

The regular meeting of the Mendon Town Board was held at 7:00PM, Monday, May 9, 2016, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll }  
 Thomas G. Dubois } *Town Board*  
 John L. Hagreen } *Members*  
 Michael E. Roberts }

**ABSENT:** None

**TOWN CLERK:** James P. Merzke

**OTHERS PRESENT:** William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Bruce Peckham, *Library Board of Trustees President and Zoning Board of Appeals Member*, Daniel Bassette, *Zoning Board of Appeals Member*, and seven other people.

*Supervisor Moffitt called the meeting to order at 7:00PM. The Pledge of Allegiance was recited.*

**AGENDA**  
**(Resolution 16-134)**

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: delete “No 6. Supervisor’s Monthly Report” and renumber accordingly.  
Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

No one from the public wished to comment.

**COMMUNICATIONS**

**Town Clerk**

Mr. Merzke reported on the collection of 2016 Town and County taxes, the Presidential Primary, and the cancelled Federal Primary originally scheduled for June.

**Highway Superintendent**

Mr. Smith read and distributed his report.

**Town Board**

Mr. Roberts reported on an upcoming Mendon Community Business Association meeting and the Planning Board.

Mrs. Carroll reported on the Library Board of Trustees.

Mr. Hagreen reported on the Zoning Board of Appeals.

**Supervisor**

Supervisor Moffitt reported on the Honeoye Falls Community Band venue search; the upcoming Personnel Policy update; the upcoming Travel Policy; the NYS Department of Labor inspection of the Town Hall; an upcoming NYSDEC meeting concerning deer; the Summer Recreation Program; the Friends of the Mendon Public Library Book Sale; various financial topic seminars and training sessions; the Great Bend Project, and the ongoing meetings with the Village of Honeoye Falls regarding the Village.

**TOWN CLERK'S MONTHLY REPORT*****(Resolution 16-135)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to acknowledge receipt of the Town Clerk's Monthly Report for April 2016, showing receipts and disbursements in the amount of \$1,819.75. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**MINUTES*****(Resolution 16-136)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the minutes of the regular meeting held on April 11, 2016, as presented. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**VOUCHERS****General Abstract*****(Resolution 16-137)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 16-194 to 16-259, on General Abstract 16-05, in the amount of \$63,086.47. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Highway Abstract*****(Resolution 16-138)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to approve all claims on vouchers numbered 16-105 to 16-127, on Highway Abstract 16-05, in the amount of \$9,281.29. Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Vouchers numbered 16-045 to 16-059, on Library Abstract 16-05, in the amount of \$3,255.26, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

**BUILDING DEPARTMENT – SOFTWARE PURCHASE*****(Resolution 16-139)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to authorize the Supervisor to purchase the Building and Codes Enforcement Software Program from Williamson Law Book Company, with the annual support, installation and training, for an amount not to exceed \$6,000.00. To fund this purchase, the following budget transfer is required and approved: from B9902.9 Transfer to Highway DB \$6,000.00 to B3620.2 Building Inspection Equipment.

Mrs. Carroll wanted a detailed explanation of the funding of this purchase to make sure the money was not being taken from the Highway Department. Supervisor Moffitt did his best to explain.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HIGHWAY DEPARTMENT – BRUSH GRINDING CONTRACT*****(Resolution 16-140)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to authorize the Highway Superintendent to contract with SM Gallivan, L.L.C., 215 Oakwood Avenue, Troy, NY, for the grinding and removal of brush at the Highway Department.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**ATHLETIC FIELDS – REQUEST FOR USE*****(Resolution 16-141)***

A motion was made by Mr. Roberts, seconded by Mr. Dubois, to approve the usage of Town Athletic Fields as follows:

Softball Field  
Grow2Pro Baseball  
21 Saxony Road  
Pittsford, NY

Thursdays 5:00PM – Sunset  
5/12 – 8/4/16

Rectangular Fields  
Honeoye Falls Blaze Travel Soccer Club  
P.O. Box 61  
Honeoye Falls, NY 14472

As per submitted game schedule (5/23-7/19/16).  
Practices as needed Tuesday-Friday between 6:00-8:00PM.  
Contingent upon receipt of a proper Certificate of Liability Insurance.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**NYS COMPTROLLER – STANDARD WORK DAY AND REPORTING RESOLUTION*****(Resolution 16-142)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to adopt the updated Standard Work Day and Reporting Resolution for Elected and Appointed Officials (RS2417-A), in regards to establishing standard work days for Town Justice Cara Briggs and Planning Board Member Donald T. Irvine. Said resolution will be posted and filed according to regulations set forth by the Office of the New York State Comptroller.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**HONEOYE FALLS MENDON VOLUNTEER AMBULANCE – PRESENTATION**

Edmond D. Sheidlower, Chief of Operations for the Honeoye Falls Mendon Volunteer Ambulance, appeared before the Board to explain ambulance operations to them.

Town Board Member Michael E. Roberts declared to the Board that he also served as a member of the Honeoye Falls Mendon Volunteer Ambulance Board of Directors.

**PUBLIC COMMENT**

No one from the public wished to comment.

**EXECUTIVE SESSION – SOUTHCO ASSESSMENT*****(Resolution 16-143)***

A motion was made by Mr. Dubois, seconded by Mr. Roberts, to go into executive session for the purpose of discussing the Southco Assessment at 8:03PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

***(Resolution 16-144)***

A motion was made by Mrs. Carroll, seconded by Mr. Dubois, to exit executive session at 8:08PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**SOUTHCO ASSESSMENT – SECOND SETTLEMENT OFFER**

***(Resolution 16-145)***

A motion was made by Mr. Roberts, seconded by Mr. Hagreen, to authorize the Supervisor to settle the Southco tax litigation for an agreed upon assessed value of \$2.35 million dollars, conditioned upon the petitioner waving tax refunds for two of the three years.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.

**ADJOURNMENT**

***(Resolution 16-146)***

A motion was made by Mrs. Carroll, seconded by Mr. Hagreen, to adjourn the meeting at 8:10PM.

Adopted: Mrs. Carroll, Aye; Mr. Dubois, Aye; Mr. Hagreen, Aye; Mr. Roberts, Aye; Mr. Moffitt, Aye.