

TOWN OF MENDON
Town Board Agenda – Tentative
Monday, February 14, 2022 – 7:00PM
167 North Main Street
Honeoye Falls, NY

REGULAR MEETING

1. Call to Order
2. Pledge of Allegiance
3. Agenda
4. Public Comment
5. Communications
6. Supervisor's Monthly Report
7. Town Clerk's Monthly Report
8. Minutes
9. Budget Transfers/Adjustments
10. Abstract of Audited Vouchers
11. Supervisors Attendance at GFLRPC Summit on Rural Development
12. Road Dedication- Old Stable Way- Phase II
13. Approval For Supervisor to Solicit Bids for Town Hall Trim Painting and Gutters
14. Agreement with Howlywood Kennels for Providing Leased Space for Stray Dogs
15. Public Hearing on the Town of Mendon Adopting Section 466-K of Volunteer Firefighters and Volunteer Ambulance Personnel.
16. Real Property Exemption Volunteer Firefighters and Ambulance Personnel
17. Resolution Regarding Local Laws Procedure
18. Public Comment
19. Adjournment

TENTATIVE LIST OF POSSIBLE RESOLUTIONS TO BE CONSIDERED AT THE:

February 14, 2022, Regular Town Board Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. AGENDA

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt the agenda as presented OR with the following amendment(s).

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

4. PUBLIC COMMENT

5. COMMUNICATIONS

Highway Superintendent

Town Clerk

Town Attorney

Town Board

Supervisor

6. SUPERVISOR'S MONTHLY REPORT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Supervisor's Monthly Report for January 2022.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

7. TOWN CLERK'S MONTHLY REPORT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to acknowledge receipt of the Town Clerk's Monthly Report for January 2022, showing receipts and disbursements in the amount of \$3,397.30

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

8. MINUTES

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the minutes of the regular Town Board Meetings as presented OR with the following amendments: *(amendments, if any, go here)*.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

9. BUDGET TRANSFERS/ADJUSTMENTS

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the following budget adjustments:

ADJUSTING THE GENERAL ABSTRACT FROM JANUARY 2022

The abstract was incorrectly noted for line 027 Excellus, the amount should have been \$931.85 instead of \$1,225.59. Therefore, the total abstract correctly is \$450,520.09

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

10. VOUCHERS

General Abstract

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve all claims on vouchers numbered 22-080 to 22-130, on General Abstract 22-02, in the amount of \$715,604.30

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Library Abstract

Library vouchers numbered 22-008 to 22-021, on Library Abstract 22-02, in the amount of \$6,122.15 were presented to the Town Board for payment.

11. SUPERVISORS ATTENDANCE AT GFLRPC SUMMIT ON RURAL DEVELOPMENT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to approve the Supervisor to attend Genesee/Finger Lakes Regional Planning Council Summit on Rural Development to be held in Seneca Falls, NY March 3, 2022. Registration is free.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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12. ROAD DEDICATION- OLD STABLE WAY PHASE II

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____,

Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town hereby accepts dedication of the roadway known as Old Stable Way in The Ridings subdivision phase II.
2. The Supervisor is authorized to take all steps necessary to effectuate the dedication.
3. This resolution shall take effect immediately.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

13. APPROVAL FOR SUPERVISOR TO SOLICIT BIDS FOR TOWN HALL TRIM PAINTING AND GUTTERS

(Resolution 22-___)

Resolution for soliciting bids for painting the exterior trim painting and gutters for town hall. Contract #1, 2022

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

14. AGREEMENT WITH HOWLYWOOD KENNELS FOR PROVIDING LEASED SPACE FOR STRAY DOGS

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to enter into a contact with Howlywood kennels for leased space for stray dogs, the Supervisor is authorized to sign the contract.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

15. PUBLIC HEARING ON THE TOWN OF MENDON ADOPTING SECTION 466-K OF VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE PERSONNEL

The Supervisor opened the Public Hearing at ____ pm.

PUBLIC COMMENT

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to close the Public Hearing.

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16. REAL PROPERTY EXEMPTION VOLUNTEER FIREFIGHTER AND AMBULANCE PERSONNEL

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town hereby approves the Real Property Tax Exemption provided for in section 466-k of the Real Property Tax Law.
2. This Resolution shall take effect immediately upon approval and effective once filed with the secretary of state.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Hagreen, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

17. RESOLUTION REGARDING LOCAL LAWS AND A UNANIMOUS RESOLUTION AUTHORIZING INTRODUCTION VIA EMAIL – PROCEDURE

(Resolution 22-___)

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adopt a local law, it first has to be drafted and introduced. The local law should cover a single subject matter only.

- After the local law is introduced, it has to be “aged” for certain number of days, which is dependent upon how the law is introduced. *Aging* a local law refers to the fact that a number of days have to elapse from the time the proposed local law is introduced to members of the legislative body and the day on which the legislative body can vote on the local law.
- There are two ways to introduce a local law: “on the desk,” which has a seven-day aging requirement, and via mail, which has a 10-day aging requirement. “On the desk” includes physical delivery to the board member or via electronic dropbox, while mailing includes sending via USPS or via email. In order to introduce a local law via email, three requirements must be met:
 1. It must be in PDF format;
 2. Each board member must have an email address published on the clerk’s website; and
 3. The town board has to have adopted a unanimous resolution authorizing introduction via email.
- The town is required to conduct a public hearing on the local law, notice of which must be published by the town clerk at least five days before the date of the hearing.
- After the public hearing, the town board may vote on the local law so long as no substantive changes have been made and the law has aged appropriately.
- After adoption, the local law must be filed with the secretary of state – if there is no effective date listed in the law, then it is effective once filed with the secretary of state.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

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18. PUBLIC COMMENT

19. ADJOURNMENT

(Resolution 22-___)

A motion was made by Mr/s. _____, seconded by Mr/s. _____, to adjourn the meeting at _____ PM.

Adopted/Defeated: Mrs. Carroll, Aye/Nay; Mr. Dubois, Aye/Nay; Mr. Rosiek, Aye/Nay; Mrs. Jenkins, Aye/Nay; Mr. Moffitt, Aye/Nay.

Numbers correspond with Tentative Agenda.

Fund	Revenues			Expenditures			Appropriated Fund Balance					
	Budget	Budget as Amended	% Received	Balance	Year to Date	Budget	Year to Date	Balance	% Expensed	Budget	Budget as Amended	Year to Date
A-General Townwide	\$1,562,050	\$1,562,050	55%	\$699,595	\$862,455	\$1,857,050	\$1,862,254	\$1,620,560	13%	\$245,000	\$300,204	\$620,761
B-General Parttown	\$504,075	\$504,075	12%	\$445,352	\$58,723	\$604,075	\$604,788	\$563,446	7%	\$100,000	\$100,713	\$17,380
DA-Highway Townwide	\$507,800	\$507,800	7%	\$474,207	\$33,593	\$655,800	\$664,300	\$572,759	14%	\$148,000	\$156,500	-\$57,947
DB-Highway Parttown	\$1,384,018	\$1,384,018	20%	\$1,103,585	\$280,433	\$1,784,018	\$1,790,764	\$1,585,665	11%	\$400,000	\$406,746	\$75,334
L-Library Townwide	\$361,200	\$361,200	55%	\$162,968	\$198,232	\$361,200	\$361,200	\$327,918	9%	\$0	\$0	\$164,950
SD-Special Districts	\$234,304	\$234,304	100%	\$0	\$234,304	\$237,304	\$237,304	\$235,299	1%	\$3,000	\$3,000	\$232,300
	\$4,553,447	\$4,553,447	37%	\$2,885,706	\$1,667,741	\$5,499,447	\$5,520,610	\$4,905,647	11%	\$886,000	\$967,163	\$1,052,777
Calculation of Surplus Funds												
A-General Townwide					DA-Highway Townwide							
B-General Parttown					DB-Highway Parttown							
					L-Library Townwide							
					SD-Special Districts							
Assigned Fund Balance 1/1/22	\$295,000	\$100,000		\$400,000	\$148,000	\$0	\$3,000					
Committed 12/31/21	\$5,204	\$713		\$6,746	\$8,500	\$0	\$0					
Restricted 12/31/21	\$598,194	\$0		\$861,399	\$455,469	\$0	\$0					
Actual Fund Balance 12/31/21	\$1,501,223	\$1,235,350		\$1,681,473	\$690,859	\$17,081	\$31,670					
Unassigned Fund Balance 12/31/21	\$602,826	\$1,134,637		\$413,328	\$78,890	\$17,081	\$28,670					
0/1-01/31/22 Change in Fund Balance	\$620,761	\$17,380		\$75,334	-\$57,947	\$164,950	\$232,300					

TOWN CLERK'S MONTHLY REPORT

TOWN OF MENDON, NEW YORK

JANUARY, 2022

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>3</u>	DECALS	<u>12.12</u>
<u>1</u>	MARRIAGE LICENSES NO. 22001 TO 22001	<u>17.50</u>
<u>3</u>	MARRIAGE TRANSCRIPT	<u>30.00</u>

TOTAL TOWN CLERK FEES 59.62

A2408

<u>2</u>	COMMUNITY CENTER USAGE	<u>210.00</u>
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TOTAL A2408 210.00

A2544

<u>26</u>	DOG LICENSES	<u>137.00</u>
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TOTAL A2544 137.00

A2770

<u>1</u>	BICENTENNIAL MUG	<u>8.00</u>
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TOTAL A2770 8.00

B2110

<u>2</u>	ZBA AREA VARIANCE	<u>500.00</u>
<u>1</u>	ZBA PUBLIC HEARING	<u>100.00</u>

TOTAL B2110 600.00

B2115

<u>1</u>	P B PUBLIC HEARING	<u>100.00</u>
<u>1</u>	P B SPECIAL USE	<u>250.00</u>

TOTAL B2115 350.00

B2555

<u>10</u>	BUILDING PERMIT	<u>1,672.68</u>
<u>4</u>	COPY OF ISSUED PERMIT	<u>20.00</u>

TOTAL B2555 1,692.68

B2590

<u>1</u>	RIGHT OF WAY WORK	<u>100.00</u>
<u>1</u>	BURN PERMIT	<u>25.00</u>

TOTAL B2590 125.00

B2771

<u>1</u>	CIVIL WAR VETS MENDON HF	<u>15.00</u>
<u>2</u>	FROM FORESTS TO FARMING	<u>20.00</u>
<u>9</u>	RAILS TO TRAILS	<u>180.00</u>

TOTAL B2771 215.00

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2022

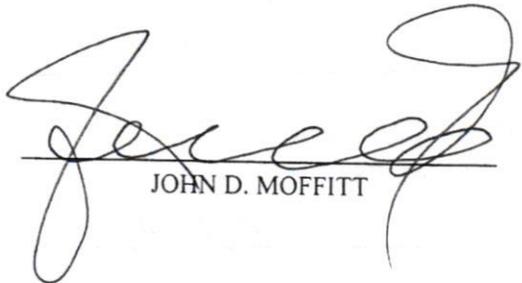
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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	414.62 *
PAID TO SUPERVISOR FOR PART TOWN FUND	2,982.68 *
PAID TO NYS DEC FOR DECALS	887.88
PAID TO NYS ANIMAL POPULATION CONTROL FUND	28.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	22.50
TOTAL DISBURSEMENTS	4,335.68

* Total Amount Paid to Supervisor
\$3397.30

FEBRUARY 1, 2022


 _____, SUPERVISOR
 JOHN D. MOFFITT

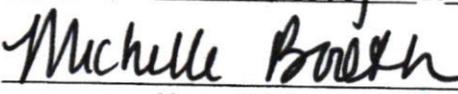
STATE OF NEW YORK, COUNTY OF MONROE, TOWN OF MENDON

I, Michelle Booth, being duly sworn, says that I am the Clerk of the TOWN OF MENDON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



 Town Clerk

The day of February 20 22


 Notary Public

MICHELLE BOOTH
 Notary Public - State of New York
 No. 01B06378050
 Qualified in Monroe County
 My Commission Expires July 30, 20 22

02/01/22
09:34:23

TOWN OF MENDON Cash Book Transactions

For the period 01/01/22 through 01/31/22

Total: \$4,335.68

Deposited:

Date	Name	Description	DEC	DL	ML	GCL	Other
01/03/22	BOEHM, KEN	0000837/MN RENEWAL 0007164		6.00			
01/03/22	MENDON GOLF COURSE	BURN PERMIT 225 MENDON IONIA - MARTIN WA					25.00
01/03/22	MILLER	RAILS TO TRAILS					20.00
01/04/22		RAILS TO TRAILS					20.00
01/05/22		CIVIL WAR VETS MENDON HF					15.00
01/05/22		FROM FORESTS TO FARMING					10.00
01/05/22	STOTTLER	RAILS TO TRAILS					20.00
01/05/22		RAILS TO TRAILS					20.00
01/07/22	HAMILTON, CASSIE	0000928/FS ORIGINAL		6.00			
01/07/22	ABBOTT	BUILDING PERMIT 8692 - 2 SHONE - ING PL					100.00
01/10/22	ANDOLINA, LISA	0000929/FS ORIGINAL		6.00			
01/10/22	ATKINSON BENJAMIN C	0000930/MU ORIGINAL		15.00			
01/10/22	POWELL, ROBERT	P B PUBLIC HEARING 1275 W BLOOMFIELD RD					100.00
01/10/22	POWELL, ROBERT	P B SPECIAL USE 1275 W BLOOMFIELD RD					250.00
01/12/22	FECK, TAMMY	0000230/MN Gone					
01/12/22	BAGLEY, SHAUN	0000578/MN RENEWAL 0007166		6.00			
01/12/22	LETENDRE, SAMANTHA	0000840/FS RENEWAL 0007165		6.00			
01/12/22	MESSINA	BUILDING PERMIT 8693 - 6 CAROLINA - GENE					100.00
01/12/22	CROWN CASTLE	BUILDING PERMIT 8694 - 43 ECKLER - ADD E					200.00
01/12/22	MEISENZAHL	BUILDING PERMIT 8695 - 4747 CLOVER - GAS					40.00
01/13/22	HAMMOND	BUILDING PERMIT GENERATOR - 39 AMANN RD					100.00
01/18/22	HRABER, DAN	0000001/FS RENEWAL 0007169		6.00			
01/18/22	CHURCH, MARY	0000548/FS RENEWAL 0007167		6.00			
01/18/22	WACENSKE, FRANCIS	0000759/FS RENEWAL 0007171		6.00			
01/18/22	WACENSKE, FRANCIS	0000760/MN RENEWAL 0007172		6.00			
01/18/22	FERRARA, PAUL	0000766/MN RENEWAL 0007170		6.00			
01/18/22	CHURCH, MARY	0000843/MN RENEWAL 0007168		6.00			
01/18/22	SPENCER, LISA	0000931/FS ORIGINAL		6.00			
01/18/22	GOLDFARB	BUILDING PERMIT 8697 - 881 BH - GEOTHERM					75.00
01/18/22	DECALS	DECALS DAILY TOTAL	25.00				
01/19/22	DETTMAN, JIM	0000390/MN RENEWAL 0007173		6.00			
01/19/22	DETTMAN, JIM	0000762/MN RENEWAL 0007174		6.00			
01/19/22	VALENTI	BUILDING PERMIT 8698 - 1220 PITTS MNDN -					100.00
01/19/22	STANTON	BUILDING PERMIT 8699 - 12 OLD STABLE - I					125.00
01/20/22	SILCO, LORRAINE & MICHAEL	0000587/FS RENEWAL 0007175		6.00			
01/20/22	WALSH, CAROL	COMMUNITY CENTER USAGE USED 1/16/22					90.00
01/20/22	RINERE, KATHLEEN	COMMUNITY CENTER USAGE USED 1/5/22					120.00
01/21/22	GIBBONS, MARGARET	0000239/FS RENEWAL 0007176		6.00			
01/24/22	JACOBSMEIER, LAMBERT	0000221/FS RENEWAL 0007178		6.00			
01/24/22	ZAMBITO, ELAINE M	0000229/FS RENEWAL 0007177		6.00			
01/24/22	BRENNAN, CAROL	0000478/MN RENEWAL 0007179		6.00			
01/24/22	GASCON	BUILDING PERMIT WINERY BUILDING					757.68
01/24/22	DECALS	DECALS DAILY TOTAL	25.00				
01/24/22	CAWLEY	ZBA AREA VARIANCE 110 MENDON CTR RD					250.00
01/24/22	CAWLEY	ZBA AREA VARIANCE 1110 PITTS MND CTR - H					250.00
01/24/22	CAWLEY	ZBA PUBLIC HEARING 110 PITTS MENDON CTR					100.00
01/25/22	WERNER, JUNE	0000220/MN Gone					
01/25/22	ARMES, KEN & MICHELE	0000240/FS RENEWAL 0007182		6.00			

Date	Name	Description	DEC	DL	ML	GCL	Other
01/25/22	PLANERT, WILLIAM T	0000841/MN RENEWAL 0007180		6.00			
01/25/22	PLANERT, WILLIAM T	0000842/FS RENEWAL 0007181		6.00			
01/25/22	TAIF, VIKKI	0000932/MN ORIGINAL		6.00			
01/25/22	RINERE & RINERE LLP	COPY OF ISSUED PERMIT 142 CANFIELD RD					20.00
01/25/22	DIXON-	MARRIAGE LICENSE 22001			40.00		
01/25/22	SMITH, GERARD	MARRIAGE TRANSCRIPT 77022					10.00
01/25/22	PLANERT	RAILS TO TRAILS					40.00
01/25/22	BANSER	RAILS TO TRAILS					20.00
01/26/22	BOVEE, GLENN	0000680/FS Dead					
01/26/22	VOGT, MARJORIE	0000933/MN ORIGINAL		6.00			
01/26/22	PEARSON	BUILDING PERMIT 8701 - 103 COLE - POLE B					75.00
01/26/22		RAILS TO TRAILS					20.00
01/31/22	MARK LASCELL	0000934/MN ORIGINAL		6.00			
01/31/22	MCCRUMB	BICENTENNIAL MUG					8.00
01/31/22	DECALS	DECALS DAILY TOTAL	850.00				
01/31/22	MCCRUMB	FROM FORESTS TO FARMING					10.00
01/31/22	KRAUSE	MARRIAGE TRANSCRIPT 21006					20.00
01/31/22	DOOLEY	RAILS TO TRAILS					20.00
01/31/22	MCWA	RIGHT OF WAY WORK 626 QUAKER MEETING					100.00

Total:	\$4,335.68	900.00	165.00	40.00	0.00	3,230.68
Deposit Amount:	\$4,335.68					
Cash:	\$1,636.00					
Checks:	\$2,699.68					
Credit Card Amount:	\$0.00					



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2068-55610

TOWN OF MENDON
16 West Main Street, Honeoye Falls, NY 14472

Invoice Period: 01/01/2022 to 01/31/2022

Invoice Summary

<hr/>				
Sales Summary	Items Sold	Sales Total	Vendor Commission	Sweep Amount
	5	\$900.00	\$12.12	\$887.88
<hr/>				
Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Vendor Commission	Sweep Amount
	0	\$0.00	\$0.00	\$0.00
<hr/>				
Manual Adjustment Summary		Adjustment Note	Adjustment Type	Adjustment Amount
<hr/>				
Invoice Totals				Sweep \$887.88

\$887.88 Will be swept from your bank account on **2/14/2022**

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u>JANUARY</u> 2022
City or Town of <u>MENDON</u>
County of <u>MONROE</u>

DEP. NO. _____
\$ <u>22.50</u>
CHECK # <u>102587599-8</u>

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses were numbered from 001 to _____ inclusive. (Total Active Military: 0)
(if ONE license was issued place number in first space only!) (if NO licenses were issued write "NONE" in above space)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>22.50</u>	Name of City or Town Clerk (Please Print) <u>Michelle Booth</u>	
	Signature of City or Town Clerk _____	Date <u>02/01/2022</u>
	Mailing Address <u>16 WEST MAIN STREET</u> <u>HONEOYE FALLS NY</u> Zip <u>14472</u> E-mail Address _____ Phone <u>(585) 624-6060</u>	

INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

Month Reported: JANUARY, 2022

County: MONROE

Code: 26

TOWN OF MENDON

Code: 09

Prepared by: Michelle Booth, TOWN CLERK

Date Prepared: FEBRUARY 1, 2022

Dog License Monthly Report

Original ID Dog Licenses sold	<u>7</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>19</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>26</u>

LICENSE TYPES AND FEES COLLECTED

	<u>Quantity</u>		<u>Local Fees</u>		<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>25</u>	\$5.00 ea	<u>125.00</u>	\$1.00 ea	<u>25.00</u>
Unspayed and Unneutered Dogs	<u>1</u>	\$12.00 ea	<u>12.00</u>	\$3.00 ea	<u>3.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>		<u>No Fee</u>		<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	\$25.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	\$50.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	\$75.00 ea	<u>0.00</u>		<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>		<u>0.00</u>		<u>0.00</u>
Total licenses sold	<u>26</u>		<u>137.00</u>		<u>28.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor \$137.00

Paid to NYS Animal Population Control Program \$28.00

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, November 15, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Karen R. Jenkins }

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey

OTHERS PRESENT: Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 21-229)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gerard P. Bennett, 101 Rodney Drive, commented on a proposed cannabis local law.

Garry Loope, 21 Semmel Road, commented on the Semmel Road Splash Park, the proposed Fire Protection District contract, Town Board meetings on YouTube, and posting agendas and minutes on the website.

COMMUNICATIONS

Town Clerk

Mrs. Toomey notified the Board that Town Clerk Merzke has appointed Michelle Booth as a non-compensated Deputy Town Clerk.

Town Board

Mrs. Jenkins reported on the Historic Preservation Commission and the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Dubois reported on the Environmental Conservation Board.

Mr. Hagreen reported on the splash park and Military Memorial, and the Zoning Board of Appeals.

Supervisor

Supervisor Moffitt reported on a meeting with the Senior Citizens Club; Scout Pack 10; the Community Band Concert; a meeting with a rabbi from Pittsford and Mayor Milne about a menorah placement; a meeting with Reidman concerning Mendon Green; a meeting regarding vacancies on the Planning Board; resident concerns over mowing at Great Bend Park; the library building sprinkler system; a meeting with the Village regarding ambulance service; Worker's Compensation; and a meeting with the County regarding the County's Comprehensive Plan.

SUPERVISOR'S MONTHLY REPORT***(Resolution 21-230)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for October 2021.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 21-231)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for October 2021, showing receipts and disbursements in the amount of \$3,950.40

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MINUTES

No minutes were presented for consideration by the Board.

BUDGET TRANSFERS/ADJUSTMENTS***(Resolution 21-232)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve the following budget adjustments:

From: A7120.3	Semmel Road Fields	\$2,000.00
To: A8511.4	Veterans Day Lunch	\$2,000.00
From: A1620.411	Town Hall Improvements	\$3,000.00
To: A1620.402	Town Hall Maintenance	\$3,000.00
From: A9950.2R	Building Reserves	\$20,000.00
To:	Building Reserves	\$20,000.00
From: A5132.300	Garage Improvements	\$250,000.00
To:	Parks Reserves	\$250,000.00
From: A7120.100	Semmel Road Fields	\$80,000.00
To:	Parks Reserves	\$80,000.00
From: A1355.320	Assessor- Reassessment	\$2,500.00
From: A1355.410	Assessor- Travel, Dues	\$500.00
To: A1355.110	Assessor- Personnel	\$3,000.00
From: B1910.110	Special Items Website	\$1,500.00
To: B1910.400	Special Item Insurance	\$1,500.00
From: B2771	Misc. Insurance	\$225.00
To: B7510.400	Historian	\$225.00
From: B8020.450	Planning Office Supplies	\$100.00
To: B8020.401	Planning Advertising	\$100.00
From: B7320.400	Summer Recreation	\$1,000.00
To:	Sidewalk Reserves	\$1,000.00
From: B1170	Sales Tax	\$200,000.00
To:	Sidewalk Reserves	\$200,000.00
From: B9950.1R	Sidewalk Reserves	\$47,000.00
To:	Sidewalk Reserves	\$47,000.00

From: B8010.111	Zoning Attorney	\$2,000.00
To: B8021.100	Hamlet Sidewalks	\$2,000.00
From: B1170	Sales Tax	\$500.00
To: B8021.400	Sidewalk Contractual	\$500.00
From: DB5130.2R	Equipment Reserves	\$15,000.00
To:	Equipment Reserves	\$15,000.00

The Board discussed the transfers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 21-233)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve all claims on vouchers numbered 21-740 to 21-801, on General Abstract 21-11, in the amount of \$62,723.70.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 21-133 to 21-148, on Library Abstract 21-11, in the amount of \$9,202.05 were presented to the Town Board for payment.

SPLASH PARK – SEQRA DECLARATION

(Resolution 21-234)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to adopt the following:

TOWN OF MENDON TOWN BOARD ISSUING NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE FOR MENDON SPRAY PARK PROJECT

WHEREAS, in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Town Board of the Town of Mendon conducted an environmental review of the Mendon Spray Park Project (the "Project") consisting of the following: The construction of a spray park at an existing park area, Driesbach Field, located on Semmel Road in the Town of Mendon, Monroe County, NY. The project would include the construction of new bathroom facilities and a septic system to accommodate visitors at the proposed spray park facility. A new water main is proposed to be constructed as part of this project to service the spray park and bathroom facilities. The project also includes additional parking, a pavilion area, and playground. Overall, the project would involve less than one (1) acre of ground disturbance; and WHEREAS, the Town Board has determined that the proposed action is an "Unlisted Action" under SEQR, and

WHEREAS, the Town Board has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above, and

WHEREAS, the Town Board now desires to make its determination of significance in accordance with the SEQRA regulations at 6 NYCRR §617.7.

NOW, THEREFORE, BE IT RESOLVED,

1. The Town Board declares that, based on the Environmental Record which has been prepared, the Project will not result in any large and important impacts, and therefore, will not have a significant adverse impact on the environment. A Negative Declaration under SEQR is therefore issued for this project, and the Town Clerk is hereby authorized and directed to prepare and issue, on behalf of the Town, the Negative Declaration in the Part 3 of the Environmental Assessment Form.

- 2. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

A public hearing of the Mendon Town Board was held at 7:39PM, Monday, November 15, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Karen R. Jenkins }

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey

OTHERS PRESENT: Sheldon W. Boyce, Jr., *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Danny Bassette, *Zoning Board Chair*, Brent Rosiek, *Planning Board Chair*, and approximately three other people.

Supervisor Moffitt opened the public hearing at 7:39PM.

The public hearing was held for the purpose of considering renewing the contract with the Village of Honeoye Falls to provide fire protection in 2022 for the Mendon Fire Protection District #1. The cost of the proposed contract is \$159,396.82.

The Board discussed the contract.

PUBLIC COMMENT

Garry Loope, 21 Semmel Road, asked a question about future Village building plans for a new fire hall.

(Resolution 21-235)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to close the public hearing at 7:53PM. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MENDON FIRE PROTECTION #1 – CONTRACT APPROVAL

(Resolution 21-236)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to approve the contract with the Village of Honeoye Falls and the Honeoye Falls Fire Department for the Mendon Fire Protection District #1 from January 1, 2022, to December 31, 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

CANNABIS RETAIL AND ON-SITE CONSUMPTION – PROPOSED LOCAL LAW – SCHEDULE PUBLIC HEARING

(Resolution 21-237)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to schedule a public hearing to consider a proposed local law concerning cannabis retail sales and on-site consumption, 7:00PM or as soon thereafter as said hearing can be convened, Monday, December 13, 2021, at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOURIST HOMES AND BED AND BREAKFAST ESTABLISHMENTS – PROPOSED LOCAL LAW – SCHEDULE PUBLIC HEARING***(Resolution 21-238)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to schedule a public hearing to consider a proposed local law to amend Section 52 “Tourist homes and bed-and-breakfast establishments” of Chapter 260 “Zoning,” of the Town Code, 7:00PM or as soon thereafter as said hearing can be convened, Monday, December 13, 2021, at the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

SPECIAL TOWN BOARD MEETING***(Resolution 21-239)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to schedule a Special Town Board Meeting 4:00PM, Wednesday, December 29, 2021, the Mendon Community Center, 167 North Main Street, Honeoye Falls, NY, for the purpose of paying end of year bills and anything else that may come before the Board.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MONROE COUNTY AGREEMENT REGARDING SHARED RECREATION AND PARK SERVICES***(Resolution 21-240)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the Intermunicipal Agreement with Monroe County, dated September 1, 2021, and expiring on September 1, 2026.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TAX RECIEVER’S 2022 BOND – APPROVAL***(Resolution 21-241)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adopt the following:

BE IT RESOLVED, by the Board of the Town of Mendon as follows:

- Section 1. The Town Board hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments, as follows:

Type of undertaking: Public Employee Dishonesty

Insurance Company: Trident-Argonaut Group

Policy Number: PE-4627462-09

1/1/22 – 1/1/23

Amount: \$500,000.00 excess limits on Town Clerk & Tax Receiver

- Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board’s approval thereon in accordance with Town Law §25.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

YOUTH CENTER DISCUSSION

The Board briefly discussed the Youth Center. Re-opening was thought possible but they are not optimistic at this point.

EXECUTIVE SESSION***(Resolution 21-242)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to enter into an executive session for the purpose of discussing the proposed acquisition of Real Property at 8:07PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Supervisor Moffitt invited Mr. Rosiek and Mr. Bassette to stay for the executive session.

(Resolution 21-243)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to exit the executive session at 8:16PM.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

1383 PITTSFORD-MENDON ROAD – AUTHORIZATION TO SUBMIT PURCHASE OFFER

(Resolution 21-244)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to authorize the Supervisor to submit a purchase offer on 1383 Pittsford Mendon Road, not to exceed the Market Value on the Appraisal Report secured from Kevin Bruckner, Appraiser.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Garry Loope, 21 Semmel Road, commented on the rural roundabout and employee health insurance costs.

ADJOURNMENT

(Resolution 21-245)

A motion was made by Mrs. Jenkins, seconded by Mr. Hagreen, to adjourn the meeting at 8:21PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

The regular meeting of the Mendon Town Board was held at 7:00 PM, Monday, January 24, 2022, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 Karen R. Jenkins } *Members*
 Brent Rosiek }

TOWN CLERK: Michelle Booth

OTHERS PRESENT: Andrew Caschetta, *Highway Superintendent*, Danny Bassette, *Zoning Board Chair*.

Supervisor Moffitt called the meeting to order at 7:01PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 22-071)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to adopt the agenda as amended.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Highway Superintendent

Mr. Caschetta reported on snow/ice removal over the past couple weeks. The hamlet, trails, and ice rink have been cleared of most snow already.

Town Clerk

Mrs. Booth reported taxes received and paid, to Supervisor Moffitt, to date.

Town Board

Mr. Rosiek reported on his recent trainings.

Ms. Carroll gave an update on the library.

Mr. Dubois reported on the most recent planning board meeting.

Supervisor

Supervisor Moffitt reported about the ambulance meeting. They are still waiting the rescheduled date. He also stated he met with Brian Anderson from the Village about the roof on the ambulance building. He has contracted with Danny Bassett for IT Services within the Town. Mr. Moffitt was invited and attended a tour of Lollipop Farm, which he stated was very informative. He spoke with the Blaze soccer representatives; they would like to expand the fields on Semmel Rd. Lastly, Supervisor Moffitt reported approximately \$1.7 million tax dollars have been received from the Town Clerk, to date.

SUPERVISOR’S MONTHLY REPORT AND PRESENTATION

(Resolution 22-072)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor’s Monthly Report for December 2021.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

ANDREW CASCHETTA- UNUSED SICK TIME***(Resolution 22-080)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to adopt accumulated sick time for Andrew Caschetta, as laborer for Highway Department until he took office as Highway Superintendent in November 2020. Not to exceed 960 hours. The Town of Mendon will "bank" the sick time credits to be used upon retirement or unemployment with the Town.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

SUMMER RECREATION AGREEMENT***(Resolution 22-081)***

A motion was made by Mr. Rosiek, seconded by Mrs. Jenkins, to enter into an agreement with the Honeoye Falls-Lima Central School, Village of Honeoye Falls, Town of West Bloomfield, Town of Lima and the Village of Lima for a shared Summer Recreation Program in 2022. \$240.00 per full time camper, with proof of residency in the Town of Mendon, excluding the Village of Honeoye Falls. Paid from account B7320.4

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

APPOINTMENT- LIBRARY BOARD OF TRUSTEES***(Resolution 22-082)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to appoint Thomas Dooley to a five-year term, expiring 12/31/2026.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

DECLARATION OF SCRAP***(Resolution 22-083)***

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to declare the following items scrap for recycling:

- HP Deskjet F4180 All-In-One Printer
- I/Omagic Portable Hard Drive
- Kodak DX3500 Digital Camera (KJCAI13003231)
- Dell monitor
- Samsung tube television
- True Value Quartz portable heater

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

REAL PROPERTY EXEMPTION VOLUNTEER FIREFIGHTER AND AMBULANCE PERSONNEL***(Resolution 22-084)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, Be it RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Town hereby approves the Real Property Tax Exemption provided for in section 466-k of the Real Property Tax Law.
2. This Resolution shall take effect immediately upon approval following a public hearing.

After discussion about this process, Mr. Dubois and Mrs. Carroll withdrew their motion. They Public Hearing will be scheduled and heard before any resolutions are made.

**ESTABLISH A PUBLIC HEARING ON REAL PROPERT Y EXEMPTION VOLUNTEER
FIREFIGHTER AND AMBULANCE PERSONNEL**

(Resolution 22-085)

A motion was made by Mrs. Rosiek, seconded by Mrs. Jenkins, to schedule a Public Hearing on February 14, 2022 to consider the Real Property Exemption for Firefighters and Ambulance Personnel.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

WAIVER OF FEE FOR AREA VARIANCE APPLICATION

(Resolution 22-086)

A motion was made by Mr. Rosiek, seconded by Mrs. Carroll, to waive the fee for an area variance application for the Mendon Fire District. This fee was paid in couple years ago but the project was put on hold, they have reapplied.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT

(Resolution 22-087)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adjourn the meeting at 7:57 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mrs. Jenkins, Aye; Mr. Rosiek, Aye; Mr. Moffitt, Aye.

2022-2

GENERAL ABSTRACT
No. 22-080 to No. 22-130

TOTAL **\$715,604.30**

LIBRARY ABSTRACT
No. 22-008 to No. 22-021

TOTAL **\$6,122.15**

Abstract of General Vouchers 22-2

080	American Rock Salt	DB5148.4		\$ 56,679.79
081	Aratari Auto Finishers	DA5130.4		\$ 108.00
082	Benefit Resource	A9060.8	\$ 142.50	
		B9060.8	\$ 53.20	
		DA9060.8	\$ 143.10	
		DB9060.8	\$ 156.20	
		L9060.8	\$ 55.00	\$ 550.00
083	Booth, Michelle	A1410.410		\$ 67.86
084	Canandaigua, City of	DA5130.4		\$ 136.30
085	Capital One Trade Credit	A5132.4	\$ 42.13	
		DA5130.4	\$ 46.18	
		DB5142.4	\$ 88.37	\$ 176.68
086	Capital One Trade Credit	A1620.413C		\$ 22.94
087	Charter Communications	A1620.414		\$ 64.99
088	Colony Hardware Corporation	A5020.400		\$ 272.16
089	Conway GMC Volvo	DA5130.4		\$ 102.27
090	Crystal Rock	A1670.401		\$ 42.92
091	D&W Diesel	DA5130.4		\$ 53.96
092	Deckman Oil, Co.	DA5130.4		\$ 281.40
093	Duke Company	A1620.401	\$ 145.65	
		A1620.413C	\$ 145.65	
		A1620.421	\$ 145.65	
		DA5130.4	\$ 145.66	\$ 582.61
094	Excellus	A9060.8	\$ 1,902.53	
		B9060.8	\$ 1,554.57	
		DA9060.8	\$ 3,352.54	
		DB9060.8	\$ 5,126.81	
		L9060.8	\$ 1,159.11	\$ 13,095.56
095	Excellus	TA20		\$ 5,270.14
096	Ferrellgas	DB5110.4		\$ 2,464.67
097	First National Bank of Omaha	A1110.410	\$ 25.00	
		A1410.410	\$ 25.00	
		A1610.41	\$ 147.56	\$ 197.56
098	Fletcher, Mary	A1310.401		\$ 909.00
099	Frontier Communications	A1620.413		\$ 235.39
100	Ham, Diane	B7510.4		\$ 135.00
101	Hillyard	A1620.413C		\$ 127.32
102	Honeoye Falls Comm. Concert Band	B7550.41		\$ 1,000.00
103	Honeoye Falls Marketplace	A1670.401	\$ 153.31	
		A5010.41	\$ 11.99	\$ 165.30
104	Honeoye Falls, Village of	B7450.4		\$ 1,806.60
105	Honeoye Falls, Village of	A1610.2		\$ 25.00
106	IEH Auto Parts LLC	DA5130.4		\$ 80.04
107	Innovatie Municipal Products	DB5142.4		\$ 2,662.85
108	Jackson Welding & Gas Products	DA5130.4		\$ 8.82
109	Kenworth of Rochester, NY Inc.	DA5130.4		\$ 1,084.71
110	Klein Steel Service, Inc.	DA5130.4		\$ 29.00
111	Labella Associates	H7150.3		\$ 11,331.83
112	Lowe's	DB5142.4		\$ 284.80
113	Mendon Fire District	A631		\$ 598,055.00

114	Monroe Co. Supervisor' Assoc.	A1220.410		\$	150.00
115	NOCO Engery Corp.	DB5110.4		\$	8,020.55
116	N.Y.S. Magistrates Assn.	A1110.410		\$	190.00
117	National Grid	A1620.408	\$	485.08	
		A1620.414	\$	102.65	
		A1620.418	\$	104.82	
		A5132.413	\$	1,068.02	
		B5182.4	\$	265.88	\$ 2,026.45
118	R.G.& E.	B5182.4	\$	683.26	
		SL5182.403	\$	691.71	\$ 1,374.97
119	R.G. & E.	A7140.41		\$	24.44
120	Radiomax Communications	A5132.413		\$	325.00
121	Sentinel Publications	A1670.409		\$	102.75
122	Sunoco LP	DB5110.4		\$	2,822.85
123	Tracey Road Equipment	DA5130.4		\$	128.90
124	Unifirst Corporation	DA9056.8		\$	119.60
125	VP Supply	A5132.4	\$	97.64	
		SL5182.403	\$	155.00	\$ 252.64
126	Verizon Connect	A5132.413		\$	178.09
127	Verizon Wireless	A1620.418	\$	17.81	
		A3510.440	\$	17.81	
		A5132.413	\$	17.81	
		B3620.45	\$	32.43	\$ 85.86
128	Victor Power	DB5140.4		\$	254.98
129	Xerox Corp.	A1670.403	\$	75.06	
		A5010.44	\$	79.61	\$ 154.67
130	Young, Don	B8020.111		\$	1,282.08
	TOTAL			\$	715,604.30

ABSTRACT OF LIBRARY VOUCHERS 2022-02

Number	Vendor	Acct.	Acct. Amt.	Total Amt.
8	Baker & Taylor	7410.400		\$ 2,314.15
9	Brodart Co.	7410.400	\$ 83.85	\$ 679.44
		7410.401	\$ 595.59	
10	BXI Consultants	7410.440		\$ 133.57
11	DeLage Landen Financial Services	7410.440		\$ 99.99
12	Honeoye Falls Marketplace	7410.455		\$ 16.99
13	MidWest Tape	7410.407		\$ 450.83
14	Monroe County Library System	7410.400		\$ 280.00
15	National Fuel	7410.450		\$ 645.35
16	National Grid	7410.450		\$ 716.00
17	Shanks Enterprises, Inc.	7410.450		\$ 114.66
18	Simple Tech Innovations, Inc.	7410.210		\$ 44.00
19	Sonricker, Summer	7410.427		\$ 81.20
20	W.B.Mason Co.	7410.410	\$ 62.78	\$ 327.85
		7410.455	\$ 68.98	
		7410.460	\$ 196.09	
21	Windstream	7410.420		\$ 218.12
			Total	\$ 6,122.15



John Moffitt <jmoffitt@townofmendon.org>

G/FL Special Notice

3 messages

G/FLRPC <rsutherland@gflrpc.org>
Reply-To: rsutherland@gflrpc.org
To: jmoffitt@townofmendon.org

Tue, Jan 25, 2022 at 11:03 AM

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Genesee/Finger Lakes
Regional Planning Council



GFLRPC's Summit on Rural Economic Development

Mark your calendar!

GFLRPC's Summit on Rural Economic Development GFLRPC is pleased to announce the first installment of our Regional Summit series. This first session will focus on rural economic development – how your rural community can best position itself to maximize infrastructure funding for economic development.

Keynote speakers include Greg Albert from Empire State Development, Nicole Manapol from Letchworth Gateway Villages and Charlie Phillion from the Office of Community

Renewal. Our keynote speakers will share their proven strategies in rural economic development as well as funding programs and other opportunities that may be available for you community.

Date*: Thursday March 3rd, 2022

Time: 11:30 am – 4:00 pm

Place: The Gould Hotel 108 Fall Street Seneca Falls, NY, 13148

Lunch will be provided at the event. Registration is free but we ask everyone to pre-register so we can have accurate meal outs. Please RSVP using the link below.

*We are continuing to monitor the ongoing COVID situation and will proceed with the event in consultation with local and State public health officials. Should local cases continue to rise, the event may be postponed to a later date.

Register here!

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Feel free to distribute our newsletter as you see fit. If you or someone you know would like to be added to the distribution list for future communications, please sign up using the button below.

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G/FLRPC | 50 W Main Street, Rochester, NY 14614

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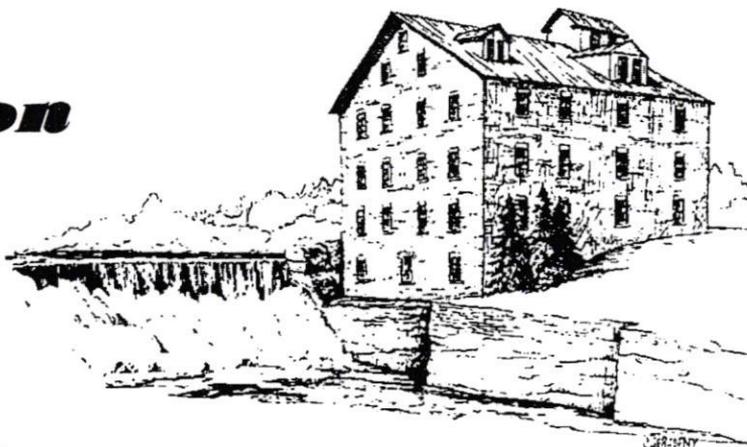
John Moffitt <jmoffitt@townofmendon.org>

Tue, Jan 25, 2022 at 11:17 AM

To: Brent Rosiek <brosiek@townofmendon.org>, Cindy Carroll <ccarroll@townofmendon.org>, Karen Jenkins <kjenkins@townofmendon.org>, Tom DuBois <tdubois@townofmendon.org>

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



TO: The Honorable Town Board

FROM: Corey T. Gates, Code Enforcement Officer

DATE: February 10, 2022

RE: Ridings Phase II – Old Stable Way Road Dedication

This memorandum shall serve as notice to the Town Board that DeFelice Development has requested that The Town of Mendon take dedication of The Ridings subdivision phase II, roadway know as Old Stable Way. As per the Town Design Criteria, all construction within the road right-of-way has been completed, and the required 60% of Lots have been issued a Certificate of Occupancy for the new single-family homes. The following supporting documents have been provided with this request:

1. Required survey mapping, including monuments and finished centerline elevations with slope of road, and gutter surface. Locations / elevations of all storm manholes, catch basins, culverts, watermain, and storm sewers with slopes size and length. Additionally, the locations and elevations of all water system valves, curb boxes and fire hydrants are noted.
2. A written approval from the Town Engineer and Highway Superintendent, accepting the roadway as constructed with improvements.
3. Letter of intent from DeFelice Development, accompanied by Warranty Deed, legal Description of land commonly referred to as "Schedule A", a Roadway Dedication Agreement, and the appropriate New York State Real Property Transfer forms.
4. Certification and conversion of the Letter of credit to a two-year maintenance bond, with acceptance of amount by the Town engineer.

Please consider this letter as my written approval accepting the roadway as built, conforming to the design standards of the Town of Mendon.

Respectfully,

Corey T. Gates
Code Official / Building Inspector

Town of Mendon

*Preserving the Past...
Protecting the Present...
Promoting the Future*



December 29, 2021

To: Corey Gates

I accept the dedication of Ridings of Mendon Section 2 subdivision

Andrew Caschetta
Mendon Highway Superintendent

REQUEST FOR PROPOSALS

Town of Mendon
16 West Main Street
Honeoye Falls, NY 14472

TO ALL PROSPECTIVE CONTRACTORS:

The Town of Mendon in the County of Monroe in the State of New York, hereby invites the submission of proposals for:

Exterior Trim Painting at Mendon Town Hall Contract #1: Painting Trim and Replacing Gutters

The Work is generally described as:

Painting the trim work and replacing gutters at the Mendon Town Hall, 16 West Main St. Honeoye Falls, NY. See paint specification document enclosed.

Work includes painting all trim to match the current color of the trim at the Mendon Town Hall, including all soffits, dormers, turrets and cupolas including removal and replacement of two gutters. Including all scraping, repairing all holes, cracks and crevasses, caulking where necessary. Priming and two coats of finish color. The gutters are replaced with the same material, size and color. Downspouts will not be replaced. Window trim painting is not included in this RFP. Appointments may be made with the Town Supervisor to review the work at the location before submitting a proposal. Proposals due by March 10th, 2022, 4:00 pm, at the Office of the Town of Mendon Town Clerk, 16 West Main Street, Honeoye Falls, New York, 14472

All related work must be completed between May 2nd, 2022 and September 30th, 2022 between 8:00-4:00 pm (Mon-Thurs) and Fridays 8:00-1:00pm. Documents obtained from third parties are considered informational only and may not be relied on as complete documents for use in preparing a proposal. A document deposit is not required. The work will be completed at the Mendon Town Hall, 16 West Main St. Honeoye Falls, NY

The Town of Mendon reserves the right to reject any or all proposals, or to waive any informalities, or to make an award to other than the low provider. It further reserves the right to limit the amount of the award.

This project is subject to the prevailing wage requirements of Labor Law § 220 and article I, § 17 of the State Constitution.

The Town of Mendon does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services.



John D. Moffitt
Mendon Town Supervisor

**Howlywood Kennels
7856 Route 5 and 20
East Bloomfield, NY 14469**

The following proposal is an agreement between the Town of Mendon and Howlywood Kennels for providing leased space for stray dogs to the Town of Mendon.

1. This agreement will be for one year ending December 31, 2022. The agreement may be terminated by either party at any time after giving one month's notice.
2. Howlywood Kennels will provide shelter for stray dogs picked up by the Mendon Dog Control. A Dog control officer must be present for all admissions. The number of dogs sheltered at one time will not exceed nine without specific approval of the Kennel Director.
3. Dogs placed in the shelter will be provided with shelter, food, water and limited exercise on a scheduled basis.
 - a. Dogs will be held for the five-day period that is required by the Department of Agriculture & Markets unless claimed by their owners within a shorter period of time. Any exception will be made at the discretion of the town.
4. All communication with the public will be handled by Mendon Dog Control. This will include initial lost dog inquiries, injured dog inquiries and adoption. The kennel will only release dogs to owners or adopters on direct instructions from the Dog Control Officer. Proper paperwork from the Town of Mendon must be presented in order for Howlywood Kennels staff to release a dog being held. Additionally, a Dog Control Officer will be physically present at Howlywood Kennels to properly admit seized dogs. No admissions will occur via telephone consent.
5. The Town of Mendon will be billed by Howlywood Kennels for services rendered on a monthly basis. Billing is to be sent to the attention of the Town Clerk.
6. All adoptable dogs, not claimed, are to be taken to the Humane Society at Lollypop Farm by the Dog Control Officer after the five-day holding period. Adoptable shall be defined as following: a) in good health b) dog must be of acceptable behavior
7. On occasion, a member of the staff of Howlywood Kennels might wish to adopt an unclaimed, adoptable dog. Providing that the laws of New York are obeyed, especially in regard to the required holding time, rabies vaccination and licensing, this will be allowed. Also, the staff member will not be asked to reimburse the Town for any accrued charges such as boarding fees. It is evident that in many cases this will be a cost savings for the Town, since in each case travel to Lollypop will not be necessary.
8. The Town Clerk will be the official contact person if there are any questions or problems concerning a dog being held.
9. Howlywood Kennels will charge the Town of Mendon **\$25 per day** for each dog boarded.

Print Name : _____

Signature : _____

Howlywood Kennels

Date: _____

John D. Moffitt

Supervisor, Town of Mendon

SECTION 466-K

Volunteer firefighters and volunteer ambulance workers; certain county

Real Property Tax (RPT) CHAPTER 50-A, ARTICLE 4, TITLE 2

§ 466-k. Volunteer firefighters and volunteer ambulance workers; certain county. 1. Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in any county having a population of more than seven hundred thirty-five thousand and less than seven hundred fifty thousand inhabitants, based upon and recorded by the two thousand ten federal census, shall be exempt from taxation to the extent of ten percent of the assessed value of such property for city, village, town, part town, special district, school district, fire district or county purposes, exclusive of special assessments, provided that the governing body of a city, village, town, school district, fire district or county, after a public hearing, adopts a local law, ordinance or resolution providing therefor.

2. Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service residing in such county unless:

(a) the applicant resides in the city, town or village which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;

(b) the property is the primary residence of the applicant;

(c) the property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and

(d) the applicant has been certified by the authority having

jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least two years or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least two years. It shall be the duty and responsibility of the municipality, school district and/or fire district which adopts a local law, ordinance or resolution pursuant to this section to determine the procedure for certification.

3. Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within such county provided that the governing body of a city, village, town, school district, fire district or county, after a public hearing, adopts a local law, ordinance or resolution providing therefor.

4. Application for such exemption shall be filed with the assessor or other agency, department or office designated by the municipality, school district and/or fire district offering such exemption on or before the taxable status date on a form as prescribed by the commissioner.

5. No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of this article on the effective date of this section shall suffer any diminution of such benefit because of the provisions of this section.