Bloomfield	0.009865120%	89.00%	0.011084404%

District Rate(DR)xAssessment=Assessment Share(AS)

	DR	Assessment	AS
Honeoye Falls	0.010384336%	181339143	\$18,831
Town Outside Village	0.010384336%	756104472	\$78,516
W.Bloomfield	0.011084404%	17314428	\$1,919

Part II - Population Formula

Percentage of Population Served (%PS)xBudget=Population Share (PS)

	Population	%PS	Budget	PS
Honeoye Falls	2674	28%	49,633	\$13,897

Town Outside Village	6478	68%	49,633	\$33,751
W.Bloomfield	350	4%	49,633	\$1,985
Total	9502	100%		

Part III - Use Formula

Percentage of Calls(%/Calls)xBudget=Use Share (US)

	#/BLS Calls	#/ALS Calls	#/Mut.Aid Calls	Total Calls/Dist.	%/Call Base
Honeoye Falls	177	193	126	496	58.14770%
Town Outside Village	128	206		334	39.15590%
W.Bloomfield		23		23	2.6969%
					100%

	%/Calls	Budget	US
Honeoye Falls	58.1%	49,633	\$28,861
Town Outside Village	39.2%	49,633	\$19,434
W.Bloomfield	2.70%	49,633	\$1,339

Part IV - Operations Contract Share

Assessment Share(AS)+Population Share(PS)+Use Share(US)=Total Operations Contract Share(TOCS)

	AS	PS	US	TOCS
Honeoye Falls	\$18,831	\$13,897	\$28,861	\$61,589
Town Outside Village	\$78,516	\$33,751	\$19,434	\$131,701
W.Bloomfield	\$1,919	\$1,985	\$1,339	\$5,243

Total Revenue for Operations Budget \$198,533

	TOCS	TDSS	TCAD
Honeoye Falls	\$61,589	\$0	\$61,589
Town Outside Village	\$131,701	\$0	\$131,701
W.Bloomfield	\$5,243	\$0	\$5,243

Ambulance
20/21

	ORIG BUDGET	ACTUAL	BALANCE
A4540.10	\$ 329,000.00	\$ 359,177.38	\$ (30,177.38)
	\$		
A4540.11	-		\$ -
A4540.20	\$ 2,500.00	\$ 1,233.54	\$ 1,266.46
A4540.21	\$ 14,000.00	\$ 20,530.79	\$ (6,530.79)
A4540.22	\$ 27,000.00	\$ 21,132.44	\$ 5,867.56
A4540.23	\$ 5,000.00	\$ 3,075.08	\$ 1,924.92
A4540.24	\$ 1,000.00	\$ 88.13	\$ 911.87
A4540.25	\$ 1,000.00	\$ 90.00	\$ 910.00
A4540.27	\$ 8,000.00	\$ 5,054.20	\$ 2,945.80
A4540.40	\$ 6,000.00	\$ 577.95	\$ 5,422.05
A4540.41	\$ 6,000.00	\$ 3,420.00	\$ 2,580.00
A4540.42	\$ 5,000.00	\$ 211.20	\$ 4,788.80
A4540.43	\$ 23,600.00	\$ 20,242.51	\$ 3,357.49
A4540.44	\$ 500.00	\$ 200.00	\$ 300.00
A4540.45	\$ 21,000.00	\$ 20,201.97	\$ 798.03
A4540.46	\$ 15,000.00	\$ 14,657.91	\$ 342.09
A4989.40	\$ 32,500.00	\$ 33,246.56	\$ (746.56)
A4540.47	\$ -		\$ -
RETIRE	\$ 32,383.02	\$ 32,383.02	
FICA	\$ 25,168.50	\$ 27,477.07	\$ (2,308.57)
MEDICAL	\$ 1,999.92	\$ 1,999.92	\$ -
ADMIN	\$ 15,000.00	\$ 15,000.00	\$ -
H.S.A.	\$ -	\$ -	\$ -
A1620.13	\$ 4,000.00	\$ 326.07	\$ 3,673.93
A1620.41	\$ 3,000.00	\$ 3,573.26	\$ (573.26)
Subtotal	\$ 598,651.44	\$ 583,899.00	\$ (5,247.56)
		Grand Total:	\$ (5,247.56)
Reserve Transfer	\$ 20,000.00	\$ 20,000.00	\$ -
Subtotal:	\$ 591,768.42	\$ 603,899.00	\$ (5,247.56)
			\$ 1,118.10
Reserve Transfer		7/23/2021	\$ (1,000.00)
			\$ 118.10

Under Budget

PAB				
Revenue	\$	400,000.00	\$ 459,070.74	\$ (59,070.74)

**THIS AGREEMENT BETWEEN THE TOWN OF MENDON
AND THE VILLAGE OF HONEOYE FALLS**

WHEREAS, the Town of Mendon is the owner of a public library that is situated at 15 Monroe Street in the Village of Honeoye Falls, and,

WHEREAS, the Town is responsible for the maintenance of the driveway and parking lot located at said library property; and,

WHEREAS, the Town lacks a small snowplow with which it can remove the snow from said library sidewalks; and,

WHEREAS, the Village is responsible for the removal of snow from Village Streets; and,

WHEREAS, the Village has smaller snowplowing equipment with which it can conveniently remove snow from the library sidewalks; now, therefore,

IT IS AGREED that the Village of Honeoye Falls from January 1, 2022 to December 31, 2022 will, during said period of time, use its snowplowing equipment to clear the library sidewalks of snow, as such plowing is necessary and at such time or times the Village Highway Department deems said equipment is available.

Each party hereto shall pay for and be responsible for its own equipment and employees, and liability for the negligence of the owner or operator of a vehicle shall be borne by the owner of such vehicle. The operation of the equipment shall be performed by the employees of the owners hereof.

This Agreement, being for the mutual benefit of the parties hereto, is made this 14th day of March, 2022 by the duly authorized representatives of the Town and Village respectively.

TOWN OF MENDON

VILLAGE OF HONEOYE FALLS

John Moffitt, Supervisor

Rick Milne, Mayor

Date _____

Date _____

PROFESSIONAL SERVICES AGREEMENT

This professional services agreement ("Agreement") is made and entered into as of January 1, 2022, by and between **Town of Mendon Animal Control** (the "Town") **PP-NY Veterinary LLC dba Veterinary Specialists and Emergency Service** located at 825 White Spruce Blvd., Rochester, NY 14623 (hereafter referred to as "Provider").

WHEREAS, the Provider provides professional veterinary services and temporary overnight (6PM to 10AM Monday through Friday) and weekend (Saturday and Sunday) boarding for stray animals;

WHEREAS, the Town wishes to engage the Provider, and the Town wishes to accept such engagement, to provide certain services to the Town pursuant to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the foregoing, the premises and mutual covenants contained herein and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. This Agreement shall be for one (1) year, ending December 31, 2022. This Agreement is subject to review and modification upon mutual agreement by both parties at any time. This Agreement may be terminated at any time by either party with or without cause upon thirty (30) days prior written notice.

2. The Provider will provide temporary overnight and weekend boarding for stray dogs, cats, and/or injured animals picked up by the Town or good Samaritans within the Town of Mendon. The Provider will contact the Town when a Good Samaritan or police officer brings an animal to the Provider. The number of animals temporarily boarded at one time will not exceed 3 without specific approval of the Provider's Hospital Director/Hospital Manager/Supervisor.

3. Animals being temporarily boarded will be provided food, water, and exercise on a scheduled basis. Medical treatment will be administered under the supervision of the Provider's veterinarians as approved by the Town.

4. Immediate emergency care, on a minimal life support basis, will be provided for any animal in critical condition or experiencing undue suffering at the Provider's veterinarian's discretion. In these cases, the Town will be notified as soon as possible.

5. The Town will communicate directly with the Provider's veterinarian assigned to the injured animal in regard to the medical care disposition of the animal.

6. Animals with chronic medical conditions that are not emergency in nature will not be treated for these conditions at the Town's expense without prior approval from the Town.

7. All stray animals must be picked up from the Provider and transferred to the Town's holding shelter by 10AM on the first morning that the Town is open for business. An hourly rate of \$20/hour will be charged for each hour past the pick-up time.

8. All communication with the public will be handled through the Town. This will include initial lost dog inquiries, initial injured animal inquiries, and updated vaccinations information. The Provider will release animals to owners/harborers only when the proper release forms have been obtained, fees have been satisfied, and/or on direct instructions from the Town.

9. Fees to be collected by the Town or the Town's Clerks Office Officers prior to the release of any animals include charges for seizure, boarding, and license fees.

10. All fees owed to the Provider for services rendered, except boarding, will be paid directly to the Provider by the animal owner/harborer.

11. Provider will bill the Town on a monthly basis for boarding, euthanasia, and cremation fees accrued during the month. Payment terms are net 30 days from invoice date.

12. A schedule of fees is attached as Enclosure 1.

SCHEDULE OF FEES FOR PROFESSIONAL SERVICES

Fees for the temporary boarding of stray/injured animals and professional veterinary services for the Town are as follows:

1. Overnight and weekend boarding of animals to include caging, food, and limited exercise calculated per day.

Dogs: **\$50.00** per calendar day at Veterinary Specialists and Emergency Service

Cats: **\$20.00** per calendar day at Veterinary Specialists and Emergency Service

An hourly rate of \$20/hour will be charged for each hour past the 10AMPick up time.

Flea Treatment with Capstar: **\$10.00**

Rabies Vaccination: **\$20.00**

2. Emergency care at the Veterinary Specialists and Emergency Services with Animal Control Officer having direct access to the facility and a veterinarian available in residence 24 hours a day including all weekends and holidays, physical examinations, and recommendations for further diagnosis and treatment.

Emergency exam: **\$80.00**

Further medical care at standard hospital fees less 20% professional services discount

3. Minimal life support will have to be determined on a per case basis dependent on the extent of injuries in need of immediate medical attention. In all cases, the Town will be notified immediately of the anticipated expenses.

If paid by owner/harbinger: standard hospital charges.

4. If paid by the Town: 20% professional services discount of standard hospital fees.
Euthanasia

A standard fee of **\$55.00** will be charged for all animals euthanized, regardless of size, requested by the Town.

A standard cremation fee of **\$68.00** per dog and **\$42.00** per cat will be charged for all animal cremations, if requested by the Town.

[Signature page follows.]

By signing below, the designated representatives are verifying that they have read the above PROFESSIONAL SERVICES AGREEMENT and do hereby agree to the terms contained in this Agreement.

TOWN OF MENDON:

**PP-NY VETERINARY LLC DBA
VETERINARY SPECIALISTS AND
EMERGENCY SERVICES**

By: _____

By: _____

Name: _____

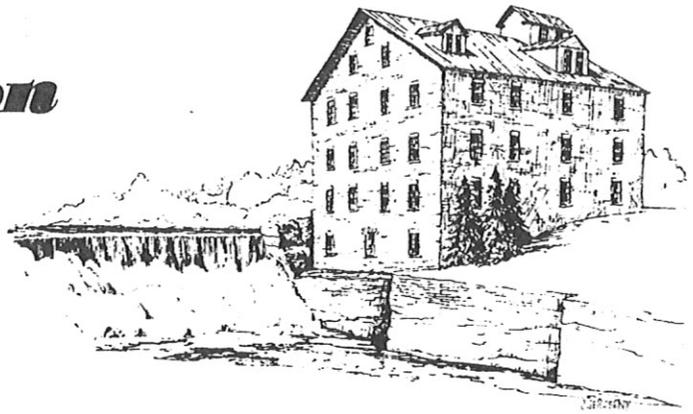
Name: Robert Murtaugh

Title: _____

Title: President and Secretary

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



FACILITIES USE PERMIT APPLICATION ATHLETIC FIELDS

NAME OF ORGANIZATION: Honeye Falls Blaze Travel Soccer
ORGANIZATION ADDRESS: Po Box 61, Honeye Falls, NY 14472

TYPE OF SPORT: Soccer
NUMBER OF PARTICIPANTS: 12-15 per game
AGE RANGE OF PARTICIPANTS: 11-14 years old

REPRESENTATIVE COMPLETING THIS APPLICATION: Larry Roth
CONTACT PHONE NUMBER (CELL): 585-330-5203
CONTACT EMAIL ADDRESS: ldroth@gmail.com

DATES AND TIMES REQUESTED (ATTACH ADDITIONAL SHEETS AS NECESSARY):
THERE IS NO ORGANIZATIONAL USE ON SUNDAYS OR MONDAYS.

See Attached

The undersigned states that they are a duly authorized representative of the organization named above and they take full responsibility for the adherence of their organization to the policies for the use of these fields as adopted by the Mendon Town Board.

For Official Use Only:

Fee Received _____
Insurance Forms Received _____

Table 1

Day	Date	Time
Tue	5/17/2022	6:30 PM
Wed	5/18/2022	6:30 PM
Fri	5/20/2022	6:30 PM
Wed	5/25/2022	6:30 PM
Fri	5/27/2022	6:30 PM
Tue	5/31/2022	6:30 PM
Wed	6/08/2022	6:30 PM
Fri	6/10/2022	6:30 PM
Tue	6/14/2022	6:30 PM
Wed	6/15/2022	6:30 PM
Tue	6/21/2022	6:30 PM
Wed	6/22/2022	6:30 PM
Fri	6/24/2022	6:30 PM
Tue	6/28/2022	6:30 PM
Wed	7/06/2022	6:30 PM
Fri	7/08/2022	6:30 PM
Wed	7/13/2022	6:30 PM
Tue	7/19/2022	6:30 PM
Wed	7/20/2022	6:30 PM

