

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, March 8, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY, following all established COVID-19 guidelines.

PRESENT:	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Karen R. Jenkins	}	

ABSENT: None

RECORDING SECRETARY: Bonnie M. Toomey, *Deputy Town Clerk*

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, Danny Bassette, *Zoning Board Chair*, and approximately 25 other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 21-089)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: delete No. 8 Minutes, add new No. 22 "Employee Assistance Program," and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Ben Houle, 1108 Cheese Factory Road, presented an Eagle Scout project to the Board concerning constructing an unserviceable flag collection box near the Town of Mendon Falls Post #664 Community Center.

COMMUNICATIONS

Town Board

Mrs. Jenkins reported on her research related to recycling.

Mrs. Carroll reported that she and Mr. Hagreen had audited the records of the Finance Director and found everything to be in order. Further she reported on the Library Board of Trustees.

Mr. Dubois reported on the Environmental Conservation Board and the Planning Board.

Mr. Hagreen reported on the EV Charging Station grant and meetings with the Village regarding ambulance service.

Supervisor

Supervisor Moffitt reported on his appointment of Kelli Parmelee as Finance Director and Denise Zimmerman's first day as Supervisor's Secretary; the Town 4th quarter sales tax receipts being down; a refund from former IT vendor Entre Computers; Summer Recreation; conversations regarding the code related to signs; and communications regarding an unsafe building on Rush Mendon Road.

SUPERVISOR'S MONTHLY REPORT

(Resolution 21-090)

A motion was made by Mr. Hagreen, seconded by Mrs. Jenkins, to acknowledge receipt of the Supervisor's Monthly Report for February 2021.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 21-091)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for February 2021, showing receipts and disbursements in the amount of \$1,378.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

FINANCE CONSULTANT – ESTABLISH***(Resolution 21-092)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to establish the position of Finance Consultant and appoint Mary Fletcher to the position, effective April 12, 2021.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

BUDGET TRANSFERS/AJUSTMENTS***(Resolution 21-093)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the following budget adjustments:

From: A9040.8	Workers Comp	\$8,181.00
To: A1220.112	Director of Finance Consultant	\$8,181.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 21-094)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve all claims on vouchers numbered 21-108 to 21-186, on General Abstract 21-03, in the amount of \$737,084.31.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 21-021 to 21-032, on Library Abstract 21-03, in the amount of \$4,099.18, were presented to the Town Board for payment.

CITIZENS ADVISORY COMMITTEE FOR A MILITARY MEMORIAL***(Resolution 21-095)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adopt the following:

WHEREAS, on the night of January 20, 2021, a New York Army National Guard UH-60 medical evacuation helicopter assigned to C Company, 1-171st General Support Aviation Battalion, crashed in a field in the Town of Mendon during a training mission. Tragically, three Guardsmen lost their lives: Chief Warrant Officer 5 Steven Skoda, Chief Warrant Officer 4 Christian Koch, and Chief Warrant Officer 2 Daniel Prial. CWO4 Koch was a resident of Mendon, and

WHEREAS, there has been an outpouring of community support and compassion following this terrible incident and the Town of Mendon wishes to honor the lives, memory and sacrifice of these soldiers through a permanent memorial.

NOW, THEREFORE, the Mendon Town Board hereby establishes a Citizens Advisory Committee to explore options regarding such a memorial and make recommendations to the Town Board for the path forward.

The Citizens Advisory Committee on a Military Memorial is tasked with the following:

1. Compassionate liaison with the Guardsmen's families to ensure any end product is appropriate, respectful, and meaningful.
2. Recommending a memorial site location, considering the incident location, but also exploring currently owned Town property as well.
3. Recommending an overall memorial concept or concepts that can be presented by the Town Board to the family, the public, and then to designers, architects and construction firms to begin the process of building the memorial.

These recommendations will be presented to the Town Board at its September 13, 2021, regular meeting. Presentation to the Board ends the Committee's responsibilities.

The Town of Mendon cannot solicit donations and is under strict laws pertaining to the expenditure of Town tax dollars, including the bidding process, awarding of contracts and paying of vendors. As those are statutory functions of the Town Board that cannot be delegated, the Committee shall have no role in the financial aspect of the project.

The Committee shall be made up of the following individuals:

Mary Louise Meisenzahl, Chair
Robert Booth
Cynthia M. Carroll
Thomas G. Dubois
Paul Heaney
Peter A. Lehning
Myron Lemperle
Edward O'Brien
Anne-Marie Sweeney
Stephen E. Tschiderer
Dawn Worboys

Once established, the Chair shall contact the members and set a date for the first meeting. That date will be communicated to the Town Clerk in time to advertise in the Town's Official Newspaper (Monday for Thursday publication). At the first meeting a schedule of meetings will be set and also communicated to the Town Clerk for publication. No meeting can occur until advertised in the previous week's newspaper.

By state statute the Committee shall be governed by the Open Meetings Law. All meetings will be open to the public advertised, and minutes will be taken.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

NYS ROUTE 64 – DEDICATION OF PORTION TO CHRISTIAN KOCH – RESOLUTION OF SUPPORT

(Resolution 21-096)

A motion was made by Mr. Moffitt, seconded by Mrs. Carroll, to adopt the following:

WHEREAS, on the night of January 20, 2021, New York Army National Guard Chief Warrant Officer 4 Christian Koch, a Mendon resident, was one of three soldiers to lose their lives in a training accident in the Town of Mendon, and

WHEREAS, the Town of Mendon has been approached by New York State Assemblywoman Marjorie Byrnes concerning re-naming the portion of NYS Route 64 that heads south from NYS Route 251 to the Ontario County Line in CW4 Koch's honor.

NOW, THEREFORE, BE IT RESOLVED, that the Mendon Town Board supports the Assemblywoman's efforts in this matter.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TRAFFIC STUDY REQUEST – SIBLEY ROAD

(Resolution 21-097)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adopt the following:

WHEREAS Sibley Road in the Town of Mendon is a Monroe County Road, and

WHEREAS the Town of Mendon has no legal authority to regulate speed and weight limits on Sibley Road, and

WHEREAS all of Sibley Road is in a residential zone, and

WHEREAS there is significant pedestrian traffic on Sibley Road, and

WHEREAS many Town residents have expressed grave concerns regarding excess speed and heavy commercial truck traffic on Sibley Road.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Mendon hereby requests that Monroe County conduct a traffic study of the entirety of Sibley Road regarding speed and weight limits and all other matters affecting the safety of residents and all other persons using Sibley Road.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

AMBULANCE CONTRACT – APPROVAL

(Resolution 21-098)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to enter into an agreement with the Village of Honeoye Falls for ambulance service within the Town of Mendon, outside the limits of the Village, for the year 2021, at a cost not to exceed \$116,966.00.

Supervisor Moffitt discussed the difficulties of ascertaining the numbers used in the contract.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

COMMUNITY CENTER – LED LIGHT PURCHASE

(Resolution 21-099)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to authorize the purchase of twelve (12) LED replacement light panels for the Community Center at a cost not to exceed \$628.08.

Supervisor Moffitt stated that most of these will be installed in the basement.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

CABLE TV AGREEMENT

(Resolution 21-100)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to hold a public hearing on the franchise renewal agreement with Spectrum Northeast, LLC for cable television service in the Town of Mendon, 7:00PM, or as soon thereafter as said hearing can be convened, Monday, April 12, 2021, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN PUBLIC HEALTH EMERGENCY PLAN – ADOPTION

(Resolution 21-101)

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to adopt the Town of Mendon Public Health Emergency Plan as presented.

Supervisor Moffitt reported that the State required this adoption by April 1.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

SEMMEL ROAD – FARMING LEASE – AWARD BID

(Resolution 21-102)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to adopt the following:

WHEREAS, the Town of Mendon is in receipt of an offer to farm Town property located on the south side of Semmel Road opposite the Highway Garage (222.01-1-4.12), and

WHEREAS, an offer in the amount of \$2,018.00 submitted by Earl DeRue is the sole and therefore highest offer received.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Mendon authorizes the Supervisor to enter into a contract with Earl DeRue, in the amount of \$2,018.00, to farm said field, effective immediately through December 31, 2022.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN BOARD MEETINGS – ADVERTISE VIRTUAL COMPONENT

(Resolution 21-103)

A motion was made by Mrs. Jenkins, seconded by Mrs. Carroll, to authorize the advertising of the virtual component of the Town Board meetings for 2021.

Mr. Dubois asked about the public being able to comment virtually. Mr. Bassette stated it was possible.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

DONATION ACCEPTANCE – ESTATE OF HARLAND D. MOFFITT

(Resolution 21-104)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to accept the donation of a photograph, a drawing, and a painting from the Estate of Harland D. Moffitt.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

USDA – ALLOW ACCESS TO TOWN PROPERTIES AND RIGHTS-OF-WAY

(Resolution 21-105)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to grant the USDA access to Town properties and rights-of-way as requested in their email correspondence of January 25, 2021.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

EMPLOYEE ASSISTANCE PROGRAM

(Resolution 21-106)

A motion was made by Mrs. Carroll, seconded by Mrs. Jenkins, to contract with Associates in Employee Assistance to provide an Employee Assistance Program for Town Employees, at an annual amount not to exceed \$1,200.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

A Mr. Sickles (no address given) asked the Board about a Planning Board issue and was directed by the Town Attorney to prepare a written statement to present to the Town Board.

ADJOURNMENT

(Resolution 21-107)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to adjourn the meeting at 7:45PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.