

The Regular Meeting of the Mendon Town Board was held at 7:00PM, Monday, March 24, 2014, at the Mendon Fire Hall, 101 Mendon Ionia Road, Mendon, NY.

PRESENT: John D. Moffitt, *Supervisor*
 Cynthia M. Carroll } *Town*
 Michael E. Roberts } *Board*
 John E. Rooney } *Members*

ABSENT: Wayne H. Menz

TOWN CLERK: James P. Merzke, *Town Clerk*

OTHERS PRESENT: William E. Smith, *Highway Superintendent*, Sheldon W. Boyce, Jr., *Town Attorney*, Gary Loope, *Deputy Highway Superintendent/Highway Clerk*, Bruce Peckham, *Library Board of Trustees President*, and eleven other people.

Supervisor Moffitt called the meeting to order at 7:00. The Pledge of Allegiance was recited.

AGENDA

(Resolution 14-111)

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to adopt the agenda with the following amendment: add new No. 10 "Executive Session – Pending Litigation," and renumber accordingly. Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gary Loope, 21 Semmel Road, commented on the Overtime Policy.

COMMUNICATIONS

Supervisor

Supervisor Moffitt reported on the Finance Officer's attendance at a County seminar; a request for a baseball team sponsorship from the HF-M Ambulance; water pipes at the Town Hall; the Annual Update; a salary spreadsheet for Town employees; Time Warner franchise fees; and a lawsuit about the Highway Department cutting down trees.

MINUTES

(Resolution 14-112)

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to approve the minutes of the regular meeting held on March 10, 2014, as presented. Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

OVERTIME POLICY

The Board continued their discussion of the Town's Overtime Policy. Mr. Boyce stated that the proposed policy he has drafted restores the prior practice, but in a way that complies with the Comptroller's Office opinions. Supervisor Moffitt stated that this policy would apply to all Town employees. Mrs. Carroll wanted to make sure this clearly defined "holidays." Everyone let her know that it did.

(Resolution 14-113)

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to adopt the following: Full time nonexempt hourly employees will be paid a premium rate of 1 ½ times their normal hourly rate for work performed outside of a standard work day or on a Holiday, as established by the Town Board, even though the work so performed does not exceed the regularly established hours of employment, if such work is preapproved by the Department Head.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

COMMUNITY CENTER/PLAYING FIELD FEES***(Resolution 14-114)***

A motion was made by Mr. Roberts, seconded by Mr. Rooney, to adopt the following fees for use of the Community Center and the Playing Fields:

TOWN OF MENDON FALLS POST 664 COMMUNITY CENTER
167 NORTH MAIN STREET, HONEOYE FALLS

LOCAL NON-PROFIT AND SERVICE ORGANIZATIONS

(Approval and record keeping person – Secretary to the Supervisor) Applications are due at least 10 days in advance of date wanted.

1. \$50 yearly maintenance fee.
2. \$50 deposit due with application.
3. “No Fee” if the use is between 9:00 am and 4:00 pm Monday through Friday. (except Town holidays) ...or \$15 per hour of use after 4:00 pm on said days, or all hours used on Saturday, Sunday or holidays.

Exceptions:

- a) Legion Post 664 and Women’s Auxiliary are exempt from any deposits or fees, but must schedule its time.
- b) Town of Mendon, its supported groups and other boards are exempt from cost, but must schedule its time.
- c) Scout troops may make arrangements with the Town. (a deposit and yearly maintenance fee may be all that is required)
- d) Other organizations where the majority of participants are under age 18, special arrangements may be made with the Town. (A deposit and yearly maintenance fee may be all that is required) Such groups must, however, have adult supervision on a minimum 1-to-9 ratio.

LOCAL RESIDENTS HOLDING A RECEPTION, PARTY, ETC.

(Approval and record keeping person – Secretary to the Supervisor)

Applications are due at least 10 days in advance of date wanted.

1. \$100 deposit due at time of application approval.
(Deposit may be refunded if building/grounds are returned clean & undamaged)
2. \$30 per hour of use (\$90 minimum)

All deposits and fees are due upon application’s date, or at least 10 days in advance of rental date.

Note: Renter must be a current resident of the Town of Mendon and be present at the planned event.

LOCAL (ONLY) FOR-PROFIT ORGANIZATIONS

(Requires Town Board Approval)

Applications due at least 30 days in advance of date wanted.

1. \$200 (minimum fee, for use up to 4 hrs.)
2. \$50 due for each hour over 4 hours.

All fees are due after application is approved or 15 days in advance of date wanted.

ALL FUNCTIONS – SUMMER RESERVATIONS

There will be an additional charge of \$25.00 to have the air conditioning turned on during the event.

Note: There is no separate “pavilion” rental arrangement. The pavilion is rented with the building.

The hours of use shall be: Each weekday or weekend day: 9:00 am to midnight.

FEE SCHEDULE FOR USE OF TOWN OF MENDON ATHLETIC FIELDS

1. Fees are per league, per calendar year (January-December). 2. Fees are due upon application
3. No application will be considered by the Town Board until a fee is received.
4. Fees will be adopted by the Town Board on an annual basis.
5. Fees are non-refundable.
6. Checks should be made out to the Town of Mendon. No credit/debit accepted.
7. There is a \$20.00 fee on all returned checks.

FEES

- \$100 – 1 (one) use per week.
- \$250 – more than 1 (one) use per week.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

PUBLIC COMMENT

Gary Loope, 21 Semmel Road, commented on the Overtime Policy and the Community Center.

EXECUTIVE SESSION***(Resolution 14-115)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to enter into executive session for the purpose of discussing pending litigation at 7:17PM.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

(Resolution 14-116)

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to exit the executive session at 7:21PM.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ASSESSMENT CERTIORARI – COOK***(Resolution 14-117)***

A motion was made by Mr. Roberts, seconded by Mrs. Carroll, to authorize the Supervisor to take all steps necessary to resolve the Cook certiorari which involves reducing the assessment to \$1,570,000, as per an agreement negotiated by the Town Attorney.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.

ADJOURNMENT***(Resolution 14-118)***

A motion was made by Mr. Rooney, seconded by Mrs. Carroll, to adjourn the meeting at 7:22PM.

Adopted: Mrs. Carroll, Aye; Mr. Roberts, Aye; Mr. Rooney, Aye; Mr. Moffitt, Aye.