

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, August 8, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

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|-----------------|------------------------------------|---|-------------------|
| PRESENT: | John D. Moffitt, <i>Supervisor</i> | | |
| | Cynthia M. Carroll | } | |
| | Thomas G. Dubois | } | <i>Town Board</i> |
| | John L. Hagreen | } | <i>Members</i> |
| | Michael E. Roberts | } | |

ABSENT: None

TOWN CLERK: James P. Merzke

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Highway Clerk*, Daniel Bassette, *Zoning Board of Appeals Member*, and two other people.

Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.

AGENDA
(Resolution 16-173)

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to comment.

COMMUNICATIONS

Town Clerk

Mr. Merzke reported on the resignation of Marvin Vahue from the Historic Preservation Commission, and the Liquor License application of Black Horse Bistro.

Highway Superintendent

Mr. Smith read and distributed his report.

Town Board

Mrs. Carroll reported on the Library Board of Trustees.

Supervisor

Supervisor Moffitt reported on COMIDA in the Village; Town Hall carpet cleaning; Town email; an upcoming meeting regarding the library enhancement project; an upcoming meeting regarding the Summer Recreation Program; Community Band concerts; discussions with a new health care broker; a Workplace Violence seminar for employees; and the ambulance.

SUPERVISOR'S MONTHLY REPORT

(Resolution 16-174)

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to acknowledge receipt of the Supervisor's Monthly Report for July 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 16-175)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk's Monthly Report for July 2016, showing receipts and disbursements in the amount of \$4,112.50. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

MINUTES***(Resolution 16-176)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to approve the minutes of the regular meeting held on July 18, 2016, as presented.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 16-177)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 16-367 to 16-401, on General Abstract 16-08, in the amount of \$55,761.34.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 16-178)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 16-188 to 16-207, on Highway Abstract 16-08, in the amount of \$146,769.79.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 16-100 to 16-116, on Library Abstract 16-08, in the amount of \$10,124.69, were presented to the Town Board for payment, having already been approved by the Library Board of Trustees.

HIGHWAY DEPARTMENT – NEW SALT BARN CONSTRUCTION – DISCUSSION

Supervisor Moffitt presented a spreadsheet to the Board about the Highway Department's requested Salt Barn Project, detailing current available funds, the project cost estimate from MRB Group, and the difference needed to start the project, currently over \$122,000.00. He stated that he had reviewed this information with the Highway Superintendent this morning and would like to keep this topic on the agenda. The Board discussed the current location of Town salt reserves. Mr. Smith stated that the building would be nice to have and he explained that he supplies the County parks and HF-L Schools with salt. It takes seven days to get more salt if he gets too low. Mr. Dubois asked if the CHIPS money expires. Mr. Smith replied that it did not. Mrs. Carroll asked if more money would be received by the end of the year. Mr. Smith replied that he would not know until December. Mr. Dubois asked if there was a goal to start construction. Mr. Hagreen answered that it would be when the Town has enough money.

HIGHWAY DEPARTMENT – EXPENDITURE OF PAVE-NY FUNDS – DEER PATH***(Resolution 16-179)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Highway Superintendent to expend \$15,965.11 in PAVE-NY funds for the resurfacing of Deer Path. The total estimated cost of the project is \$16,400.00. Any excess will be funded with Town funds, as authorized in the 2016 Budget.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – PARKING LOT SEALING – COMMUNITY CENTER AND LIBRARY***(Resolution 16-180)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to accept the quote from Southern Tier Sealcoating, 183 Woodstock Road, Rochester, NY, to seal and stripe the driveway/parking lots at the Community Center and Library, at a cost not to exceed \$3,300.00.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – BAN PAYOFF***(Resolution 16-181)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to adopt the following Town of Mendon Budget Adjustment:

DA Fund:

Increase DA Appropriated Fund Balance by \$35,000

Increase DA Transfer to Debt Service (DA9902.9) Expenditure line by \$35,000

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – EQUIPMENT PURCHASE – FUNDING FROM EQUIPMENT RESERVE***(Resolution 16-182)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to transfer Highway Equipment reserve funds in the amount of \$113,528.11 from the DA Highway Equipment reserve fund account to the DA operating account. This resolution is subject to Permissive Referendum.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

PUBLIC WATER – FUTURE EXPANSION FEASIBILITY STUDY – BME***(Resolution 16-183)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the Supervisor to enter into an agreement with BME Associates for the purpose of conducting a Water District Feasibility Study. The amount of the contract is not to exceed \$2,900.00 and will be paid from account B8023.400.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

TOWN HALL – DECLARATION OF SURPLUS***(Resolution 16-184)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to declare the following items as surplus and authorize their disposition:

These items in the hall closet on the first floor of Town Hall:

2 Keyboards

1 Phone

2 Printers

1 metal file holder

3 monitors

2 towers

1 fan

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

AMERICAN LEGION PICNIC – COMMUNITY CENTER USE AUTHORIZATION***(Resolution 16-185)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to allow the American Legion Falls Post #664 to have alcoholic beverages at its annual picnic held at the Falls Post #664 Town of Mendon Community Center, on Thursday, August 11, 2016.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

08/08/16

TOWN OF MENDON

REGULAR MEETING

PUBLIC COMMENT

Gary Loope, 21 Semmel Road, commented on the Library Board of Trustees.

ADJOURNMENT

(Resolution 16-186)

A motion was made by Mr. Dubois, seconded by Mr. Hagreen, to adjourn the meeting at 7:28 PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.