

The Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, April 14, 2014, at the Mendon Town Hall, 16 West Main Street, Honeoye Falls, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll } *Town*
 Wayne H. Menz } *Board*
 John E. Rooney } *Members*

ABSENT: Michael E. Roberts

RECORDING SECRETARY: Bonnie M. Toomey, *Deputy Town Clerk*

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Deputy Highway Superintendent/Highway Clerk*, Bruce Peckham, *Library Board of Trustees President*, and two other people.

Supervisor Moffitt called the meeting to order at 7:00. The Pledge of Allegiance was recited.

AGENDA

(Resolution 14-119)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to adopt the agenda as presented. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

No one from the public wished to speak.

COMMUNICATIONS

Town Clerk

Mrs. Toomey reported on tax collection and the resignation of Raymond Ruff as Planning Board Attorney and Deputy Town Attorney.

Highway Superintendent

Mr. Smith distributed and read his report.

Town Board

Mr. Menz reported on the Senior Citizen’s Group. Mrs. Carroll reported that she and Mr. Roberts performed the Annual Audit of the Town Board and found everything in order. She further reported on the Library Board of Trustees and the Historic Preservation Commission.

Supervisor

Supervisor Moffitt reported on his attendance at a County Farmland Advisory meeting, the improvement of the Town’s bond rating to AA+, the successful receipt of the Town’s payroll by Civil Service, the Town Hall windows, the Village changing their ambulance service, an exterior light at the Library building, more issues with the utility bills received from the Village regarding the Town’s share of the museum, false alarms in Mendon Ponds Park, and some damage to Town property.

MINUTES

(Resolution 14-120)

A motion was made by Mr. Menz, seconded by Mr. Rooney, to approve the minutes of the regular meeting held on March 24, 2014, as presented. Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

SUPERVISOR'S MONTHLY REPORT***(Resolution 14-121)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to acknowledge receipt of the Supervisor's Monthly Report for March 2014.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

TOWN CLERK'S MONTHLY REPORT***(Resolution 14-122)***

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to acknowledge receipt of the Town Clerk's Monthly Report for March 2014, showing receipts and disbursements in the amount of \$2,191.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

VOUCHERS**General Abstract*****(Resolution 14-123)***

A motion was made by Mr. Rooney, seconded by Mr. Menz, to approve all claims on vouchers numbered 14-136 to 14-192, on General Abstract 14-04, in the amount of \$63,821.95.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Highway Abstract***(Resolution 14-124)***

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to approve all claims on vouchers numbered 14-087 to 14-120, on Highway Abstract 14-04, in the amount of \$46,326.44.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

Library Abstract

Vouchers numbered 14-045 to 14-056, on Library Abstract 14-04, in the amount of \$7,669.93, were presented to the Town Board for payment, already having been approved by the Library Board of Trustees.

VEHICLE REPLACEMENT PROGRAM – PRESENTATION – TEITSWORTH AUCTIONS

Cindy Wolcott, Municipal Sales Manager from Roy Teitsworth, Inc. Professional Auctioneers, appeared before the Town Board to explain the vehicle replacement program.

BOARD OF ASSESSMENT REVIEW – APPOINTMENT***(Resolution 14-125)***

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to appoint Jeffrey S. James to the Board of Assessment Review, term to expire September 30, 2018.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PLANNING BOARD ATTORNEY – APPOINTMENT***(Resolution 14-126)***

A motion was made by Mr. Menz, seconded by Mr. Rooney, to appoint Sheldon W. Boyce, Jr. to the position of Planning Board Attorney, term to expire December 31, 2014. Mr. Boyce's compensation will be increased by \$200.05 for the period from 4/14/14 through 4/19/14, and then by \$400.11 per pay period thereafter.

Mr. Menz asked if this would be a conflict of interest. Mr. Boyce stated it would not.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PERMA WORKSHOP – ATTENDANCE

(Resolution 14-127)

A motion was made by Mr. Menz, seconded by Mrs. Rooney, to authorize the attendance of Finance Director Mary Fletcher at the 2014 PERMA Annual Conference, May 22-23, at Bolton Landing, NY, expenses not to exceed \$400.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

BOARD OF ASSESSMENT REVIEW – NEW MEMBER TRAINING

(Resolution 14-128)

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to authorize Jeffrey S. James to attend Board of Assessment Review training, 6:00PM, April 29, 2014, at the Henrietta Town Hall, 475 Calkins Road, Henrietta, NY. All necessary and legal expenses to be reimbursed.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ANNUAL HIGHWAY SCHOOL – ATTENDANCE

(Resolution 14-129)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to authorize Highway Superintendent William E. Smith to attend the 2014 Highway School sponsored by Cornell Local Roads Program and the Association of Towns, June 2-4, 2014, in Ithaca, NY. The cost has been budgeted and will not exceed \$600.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ANNUAL TOWN FINANCE SCHOOL – ATTENDANCE

(Resolution 14-130)

A motion was made by Mr. Rooney, seconded by Mr. Menz, to authorize Town Supervisor John D. Moffitt and Finance Director Mary Fletcher to attend the Annual Town Finance School, May 15-16, 2014, in Fairport, NY. All necessary and legal expenses to be reimbursed.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

HIGHWAY DEPARTMENT – DECLARATION OF SURPLUS

(Resolution 14-131)

A motion was made by Mrs. Carroll, seconded by Mr. Rooney, to declare the following as surplus, at the recommendation of the Highway Superintendent:

1. The scrap metal stored at the Highway Department. This scrap metal is an accumulation of old drainage pipe, metal picked up along the road, scraps from the shop, etc. The Highway Department will dispose of the metal at ALPCO, a metal salvage dealer.
2. Two computers at the Highway Department. The first computer is a Dell, GX 270, desktop. This was the clerk’s computer and was damaged by an electrical storm surge. The hard drive was removed and placed in another computer. The second computer (server) is a NYSYS that was received from the Library approximately 8-10 years ago. This computer is outdated and of no use to the Highway Department. Both computers and the associated monitor for the Dell will be taken to electronics recycling in Victor.
3. Approximately 23 large tires. These tires were picked up along the road, or are off Highway Department trucks. These tires have no value and will be taken to ALPCO for disposal. There is a disposal fee for these large tires.
4. Truck #1: 2013 Ford Pickup, approximately 15,000 miles.
5. Truck #4: 2008 Chevrolet, approximately 65,000 miles.
6. Zero-turn Mower: 2011 Ferris, approximately 455 hours.
7. Truck #6: 2008 Ford, approximately 96,000 miles.
8. Truck #91: 2004 Volvo, with plow and wing, approximately 90,000 miles.
9. Miscellaneous boxed and loose items, listed below:

BOX 1	Item Name	Item Number
	Gates Hose	20827
	Dayco Hose	71244
	Dayco Hose	82191
	Dayco Hose	82071GL
	Dayco Hose	82201GL

Dayco Hose	82091
Dayco Hose	82171
Motorcraft Hose	362
Dayco Hose	709007
Dayco Hose	70922
Dayco Belts	5080560
Dayco Belts	5080570
Dayco Belts	5060935
Dayco Belts	5060945
Dayco Belts	24415
Dayco Belts	5060940
Dayco Belts	22528
Dayco Belts	5080615
Dayco Belts	5060940
Dayco Belts	5080605
Dayco Belts	17485
Dayco Belts	5060955
Dayco Belts	17465 Matched
Dayco Belts	100706

BOX 2

Item Name	Item Number
Fel pro gasket set	HS7714S-1 Partial
Flex hose	H02AH75275
Chevrolet winter front	15136318
Seal-TCK	521277
13 Misc. flail blades	
Asco shut off valve	
Bimba air cylinder	
Martin sprocket	50BS16 13/8
3 Used sprockets	
7 Used VEE pulleys	
52' 5/8" hose, some used	
34 Wheel wedges, some used	
CNH Part (Ford 555 back-hoe)	E7NN273AA
CNH Part (Ford 555 back-hoe)	83911366
CNH Part (Ford 555 back-hoe)	E7NNB168CA
CNH Part (Ford 555 back-hoe)	83947277x5

BOX 3

Item Name	Item Number
2 Fleetrite mirror arms	1657017C1
Used Chevy hub cap	
GM Hose	12615914
Komatsu Seat Belt	20G-57-K1330
Used Teal bilge pump	
Used mirror bracket	
Used circuit card	
2 NAPA oil seals	46359
2 CR seals	47364
2 CH plugs	11157
2 NAPA oil seals	19760
CH plug	11156
6 GE bulbs	4413
Volvo pull cord	3083655
2 National oil seals	471424
4 Headlight-plow switches	
Midland rod end KN36470	

GM heater hose	15708626
NAPA timing gear	08/01/01
GM heater link	3090913
Wagner brake pads	ZD784

BOX 4 3 Manual hyd. Salter controls
Electric over hyd. Shut-off

BOX 5 5 International shop manuals

BOX 6 IR 3/4" impact gun
Gresen hyd. Valve repair parts

Loose Items 2 14.00-24 Grader tires and rims
60" CF ditching bucket
Kwik-Way 7' snow plow, model 35-20804, serial 1013
2 70 gallon stainless steel tanks
Frink rear mast cylinder
Sweepster hyd. Cylinder
Prince hyd. Cylinder
Dual acting hyd. Cylinder
Goodyear 20.5-25 loader tire
Miller Econatig Tig welder
2 22.5 Steel wheels

Items 4-9 will be sold at the municipal auction in Palmyra, May 10, 2014.

The Board discussed a number of items on the list.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ATHLETIC FIELDS – APPLICATION FOR USE

(Resolution 14-132)

A motion was made by Mrs. Carroll, seconded by Mr. Menz, to approve the usage of the Town Athletic Fields as follows:

Rectangular Fields

Honeoye Falls Blaze Travel Soccer Club – as per submitted game schedule (5/20-7/24/14). Teams need access to field weeknights between 5:00PM and dusk.

Mr. Rooney asked if they had paid the fee. Mr. Moffitt stated that they had.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

INFORMATION TECHNOLOGY DISASTER PLAN PREPARATION – JUVATEK

(Resolution 14-133)

A motion was made by Mr. Menz, seconded by Mrs. Carroll, to authorize the Supervisor to enter into a contract with Juvatek Technology Group, LLC, for the preparation of an Information Technology Disaster Plan, at a cost not to exceed \$300.00.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC WATER – DISCUSSION

The Board discussed the issue of extending public water in the Town.

PUBLIC COMMENT

No one from the public wished to comment.

04/14/14

TOWN OF MENDON

REGULAR MEETING

ADJOURNMENT

(Resolution 14-134)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to adjourn the meeting at 8:00PM.

Adopted: Mrs. Carroll, Aye; Mr. Menz, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.