

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, October 21, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

**PRESENT:** John D. Moffitt, *Supervisor*  
Cynthia M. Carroll } *Town*  
Thomas G. Dubois } *Board*  
Michael E. Roberts } *Members*

**ABSENT:** John L. Hagreen

**DEPUTY TOWN CLERK:** Bonnie M. Toomey

**OTHERS PRESENT:** Sheldon W. Boyce, Jr. *Town Attorney*, Brent Rosiek, *Planning Board Chair*, Michelle Booth, *Court Clerk/Building Assessment Clerk*, and two other people.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

**AGENDA**

**(Resolution 19-231)**

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

No one from the public wished to comment.

**COMMUNICATIONS**

**Town Board**

Mrs. Carroll reported on the Comprehensive Plan Citizen Advisory Committee.

Mr. Dubois reported on the Youth Center.

**Supervisor**

Supervisor Moffitt reported on the required court audit; the solar farm project; employee health insurance; the Mendon Cemetery; the Markus Park property; water district refund checks; the Youth Center; the Summer Recreation Program; the Community Concert Band; DEC flood plain tour with Mr. Voorhees; and complaints from Bosworth Field about noise from businesses in Victor.

**SUPERVISOR’S MONTHLY REPORT**

**(Resolution 19-232)**

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor’s Monthly Report for September 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**TOWN CLERK’S MONTHLY REPORT**

**(Resolution 19-233)**

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to acknowledge receipt of the Town Clerk’s Monthly Report for September 2019, showing receipts and disbursements in the amount of \$10,301.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**MINUTES**

**(Resolution 19-234)**

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the minutes of the following meetings as presented: regular meeting held July 15, 2019; special meeting held July 29, 2019; regular meeting held August 12, 2019; regular meeting held September 16, 2019; and the regular meeting held September 30, 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**BUDGET ADJUSTMENTS/TRANSFERS/RESERVE FUNDS**

**(Resolution 19-235)**

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, approve the following budget adjustments:

From	DA2303	Village Projects	\$1,331.56
To	DA5148.118	Village Assistance	\$1,331.56
From	A1220.410	Supervisor Travel/Dues	\$1,000.00
To	A1620.418	15 Monroe St. Utilities	\$1,000.00
From	B7550.45	Celebrations	\$500.00
To	B7550.46	Hamlet Beautification	\$500.00
From	DA9060.8	Medical	\$6,700.00
To	DA5130.2	Machinery Equipment	\$6,700.00
From	A1355.430	Assessor Supplies	\$60.00
To	A1355.420	Assessor Reference	\$60.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**VOUCHERS**

**General Abstract**

**(Resolution 19-236)**

A motion was made by Mr. Dubois seconded by Mrs. Carroll, to approve all claims on vouchers numbered 19-512 to 19-647, on General Abstract 19-10, in the amount of \$156,342.02.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Library vouchers numbered 19-120 to 19-135, on Library Abstract 19-10, in the amount of \$11,539.98, were presented to the Town Board for payment.

**A public hearing of the Mendon Town Board was held at 7:18PM, Monday, October 21, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.**

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll } *Town*  
 Thomas G. Dubois } *Board*  
 Michael E. Roberts } *Members*

**ABSENT:** John L. Hagreen

**DEPUTY TOWN CLERK:** Bonnie M. Toomey

**OTHERS PRESENT:** Sheldon W. Boyce, Jr. *Town Attorney*, Brent Rosiek, *Planning Board Chair*, Michelle Booth, *Court Clerk/Building Assessment Clerk*, and three other people.

The public hearing was held to consider the adoption of the 2020 Preliminary Town Budget as the 2020 Final Town Budget.

*Supervisor Moffitt opened the public hearing at 7:18PM.*

Supervisor Moffitt listed the proposed changes to the Preliminary Budget.

1. Taxable Assessments changed on 10/18/19 as per Assessor:  
 Village Assessment was \$183,624,593 and is now \$183,621,593.  
 Town Outside the Village Assessment was \$754,111,471 and is now \$754,041,939.

- 2. In the A Fund:  
Fund Balance Increased from \$19,725 to \$25,840  
Medical/Dental (A9060.8) was \$54,000 now \$60,000
- 3. In the B Fund:  
Fund Balance increased from \$105,668 to \$105,725  
Medical/Dental (B8060.8) was \$39,000 now \$37,000
- 4. In the DA Fund: No Changes.
- 5. In the DB Fund:  
Medical/Dental (DB9060.8) was \$70,000 now \$72,000

**Public Comment**

No one from the public wished to comment.

**(Resolution 19-237)**

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to close the public hearing at 7:20PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Adoption**

**(Resolution 19-238)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the 2020 Preliminary Budget as the 2020 Final Town Budget as presented/or with the following amendments:

- 1. Taxable Assessments changed on 10/18/19 as per Assessor:  
Village Assessment was \$183,624,593 and is now \$183,621,593.  
Town Outside the Village Assessment was \$754,111,471 and is now \$754,041,939.
- 2. In the A Fund:  
Fund Balance Increased from \$19,725 to \$25,840  
Medical/Dental (A9060.8) was \$54,000 now \$60,000
- 3. In the B Fund:  
Fund Balance increased from \$105,668 to \$105,725  
Medical/Dental (B8060.8) was \$39,000 now \$37,000
- 4. In the DA Fund: No Changes.
- 5. In the DB Fund:  
Medical/Dental (DB9060.8) was \$70,000 now \$72,000

The 2020 Town of Mendon Final Budget may be found here:

[https://townofmendon.org/diyFiles/2020finalbudget\\_10292019100252.pdf](https://townofmendon.org/diyFiles/2020finalbudget_10292019100252.pdf)

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**A public hearing of the Mendon Town Board was held at 7:23PM, Monday, October 21, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.**

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll } *Town*  
 Thomas G. Dubois } *Board*  
 Michael E. Roberts } *Members*

**ABSENT:** John L. Hagreen

**DEPUTY TOWN CLERK:** Bonnie M. Toomey

**OTHERS PRESENT:** Sheldon W. Boyce, Jr. *Town Attorney*, Brent Rosiek, *Planning Board Chair*, Michelle Booth, *Court Clerk/Building Assessment Clerk*, and three other people.

The public hearing was held to consider the adoption of the 2020-2025 Capital Improvement Program.

*Supervisor Moffitt opened the public hearing at 7:23PM.*

**Public Comment**

No one from the public wished to comment.

**(Resolution 19-239)**

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to close the public hearing at 7:24PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Adoption**

**(Resolution 19-240)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the 2020-2025 Capital Improvement Program.

The 2020-2025 Capital Improvement Program may be found here:

[https://townofmendon.org/diyFiles/2020\\_2025\\_CIP.pdf](https://townofmendon.org/diyFiles/2020_2025_CIP.pdf)

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**AMBULANCE BUILDING – PAYMENT APPROVAL**

**(Resolution 19-241)**

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize payment for the Ambulance building lighting project to Kaplan Schmidt Electric, Inc. in the amount of \$56,050.00, to be paid from account B4540.41R.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**AMBULANCE CONTRACT - APPROVAL**

**(Resolution 19-242)**

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the Ambulance Contract with the Village of Honeoye Falls, to provide service to the Town of Mendon for the year 2020, in the amount of \$118,168.00, to be paid from account B4540.4.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**FIRE PROTECTION DISTRICT CONTRACT – ESTABLISH PUBLIC HEARING**

**(Resolution 19-243)**

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to hold a public hearing to consider renewing the contract with the Village of Honeoye Falls to provide fire protection in 2020 for the Mendon Fire Protection District #1, 7:00PM, or as soon thereafter as said hearing can be convened, Monday, November 18, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY. The cost of the proposed contract is \$164,839.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**BOYLAN CODE – UPDATED ENGAGEMENT LETTER**

**(Resolution 19-244)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the Supervisor to execute the updated engagement letter from Boylan Code, LLP, dated October 21, 2019, regarding legal services they provide to the Town of Mendon

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**MONROE COUNTY STORMWATER COALITION – INTERMUNICIPAL AGREEMENT*****(Resolution 19-245)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Supervisor to execute the new Stormwater Coalition Intermunicipal Agreement with Monroe County.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**BOARDS, COMMISSIONS AND COMMITTEES – ADVERTISE FOR 2020 VACANCIES*****(Resolution 19-246)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize the Supervisor to advertise for upcoming vacancies on various boards, commissions and committees in 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HIGHWAY CLERK PART-TIME – APPOINTMENT*****(Resolution 19-247)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to appoint Denise Zimmerman to the position of Part-Time Highway Clerk, term to expire December 31, 2019. Maximum hours for a work week will be 20. The pay rate will be \$15.00 an hour.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HOLIDAY DECORATIONS - PURCHASE*****(Resolution 19-248)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to purchase holiday decorations from Christmas Designers according to their quote number Q15.000001403, at a cost not to exceed \$4,009.74, to be paid from account B7550.460.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**DONATIONS ACCEPTANCE*****(Resolution 19-249)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to accept the donations of a foosball table from Carolyn Krause; an air hockey table from Richard Kahl; and 8 foot tables from Robin Stewart, for use at the Mendon Youth Center.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Michelle Booth, 34 Greenlea Road, commented on the Youth Center.

**ADJOURNMENT*****(Resolution 19-250)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to adjourn the meeting at 7:43PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

---

Town Clerk