

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, June 10, 2019, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll }
 Thomas G. Dubois } *Town Board*
 John L. Hagreen } *Members*
 Michael E. Roberts }

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr. *Town Attorney*, Daniel Bassette, *Zoning Board of Appeals*, and two other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA

(Resolution 19-149)

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adopt the agenda as presented.
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the Final Report of Town Tax Collections submitted to the County and legal notices received from the Town of Lima and the Town of Victor.

Highway Superintendent

Mr. Smith read and distributed his report to the Board.

Town Board

Mr. Roberts reported on the Zoning Board of Appeals and flowers planted at Town buildings.

Mrs. Carroll reported on the Comprehensive Plan Citizen Advisory Committee and the Library Board of Trustees.

Mr. Dubois reported on the Environmental Conservation Board, the Historic Preservation Commission, Facebook “profiles” of Town employees, and the proposed Rec Center at 15 Monroe Street.

Mr. Hagreen reported on the Planning Board.

Supervisor

Supervisor Moffitt reported on the Planning Board meeting; calls regarding local ambulance service; a letter from a resident concerning assessments; a webinar on capital assets; an upcoming meeting with the Town’s health care brokers regarding Medicare; he will be on vacation from 7/14-7/21; the rec equipment will be moved at the end of the month; attendance at the Memorial Day and Fireman’s Carnival parades; the Comptroller’s confusion on who should be doing the Rec Program’s audit report; an Entre seminar; Finance School; and Carriage Street taxes.

SUPERVISOR’S MONTHLY REPORT

(Resolution 19-150)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor’s Monthly Report for May 2019.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 19-151)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk's Monthly Report for May 2019, showing receipts and disbursements in the amount of \$9,527.38.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 19-152)***

A motion was made by Mr. Dubois, seconded by Mrs. Carroll, to approve the minutes of the regular meeting held on May 13, 2019 as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

BUDGET ADJUSTMENTS/TRANSFERS/RESERVE FUNDS***(Resolution 19-153)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, approve the following budget adjustments:

From: B3620.440	Building Fuel/Maintenance	\$50.00
To: B3620.410	Building Supplies	\$50.00

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 19-154)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve all claims on vouchers numbered 19-256 to 19-305, on General Abstract 19-06, in the amount of \$124,329.22.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 19-155)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 19-132 to 19-159, on Highway Abstract 19-06, in the amount of \$117,408.56.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Library vouchers numbered 19-063 to 19-076, on Library Abstract 19-06, in the amount of \$10,449.65, were presented to the Town Board for payment.

SEMMELE ROAD ATHLETIC FIELDS – TREE PLANTING – CREATION OF NEW EXPENDITURE LINE, TRANSFER OF FUNDS, AND ADJUSTMENT OF CAPITAL IMPROVEMENT PROGRAM***(Resolution 19-156)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the following:

1. Create Account A7120.300 Semmel Road Playing Fields-Improvements;
2. Budget Adjustment from A7110.300 Semmel Rd. Sports Facility Improvements in the amount of \$1,374.00 to A7120.300;
3. From the 2019 Capital Improvement Plan, move the Semmel Road Ice Rink Tarp purchase, currently included in A7110.300 (\$1,200), to the year 2020.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY PART TOWN (DB) EQUIPMENT FUND – CREATION OF NEW EXPENDITURE LINE, INCREASING OF DB FUND BALANCE, AND INCREASING OF NEW EXPENDITURE LINE***(Resolution 19-157)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to authorize the following:

1. Create Account DB5130.200 Equipment;
2. Increase DB Fund Balance amount by \$110,000.00;
3. Add Expenditure of \$110,000.00 to DB5130.200.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

CARRIAGE STREET, LLC – SUBDIVISION IMPLICATIONS AND SUBSEQUENT ADDITIONAL PILOT AGREEMENT***(Resolution 19-158)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the following:

BE IT RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Supervisor is authorized to sign all documents necessary, as approved by Counsel for the County of Monroe Industrial Development Agency, to assign current PILOT benefits on 10 Carriage Street from Carriage Street LLC to 10 Carriage Street, LLC, due to transfer of the property to 10 Carriage Street, LLC, with all terms of the PILOT remaining the same.
2. This resolution shall take effect immediately.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY SUPERINTENDENT – SUMMER WORK ON TOWN ROADS – AGREEMENT AMENDMENT***(Resolution 19-159)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve the request of the Highway Superintendent to amend the Agreement for the Expenditure of Highway Moneys (Section 284) by removing Quaker Meeting House Road (\$79,459.41) and adding the cold mix paving of Lanning Road between Cheese Factory Road and Boughton Hill Road, at a sum not to exceed \$92,500.93.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – TIRE PURCHASE***(Resolution 19-160)***

A motion was made by Mr. Hagreen, seconded by Mrs. Carroll, to authorize the Highway Superintendent's request for the expenditure of \$3,417.90 for the purchase of new tires for the rear of Tractor #42 from Lewis Tire. To be paid from account DA5130.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

LIBRARY FUND TRANSFER FROM A FUND CONTINGENCY – DISCUSSION***(Resolution 19-161)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize a budget adjustment to move \$50,000.00 from A Fund Contingency to the L Fund.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

15 MONROE STREET – MCWA EASEMENT***(Resolution 19-162)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the following:

BE IT RESOLVED by the Town Board of the Town of Mendon, duly assembled:

1. The Supervisor is authorized to execute all necessary easements to the Monroe County Water Authority to provide water service to the library building at 15 Monroe Street.
2. This resolution shall take effect immediately.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

ADJOURNMENT***(Resolution 19-163)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to adjourn the meeting at 7:34PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Town Clerk