

The Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, May 12, 2014, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

**PRESENT:** John D. Moffitt, *Supervisor*  
 Cynthia M. Carroll }  
 Wayne H. Menz } *Town Board*  
 Michael E. Roberts } *Members*  
 John E. Rooney }

**ABSENT:** None

**TOWN CLERK:** James P. Merzke

**OTHERS PRESENT:** William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Deputy Highway Superintendent/Highway Clerk*, and three other people.

*Supervisor Moffitt called the meeting to order at 7:00. The Pledge of Allegiance was recited.*

**AGENDA**

***(Resolution 14-135)***

A motion was made by Mr. Moffitt, seconded by Mr. Roberts, to adopt the agenda with the following amendment: add new No. 20. "Highway Truck Tires – Declare Surplus" and renumber accordingly. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Dawn Marie Jones, owner of property at the corner of Honeoye Falls #6 Road and NYS Route 15A, stated that she would like public water extended to her property.

**COMMUNICATIONS Town Clerk**

Mr. Merzke reported on the retirement of Douglas Jones as Zoning Board Attorney, effective June 30, 2014.

**Highway Superintendent**

Mr. Smith distributed and read his report.

**Supervisor**

Supervisor Moffitt reported on a meeting regarding the Capital Campaign, the closing of the Library BAN, a meeting regarding Public Safety, Barben Farms distinction, attendance at Finance School, ants at the Library, a television show's interest in the Town, a meeting of the Genesee Land Trust, alarm system problems at the Library, receipt of the Library's long range Library Plan, and receipt of a draft of the Village Comprehensive Plan.

**MINUTES**

***(Resolution 14-136)***

A motion was made by Mr. Rooney, seconded by Mr. Menz, to approve the minutes of the regular meeting held on April 14, 2014, as presented. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**SUPERVISOR'S MONTHLY REPORT**

***(Resolution 14-137)***

A motion was made by Mr. Menz, seconded by Mr. Roberts, to acknowledge receipt of the Supervisor's Monthly Report for April 2014. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**TOWN CLERK'S MONTHLY REPORT*****(Resolution 14-138)***

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to acknowledge receipt of the Town Clerk's Monthly Report for April 2014, showing receipts and disbursements in the amount of \$3,113.30.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**VOUCHERS****General Abstract*****(Resolution 14-139)***

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to approve all claims on vouchers numbered 14-193 to 14-236, on General Abstract 14-05, in the amount of \$48,162.08.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**Highway Abstract*****(Resolution 14-140)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to approve all claims on vouchers numbered 14-121 to 14-145, on Highway Abstract 14-05, in the amount of \$41,812.48.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**Library Abstract**

Vouchers numbered 14-057 to 14-074, on Library Abstract 14-05, in the amount of \$5,876.66, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

**HONEOYE FALLS BUSINESS MAP – PRESENTATION – OCK HEE**

Ock Hee, owner of Bloomfield Gardens, made a presentation to the Board concerning a business related map with advertising opportunities that she is putting together for the Village.

**PUBLIC WATER MAP, PLAN AND REPORT – REQUEST FOR PROPOSALS*****(Resolution 14-141)***

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to authorize the Supervisor to prepare and distribute a Request for Proposal for a Map, Plan & Report related to water extension in the Town of Mendon.

The Board discussed the usage of MRB and the benefits of looking for the best price.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**QUAKER MEETING HOUSE ROAD SIDEWALK – MRB ENGINEERING*****(Resolution 14-142)***

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to authorize the Supervisor to enter into a contract with the MRB Group for professional services regarding the Quaker Meeting House Road Sidewalk Extension Project, according to their Proposal dated April 18, 2014, at a cost not to exceed \$3,000.00.

Supervisor Moffitt stated the project would be done after the school year.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**TOWN HALL WINDOW REPLACEMENT – CONTRACT AWARD*****(Resolution 14-143)***

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to award the contract for the Town Hall Window Replacement Project to Rochester Colonial, at a cost not to exceed \$23,786.00. The Board acknowledges this is not the lowest bid, but are accepting it upon the recommendations of MRB Group, the Town Engineer, and Thomas Voorhees, Town Code Enforcement Officer.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**MONROE COUNTY STORMWATER COALITION – APPROVE ANNUAL REPORT*****(Resolution 14-144)***

A motion was made by Mr. Menz, seconded by Mr. Rooney, to adopt the following:

WHEREAS, the Town of Mendon has been identified as a Municipal Separate Storm Sewer System (MS4) under the EPA's Phase II Stormwater Regulations under the Clean Water Act of 1999, and

WHEREAS, the Phase II Program requires each MS4 to prepare an Annual Report, or contribute to a Joint Annual Report, on the Town of Mendon's efforts to protect and improve the water quality of our streams and waterbodies, and

WHEREAS, the public is invited to review the Joint Annual Report and provide input, and

WHEREAS, a Joint Annual Report has been prepared in conformance with the Phase II Regulations by the Stormwater Coalition of Monroe County, and

WHEREAS, the Joint Annual Report must be submitted to the New York State Department of Environmental Conservation offices in Albany, NY by June 1, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the Joint Annual Report is accepted by the Mendon Town Board and that said Joint Annual Report is available for public review at

<http://www.monroecounty.gov/des-stormwater-coalition> and the Mendon Town Hall,

BE IT FURTHER RESOLVED, that all comments on the Joint Annual Report will be incorporated into the 2013-2014 or the 2014-2015 Annual Reports to the NYSDEC.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**ADVERTISE FOR BOARD OPENINGS – AUTHORIZATION*****(Resolution 14-145)***

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to authorize the Town Clerk to advertise for the openings on the Town boards that have openings.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**HIGHWAY DEPARTMENT – AUTHORIZATION TO PURCHASE FROM STATE AND COUNTY CONTRACTS*****(Resolution 14-146)***

A motion was made by Mr. Menz, seconded by Mr. Rooney, to authorize the Highway Superintendent to purchase materials through Monroe County and New York State purchasing contracts. Further, the Superintendent is authorized to use the contracts of other political subdivisions, upon proper notification to the Town Board.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**DEPUTY TOWN ATTORNEY****Job Description*****(Resolution 14-147)***

A motion was made by Mr. Rooney, seconded by Mr. Roberts, to accept the Civil Service Job Description entitled "Deputy Town Attorney, Code No: 6-04-017" for use by the Town of Mendon.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**Appointment*****(Resolution 14-148)***

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to appoint Douglas Jones to the position of Deputy Town Attorney, term to expire June 30, 2014, at no additional compensation.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**ATHLETIC FIELDS – APPLICATION FOR USE*****(Resolution 14-149)***

A motion was made by Mr. Menz, seconded by Mr. Roberts, to approve the usage of the Town Athletic Fields as follows:

Softball Field

Dave Lochner Memorial Church Softball League,

Tuesday evenings from May 6<sup>th</sup> – August 19<sup>th</sup>, 5:45PM - ?

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**ENGINEERING FEE DEPOSIT – CHANGE*****(Resolution 14-150)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to amend the following section of the Fee Schedule:

Engineering Fee Deposit (Residential/Commercial/Industrial)

Site Plan (1-4 Lots)

\$675.00 + \$30.00 admin fee

Site Plan (5 Lots or more)

\$1,500.00 + \$30.00 admin fee

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**HIGHWAY TRUCK TIRES – DECLARE SUPPLUS*****(Resolution 14-151)***

A motion was made by Mrs. Carroll, seconded by Mr. Roberts, to declare the following as surplus, and authorize the Highway Department to see to their disposition:

Nine (9) large truck tires (11.00x24.5)

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

**PUBLIC COMMENT**

Daniel Bassette, 181 Monroe Street, commented on the Quaker Meeting House Road Sidewalk Project.

Dawn Marie Jones, owner of property at the corner of Honeoye Falls #6 Road and NYS Route 15A, commented on public water.

**ADJOURNMENT*****(Resolution 14-152)***

A motion was made by Mr. Rooney, seconded by Mr. Menz, to adjourn the meeting at 7:43PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.