

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, October 18, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Karen R. Jenkins }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Brent Rosiek, *Planning Board Chair*, Danny Bassette, *Zoning Board Chair*, and four other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 21-214)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: add new No. 19, "Fallside Heating – Payment" and renumber accordingly.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Joseph W. Alati, 3516 Rush Mendon Road, stated he had a lot of questions regarding the splash park and Military Memorial. He thought the Town should be working with the Village on the project. He felt the Town’s excess fund balance should be used to retire the debt on the library building. He wants the Town Board to reconsider a paid Deputy Supervisor position. He wants the Town to publish the annual reserve funds. And he wants the Town to disclose the funds left over after the splash park and Military Memorial projects are completed.

COMMUNICATIONS

Town Board

Mrs. Jenkins reported on the Historic Preservation Commission.

Mrs. Carroll reported on the splash park and the Military Memorial ground breaking ceremony, the Veterans Day luncheon, and the Library Board of Trustees.

Mr. Dubois reported on the splash park and the Military Memorial ground breaking ceremony and the Environmental Conservation Board.

Mr. Hagreen reported on an upcoming meeting regarding a new Village Fire Hall and the splash park and the Military Memorial.

Supervisor

Supervisor Moffitt reported on ongoing problems with the Honeoye Falls-Mendon Ambulance going to Lima and not being reimbursed; the appointment of James P. Merzke as Deputy Supervisor for the period of November 5, 2021 – November 7, 2021 because both he and Mr. Hagreen will be out of Town; the Town’s fiscal stress score; debt service; the Sibley Road traffic study by Monroe County; the speed signs; and the Kiwanis Club.

SUPERVISOR'S MONTHLY REPORT***(Resolution 21-215)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Report for September 2021.

Supervisor Moffitt reported that the Town has received almost all of the projected revenue for the year and have completed approximately 60% of the budgeted expenditures. The Board discussed the Comptroller's recommendations on fund balances.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 21-216)***

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for September 2021, showing receipts and disbursements in the amount of \$12,139.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

MINUTES

No minutes were submitted to the Board for consideration.

BUDGET TRANSFERS/ADJUSTMENTS***(Resolution 21-217)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the following budget adjustments:

From:	A1620.411 Town Hall Improvements	\$1,500.00
To:	A 1620.409 Town Hall Electric	\$1,500.00

From:	B8090.4 Contractual	\$300.00
To:	B8090.1 ECB Board	\$300.00

From:	B8010.111 Zoning Attorney	\$1,500.00
To:	B8010.110 Zoning Staff	\$1,500.00

From:	B1910.4 Unallocated Insurance	\$1,500.00
To:	B3620.110 Building Dept. Staff	\$1,500.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 21-218)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 21-660 to 21-739, on General Abstract 21-10, in the amount of \$99,950.71.

The Board discussed the vouchers. Mr. Dubois pointed out the vouchers for striping Town roads and healthcare.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 21-118 to 21-132, on Library Abstract 21-10, in the amount of \$10,944.12 were presented to the Town Board for payment.

A public hearing of the Mendon Town Board was held at 7:23PM, Monday, October 18, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Karen R. Jenkins }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Brent Rosiek, *Planning Board Chair*, Danny Bassette, *Zoning Board Chair*, and four other people.

Supervisor Moffitt opened the public hearing at 7:23PM.

The public hearing was held for the purpose of considering the adoption of the 2022 Final Town Budget.

Supervisor Moffitt pointed out that a small claims assessment review case reduced the taxable assessment.

He further stated that the \$880,000.00 30-year debt for the library building can not be paid off. There is a reserve fund to pay off the bond in "lean" years. He has discussed the position of Deputy Supervisor with the Board.

Public Comment

Cecily Molak, 153 Amann Road, stated that there should be an increase in responsibilities if the Deputy Supervisor position is changing to a paid position. The Board needs to make sure.

Supervisor Moffitt stated that he was planning to appoint retiring Town Clerk James P. Merzke to the position of Deputy Supervisor for 2022. While other departing department heads have been retained as paid consultants, this position would allow for a broader access to Mr. Merzke's expertise. Mr. Dubois stated that Supervisor Moffitt had related to him that he relied on me during the beginning of his career at Town Hall and he felt it was a good use of tax dollars. Mr. Hagreen asked if it was just for one year. Supervisor Moffitt replied that the Board could change whatever they wanted for the 2023 budget.

(Resolution 21-219)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to close the public hearing at 7:30PM. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

2022 FINAL TOWN BUDGET – ADOPTION

(Resolution 21-220)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to adopt the Town of Mendon 2022 Final Budget with the following amendments:

Town Outside Village Taxable Assessment was:	\$759,278,540.00
Town Outside Village Taxable Assessment is:	\$759,263,540.00

10/18/21

TOWN OF MENDON

REGULAR MEETING

Town Outside Village Tax Rate was: \$2.3925 per \$1000.00
Town Outside Village Tax Rate is: \$2.3926 per \$1000.00

The complete adopted Budget is posted at www.townofmendon.org.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

A public hearing of the Mendon Town Board was held at 7:31PM, Monday, October 18, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
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Thomas G. Dubois } *Town Board*
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ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Michelle Booth, *Court Clerk*, Brent Rosiek, *Planning Board Chair*, Danny Bassette, *Zoning Board Chair*, and four other people.

Supervisor Moffitt opened the public hearing at 7:23PM.

The public hearing was held for the purpose of considering the adoption of the 2022-2027 Capital Improvement Plan.

Public Comment

No one from the public wished to comment.

(Resolution 21-221)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to close the public hearing at 7:31PM.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

2022-2027 CAPITAL IMPROVEMENT PLAN – ADOPTION

(Resolution 21-222)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to approve the 2022 Capital Improvement Plan
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

The complete adopted Plan is posted at www.townofmendon.org.

FINANCE DIRECTOR ATTENDANCE AT PERMA CONFERENCE – APPROVAL

(Resolution 21-223)

A motion was made by Mrs. Jenkins, seconded by Mr. Dubois, to approve the attendance of Kelli Parmelee, Finance Director, at the PERMA conference at Turning Stone, October 28, 2021.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN BOARD MEETING – NOVEMBER DATE CHANGE***(Resolution 21-224)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, change the date of the November 2021 Town Board meeting from the 8th to the 15th.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

FIRE PROTECTION DISTRICT CONTRACT – ESTABLISH PUBLIC HEARING***(Resolution 21-225)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to hold a public hearing for the purpose of considering the 2022 Fire Protection District contract with the Village of Honeoye Falls, 7:00PM, or as soon thereafter as said hearing can be convened, Monday, November 15, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY. The cost of the contract is \$159,396.32.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PROCURE MARKET VALUE APPRAISAL FOR 1383 PITTSFORD MENDON ROAD AND 3808 RUSH MENDON ROAD***(Resolution 21-226)***

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to authorize the Supervisor to enter into a contract with Kevin Bruckner for Market Value Appraisal for two properties, 1383 Pittsford Mendon Road and 3808 Rush Mendon Road at a cost not to exceed \$1,900.00 from account B8023.400, Contracted Services.

Supervisor Moffitt explained the one property is for sale, one property has a willing owner. These are future looking investigations for the Hamlet in the areas of municipal parking and community septic. This action would secure a value for the Town if the Board wanted to pursue the properties.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

FALLSIDE HEATING – PAYMENT***(Resolution 21-227)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to approve a payment to Fallside Heating and Air Conditioning in the amount of \$2,061.37, for maintenance service from the following accounts: A1620.413C, A1620.417, A1620.421, and A5132.410.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT***(Resolution 21-228)***

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to adjourn the meeting at 7:40PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.