

A regular meeting of the Mendon Town Board was held at 7:00PM, Monday, December 12, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

<b>PRESENT:</b>	John D. Moffitt, <i>Supervisor</i>		
	Cynthia M. Carroll	}	
	Thomas G. Dubois	}	<i>Town Board</i>
	John L. Hagreen	}	<i>Members</i>
	Michael E. Roberts	}	

**ABSENT:** None

**TOWN CLERK:** James P. Merzke

**OTHERS PRESENT:** William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Daniel Bassette, *Zoning Board of Appeals*; and six other people.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited, led by two Boy Scouts in attendance, Noah Carlson and Ryan Casler.*

**AGENDA**

**(Resolution 16-248)**

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adopt the agenda with the following amendment: delete “No. 17. Executive Session – Litigation” and renumber accordingly.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

No one from the public wished to comment.

**COMMUNICATIONS**

**Town Clerk**

Mr. Merzke reported on the upcoming Town and County tax collection.

**Highway Superintendent**

Mr. Smith read and distributed his report.

**Town Board**

Mr. Hagreen reported on the Zoning Board of Appeals and commended them on their work.

**Supervisor**

Supervisor Moffitt reported on work done on the Town Hall HVAC; the upcoming Monroe County Supervisor’s Association Meeting; an upcoming webinar on the Annual Financial Update; issues with the Town Hall server; a meeting with employees concerning health insurance changes; Mendon Green; the updating of the Design Criteria and the Town Code Recodification Project; and the desire of a high school senior to utilize the Library building as a repository for food pantry items as a senior project.

**SUPERVISOR’S MONTHLY REPORT**

**(Resolution 16-249)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor’s Monthly Report for November 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**TOWN CLERK'S MONTHLY REPORT*****(Resolution 16-250)***

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk's Monthly Report for November 2016, showing receipts and disbursements in the amount of \$4,745.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**MINUTES*****(Resolution 16-251)***

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to approve the minutes of the following meetings as presented: the special meeting held on September 26, 2016; the regular meeting held on October 17, 2016; the special meeting held on October 18, 2016; and the regular meeting held on November 14, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**VOUCHERS****General Abstract*****(Resolution 16-252)***

A motion was made by Mr. Hagreen, seconded by Mr. Dubois, to approve all claims on vouchers numbered 16-581 to 16-628, on General Abstract 16-12, in the amount of \$52,329.74.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Highway Abstract*****(Resolution 16-253)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to approve all claims on vouchers numbered 16-275 to 16-298, on Highway Abstract 16-12, in the amount of \$79,388.26.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Vouchers numbered 16-163 to 16-180, on Library Abstract 16-12, in the amount of \$10,218.62, were presented to the Town Board for payment.

**AMBULANCE CONTRACT – VILLAGE OF HONEOYE FALLS**

Supervisor Moffitt presented the Board with the latest version of the contract for ambulance services from the Village of Honeoye Falls. The Village Trustees have not approved it yet, so he wanted the Board to review it and get any comments to him by December 16<sup>th</sup> so they could be sent to the Village before they did. Mr. Hagreen asked about the final figure of \$89,997. Supervisor Moffitt answered that this was the fourth or fifth number the Town has received, starting last spring in the \$280,000 range from the former Village Administrator. This latest version addresses a number of financial concerns the Supervisor has brought to the Mayor's attention. Mr. Hagreen asked if the change in dollar amount would affect the service provided. Supervisor Moffitt stated that it would not. The Town is not legally required to have a contract with the Village for this service because the Honeoye Falls Mendon Volunteer Ambulance possesses a Certificate of Need from the State of New York that requires them to provide service in the entire Town of Mendon, contract or not. The Town has historically worked together with the Village on funding the department. Mr. Dubois asked about the population figures being used. Supervisor Moffitt stated that he had suggested the 2010 federal census figures because they were the latest verifiable figures he could find. Supervisor Moffitt commended the new Village Administrator Brian Anderson for his excellent work on this potential agreement.

**AMBULANCE CONSULTANT – RENEWAL OF CONTRACT*****(Resolution 16-254)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to renew the agreement with Pinsky Law Group, PLLC, 5789 Widewaters Parkway, Syracuse, NY, for services related to future ambulance service in the Town of Mendon.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**ASSESSMENT RESERVES – TRANSFER TO OPERATING ACCOUNT*****(Resolution 16-255)***

A motion was made by Mr. Hagreen, seconded by Mr. Roberts, to transfer Assessment reserve funds in the amount of \$2,250.00 from the A Fund Assessment Reserve Fund account to the A Fund operating account, as per the 2016 budget for expenses associated with the revaluation. This resolution is subject to Permissive Referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HIGHWAY DEPARTMENT – ALL SEASONS AGREEMENT – MONROE COUNTY*****(Resolution 16-256)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, that upon recommendation of the Highway Superintendent, this Board authorizes the Supervisor to execute the Amendatory Agreement for the All Seasons County/Town Work Agreement for 2017.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**DOG IMPOUNDMENT FACILITY – ANNUAL CONTRACT*****(Resolution 16-257)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to enter into a contract with Suburban Animal Hospital for leased space and professional veterinary services in 2017 in relation to dog impoundment for the Town of Mendon. Related fees are made a part of the Fee Schedule.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**BOARD, COMMISSIONS AND COMMITTEES – ADVERTISE VACANCIES*****(Resolution 16-258)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Town Clerk to advertise for currently vacant positions. The Town Clerk is to coordinate with the Supervisor's Office for vacancy information.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

John L. O'Donoghue, 3915 Clover Street, commented on the ambulance service

**ADJOURNMENT*****(Resolution 16-259)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to adjourn the meeting at 7:26PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.