

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, June 8, 2020, at the Town of Mendon Falls Post #664 Community Center, 167 North Main Street, Honeoye Falls, NY, following all established COVID-19 guidelines.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Karen R. Jenkins }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: Sheldon W. Boyce, Jr. *Town Attorney*, Andrew Caschetta, *Highway Superintendent*, and Daniel Bassette, *Zoning Board Chair*.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

Supervisor Moffitt called for a moment of quiet reflection in honor of Arnold J. “Jack” Leckie who recently passed away. Jack served on the Mendon Town Board from 1978-1983, was Town Supervisor from 1984-1993, then back on the Board from 1994-1997.

AGENDA
(Resolution 20-137)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda with the following amendments: delete items 8 and 12, add “Environmental Conservation Board – Establish Special Meeting” and renumber accordingly.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the upcoming primary elections and tax collection.

Town Attorney

Mr. Boyce reported that the Mendon Green appeal has been filed.

Town Board

Mrs. Carroll reported on the Library Board of Trustees and the Comprehensive Plan Update Citizens Advisory Committee.

Mr. Dubois reported on the Environmental Conservation Board.

Supervisor

Supervisor Moffitt reported on his investigations into installing internet capabilities into the Community Center; speeding complaints in the Village and their use of the Town’s speed monitor; his extension of the State of Emergency in the Town; the start of practicing on the Semmel Road athletic fields; the Town Board planting of flowers at the Community Center and Town Hall; a Sentinel round table he participated in; \$500,000 out of a budgeted \$800,000 in sales tax revenue has already been received this year; the cancelation of the Summer Recreation Program at the HF-L schools; a webinar he attended; compliments on the work done at the Mendon Cemetery; he reported on the Planning Board meeting for Mr. Dubois; he

issued an executive order prohibiting door-to-door solicitation until further notice; a letter from our County Legislator regarding COVID-19 reimbursements; the Cole Road culvert communications with the NYSDEC; and the stocking of the Library building with masks and hand sanitizers.

SUPERVISOR'S MONTHLY REPORT

(Resolution 20-138)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Report for May 2020.

The Board discussed the reports.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Haggren, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT

(Resolution 20-139)

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for May 2020, showing receipts and disbursements in the amount of \$1,886.00.

The Board discussed burn permits.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Haggren, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

VOUCHERS

General Abstract

(Resolution 20-140)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve all claims on vouchers numbered 20-307 to 20-362, on General Abstract 20-06, in the amount of \$164,140.74.

Mr. Dubois explained the ambulance and health care vouchers.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Haggren, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 20-069 to 20-081, on Library Abstract 20-06, in the amount of \$9,173.95, were presented to the Town Board for payment.

ROOF REPLACEMENT PROJECTS – COMMUNITY CENTER AND HIGHWAY DEPARTMENT – AUTHORIZE INVITATION TO BID

(Resolution 20-141)

A motion was made by Mr. Dubois, seconded by Mr. Haggren, to authorize the distribution of bid documents for the Highway Department and Community Center Roof Replacement Project, as prepared by LaBella Associates. Bids will be opened and publicly read aloud 10:00AM, Wednesday, July 8, 2020, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY. For Printed Procurement and Contracting Documents: Obtain on Monday, June 15, 2020 by contacting Data Flow. Documents will be provided to prime bidders only; only complete sets of documents will be issued. Cost for printed sets will be the responsibility of the Contractor. For Online Procurement and Contracting Documents: Obtain access after Monday, June 15, 2020 by contacting DataFlow at www.godataflow.com. Online access will be provided for viewing.

Supervisor Moffitt explained that the COVID-19 pandemic had delayed the project and this is the same project as bid previously.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Haggren, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PROPOSED LOCAL LAW – AMEND CHAPTER 5 “DEFINITIONS AND WORD USAGE,” OF THE TOWN CODE – ESTABLISH PUBLIC HEARING

(Resolution 20-142)

A motion was made by Mr. Dubois, seconded by Mrs. Jenkins, to hold a public hearing 7:00PM, or as soon thereafter as said hearing can be convened, Monday, July 13, 2020, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of considering a proposed local law to amend Chapter 5 “Definitions and Word Usage,” of the Town Code by adding a definition for “Abutting Property Owner.”

Supervisor Moffitt explained that the COVID-19 pandemic had delayed this hearing and this is the same hearing as established previously.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

ENVIRONMENTAL CONSERVATION BOARD – ESTABLISH SPECIAL MEETING

(Resolution 20-143)

A motion was made by Supervisor Moffitt, seconded by Mr. Hagreen, to hold a special meeting, 7:00PM, Tuesday, June 30, 2020, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY, for the purpose of considering the Allison application that is before the Planning Board.

Supervisor Moffitt explained the need for the meeting and the conflict necessitating the use of the smaller Town Board Room.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to speak.

ADJOURNMENT

(Resolution 20-144)

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to adjourn the meeting at 7:32PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mrs. Jenkins, Aye; Mr. Moffitt, Aye.

Town Clerk